



UNIVERSITI TEKNOLOGI MARA

CTF133: RESEARCH WRITING

Course Name (English)	RESEARCH WRITING APPROVED
Course Code	CTF133
MQF Credit	3
Course Description	This course equips students with the basic skills needed for the research writing process. It helps students identify subject matters or subject areas that they are interested in and guides them to narrow the scope of their interest into an achievable research topic. Researching these topics involves identifying sources such as from reference in books, journals, magazines or the internet. The next process is writing and synthesizing all this information into a comprehensible written piece that is clear. Students are also required to assess, rewrite, quote and revise their written work. This will ultimately assist them in producing a worthwhile research, written according to a standard academic format.
Transferable Skills	1. Demonstrate ability to investigate problems and provide effective solutions. 2. Demonstrate ability to analyse issues/problems from multiple angles and make suggestions
Teaching Methodologies	Lectures, Blended Learning, Tutorial, Discussion, Small Group Sessions
CLO	CLO1 Use appropriate grammar and vocabulary to consolidate writing skills. CLO2 Respond critically to a variety of texts. CLO3 Practice conventions of citing sources, create footnotes/endnotes and references.
Pre-Requisite Courses	No course recommendations
Topics	
1. Introduction to Research Writing 1.1) What is Research Writing? 1.2) Starting Research?	
2. Types of Research 2.1) Exploring Research Types 2.2) Exploring Research Areas 2.3) Exploring Specific Subject Matter	
3. Organizing the Research Paper 3.1) Identification of Research Area 3.2) Understanding Relevant Sources and References 3.3) Citations and Referencing Formats	
4. Research and Drafting the Main Body 4.1) Fundamentals of linking research and writing the text	
5. Research and Drafting the Main Body 5.1) Linking research and the written text.	
6. Drafting the Introduction, the Main Body and the Conclusion 6.1) Planning and organization.	
7. Planning and Organizing the Research Paper 7.1) Organizing the content	
8. Group Presentations 8.1) Sharing information	

9. Group Presentations 9.1) Sharing information
10. Structuring the Individual Research 10.1) Planning and organization 10.2) Sharing information
11. Structuring the Individual Research 11.1) Planning and organization 11.2) Sharing information
12. Structuring the Individual Research 12.1) Planning and organization 12.2) Sharing information
13. Research and Drafting Workshop 13.1) Editing and proof reading
14. Research and Drafting Workshop 14.1) Editing and proof reading

Assessment Breakdown	%
Continuous Assessment	60.00%
Final Assessment	40.00%

Details of Continuous Assessment	Assessment Type	Assessment Description	% of Total Mark	CLO
	Discussion	Participation / Commitment / Attendance	20%	CLO1 , CLO2
	Group Project	Group Assignment Presentation	10%	CLO1 , CLO2 , CLO3
	Group Project	Group Assignment	30%	CLO1 , CLO2 , CLO3

Reading List	Reference Book Resources
	<ul style="list-style-type: none"> • Mann, Thomas 2015, <i>The Oxford Guide to Library Research</i>, 4th Ed., Oxford University Press [ISBN: 0199931062] • Lawrence A. Machi, Brenda T. McEvoy 2012, <i>The Literature Review</i>, 2nd. Ed., Corwin Press [ISBN: 1452240884] • Paul D. Leedy, Jeanne Ellis Ormrod 2012, <i>Practical Research</i>, 10th Ed., Pearson College Division [ISBN: 0132693240] • American Psychological Association (APA) 2009, <i>Publication Manual of the American Psychological Association</i>, 6th Ed., American Psychological Association (APA) [ISBN: 1433805618] • Wayne C. Booth, Gregory G. Colomb, Joseph M. Williams 2008, <i>The craft of research</i>, 3rd. Ed., University of Chicago Press [ISBN: 0226065669] • Creme, Phyllis, Lea, Mary 2008, <i>Writing At University: A Guide For Students</i>, 3rd Ed., McGraw-Hill International [ISBN: 0335221165]
Article/Paper List	This Course does not have any article/paper resources
Other References	This Course does not have any other resources