



UNIVERSITI TEKNOLOGI MARA

ALS650: PRACTICAL TRAINING

Course Name (English)	PRACTICAL TRAINING APPROVED
Course Code	ALS650
MQF Credit	6
Course Description	Practical training is the final course in the program (or Study Plan). A student is required to undergo practical training in areas relevant to the academic program and field of specialization. The practical training course serves as a practical training ground for the student to gain practical knowledge and acquire job skills at the workplace in an organization.
Transferable Skills	<ul style="list-style-type: none">-Demonstrate ability to manage personal performance to meet expectations and demonstrate drive, determination, and accountability.(Resourceful and Responsible)-Demonstrate ability to communicate clearly and confidently, and listen critically (Effective Communicator)-Demonstrate resilience, perseverance and positivity in multi-tasking, dealing with change and meeting new challenges.(Adaptable)-Demonstrate ability to work professionally and contribute positively in a team (Experienced Collaborator)-Demonstrate professional skills, knowledge and competencies.(Experienced in Field)
Teaching Methodologies	Lectures, Industrial Training, Discussion, Presentation
CLO	<p>CLO1 apply job knowledge and work experience at a workplace in an organization</p> <p>CLO2 develop professional organizational and work values as well as work ethics and communication skills.</p> <p>CLO3 evaluate their work performance in terms of strengths, limitations and weaknesses in relation to knowledge, work skills and work competencies at the workplace.</p> <p>CLO4 apply the theoretical and practical knowledge as well as skills learned to the workplace situation.</p> <p>CLO5 present workplace experience</p>
Pre-Requisite Courses	No course recommendations
Topics	
1. Practical Training 1.1) student visit 1.2) presentation	

Assessment Breakdown		%	
Continuous Assessment		100.00%	

Details of Continuous Assessment	Assessment Type	Assessment Description	% of Total Mark	CLO
	Internship Report	Evaluation Report Faculty	15%	CLO3
	Internship Report	Evaluation Report Organization	30%	CLO4
	Portfolio/Log Book	Logbook	5%	CLO1
	Portfolio/Log Book	Workplace portfolio	20%	CLO2
	Presentation	Workplace presentation	30%	CLO5

Reading List	Reference Book Resources
	<ul style="list-style-type: none"> • Academy Of Language Studies. Universiti Teknologi MARA, Shah Alam., <i>Academic Program or Study Plan</i>, UiTM Shah Alam • Universiti Teknologi MARA 2009, <i>Peraturan Akademik, Program Diploma dan Ijazah Sarjana Muda, Pindaan 2009</i>, Universiti Teknologi MARA
Article/Paper List	This Course does not have any article/paper resources
Other References	This Course does not have any other resources