UNIVERSITI TEKNOLOGI MARA

IMA558: INFORMATION ACCESS AND SERVICES

Course Name (English)	INFORMATION ACCESS AND SERVICES APPROVED
Course Code	IMA558

MQF Credit	3

Course Description	This course attempts to prepare students to understand and do reference and information work in libraries and other information arenas. It includes: basic reference sources, both print and electronic, history, philosophy, and practice of reference services.

Transferable Skills	Communication Skills Creative & Innovation

Teaching Methodologies	Lectures, Tutorial

CLO	CLO1 Identify the roles of reference division, information and reference services, and reference sources to answer reference question CLO2 Describe and practice the process of reference including reference interviewing and search strategy CLO3 Define the responsibilities of the reference librarian

Pre-Requisite Courses	No course recommendations

Reading List	Recommended Text	Bopp, R.E. & Smith, L.C. (Eds.) 2001, *). Reference and information services: An introduction.*, 3rd edition Ed., Libraries Unlimited. Englewood, Colo
	Reference Book Resources	Gosling, M., *Learn reference work*, DocMatrix Canberra Katz, W. A., *Introduction to reference work*, McGraw Hill. New York
Article/Paper List	This Course does not have any article/paper resources	
Other References	This Course does not have any other resources	