

DEPARTMENT OF BUILDING UNIVERSITI TEKNOLOGI MARA (PERAK)

ARCHITECTURE DRAWING PROCESS (CONSTRUCTION DRAWING)

Prepared by:

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2019226282

| Be accepted in partial fulfillment of | requirement has for obtaining Diploma in |
|---------------------------------------|------------------------------------------|
| Building. | |
| | |
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DEPARTMENT OF BUILDING

FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING UNIVERSITI

TEKNOLOGI MARA

(PERAK)

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STUDENT'S DECLARATION

I hereby declare that this report is my own work, expect for extract and summaries for which the original references stated herein, prepared during a practical training session that I underwent at JABATAN KERJA RAYA WILAYAH PERSEKUTUAN PUTRAJAYA for duration 6 months starting from 21 August 2021 and ended on 7 January 2022. It is submitted as one of the prerequisite requirements of BGN 310 and accepted as a partial fulfillment of the

requirements for obtaining the Diploma in Building.

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Date: 2 December, 2021

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Acknowledgement

Alhamdulillah, praise to Allah SWT, the Most Merciful, the Most Graceful.

I would like to extend my heartfelt gratitude for the guidance, advice, and help throughout the training. It's a privilege to have a wonderful 6 months internship with a magnificent company, JABATAN KERJA RAYA PUTRAJAYA. Contributions from great personals contributed a lot when achieving this experience. Therefore, I consider myself a very lucky individual as I was provided with an opportunity to be a part of it. First and foremost, I would like to express my deepest gratitude and special thank to En Shah Zaman for the opportunity given, to conduct my training in the architecture department at JKR. He also who despite being extraordinarily busy with his duties, took time out to hear, guide, and keep me on the correct path that allows me to carry out my project at their esteemed organization and extend during the training. It is my radiant sentiment to place on record my regards, deepest sense of gratitude to the team professionals comprising of En Ku Zamri, En Muhammad Asyraf, En Muhammad Reezam and En Shahimi for taking part in useful decision & giving necessary advice and precious guidance which were extremely valuable for my study both theoretically and practically. It is an honor for me to be allowed to 'work' with you all.

Besides, I would also like to thank ALL the UiTM lectures that have taught and nurtured me during my studies. It is always a pleasure to remind the fine people in the UiTM of the sincere guidance I received to uphold my practical. To Ts En Fareh Bin Majid, Supervising Lecturer, and Miss Azizah Binti Talkis as a Practical Training Coordinator, I value the time, effort, encouragement, and ideas that they have contributed towards the successful completion of my training, this report, and the valuable knowledge that have been shared over the last few semesters.

Last but not least, my special thanks to my lovely parents and friends for their sacrifices over the years. I apologize to all other unnamed who helped me in various ways to have good training. Thank you so much.

Abstract

Generally this report briefly explained about Construction drawing process made by architect in Jabatan Kerja Raya. Basically Construction drawing in Jabatan Kerja Raya is divided by 3 drawing which is, Tender drawing, Bomba drawing and PJC drawing. Tender drawing is the drawing that we do for quantity surveyor to make a bill of quantities list for tendering process. Tender drawing happen after the drawing we make for client get approval by them. This tender drawing is important in construction project. Bomba drawing is a drawing that have a safety symbol in the plan. PJC drawing is the same like bomba drawing. In this report I will explain more detail of the process in every drawing and the job the need to be done by architect in Jabatan Kerja Raya and how it be useful for construction in site. I also will explain the flow from the beginning of work of architect until it end.

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CHAPTER 4.0 CONCLUSION

4.1 Conclusion

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1.0 INTRODUCTION

1.1 Background of Study

Jabatan Kerja Raya (JKR) is is the federal government department in Malaysia under the Ministry of Works Malaysia, which is responsible for the construction and maintenance of public infrastructure in West Malaysia and Labuan. In Sabah and Sarawak, a separate entity of the Public Works Department exists under the respective state government's jurisdiction but both departments are also subordinate to the parent department at the same time. The JKR's Building Branches is responsible for building and maintaining government buildings in Malaysia such as public government offices, schools, hospitals, police and army facilities, port and airports, etc. JKR is located in every state, and my internship place is at JKR Wilayah Persekutuan Putrajaya and there are many departments in JKR which are maintenance, architecture, civil engineering, etc. I have been placed in the architecture department which is main job scope is to make a construction drawing, design, etc.

1.2 Objective Of Study

The objectives of this study are as follow:

- 1. To make it easier for the quantity surveyor to calculate and make a bill of quantities.
- 2. To make a drawing that easier for contractors to read the plan and it can facilitate their work on site.
- 3. Proposed a design according to the client's wishes but with JKR spec.

2.0 COMPANY BACKGROUND

2.1 Introduction of Company

Jabatan Kerja Raya Wilayah Persekutuan Putrajaya (JKRWPP) was officially established in July 2003 with the enactment of Staffing Warrant K74/2002. Based on the General Circular No. 1 of 2003, JKRWPP has been given the mandate to regulate the maintenance of shared office buildings as well as Government houses which include ordinary houses and official residences of administrative members / senior Government officials. Jabatan Kerja Raya Wilayah Persekutuan Putrajaya (JKRWPP) vision is to be a world -class service provider and center of excellence in the areas of asset management, project management and engineering services for the development of the country's infrastructure through creative and innovative human capital and the latest technology. Jabatan Kerja Raya Wilayah Persekutuan Putrajaya (JKRWPP) mission are to assist clients in delivering policy and service outcomes through strategic partner collaboration also provide effective and innovative asset and project management to strengthen existing engineering competencies and develop human capital and new competencies.

2.2 Company profile

VISION

Leader in infrastructure development and national construction industry

MISSION

- 1. Empower infrastructure development and comprehensive asset management.
- 2. Expanding the digitization of the construction industry.

MOTO

Towards the Welfare of the People

SHARED VALUES

The Ministry of Government has identified five (5) main common values that need to be practiced by Public Works, namely Professionalism, Responsiveness, Integrity, Teamwork and Innovativeness.

1. PROFESSIONALISM

Have the necessary capabilities, skills and implementation to achieve ministry excellence.

Among the elements of professionalism include:

- Knowledgeable.
- Skilled.
- Leadership.
- Effective communication.
- Open minded.
- Competitive difference.
- Positive.

2. RESPONSIVE

Practice good communication and promptness in responding to the people.

Among the responsive elements include:

- Quickly respond to all customer matters.
- Update business progress to completion.

3. INTEGRITY

Have a coherence between actions with positive moral principles that are not easily influenced and protected from all forms of malpractice in order to defend the good name of the Ministry and the people of KKR.

Among the elements of integrity include:

- Accountability.
- Transparent.
- Trust.
- Honest.

4. TEAMWORK

Has the ability to build good relationships by interacting effectively with Ministry staff to achieve the same vision.

Among the elements of psychedelic work include:

- Work together.
- Concerned.
- Sharing with each other.
- Respect each other.

5. INNOVATIVE

Innovation is a catalytic element that transforms an idea to a better and more effective level.

Among the innovative elements include:

- Sensitivity to all things and things in the environment.
- Production of quality output.
- Consensus and discussion among individuals.
- Introduction to new ideas.

FUNCTIONS OF THE MINISTRY OF PUBLIC WORKS:

- 1. To study, plan, evaluate and formulate new policies for the construction industry (infrastructure and buildings) in line with national development.
- 2. Coordinate, manage and improve human and financial resource competencies.
- 3. To plan and implement national infrastructure projects, especially roads, highways and Federal Commonwealth Buildings (BGP).
- 4. To ensure that all development projects under the control of the Ministry of Works are implemented according to the set schedule and cost.
- 5. Regulate and monitor road maintenance contracts, slopes on Federal Roads and Federal Commonwealth Buildings (BGP) under the control of MoW.
- 6. Leading the implementation of the country's Intelligence Transportation System (ITS) to improve the effectiveness of the road network, safety and comfort of road users.
- 7. Coordinate the agenda under the Infrastructure Cluster.

PENGURUSAN TERTINGGI





PENGURUSAN KORPORAT

(BPK)

Ir. Haji Zamri bin Mohd Nor



BANGUNAN KERAJAAN 1

(BBK 1)

En. Ahmad Jalil bin Jaafar



BANGUNAN KERAJAAN 2

(BBK 2)

Ir. Arnita Sofia binti Osman



RESIDENSI DAN BANGUNAN KERAJAAN 4

(BRBK 4)

Ir. Siti Norleha binti Rasid



BANGUNAN KERAJAAN 3

(BBK 3)

Asha'ari bin Haji Hassan



ARKITEK

(BAr)

Nazliah binti Salleh



KONTRAK DAN UKURBAHAN

(BKUB)

Sr. Zalina binti Mat Zain



PENGURUSAN PROJEK

(BPP)

Hanifah binti Abdullah

B.L.T 2020 | 06

BAHAGIAN ARKITEK



Nazliah bt. Salleh (J54)



Rozahan b. Aboo Bakar



Nuur Fadzilah bt. Mohd Noor



Shah Zaman b. Saharudin (J44)



Nur Husna bt Ahmad Zaidi







Mohd Zul Azrien



Noraini binti



Hairul Bariah bt Mohamed Suhaimi (JA29)



Norsazilah bt.



Mohd Reezam





Norba'aiah bt Aladin (JA22)

- Mengurus dan menyelaras keperluan semasa ruang (pertambahan/ perubahan) Ubahsuai dan Naiktaraf bangunan pejabat Kerajaan sebagaimana dipohon oleh Kementerian/ Jabatan/Agensi Kerajaan di Putrajaya
- Berperanan Sebagai HODT senibina bagi semua projek di bawah pelaksanaan JKR WP Putrajaya iaitu sebanyak 118 projek dan kos berjumlah RM141 juta
- Berperanan sebagai Wakil Penguasa Pakar Senibina bagi projek-projek fizikal yang disalurkan oleh Ibu Pejabat JKR
- Melaksanakan kerja-kerja ubahsuai senibina yang disalurkan oleh bahagian lain di JKR WP Putrajaya
- Menyelaras dan memberi ulasan teknikal terhadap rekabentuk dan pelan senibina yang disediakan oleh juruperunding arkitek bagi projek yang dilaksanakan oleh PJH dan projek bangunan pejabat Kerajaan di Putrajaya.
- Menyediakan cadangan rekabentuk dan menyelaras rekabentuk antara disiplin Mekanikal, Elektrikal dan Struktur bagi projek ubahsuai pejabat Kerajaan di Putrajaya.

2.4 LIST OF PROJECTS

Senarai Projek Kumpulan A, Bahagian Arkitek JKR WP PUTRAJAYA

| | | | | | | | | | STATUS | | | | | |
|------|-----|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------|------------|------------------------|----------------|-----------|-----------|-----------|-----|------|----------------------------------------------------------------|
| BIL. | LOT | AGENSI | TAJUK PROJEK | NILAI KOS PROJEK | KHIDMAT NASIHAT | REKABENTUK | KELULUSAN PELANGGAN | BOMBA / PJH | PEROLEHAN | PENILAIAN | PEMBINAAN | DLP | CMGD | CATATAN |
| 1 | | DOSM | KERIA-KERIA PENGUBAHSUAIAN PEJABAT OPERASI PUTRAJAYA, JABATAN PERANGKAAN MALAYSIA DI WILAYAH PERSEKUTUAN PUTRAJAYA. | 251,900.00 | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | DALAM PROSES CMGD (KAK PAH) |
| 2 | 4G1 | MAFI | KERIA-KERIA PENGUBAHSUAI RUANG PEJABAT SERTA KERJA-KERJA BERKAITAN BAGI KEMENTERIAN PERTANIAN DAN INDUSTRI MAKNAN (MAFI) DI ARAS 4 &5, BANGUNAN WISMA TANI, LOT 4G1, WILAYAH PERSEKUTUAN PUTRAJAYA. | | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | DALAM PROSES CMGD (KAK PAH) |
| 3 | | MAFI | KERIA-KERIA UBAHSUAI RUANG PEJABAT SERTA KERIA-KERJA BERKAITAN BAGI KEMENTERIAN PERTANIAN DAN INDUSTRI MAKANAN (MAFI) DI ARAS 4 & S, BANGUNAN WISMA TANI, WILAYAH PERSEKUTUAN PUTRAJAYA. | | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | DALAM PROSES CMGD (KAK PAH) |
| 4 | | JAKIM | CADANGAN PEMBINAAN BILIK KEWANGAN MASJID PUTRA, WILAYAH PERSEKUTUAN PUTRAJAYA. | 149,532.00 | | | | | | | | ٧ | | LAPORAN SIAP KERJA |
| 5 | | JAKIM | PROJEK MEMBAIKPULIH DAN MENAITARAF KUBAH MASJID PUTRA, WILAYAH PERSEKUTUAN PUTRAJAYA. | 12,939,239.47 | | | JKR HQ (CAWANG | AN ARKITEK) | | | ٧ | | | PEMBINAAN 50% |
| 6 | | JAKIM | PROJEK MEMGUBAHSUAI BILIK KAWALAN KAMERA LITAR TERTUTUP (CCTV) DI MASJID PUTRA, WILAYAH PERSEKUTUAN PUTRAJAYA | | | ٧ | | | | | | | | TANGGUH OLEH PIHAK PELANGGAN |
| 7 | | JPPH | PROJEK UBAHSUAJ RUANG PEJABAT JPPH ARAS 6, BANGUNAN PERBENDAHARAAN 2, PRESINT 2, WILAYAH PERSEKUTUAN PUTRAJAYA | 57,255.00 | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | | | PEMBINAAN 45% |
| 8 | | JKPTG | PROJEK UBAHSUAI RUANG PEJABAT ARAS 3, PEJABAT YBHG. DATO' KETUA PENGARAH TANAH & GALIAN JABATAN KETUA PENGARAH TANAH & GALIAN PERSEKUTUAN, WILAYAH PERSEKUTUAN PUTRAJAYA | | | ٧ | ٧ | | | | | | | TANGGUH OLEH PIHAK PELANGGAN |
| 9 | | DOSM | CADANGAN REKABENTUK BAGI KERJA-KERIA UBAHSUAI DAN NAIK TARAF ARAS 7,8,9 DAN STUDIO ARAS G, BLOK C7, WILAYAH PERSEKUTUAN PUTRAJAYA. | 8,100,000.00 | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | | | PEMBINAAN 10% |
| 10 | | MBLS | PROJEK PENGUBAHSUAJAN PEJABAT MALAYSIAN BUREAU OF LABOUR STATISTICS, BLOK D5, ARAS 2, KOMPLEKS D, PRESINT 1, WILAYAH PERSEKUTUAN PUTRAJAYA | | | ٧ | ٧ | | | | | | | TANGGUH OLEH PIHAK PELANGGAN |
| 11 | 2G4 | MPIC | PROJEK UBAHSUAI RUANG PEJABAT ARAS 5, BANGUNAN LOT 2G4, PRESINCT 2, WILAYAH PERSEKUTUAN PUTRAJAYA | | | ٧ | ٧ | ٧ | ٧ | | | | | TANGGUH OLEH PIHAK PELANGGAN |
| 12 | | KPM | CADANGAN REKA BENTUK DAN PENGUBAHSUAIAN LOBI ARAS 1, BLOK EB, PARCEL E, WILAYAH PERSEKUTUAN PUTRAJAYA | | | ٧ | ٧ | | | | | | | PEMBENTANGAN KALI KE-2 |
| 13 | | POJ | PROJEK CADANGAN KERJA MENAIKTARAF DAN PEMULIHAN BANGUNAN ISTANA KEHAKIMAN PUTRAJAYA WILAYAH PERSEKUTUAN PUTRAJAYA | 16,520,400.00 | | ٧ | ٧ | х | ٧ | ٧ | ٧ | | | PEMBINAAN 5% |
| 14 | 2G5 | JPN | KERIA-KERIA PENGUBAHSUAIAN IBU PEIABAT JABATAN PENDAFTARAN NEGARA MALAYSIA (IPN) MALAYSIA, WILAYAH PERSEKUTUAN PUTRAJAYA | 600,000.00 | | ٧ | ٧ | х | ٧ | ٧ | ٧ | | | PEMBINAAN 70% |
| 15 | 4G5 | JPJ | CADANGAN KERIA PENGUBAHSUANAN RUANG PEJABAT DI ARAS 4 DAN 5, LOT 4GS, IBU PEJABAT JABATAN PENGANGKUTAN JALAN (JP.) MALAYSIA, PUTRAJAYA | 19,600.00 | | ٧ | ٧ | x | ٧ | ٧ | ٧ | ٧ | | LAPORAN SIAP KERJA |
| 16 | | KLN | CADANGAN KERIA-KERIA TAMBAHAN DAN UBAHSUAI DI PINTU MASUK WPI, PONDOK PENGAWAL WPI, WP2 DAN BILIK CCTV BAGI TUJUAN MEMATUHI AKTA KAWASAN LARANGAN TEMPAT LARANGAN (KLTL) KERIA-KERIA PENGUBAHSUANAN BILIK MESYUARAT JABATAN KHIDMAT PENGURUSAN (BILIK MESYUARAT JKP), | FASA | | ٧ | | | | | | | | KERJA SIASATAN TANAH UNTUK TAHUN 2021 LAPORAN SIAP KERJA |
| 17 | | KLN | WILAYAH PERSEKUTUAN PUTRAJAYA | 250,000.00 | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | | |
| 18 | | KLN | CADANGAN KERJA-KERJA MENAIKTARAF AUDITORIUM DI BLOK WP1 & WP2, KEMENTERIAN LUAR NEGERI, WILAYAH PERSEKUTUAN PUTRAJAYA | 450,000.00 | | ٧ | ٧ | ٧ | | | | | | LUKISAN BOMBA |
| 19 | | JPA | CADANGAN KERLA-KERJA PENYEDIAAN TANDAS DI ARAS 4 DAN 5, BLOK C2 KOMPLEKS C, JABATAN PERHIDMATAN AWAM JIPA) PUTRAJAYA, WILAYAH PERSEKUTUAN PUTRAJAYA CADANGAN PENGUBANSUJAN RUJANG PEJABAT JAKOA DI MENARA TULUS, WILAYAH PERSEKUTUAN PUTRAJAYA | KIV | | ٧ | | | | | | | | TANGGUH |
| 20 | 3C6 | JAKOA | | 9,000,000.00 | ٧ | | | | | | | | | TANGGUH |
| 21 | 4G4 | KBS | KERJA-KERIA PENYELENGGARAAN BUMBUNG BERKACA DI LALUAN ANTARA BANGUNAN MENARA KBS DAN PODIUM DI LOT 4G4 CADANAGAN MEMBINA PAPAN TANDA BARU UNTUK BLOK 4G4 KEMENTERIAN BELIA DAN SUKAN (KBS) | KIV | | ٧ | | | | | | | | PEMBENTANGAN REKABENTU |
| 22 | 4G4 | KBS | CADANGANI MEMBINA PAPAN TANDA BARU UNTUK BUDA 494 KEWENTERIAN BELIA DAN SUKAN (KBS) CADANGAN PEMBAIKAN BILIK LATIHAN CENTER OF EXCELLEMCE (COE) JABATAN IMIGRESEN MALAYSIA SERTA KERJA- | KIV | | ٧ | | | - 22 | | | | | LAPORAN SIAP KERJA |
| 23 | 2G4 | JIM | KERIA BERKAITAN DI ARAS 1, LOT 264 (MENARA), WILAYAH PERSEKUTUAN PUTRAJAYA. CADANGAN KERJA-KERJA MENGUBAHSUAI & MENAIKTARAF RUANG PEJABAT JABATAN TENAGA KERJA SEMENANJUNG | 379,500.00 | | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | | PEMBINAAN 70% |
| 24 | | JTKSM | MALAYSIA DI ARAS 3 & 5, BLOK D3, KOMILEKS D, WILAYAH PEREKUTUAN PUTRAJAYA. PROJEK MENAIKTARAF BILIK OPERASI DAN KEMUDAHAN SISTEM VIDEO CONFERENCE (VC) DI KEMENTERIAN LUAR | 650,000.00 | | ٧ | V V | V AN ARWITEVI | ٧ | ٧ | ٧ | | | PEMBINAAN 50% |
| 25 | | KLN | NEGARA. (HQ.IKR) CADANGAN KERJA-KERJA UBAHSUAI RUANG PEJABAT DI ARAS 6,7,8 DAN 9 KEMENTERIAN PENGGANGKUTAN | 4,109,053.25 | | | JKR HQ (CAWANG | | | | V | 200 | | LAPORAN SIAP KERJA |
| 26 | | MOT | MALAYSIA (MOT) CADANGAN PENEMPATAN PEJABAT JABATAN INTERGRITI DAN PEMATUHAN STANDARD (JIPS) DI BLOK D6, PUSAT | 432,130.00 | 7 | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | ٧ | | REKABENTUK |
| 27 | | JIPS | PENTADBIRAN KERAJAAN PERSEKUTUAN PUTRAJAYA CADANGAN PEMBANGUNAN INFRASTRUKTUR PUSAT DATA DAN KERJA-KERJA BERKAITAN DI BANGUNAN PERDANA | 2 520 475 00 | | ٧ | IND FIU (CYMNANC | AN ADVITEUR | | | | | | PEMBINAAN 20% |
| _ | | CGSO | PUTRA, MAJLIS KESELAMTAN NEGARA | 3,520,175.00 | | | JKR HQ (CAWANG | AN ANNITER) | | | ٧ | | | |
| | | | HADAU VEETURIHAA | E7 #20 70# 72 | | | | | | | | | | |
| | - | | JUMLAH KESELURUHAN | 57,428,784.72 | | | | | | | | | | |

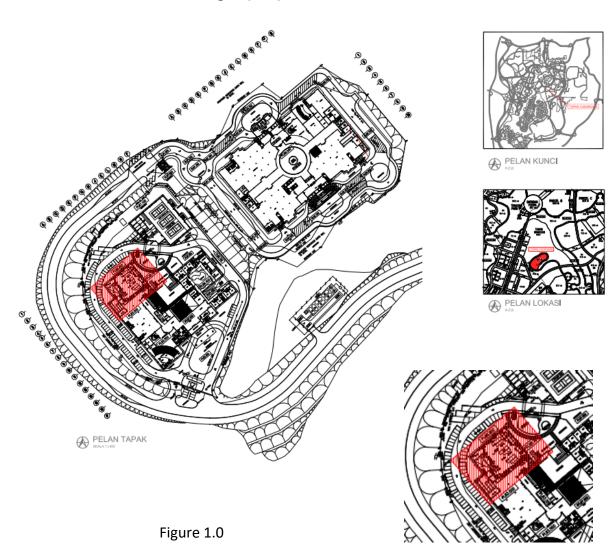


CASE STUDY

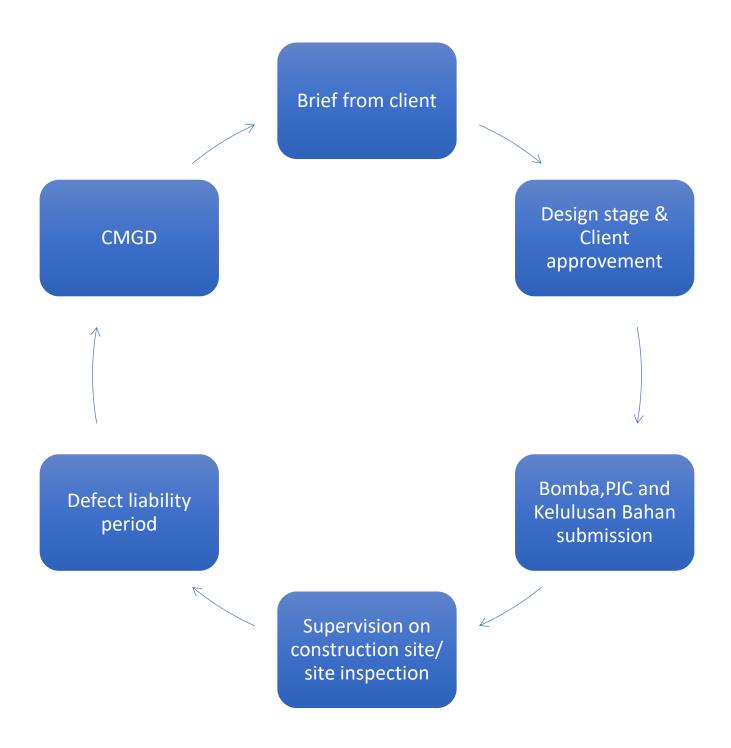
3.1 Background of Project

The project that the writer get in practical time in JKR PUTRAJAYA is Kerja-kerja baikpulih dan menyelenggara (bilik mesyuarat JKP), KEMENTERIAN LUAR NEGERI, WILAYAH PERSEKUTUAN PUTRAJAYA. This project handle by Client KLN and her name is Puan Intan Zurina and she as a Ketua Setiausaha. She handed this project to Ambang Wira Sdn Bhd (AWC). This project handed to AWC because they have contract with them as a building maintenance in KLN. This project located at Lot 2G7 Ministry of Foreign Affairs of Malaysia Wisma Putra No 1, Jalan Wisma Putra Precint 2, 62602 Putrajaya. The renovation is at floor 3 and we as architect, we make construction plan and design for this project. The price for this project is RM 207,000.

Site Plan Kementerian Luar Negeri (KLN)



3.2 WORK FLOW



3.3 BRIEF WITH CLIENT

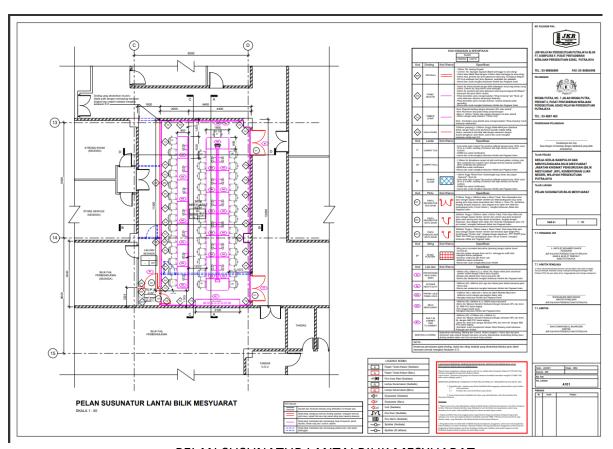
Briefing with client for Kerja-kerja baikpulih dan menyelenggara (bilik mesyuarat JKP), KEMENTERIAN LUAR NEGERI, WILAYAH PERSEKUTUAN PUTRAJAYA



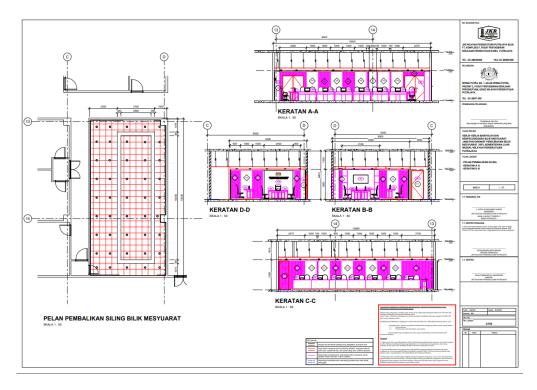
Figure 1.1

3.4 Design Stage and Client Approvement

The design stage is the main part of the job for architecture. The design stage is where we got the floor plan and room plan from the client and we started to do "Lukisan Reka Bentuk" and after the client approves that drawing, it will be tender or sebut harga drawing and then become construction drawings. Drawing tender or sebut harga and construction drawing are the same. Construction drawing is a drawing that uses for construction sites. The photo below is a construction and sebut harga drawing. This drawing is called sebut harga and not tender drawing because the price is below RM 500,000. If the price is below than RM500k it will be called as sebut harga drawing if above RM500k it will be call tender drawing. The price for this project is RM250k



PELAN SUSUNATUR LANTAI BILIK MESYUARAT Figure 2



PELAN PEMBALIKAN SILING BILIK MESYUARAT Figure 2.1



3D VIEW BILIK MESYUARAT DESIGN PURPOSE Figure 2.2

3.5 BOMBA, PJC AND KELULUSAN BAHAN SUBMISSION

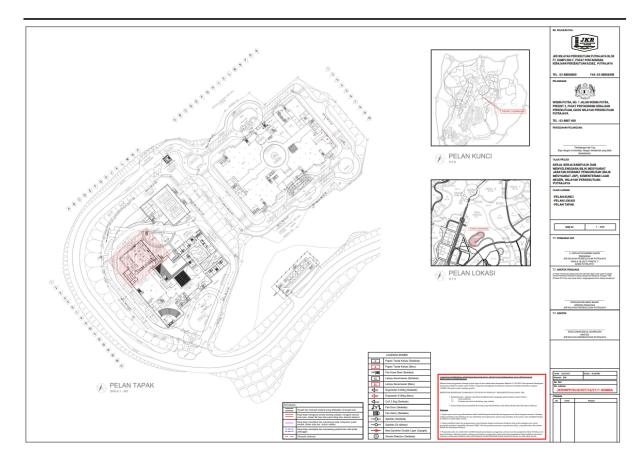
BOMBA DRAWING

KERJA-KERJA BAIKPULIH DAN MENYELENGGARA BILIK MESYUARAT JABATAN KHIDMAT PENGURUSAN (BILIK MESYUARAT JKP), KEMENTERIAN LUAR NEGERI, WILAYAH PERSEKUTUAN PUTRAJAYA

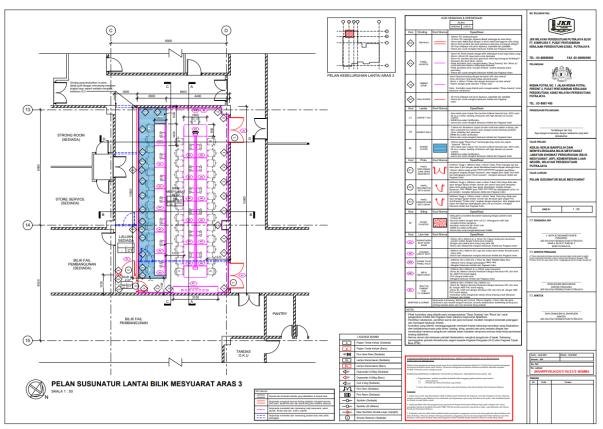
SENARAI LUKISAN

| NO. | TAJUK LUKISAN | SAIZ | SKALA | NO. LUKISAN |
|-----|------------------------------------------------------------------------|------|-------|-------------------------------|
| 1. | PELAN KUNCI, PELAN LOKASI DAN PELAN TAPAK | A1 | 1:450 | JKR/WPP/KLN/2G7/16/21/1-BOMBA |
| 2. | PELAN SUSUNATUR BILIK MESYUARAT ARAS 3 | A1 | 1:50 | JKR/WPP/KLN/2G7/16/21/2-BOMBA |
| 3. | PELAN PEMBALIKKAN SILING ARAS 3, KERATAN A-A,B-B,C-C DAN D-D | A1 | 1:50 | JKR/WPP/KLN/2G7/16/21/3-BOMBA |
| 4. | PELAN SUSUNATUR SPRINKLER DAN KELENGKAPAN BOMBA BILIK MESTUARAT ARAS 3 | A1 | 1:100 | JKR/WPP/KLN/2G7/16/21/4-BOMBA |

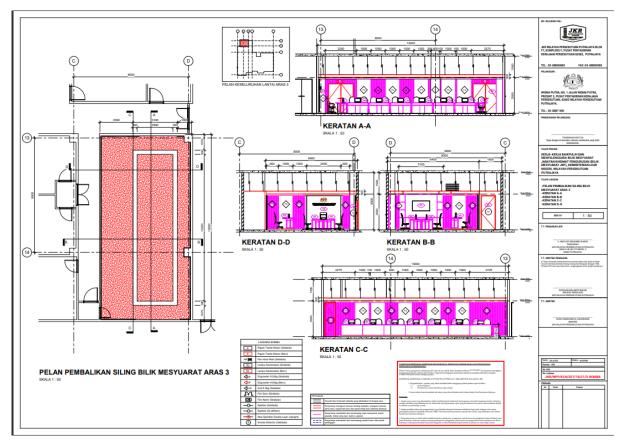
TAJUK DEPAN PLAN Figure 3



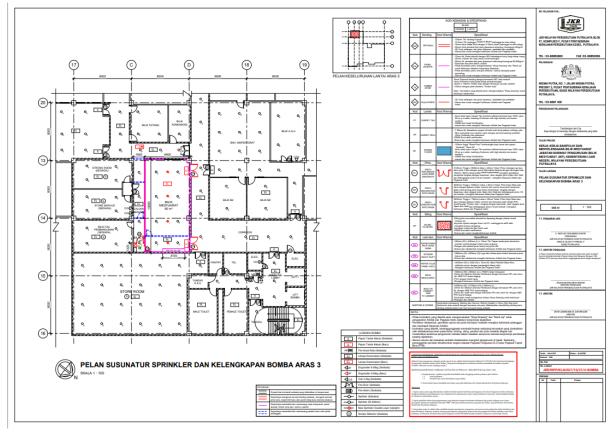
PELAN TAPAK Figure 3.1



PELAN SUSUNATUR LANTAI BILIK MESYUARAT ARAS 3 Figure 3.2



PELAN PEMBALIKAN SILING BILIK MESYUARAT ARAS 3 Figure 3.3



PELAN SUSUNATUR SPRINKLER DAN KELENGKAPAN BOMBA ARAS 3 Figure 3.4

KELULUSAN BAHAN

"Kelulusan Bahan" means construction items that have been reviewed and accepted for use by the Department.

Kelulusan bahan form and mock-up for Pojek Bilik Mesyuarat Kementerian Luar Negeri example :

Kelulusan Bahan Wallpaper.



- 3D Vinyl wallpaper of the type Aqueous, washable and peelable
- Colours and patterns according to the approval of the architect and indenture officer

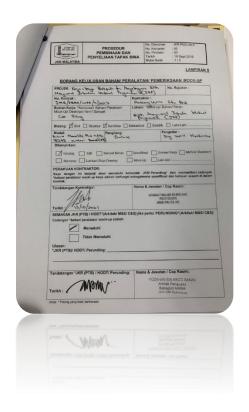
Kelulusan Bahan Aluminium Naplock Carpet.





 Aluminium strips are installed between different floor finishes

Kelulusan Bahan Cat Siling.





Big Wall Hardware (Dulux)

- Water based paint
- Dulux maxlite plus white 15245
- 18 litter
- Use foe ceiling paint

Kelulusan Bahan Wallpaper for 2 Columns.



Wallpaper

- Korean Wallpaper
- Vinyl

Kelulusan Bahan Roll Carpet and Underlaying items.



Underlay carpet

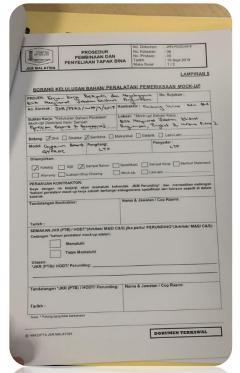
9mm thickness

Rubber crump and latex

Backing: polyester nonwoven

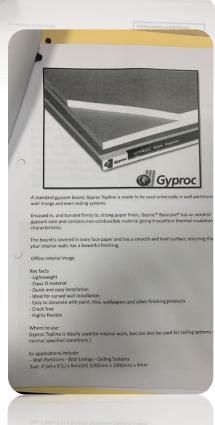
Weight: 35kg

Kelulusan Bahan Partition Board and Accessories.









Partition Board and Accessories

Gypsum Board

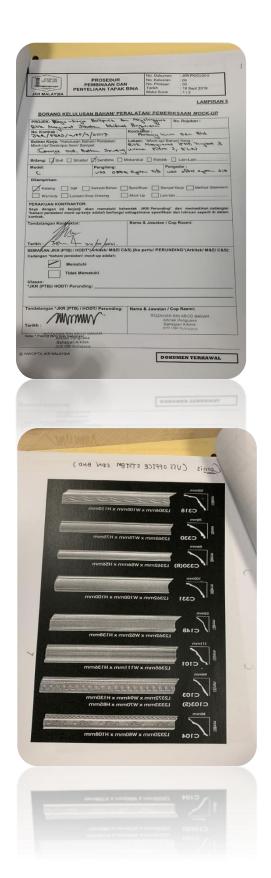
Benefits

- Lightweight
- Class O material
- Quick and easy installation
- Crack free
- Easy to decorate with paint, tiles, wallpapers and other finishing products
- Highly flexible

Rockwool

- Safe and silent pro 330
- Thickness: 50 mm
- Norminal density: 40kg/m³
- Use for sound absorption

Kelulusan Bahan Cornice and Skirting.



Skirting and Cornice

Follow JKR spec

Kelulusan Bahan Partition Board And Accessories.





Plaster ceiling board

Shape : rectangleThickness : 9mm

Length x wide : 6 feet x 4 feet

Material : gypsumColour : white

-Main purpose : Can be used in Residential (House) & Commercial

(Office, Factory and etc.)





<u>Furring Channel And C channel for</u> <u>ceiling</u>

- Application for office/bedroom all the building
- Specification for Malaysia market
- Colour : silver

 Material: Galvanized steel (Zink coating)

• Length: 12 Foot

• Width: 30mm x 10mm

• Thickness: 0.3mm x 0.5mm

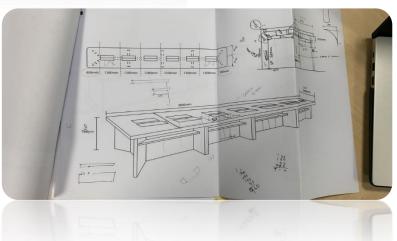
Suitable For

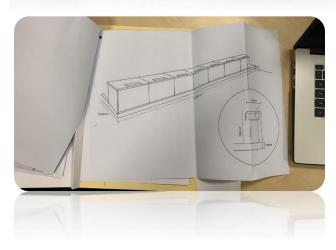
- Flush plasterboard ceilings
- Direct fix or fully suspended application

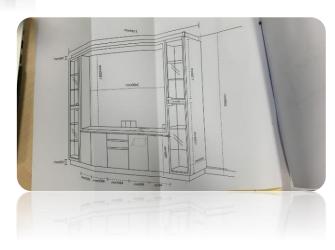
Kelulusan Bahan Main Table and Side Table, Tv Cabinet.



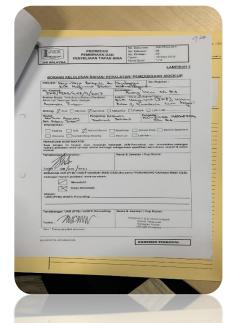








Kelulusan Bahan Acoustic Art Fabric Panel.









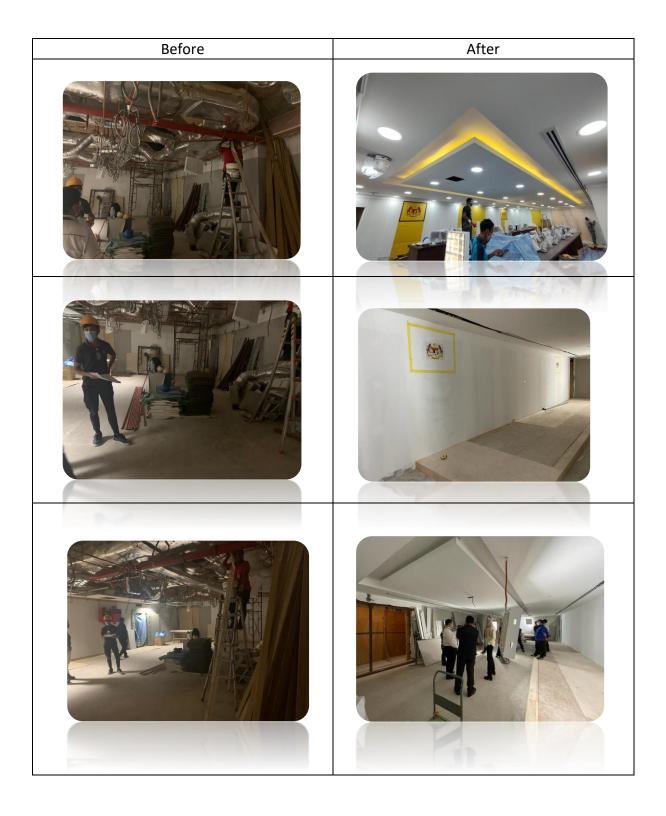
Sealtech acoustic fabric panel

- Sealtech acoustic fabric panel will be install at wall
- The colour is cortex- yellow
- Sealtech acoustic fabric panel is use for make interior design more beautiful and also use for sound proofing
- The size for one Sealtech acoustic fabric panel is 2400 (H) x 600 (w)

Timber trend acoustic panel

- Timber trend acoustic panel will be install at wall
- The colour is white
- Timber trend acoustic is use for make interior design more beautiful and also use for sound proofing
- The size for one Timber trend acoustic I is 2400 (H) x 600 (w)

3.6 SUPERVISION ON CONSTRUCTION SITE/ SITE INSPECTION

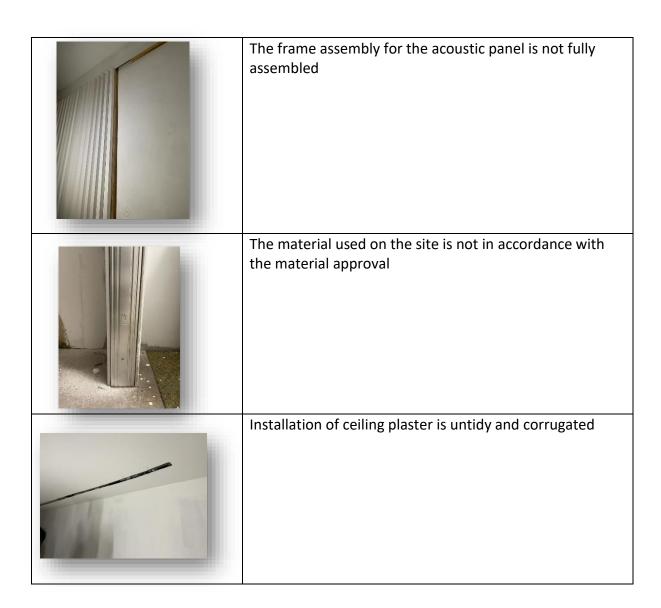


3.7 DEFECT LIABILITY PERIOD AND CMGD(CERTIFICATE OF MAKING GOOD DEFECT)

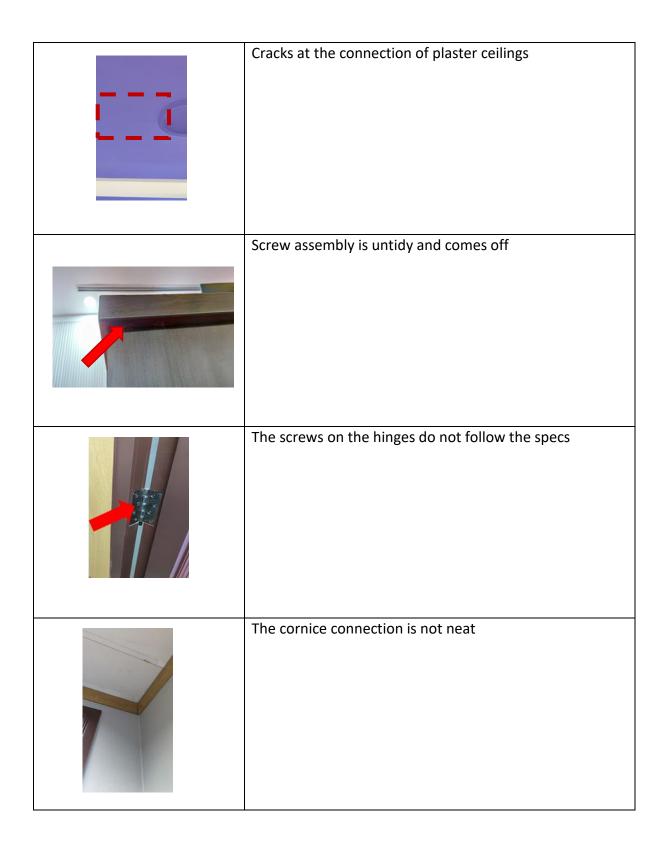
DEFECT LIABILITY PERIOD

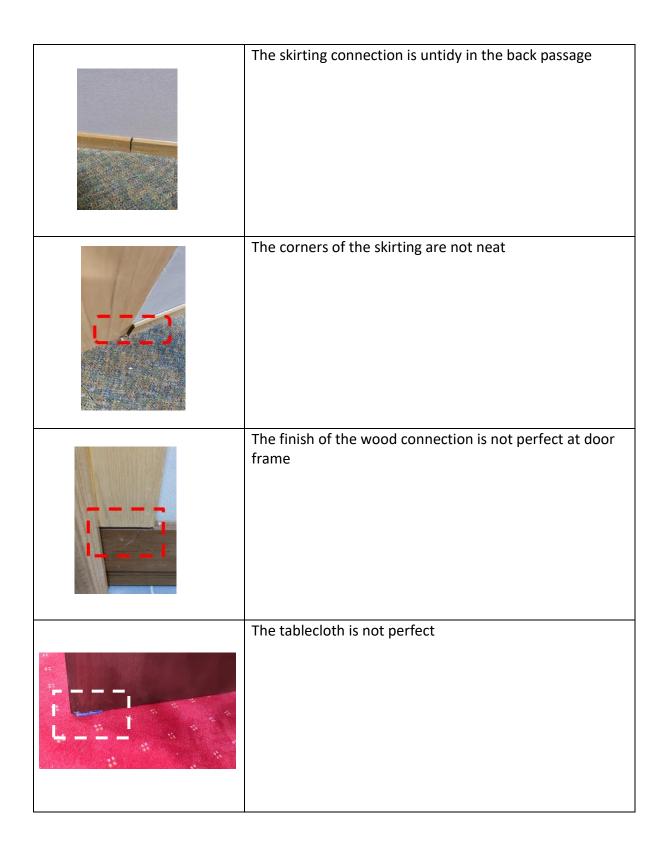
The Defect Liability Period ("DLP") is defined as a period where the Developer is responsible to fix any defects and it begins from the date the Homeowner received delivery of vacant possession and keys of the property.

DEFECT INSPECTION



| The timber strip installation is untidy |
|-------------------------------------------------------|
| The finish on the door viewfinder is untidy |
| The gap between the two door leaves is uneven |
| |
| Door closer stuck to the door frame and scratch marks |
| Plaster ceilings are uneven and corrugated |





| The position of the table is not in line with the skirting |
|------------------------------------------------------------|
| The back path needs to be cleared |
| Add screws to the hidden door in the meeting room |
| Untidy carpet installation in the meeting room |

CERTIFICATE OF MAKING GOOD DEFECT (CMGD)

Finally after the construction has been done contactor need to give us Certificate of Making Good Defect (CMGD) for the final step to done in one project.

The Certificate of Making Good Defects is a certificate that is in relation to the completion of defects, imperfections, shrinkage and any other fault raised during the Rectification Period (previously known as 'Defects Liability Period').

Project is Kerja-kerja baikpulih dan menyelenggara (bilik mesyuarat JKP), KEMENTERIAN LUAR NEGERI, WILAYAH PERSEKUTUAN PUTRAJAYA is done until DLP process now need to wait for CMGD. I will show some example of CMGD letter form JKR to contractor the example is below:

| | A | | | JABATAN K AH PERSEKI | WILAY | | | |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------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| | ATAN | | | SIAP MEMI (Sebut Ha | PERAKUAN | | | |
| h Persekutuan mpleks F, adbiran Kerajaan | Putrajaya Blok F7, Ko | PEJABAT | (| 28/01JLD.5 (| KR(WPP)080.0 | l : | RUJUKAN | 1 |
| | : | TARIKH | iana 1 | alan Putra Imp oiana, are | lutiara Kaths S lo. 2A Aras 1, Jd aman Putra Imp commercial Squa 7100 Puchong elangor Darul E | N T C C | KEPADA | (|
| | | | | d " <u>G2</u> " | CIDB dalam Gre | ngan C | erdaftar de | В |
| OPERASI WILAYAH | PEJABAT MALAYSIA, | | ENGUBA | A, JABATAI | PUTRAJAY | | but Harga tuk | |
| WILAYAH i bahawa a jua pun ah syarat- | MALAYSIA, YA n ini diperaku osakan lain ap sh tuan di bawa | ANGKAAN D, PUTRAJA dalah dengar apa-apa kero diperbaiki ole th tuan/*eleh | ENGUBA N PER PLEKS I maka ac itan dan hendaki | KERJA PE A, JABATAI UAN, DI KOM ebut Harga, I maan, kesusu tas, yang dike | PUTRAJAY. PERSEKUTI syarat-syarat S , ketidaksempu ng tersebut di a ga, telah semp | acatan erja ya ut Har | tuk 1. Mersegala keciterhadap kes | Seun |
| WILAYAH i bahawa a jua pun ah syarat- sebabkan | MALAYSIA, NYA ini diperaku osakan lain ap bh tuan di baw pihak lain (di | ANGKAAN D, PUTRAJA dalah dengan apa-apa kerd diperbaiki ole th tuan/*eleh lac 2021. | ENGUBA N PER PLEKS I maka ac itan dan hendaki kkan ole ada 25 M | KERJA PE A, JABATAI UAN, DI KOM ebut Harga, i maan, kesusu tas, yang dike uurna diperbai makannya) pa | PUTRAJAY, PERSEKUTI PERSEKUTI syarat-syarat S , ketidaksempu ng tersebut di a ga, telah semp ntuk menyempu Pelaksanaan a | acatan erja ya ut Har tuan u | tuk 1. Mersegala kecierhadap kesyarat Seb | Se un |
| WILAYAH i bahawa a jua pun al syarat- sebabkan angan ini BH Bank Takaful/ ga— RM | MALAYSIA, LYA n ini diperaku cosakan lain ap pihak-lain (di ya adalah de Aalaysia (BPM) LE) / Insurans / behar | ANGKAAN D, PUTRAJA Jalah dengan diperbaiki ole h tuan/*eleh nagian darin mbangunan-N | ENGUBA N PER PLEKS I Itan dan It | KERJA PE A, JABATAI LAN, DI KOM LAN, DI KOM Harga, I Jas, yang dike Itas, yang dike Itas, yang dike Itas, yang dike Jank Halam JB | PUTRAJAY, PERSEKUTI PERSEKUTI syarat-syarat S , ketidaksempu ng tersebut di a ga, telah semp ntuk menyempu Pelaksanaan a | acatan erja ya erja ya ut Hari tuan ui Bon Bon epaska i) *Ja Per Sya | tuk 1. Mersegala keci segala keci syarat Seb kegagalan t | Se un |
| WILAYAH i bahawa a jua pun ah syarat- sebabkan ngan ini Takatul / ga RM ni-adalah | MALAYSIA, NA ini diperaku psakan lain ap psh tuan di baw ya adalah de Aalaysia (BPM Malaysia (BPM Mahaysia (BPM Mahaysia (BPM MAHAMAN | ANGKAAN D, PUTRAJA aga-aga-aga-aga-aga-aga-aga-aga-aga-aga | ENGUBA N PER PLEKS in tlan dan tlan dan da 25 M ana 25 M ana bah ank Pen | KERJA PE A, JABATAI LAN, DI KOM LAN, DI KOM Harga, I Jas, yang dike Hasan, kesusu Hasan, Hasan, Hasan Hasan, Hasan Has | PUTRAJAY. PERSEKUT PERSEKUT i, ketidaksempu ng tersebut di a ga, telah semp ntuk menyempu nn, kediaksanaan a minan Bank / E weahaan Keeli | acatan ut Har ut Har uan ui uan ui appaska appaska Per Sya den den men | tuk 1. Mersegala keci segala keci syarat Seb kegagalan t | Se un |
| WILAYAH i bahawa a jua pun ah syarat- sebabkan ngan ini Takatul / ga RM ni-adalah | MALAYSIA, NA ini diperaku psakan lain ap psh tuan di baw ya adalah de Aalaysia (BPM Malaysia (BPM Mahaysia (BPM Mahaysia (BPM MAHAMAN | ANGKAAN D, PUTRAJA aga-aga-aga-aga-aga-aga-aga-aga-aga-aga | ENGUBA N PER PLEKS in tlan dan tlan dan da 25 M ana 25 M ana bah ank Pen | KERJA PE A, JABATAI LAN, DI KOM LAN, DI KOM Harga, I Jas, yang dike Hasan, kesusu Hasan, Hasan Hasan, Hasan | PUTRAJAY. PERSEKUT PERSEKUT yyarat-syarat S , ketidaksempu ng tersebut di a ng tersebut di a nuk menyempu nuk menyempu nikat Heali yang ngan ini dilepask ki-Wang Jam upakan Bon-II yapakan Bon-II yapakan Bon-II yapakan Bon-II yapakan Bon-II yapakan Bon-II yapakan Bon-II | acatan ut Har ut Har uan ui uan ui appaska appaska Per Sya den den men | tuk 1. Mersegala keci segala keci syarat Seb kegagalan t | Se un |

b)# (i) *Tuntutan-terhadap-Jaminan-Bank-/-Bank-Islam /-Bank-Pembangunan Malaysia

-(BPMB) /- Bank Perusahaan Kecil-dan Sederhana Malaysia (Bank-SME) / Insurans / Takaful / Syarikat Kewangan No berharga-RM yang merupkan Bon Pelaksanaan di bawah Kontrak ini telah pun diperolehi untuk membiyai kos perbelanjaan membaiki kecacatan dan / atau kerosakan berkenaan yang telah disempurnakan oleh pihak lain. Butir-butir kos perbelanjaan adalah sepertimana-yang-ditunjukkan-di-Lampiran.

- (ii) **Oleh kerana amaun daripada Bon Pelaksanaan tidak mencukupi, dengan
 - tuan adalah dikehendaki untuk membayar kepada Kerajaan sebanyak
 - **Terdapat baki sebanyak RM daripada-Bon-Pelaksanaan yang

akan dikembalikan kepada tuan.

Nama Penuh Nama Jawatan

Hanifah Binti Abdullah

Jurutera Elektrik Penguasa Kanan JKR Wilayah Persekutuan

Putrajaya

Setiusaha Bahagian

Bahagian Pembangunan Kontraktor Usahawan (BPKU), Aras 5, Blok Menara Menara Usahawan, Persiaran Perdana Presint 2, 62652 PUTRAJAYA.

Ketua Eksekutif

Lembaga Pembangunan Industri Pembinaan Malaysia (CIDB) Level 10, Menara Dato' Onn, Putra World Trade Centre, No 45, Jalan Tun Ismail 50480 KUALA LUMPUR.

Juruukur Bahan Penguasa Kanan, Bahagian Kontrak dan Ukur Bahan, JKR Wilayah Persekutuan Putrajaya

Nota

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s.k

- Batalkan yang mana tidak berkenaan.
- # Batalkan keseluruhan 2(b) jika kerja kecacatan disiapkan oleh kontraktor sendiri atau batalkan keseluruhan 2(a) jika kecacatan disiapkan oleh pihak ketiga.
- Batalkan salah satu daripada perenggan yang berkenaan di bawah 2(a)(i) atau perenggan
 2(b) (i) mengikut keadaan.
- ** Batalkan salah satu perenggan atau kedua-duanya jika tidak berkenaan.

4.0 CONCLUSION

An architectural drawing are important to any construction project. All construction must need a drawing plan. It is because Architectural drawings are used to assist a building contractor to construct it based on design intent, as a record of the design and planned development, or to make a record of a building that already exists.

Architecture is arguably the different values and standards of living for every community that utilizes the structures for their everyday life. It is the physical form of these values, and it represents the growth and evolution of the world and the societies that are encompassed within it. This project took 4 months to be done in construction and for drawing process and submission has be done before the construction start.

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