# REASONS OF NON-ATTENDANCE AND THE EFFECT ON ACADEMIC PERFORMANCE AMONG BM232 & ACC220 STUDENTS IN UITM JENGKA, PAHANG

Prepared for: MADAM MAS'UDAH BINTI ASMUI TUAN HAJI ABD RAZAK BIN SAID

Prepared by: FATIN AWANIS BINTI HUSSIN @ MOHD NAWI 2009280566 FATIN ZUNURAIN BINTI FERDUS 2009868976 NUR AZEERAH BINTI ABRAHIM 2009216912 BACHELOR OF OFFICE SYSTEM MANAGEMENT (HONS)

> UNIVERSITI TEKNOLOGI MARA (UITM) FACULTY OF BUSINESS MANAGEMENT

> > July 2012

#### ABSTRACT

The main purpose of this study is to identify the reasons of non-attendance and the effect of academic performance among UiTM Jengka Pahang.

The method of this study is Quantitative and the research design is Descriptive research which will be used to describe the reason of non-attendance and the effect of academic performance of students. The sampling frame for this study will be based on the name of BM232 (part 6) and ACC220 (part 5) students of UiTM Jengka Pahang.

The cluster sampling technique is chosen for this study because the unit of individual is selected rather than individual themselves. The researches use cluster sampling because randomly select the group from each faculties. The survey instrument to be used is questionnaire and it will be distributed personally by hand to the respondents.

#### ACKNOWLEDGMENT

### "In the name of Allah, Most Gracious, Most Merciful"

This research would have not been completed without the help of many people. We could not possibly stand alone in making this report happen. For this, we would like to first of all thank Allah for giving us ideas, health and the will to be able to complete this task.

A big thank you goes to our advisor, Madam Mas'udah binti Asmui for her guidance and ideas on how this report should turn out to be and also as our examiner for the help, the building comments and kind thoughts.

Also to our other advisors, our lecturers of Issues in Administrative Management, Tuan Haji Abd Razak bin Said that has helped us a lot and teach us on how to finish up our report. We really appreciate all of your guidance kind thoughts and teachings, thank you very much.

Special thanks to Dr. Mas Anom binti Abd Rashid for teaching us Research Methodology which is it is the first time we have been exposed to this course. We really appreciate her guidance and lesson.

## **TABLE OF CONTENT**

LIST OF TABLESvi
LIST OF FIGUREvii
CHAPTER 1
INTRODUCTION
Background of study
Statement of problem
Research objective
Research question
Significance of study
Scope/Limitation of study
Definition of terms
CHAPTER 2
LITERATURE REVIEW
Introduction
Reasons for non-attendance (IV)
Student's Performance Level (DV)
Other Reasons (MV)
Research Hypothesis
CHAPTER 3
METHODOLOGY
Introduction
Research design
•
Unit of analysis
Population
Sample size
Sampling technique
Instrument
Validity of instrument
Data analysis
CHAPTER 4
FINDINGS
CHAPTER 5
CONCLUSION AND RECOMMENDATION
Introduction
Conclusion for demographic background
Conclusion for research question
Recommendation
Suggestion for the future research
REFERENCES
APPENDIX

## LIST OF TABLE

## Table

3.8.1	Questionnaire distribution table	
3.10.1	Plan for data analysis	20
4.1.1	Number of respondents involved	
4.2.1	Gender of Respondents	
4.2.2	Previous result (CGPA) of Respondents	
4.3.1	Causes of Absenteeism among students	
4.4.1	The effects of absenteeism among student	
4.5.1	Differences between how many time students skipped the class	
	with their CGPA	
4.5.2	Relationship between how many times students have skipped the	
	class with their CGPA	

Page