



**“A STUDY ON THE RELEVANCE OF THE PRACTICAL
TRAINING IN ASSISTING DPA’S STUDENT TOWARDS
EMPLOYMENT”**

**DAYANG NORFITRI ABANG SAPINI
(2003298020)**

**NORHAFIZAH ZAHARI
(2003626949)**

**DIPLOMA IN PUBLIC ADMINISTRATION
FACULTY OF ADMINISTRATIVE SCIENCE AND POLICY
STUDIES**

UNIVERSITI TEKNOLOGI MARA, SARAWAK

10th APRIL 2006

TABLE OF CONTENTS

Submission Letter	I
Declaration of Work	II
Acknowledgement	III - IV
List of Charts	V - VI
List of Abbreviations and Terms	VII
Abstract	VIII

CHAPTER 1

1.1	Introduction	1 - 3
1.2	Problem Statement	4
1.3	Objectives	5
1.4	Scope of Study	6
1.5	Hypothesis	7
1.6	Significance of Study	8
1.7	Limitation of Study	9

CHAPTER 2

2.0	Literature Review	10 - 11
2.1	Theoretical Framework	12 - 15

ACKNOWLEDGEMENT

The objective of this proposal is such an expansion for us to the nature of the complete research. It is important to us to get more knowledge and experience when we had finished our study. In addition, we realized that, the important of this research is to prepare us do our proposal correctly. By gathering the information, we can get more benefits. It provides an opportunity for us to do research appropriately, accurately, and effectively.

In this acknowledgement, we want to wish a special thanks to our beloved lecturer, Mr. Prabha for his guidance and comments. Your kindness and your attention before and after the submission of this proposal are heartedly appreciated.

We would also like to thank our advisor, Puan Arenawaty Sehat bt Omar for all the information that she gave during the process of accomplishment of this project paper.

Next, we are very much obliged and thankful for the respondents that involved in our research for all the cooperation given during the process of accomplishment of this proposal. Without the cooperation, we will face the difficulties for the period of completing this report.

ABSTRACT

The objective of the study is to know the opinion and the recommendation on the relevance of the practical training in assisting DPA students towards employment. This proposal contains the result of the research that has been done and indirectly it can be used by the management level as a guideline whether to improve and maintain this program. Based on this research, a lot of the information was analyzed and the problem has been found. Lastly, the result of the foundation was giving an idea to suggest the recommendation that presented in this paper.

The result shows that majority of the students agreed with the statement regarding on the relevance of practical training in order to prepare them with self confidence and motivation, analyze work process and develop their professional skills towards employment.

Under recommendation of this study, the roles of the faculty, university and also the management board very important to attract more students especially in DPA students to attend practical training.

1.0) INTRODUCTION

MARA University of Technology (UiTM) is one of a mega university in Malaysia, which has many branches around Malaysia including Sabah and Sarawak. One of the branches is UiTM Kota Samarahan, Sarawak. This university has variety of faculties. One of the faculties offered by UiTM is Faculty of Administrative Science and Policy Studies.

In MARA University of Technology (UiTM) campus Sarawak, the practical training was started in 1994 where it is offered to the Faculty of Administrative Science and Policy Studies. The primary purpose of this research is to identify the relevancy of the practical training program to DPA's students. The other purposes are as an effort among the students to gain new experience and knowledge in order to improve themselves especially in their future profession and career in real working environment.

Based on the statistic, the highest numbers of student who attended for practical training is 91 students in 1997 (because it was compulsory and given allowances). Besides, the statistic also shows that the practical students who apply for training from November 2003 until March 2004, shows that only 62% or 77 students from 124 students applied for this training who being accepted by public and private sector's organization.

Practical training is one of the programs that expose the students with working environment. It is called internship program (Mondy and Noe, 2003). Higher learning institution has provided the practical training to all students. It was included MARA University of Technology (UiTM) itself.