



UNIVERSITI TEKNOLOGI MARA

CTF623: CREATIVE TRAINING REPORT

Course Name (English)	CREATIVE TRAINING REPORT APPROVED
Course Code	CTF623
MQF Credit	3
Course Description	Students are required to complete CTF 616 (Practical Training) in order to proceed to this course. This course aims to help students (practical trainee) to prepare a creative training report; a report that consists of several pertinent elements; documenting real life experience and problems faced by students (interns) while undergoing industrial's practical training. The report must adhere to certain specifications as required by the faculty in order to obtain a creative training report that is presentable and professionally prepared. Upon completion of writing up of the report, students are to submit the report to the supervisors that they are assigned to; for assessment.
Transferable Skills	1. Apply on-going assessments on artistic jobs undertaken. 2. Prepare a structured creative report of a particular artistic work for future reference.
Teaching Methodologies	Industrial Training, Supervision
CLO	CLO1 Prepare a creative training report that is presentable and organized CLO2 Documenting industrial training experience in written form for the specific area of interest CLO3 Evaluate the specific area of interest based on the tasks assigned by the employer
Pre-Requisite Courses	No course recommendations
Topics	
1. Individual progress report (10 Weeks Preparation) 1.1) n/a	
2. Student's completed report submitted (Submit on Week 11) 2.1) n/a	

Assessment Breakdown	%
Continuous Assessment	100.00%

Details of Continuous Assessment	Assessment Type	Assessment Description	% of Total Mark	CLO
	Written Report	1. Introduction (10%) 2.Content: (80%) - Profile - Experience Gained - Views & recommendations 3. Summary (10%)	100%	CLO1 , CLO2 , CLO3

Reading List	This Course does not have any book resources
Article/Paper List	This Course does not have any article/paper resources
Other References	This Course does not have any other resources