## THE RELATIONSHIP BETWEEN WORK ENVIRONMENT AND JOB PERFORMANCE AMONG SUPPORTING STAFF IN OIL AND GAS INDUSTRY AT SOLAR ALERT SDN BHD SHAH ALAM, SELANGOR

Prepared for:
DR. MAS ANOM BT ABDUL RASHID

Prepared by:
NOR AFIFAH BT ABU HANIFAH
BACHELOR IN OFFICE SYSTEM MANAGEMENT (HONS)

UNIVERSITI TEKNOLOGI MARA (UiTM) FACULTY OF BUSINESS MANAGEMENT

July, 2013

## **ABSTRACT**

The purpose of this paper was to examine the relationship between work environment and job performance among supporting staff at Solar Alert Sdn Bhd, Shah Alam, Selangor. The scope of the study was the supporting staffs of this organization. This study used a questionnaire for the data collection involving 40 respondents in that organization. The questionnaire tried to elicit the data on the demographic profile of the respondents, work environment and also job performance. Correlation analysis was carried out to examine the relationship between the variables involved. It was found that work environment was positively and significantly associated with job performance (leadership communication style and organization culture) while the demographic factors did not show any significant association with job performance (year of service and gender). Recommendation was made that the organization should take proactive action in creating conducive work environment including the work place physical setting, leadership communication style and organization culture in order to increase the job performance of the supporting staff.

**ACKNOWLEDGEMENT** 

Bismillahirrahmanirrahim...

I would like to acknowledge to the following parties for their supports and

help in completing this project paper. First, I would like to express my utmost

gratitude to the creator, Allah S.W.T. for HIS grace and gift that my research entitled

The Relationship between Work Environment and Job Performance among

Supporting Staff in oil and gas industry at Solar Alert Sdn Bhd, Shah Alam was

completed successfully.

I would like to express my thanks to my Research Methods lecturer, Tuan Haji

Abdul Razak bin Said, and my supervisors, Puan Naliza Binti Solat and Dr. Mas

Anom binti Abdul Rashid for all the time, helps, guidance and excellent supervisions

which go beyond words to describe. All those are very much appreciated. I really

treasure all the comments and recommendations from all of you.

Next, I would like to thank my beloved parents for their supports, prayers and

loves. I also would like to thank my classmates for their ideas. The success of this

project was due to commitment and hard work from those who have helped me in

completing it.

Thank you very much.

Nor Afifah binti Abu Hanifah

July 15, 2013

Faculty of Business Management

University Teknologi MARA

## TABLE OF CONTENTS

CONTENTS	PAGI
TITTLE PAGES	i
ABSTRACT	ii
AKNOWLEDGEMENT	iii
LIST OF TABLE	iv
LIST OF FIGURE	v
CHAPTER 1	
Background of the Study	1
Statement of the Problem.	3
Research Objective	4
Research Question.	4
Significant of Study	5
Scope & Limitation of Research	5
Definition of Terms.	6
CHAPTER 2	
LITERATURE REVIEW	8
Literature on Independent Variable	9
Literature on Dependent Variable	14
Conceptual Framework	16
CHAPTER 3	
METHODOLOGY	
Research Design	17
Sampling Frame	18
Population	18
Sampling Technique	18
Sample Size	18
Unit of Analysis	18
Instrument.	19
Validity of Instrument	20
Data Collection Procedure	20

Plan for Data AnalysisCHAPTER 4 FINDING	21
Response Rate	23
Reliability Test	24
Demographic Background of Respondents	25
Analysis of Finding	28
CHAPTER 5	
CONCLUSION	32
RECOMMENDATION	35
REFERENCESAPPENDICES	36
<ul><li>A. Agreement Form</li><li>B. Permission Letter to Conduct Study</li><li>C. Krejcie and Morgan Table</li></ul>	