



اَوْنَبُوْ سَيِّتِيْ تِيَكُوْ لُوْ كِيْ مَبَارَا  
UNIVERSITI  
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**UNIVERSITI TEKNOLOGI MARA**

**PERLIS BRANCH**

**BACHELOR OF BUSINESS ADMINISTRATION (HONS) FINANCE**

**FACULTY OF BUSINESS AND MANAGEMENT**

**INDUSTRIAL TRAINING REPORT AT GREAT REALTY SDN BHD, ALOR SETAR, KEDAH**



**RESEARCH TOPIC: THE IMPACTS OF FISCAL DEFICITS ON INFLATION:  
EVIDENCE FROM MALAYSIA**

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**DECLARATION OF ORIGINAL WORK BACHELOR OF BUSINESS ADMINISTRATION (HONS)  
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**“DECLARATION OF ORIGINAL WORK”**

I, Naimah binti Zulkefli, (980505-02-5390) hereby, declared that:

- This internship report has not previously been accepted in substance for any degree, locally or overseas, and is not being concurrently submitted for this degree or any other degrees.
- This internship report is the result of my independent work and investigation, except where otherwise is stated.
- All verbatim extracts have been distinguished by quotation marks and sources of my information have been specifically acknowledged

Signature: \_\_\_\_\_

Date: 28/01/2023

## **EXECUTIVE SUMMARY**

This report is about my industrial training experience which has been carried out at Aman Central Management Office from 15<sup>th</sup> August 2022 until 10<sup>th</sup> February 2023. This industrial training must be taken by all students before completing their Bachelor of Business Administration (Hons) Finance. During the internship training, I experienced new tasks and work culture. During the 6 months, it was definitely a great journey to be able to learn new skills from this company that would help me in my future job. As an intern student at Aman Central Management Office, I was assigned to the Finance Department. My responsibilities are to assist in handling daily department administration and accounting duties. Besides, my task is including assisting in other ad-hoc assignments as required by the head of the department to support accounting operations, including handling invoices and other documentation. I also work in maintaining the proper filing system to ensure all documents are traceable in an efficient manner.

My job provided me with an expansive knowledge of accounting and financing field. This department also provided me with professional experience by sharing their industry knowledge. In general, my internship has been an enriching experience because I have a supportive and kind supervisor as well as pleasant coworkers. It gives me great pleasure to recommend Aman Central Office Management as a possible internship location.

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