



DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
UNIVERSITI TEKNOLOGI MARA

MAINTENANCE MANAGEMENT AT POST OFFICE BUILDING

This academic project is submitted in partial fulfillment of the requirement  
for the Bachelor Of Building Surveying (Hons)

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## **ABSTRACT**

This dissertation was carried out to determine the building maintenance management especially for post office building. As we know that post office building offered a numerous of services for users. Most of their priority is more on their services provided not focused to their building condition. With the unknown load bear for each post office building, its can makes the building functional become worst at the end of the day.

Building maintenance is not specific for one types of building only but it's a general work for all types of building. For the post office building, they need a proper maintenance planned and schedule to ensure that their building condition is function with the same level of their service standard. It's also important to provide the high safety and comfortable level to their user and customers. These standard levels for post office building condition can be achieved by provide a suitable manpower, teamwork, technique and selection of maintenance schedule. All of these factors must be considered before the building maintenance can be carried out to achieve the high standards level in term of building condition.