BUSINESS PLAN OUTLINE

COVER PAGE



FACULTY OF MECHANICAL ENGINEERING

FUNDAMENTALS OF ENTREPRENUERSHIP

ENT300 BUSINESS PLAN REPORT KABIN BERASAP



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TABLE OF CONTENTS

TABLE OF CONTENTS

LETTE	R OF SUBMISSION	4
ACKNO	OWLEDGEMENT	6
TABLE	OF CONTENT	8
EXECU	JTIVE SUMMARY	16
1	INTRODUCTION	
	1.1 Name of Business	22
	1.2 Nature of Business	22
	1.3 Industry Profile	22
	1.4 Location of the Business	22
	1.5 Date of Business Commencement	23
	1.6 Factors in Selecting the Proposed Business	23
	1.7 Future Prospects of the Business	23
2	PURPOSE	24
3	BUSINESS BACKGROUND	26
	3.1Business Background	27
	3.1.1 Vision	27
	3.1.2 Mission	27
	3.2 Organization Chart	28
	3.3Logo and Motto	29
	3.3.1 Logo	29
	3.3.2 Motto	29
4	BACKGROUND OF PARTNERSHIPS	30
	4.1 General Manager	31
	4.2 Administration Manager	32
	4.3 Financial Manager	34

	4.4 Marketing Manager	35
	4.5 Operation Manager	36
5	LOCATION OF BUSINESS 5.1 Location	38 39
	5.2Vehicle	41
	5.2.1 Food Truck Lot	41
	5.2.2 Basic Amenities	42
6	MARKETING PLAN	43
	6.1 Marketing Objectives	42
	6.2 Description of Product	45
	6.3 Target Market	48
	6.4 Market Size	49
	6.5 Competitor	49
	6.6 Market Share	50
	6.6.1 Market Share Before Entry	50
	6.6.2 Market Share After Entry	51
	6.6.3 Sales Forecasting	52
	6.6.4 Sales Units	52
	6.7 Market Strategy	54
	6.7.1 Product	54
	6.7.2 Price	54
	6.7.3 Place	55
	6.7.4 Promotion	55
	6.8 Organization Chart for Marketing Department	57
	6.9 Manpower Planning	58
	6.10 Schedule of Numeration	58
	6.11 Schedule of Numeration	58
	6.12 Marketing Budget	59
7	OPERATIONAL PLAN 7.1 Component of Operating Systems	60
	7.1 Component of Operating Systems 7.2 Process Planning of Manufacturing	61 63
	1.4 FIUUCSS FIAHHIIU ULIVIAHUIAUUHIIU	0.0

7.3 Operation Layout 6		
7.4 Production Planning		
7.4.1	Sales Forecast per Month	68
7.4.2	Number output per day	69
7.4.3	Number of units per hour	69
7.5Material I	Planning	70
7.5.1	Material Planning	70
7.5.2	Raw Material Required Per Month	73
7.5.3	List of Supplier	80
7.6 Machine	and Equipment Planning	81
7.6.1	List of Machine and Equipment	82
7.6.2	List of Kitchen Tools	84
7.6.3	List of Vehicle	88
7.6.4	List of Machine Supplier	89
7.7 Manpowe	er Planning	
7.7.1	Organizational Chart for Operation Department	90
7.7.2	Amount of Direct Labour Required	91
	List of Operation Personnel	91
	Task and Responsibilities	91
	Schedule of Remuneration	91
7.8 Overhead	d Requirement	92
7.8.1 Operation Overhead		92
7.8.2 L	ist of Overheads	94
7.8.3 (Others Expenses	94
7.8.4 L	ist of Packaging	96
7.9 Total Op	eration Cost	98
7.10 Cost pe	er Unit	98
7.11 Product	tivity Index	98
7.12 Locatio	n Plan	98
7.13 Busines	ss and Operation Hours	99
7.14 License	e, Permits and Regulations Required	99
7.15 Operation Budget		100
7.16 Implementation Schedule		100

8	ADMINSTRATION PLAN	101
	8.1 Organizational Chart	103
	8.2 Manpower Planning	104
	8.3 Schedule of Task and Responsibilities	104
	8.4 Schedule of Remuneration	105
	8.5 Office Furniture, Fitting and Office Supplies	106
	8.6 List of Deposit	108
	8.7 Administration Budget	108
9	FINANCIAL PLAN	109
	9.1 Operating Budget	110
	9.1.1 Administration Budget	110
	9.1.2 Marketing Department	111
	9.1.3 Operations Department	112
	9.2 Project Implementation Cost and Source of Finance	113
	9.3 Fixed Asset Depreciation Schedule	114
	9.4 Loan and Hire Purchase Depreciation Schedule	115
	9.5 Proforma Cashflow Statement	116
	9.6 Proforma Income Statement	117
	9.7 Proforma Balance Sheet	118
	9.8 Financial Ratio Analysis	119
	9.8.1 Liquidity Ratios	119
	9.8.1.1 Current Ratios	119
	9.8.1.1 Quick Ratios	119
	9.8.2 Efficiency Ratios	
	9.8.2.1 Inventory Turnover Ratios	120
	9.8.3 Profitability Ratios	120
	9.8.3.1 Gross Profit Margin	120
	9.8.3.2 Net Profit Margin	120
	9.8.3.3 Return on Assets	121
	9.8.3.4 Return on Equity	122
	9.8.4 Solvency Ratios	122
	9.8.4.1 Debt to Equity	122
	9.8.4.2 Debt to Assets	123 11

9.8.3 Time Interest Earned	123

10	BUSINESS MODEL CANVA	124
11	CONCLUSION	126
12	APPENDICES	128
13	PARTNERSHIP AGREEMENT	132

LIST OF TABLES

Table 3.1 Business Background Information	27
Table 4.1 Background of General Manager	31
Table 4.2 Background of Administration Manager	32
Table 4.3 Background of Financial Manager	34
Table 4.4 Background of Marketing Manager	35
Table 4.5 Background of Operation Manager	36
Table 4.6 Background of Operation Manager	37
Table 6.1 Product Descriptions	45
Table 6.2 Demographic table	48
Table 6.3 Geographic Table	48
Table 6.4 Competitive Analysis	49
Table 6.5 Market Share Before Entry of Business	50
Table 6.6 Market Share After Entry of Business	51
Table 6.7 Sales Forecasting	52
Table 6.8 Units Forecasting	53
Table 6.9 List of Marketing Personnel	58
Table 6.10 Schedule of Task and Responsibilities	58
Table 6.11 Schedule of Remuneration plan of Marketing Personnel	58
Table 6.12 Marketing Budget	59
Table 7.1 Symbol of Process Chart	63
Table 7.2 Sales Forecast Per Month	68
Table 7.3 Number of Output Per Day	69
Table 7.4 Number of Units Per Hour	69
Table 7.5 Material Requirement Planning	70
Table 7.6 List of Raw Materials	73
Table 7.7 List of Supplier	80
Table 7.7 Amount of Machine and Equipment	78

Table 7.8 Amount of Machine and Equipment Required	80
Table 7.9 List of Machine and Equipment	84
Table 7.10 List of Kitchen Tools	84
Table 7.11 List of Vehicle	88
Table 7.12 List of Machine Supplier	88
Table 7.13 List of Machine and Equipment	89
Table 7.13 List of Operation Personnel	91
Table 7.14 Task and Responsibilities	92
Table 7.15 Schedule of Numeration	93
Table 7.16 Operation Overhead	92
Table 7.17 List of Overhead	94
Table 7.18 List of Other Expenses	94
Table 7.19 List of Packaging	96
Table 7.20 License, Permits and Regulations Required	99
Table 7.21 Operation Budget	100
Table 7.22 Implementation Schedule	100
Table 8.1 List of Personnel (GM + Head and workers of Administration and Finance Department)	104
Table 8.2 Task and Responsibilities	104
Table 8.3 Schedule of Remuneration	105
Table 8.4 List of Office Furniture & Fittings	106
Table 8.5 List of Deposit	108
Table 8.6 Administration Budget	108
Table 9.1 Administration budget	110
Table 9.2 marketing budget	111
Table 9.3Operating budget	112
Table 9.4 Project Implementation cost and source of finance	113
Table 9.5 Fixed Asset Depreciation Schedule	114

ENT300/ETR300 BP OUTLINE (as at 22 Nov 2013)

Table 9.6 Loan and Hire Purchase Depreciation Schedule	115
Table 9.7 Cashflow Statement	116
Table 9.8 Proforma Income Statement	117
Table 9.9 Proforma Balance Sheet	118
Table 9.10 Current Ratios	119
Table 9.11 Quick Ratios	119
Table 9.12 Inventory Turnover Ratios	120
Table 9.13 Gross Profit Margin	120
Table 9.14 Net Profit Margin	121
Table 9.15 Return on Asset	121
Table 9.16 Return on Equity	122
Table 9.17 Debt to Equity	122
Table 9.18 Debt to Assets	123
Table 9 19 Time Interest Farned	123

LIST OF FIGURES

Figure 3.1 Organizational Chart	28
Figure 3.1 Logo of Kabin Berasap	29
Figure 4.1 General Manager	31
Figure 4.2 Administration Manager	32
Figure 4.3 Financial Manager	34
Figure 4.4 Marketing Manager	35
Figure 4.5 Operation Manager	36
Figure 4.6 Operation Manager	37
Figure 5.1 Location Business	39
Figure 5.2 Location of Kabin Berasap	40
Figure 5.3 Food Truck of Kabin Berasap	41
Figure 5.4 Land Rental of Kabinn Berasap	42
Figure 6.1 Market Share Before Business Entrance	50
Figure 6.2: Market Share After Business Entrance	51
Figure 6.3 Business Card	55
Figure 6.4 Flyers	56
Figure 6.5 Banner	56
Figure 6.6 Instagram Account	57
Figure 6.7 Organizational Chart (Head of Department + workers)	57
Figure 7.1 Food Truck Layout	67
Figure 8.1 Organizational Chart (Head of Department + workers)	103
Figure 12.1 Logo Kabin Berasap	129
Figure 12.2 Business Card of Kabin Berasap	132
Figure 12.3 Flyers Kabin Berasap	129
Figure 12.4 Banner Kabin Berasap	129
Figure 12.5 Social Media Kabin Berasap	129
Figure 12.6 Food Truck Kabin Berasap	130

ENT300/ETR300 BP OUTLINE (as at 22 Nov 2013)

Figure 12.7 Chicken Chop	130
Figure 12.8 Fish n Chip	130
Figure 12.9 Beef Steak	131
Figure 12.10 Lamb Chop	131
Figure 12.11 Iced Lemon Tea	131
Figure 12.12 Pepsi	131
Figure 12.13 Food Truck Layout	131

EXECUTIVE SUMMARY

Kabin Berasap is the name of the business, which sells western foods from a variety of menus. Fresh ingredients are used in western cuisine to meet consumer demand. This business sells western cuisine, including items from the main menu like chicken and lamb chops, fish and chips, and beef steak. The business name is Kabin Berasap. It is a partnership business located in Bandar Dato' Onn, Tebing. The business operates in the food and beverage sector. The idea behind the business is "Kabin Berasap." We call the concept container we're using for the food truck a "kabin" theme. "Berasap" because we want to draw customers in with its appealing aroma and smoke. This business is situated in Tebing, Bandar Dato Onn, a popular tourist destination. People who work nearby and are between the ages of 6 and 65 make up the business's target market. We also believe that our commitment and effort will help us achieve our goal of becoming the most well-known food truck in Malaysia by providing the highest-quality western foods at affordable prices. For more people to enjoy the best Western cuisine Malaysia has to offer, Kabin Berasap must continue. The business plan makes it clear that Kabin Berasap can help a lot of customers, especially in terms of great food. Our neighbourhood customers can visit us easily and have a wonderful dining experience at Tebing, Bandar Dato Onn because there are many parking spaces close by. We can effectively prepare and provide customers with the best Western cuisine by opening Kabin Berasap.

INTRODUCTION

1. Introduction

1.1. Name of the Business

Kabin Berasap FT is the name of the business. It is a partnership business business that is in Tebing, Bandar Dato' Onn. The business is in the food and beverages industry. The word "Kabin Berasap" is the concept of the business. "Kabin" is because we are using concept container as a part of the food truck. "Berasap" is because we want to attract the customers with the smoke and smell of a very delicious food that we provide. "FT" comes from the word food truck because the business is conducted as a food truck, and we want to provide a fast service to the customers.

1.2. Nature of Business

Restaurants, fast-food operations, food transportation services, and more are all part of the food and beverage industry. Work in this sector might include everything from packing to cooking, moving, and serving food and drinks.

1.3. Industry Profile

Kabin Berasap serves a wide range of foods and beverages. The industry profile of this business is in the Food Industry category. Kabin Berasap provides western foods such as chicken chop, fish and chip, beef steak, and lamb chop. The beverages include Pepsi and iced lemon tea. The idea to start the business under the Food & Beverages Industry is because of the love of foods that people in Malaysia always have. They love to eat their food anytime and anywhere.

1.4. Location of the business

The business will be conducted in Tebing Dato' Onn. The chosen location is selected as the place has already become such a well-known place to go with families and friends. Therefore, with that, we want to take advantage of the well-known location to attract all people to come there and try our delicious foods.

1.5. Date of business commencement

We will register our restaurant on 23 May 2023. The business commencement is on 1 June 2023 and that is when we start the business running until now.

1.6. Factor in selecting the proposed business

One of the most important factors to propose the business is the food and beverages industry is actually easy to grow as a business because we know food can be easily "viral" with the internet nowadays. Therefore, the business can become famous and well-known, and people will start going to the restaurant. Secondly, the location is strategic for the food and beverages industry because that place provides many fun activities such as shopping haul at the uptown there and activities such as roller skating, bicycling. So, people will come to our restaurant first to have a bite before they are going to do such activities.

1.7. Future prospects of the business

The future prospect of the business is to become the number 1 choices of people in Malaysia to have the amazing western foods that we provide. Secondly to become the largest drive-thru restaurants in Malaysia and all around the globe.

PURPOSE

2. Purpose of preparing the business plan

2.1. To evaluate the project viability and growth potential

We are committed to involve in this business because we think this is the right time to establish fast-western-food to compete with big fast-food business like McDonald's, KFC, and Subway. In this era, people always looking for something that can save their time including when buying food. Therefore, we are confident that this business will grow and someday it could be famous as other well-known restaurant.

2.2. To apply for loans or financing facilities from the relevant financial institutions

It takes money to make money. Before starting the business, financial support from bankers, investors, and lenders has to be obtained in order to growth the business and enter the market. to make this thing happen, we chose to apply RM50,000 loan from imSME. The lender offers payback RM1062.35 per month for up to 5 years. In addition, each of the managers needs to invest RM5000 per person except the general manager who will invest RM6145 so that it will cover the initial money to start the business.

2.3. To act as a guideline for the management of the proposed business

All managers have their own tasks and responsibilities. It is the abilities and attributes to successfully fulfill the role and responsibilities of management position. It also creates a positive work environment and ensures that every area of the department and organization is functioning effectively and cohesively.\

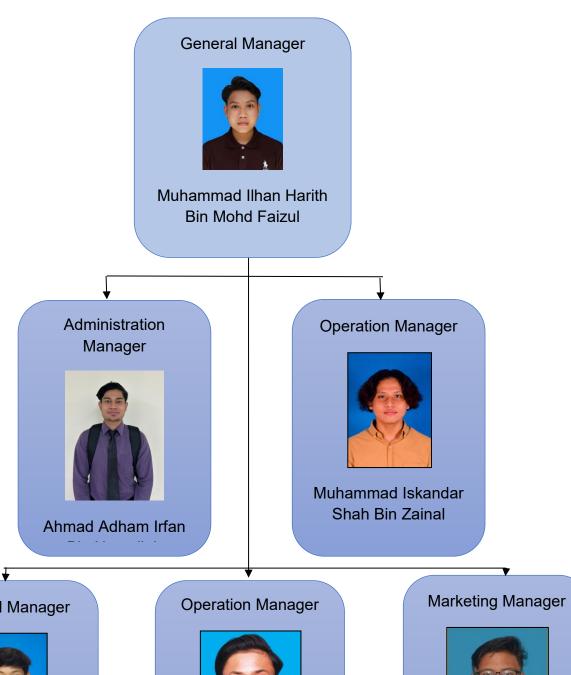
2.4. To allocate business resources effectively

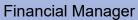
Our business is still fresh; therefore, a business plan ensures that we are making the most use of our resources. Cash, an office, and a truck are the resources mentioned. It is crucial that we contrast our aim from the business plan with the actual events that occurred. This keeps us vigilant for any risks or opportunities that need to be seized. Effective resource use is a terrific approach to launch a new firm so that there is no resource waste that will cause us difficulty in the future. A good resource strategy will enable our startup to save costs and meet our goals within the allotted time frame.

BUSINESS BACKGROUND

3.2 **Organizational Chart**

(GM + Head of Department)







Muhammad Haziq Bin Md Fauzi



Muhammad Amir Haziq Bin Mohd Yusri



Farez Azra'e Bin Arman

3.3 Logo and Motto

3.3.1 Logo



Logo description

- Container Our workplace station
- Fork and knife Represent western foods
- **Fire** Represent our restaurant's name "Berasap" / Freshly made
- "Fast, Fresh, Funtastic" Our slogan
- Funtastic Combination of word fun and fantastic
- Kabin Berasap fonts represent the style and vibes of the restaurant.

3.3.2 Motto

• Fast, Fresh, Funtastic

5.2. Vehicle

5.2.1 Vehicle

Structure: Food truckSize: 18ft long x 9ft wide

• Custom interior design and black, white and red external colour



Figure 5.2.1: Food Truck Kabin Berasap

MARKETING PLAN

6. Marketing Plan

6.1 Marketing Objectives

(i) New business

Kabin Berasap is a new business with a marketing objective is to introduce people about western food which can be enjoy and eat it anywhere, anytime even inside the car. Even if a growing number of places serving western cuisine, we remain dedicated to creating our unique western products. Our items or products are unique from all other products on the market. Customers can experience our products with distinctive and different dishes from other western food restaurants in our locations due to our drive-thru styled store. Customers will find it simpler to receive their food by just ordering food using this drive-thru theme. With appealing packaging, customers can enjoy our products wherever they are at home, in the vehicle, or anyplace else. The purpose of this business also is to satisfy the needs of customers who want to eat western food anyplace without having to place a restaurant order.

6.2 Description of products

The sales items that we will provide in the Kabin Berasap are listed in the table below. Based on our discussion, we have chosen six suitable and interesting products.

Picture	Product	Description	Price
alamy alamy alamy alamy	Features Material	- Chicken Chop - Black Pepper Sauce - French Fries - Lettuce - Butter Rice - Chicken Thigh - Bread Crumbs - Potato, Onions, - Black Pepper Sauce - Salad - Fried Rice	
Chicken Chop	Benefits	Large portionBalanced DietJuicy and tenderComes with butter rice	
	Features Material	- Bess Fish Fillet - French Fries - Black Pepper Sauce - Lettuce - Bess Fish	
	Benefits	- Potato - Black Pepper Sauce - Salad - Balanced diet - Comes with butter rice	Rm15.00
Fish n Chip			

Table 6.1 Product description

Picture	Product	Description	Price
	Features	- Beef Grilled	
		- Black Pepper Sauce	
		- Lettuce	
		- French Fries	
		- Butter Rice	
All the second		- Corn	
	Material	- Beef Steak	
		- Salad	D14 05 00
		- Potato	RM 25.00
		- Black Pepper Sauce	
		-	
	Benefits	- Fresh from farm	
		- Balanced diet	
		- Comes with butter rice	
Beef Steak			
	Features	- Lamb Grilled	
		- Lettuce	
		- Black Pepper Sauce	
		- French Fries	
		- Butter Rice	
	Material	- Lamb Ribs	
		- Salad, Onions	
		- Black Pepper Sauce	RM 28.00
		- Potato	
		- Rice	
	Benefits	-Fresh from farm	
		- Balanced diet	
Lamb Chop		- Comes with butter rice	
		Product description	

Table 6.1 Product description

Picture	Product	Description	Price
	Features	- Served in plastic cup	
	Material	- Tea - Sugar - Ice - Lemon - Water	RM 3.00
	Benefits	- Reasonable price - Suitable drink - Enjoyable Drink	
Iced Lemon Tea			
a ale	Features	- Served in plastic cup	
	Material	- Soda - Pepsi	RM 3.00
pepsi	Benefits	- Reasonable price	
Pepsi		- Suitable drink	

Table 6.1: Product Description

6.3 Target market

Our Kabin Berasap is focuses on the low- to upper- income markets, increasingly targeting the middle- class by appealing to their desire for affordable, restaurant-quality food. This group, to a large extent, includes working adults, students everyone who are interested in the convenience of drive thru service. Apart from that, we can attract a lot of customers thanks to the Kabin Berasap's location on Tebing Dato Onn, which is a popular destination for people in the Johor Bahru area. However, as outlined in this business plan, we further specify our target market by using demographic and geographic target market segments. As in table below, you can see who our target market ang the reasons.

(i) Table 6.2: Demographic Table

Target Market	Reasons
Gender: Male and Female	Both men and women can enjoy and eat food from our sale. however, because they enjoy eating high-quality meals, ladies are more of our target market.
Age: Teenager, youth and adult	Suitable for all ages to enjoy from children to the elderly
Income Level: Middle/High	The price we set is a reasonable price for this group because the cheapest food price is rm16 and the most expensive is rm25

(ii) Table 6.3: Geographic Table

Target Market	Reasons
Region	Our business is located in Dato Onn, not far from the town's main roadway. As a result, it draws the attention of vehicles going along this major thoroughfare. Those looking to relax and rest might consider this area as a place to do so.
Density	Johor Bahru has multiple cities surrounding it, thus as the district's population grows, so does the demand for food. So, if you want to start a business, one of the finest choices is to open a food business.

6.4 Market size

6.4.1 Population

According to Macrotrend website, the population in Johor Bahru is about 1,065,00.

Johor Bahru population = 1,065,000 people (Macrotrends)

Market Size = $1065000 \times 10\%$

=106500 people

Total Market Size = market size x number sets each purchase for a year x

Average competitor price

=106500 x 4 sets of ala carte x (22.00 + 35.00 + 20.00 + 42.00) / 4

= RM 12,673,500 per year

6.5 Competitors

6.5.1 Identifying competitors (3 competitors)

Table 6.4 Competitive analysis

Competitors	Strengths	Weaknesses	Rank
The Morso	Homemade recipeHigh PopularityProvide food delivery	- Slow Service - Need more time to prepare food	1
Jborn Café & Bistro	High PopularityVarious MenuAffordable Price	Not deliver best quality of mealsLack of parking space	2
Bellocate Station	- Comfortable environment - Lots of menu -	-Expensive - Need more time to prepare food	3
Others		-Low rating on google review	4

6.6 Market Share

6.6.1 Market share before the entry of your business.

Table 6.5 Market share before the entry of your business

Competitor	Before entrance (%)	Amount (RM)
The Morso	35	4,435,725
Jborn Café & Bistro	30	3,802,050
Bellocate Station	20	2,534,700
Others	15	1,901,025
TOTAL	100	12,673,500

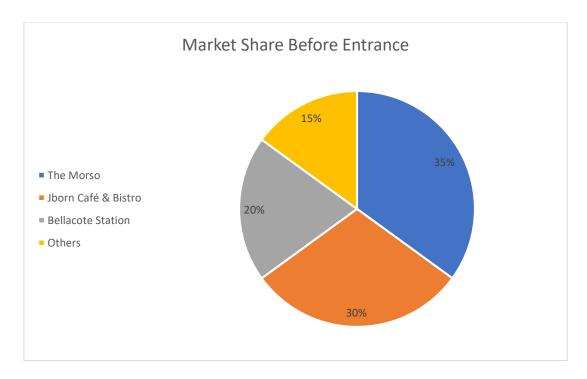


Figure 6.6.1: Market Share Before Business Entrance

6.6.2 Adjusted market share after the entry of your business.

Table 6.6 Market share before the entry of our business

Competitor	After entrance (%)	Amount (RM)	Percentage of loss (%)
The Morso	33	4,182,255	2
Jborn Café & Bistro	29	3,675,315	2
Bellocate Station	18	2,281,230	2
Others	14	1,774,290	3
Kabin Berasap	6	760,410	-
TOTAL	100	12,673,500	9

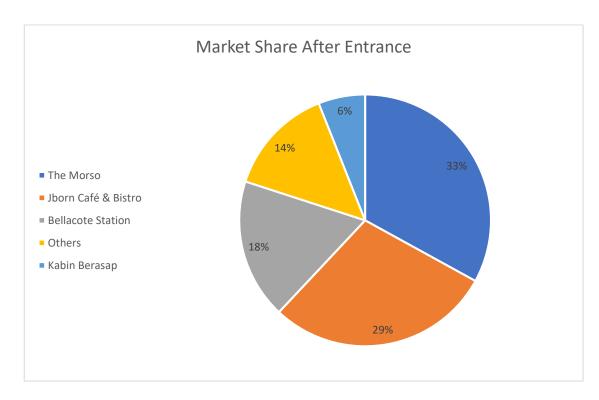


Figure 6.6.2: Market Share Before Business Entrance

6.6.3 Sales Forecasting

Table 6.7 Sales Forecasting

	Sales Forecast							
Month	Chicken Chop (RM15.00)	Lamb Chop (RM28.00)	Fish N Chip (RM15.00)	Beef Steak (RM25.00)	Iced Lemon Tea (RM3.00)	Pepsi (RM2.50)	Total (RM)	
January	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
February	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
March	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
April	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
May	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
June	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
July	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
August	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
September	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
October	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
November	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
December	22,500	14,000	12,000	12,500	1,500	867.50	63,367.50	
Year 1	22,500	14,000	12,000	12,500	1,500	867.50	760410	
Year 2 (10%)	24,750	15,400	13,200	13750	1,650	954.25	836451	
Year 3 (15%)	28,462.50	17,710	15,180	15,812.50	1897.50	1097.40	961918.65	

6.6.4 Sales Units

Table 6.8: Units Forecasting

	Chicken	Lamb Chop	Fish N Chip	Beef Steak	Iced	Pepsi
Month	Chop (RM15.00)	(RM28.00)	(RM15.00	(RM25.00)	Lemon Tea (RM3.00)	(RM2.50)
January	1500	500	800	500	500	347
February	1500	500	800	500	500	347
March	1500	500	800	500	500	347
April	1500	500	800	500	500	347
May	1500	500	800	500	500	347
June	1500	500	800	500	500	347
July	1500	500	800	500	500	347
August	1500	500	800	500	500	347
September	1500	500	800	500	500	347
October	1500	500	800	500	500	347
November	1500	500	800	500	500	347
December	1500	500	800	500	500	347
Total	18000	6000	9600	12000	12000	4164

6.7 Market strategy

6.7.1 Product

Kabin Berasap DT provides western food in drive thru style, which is served with a variety of western foods of the customer's choice. The menus that can be chosen are Chicken Chop, Lamb Chop, Beef Steak and Fish and Chips. Our menus will be provided in 2 methods of cooking which is fried and grilled. Lamb Chop and Beef Steak will be cooked by using grilled method, fried method for Fish and Chips and Chicken Chop will be cooked by customer's choice either fried or grilled method. Drinks included in the menu are Iced Lemon Tea and Pepsi. Our western foods is produced using high quality ingredients to ensure the quality of food products is maintained. It will also be served in a polyester food container that has been stamped with the Kabin Berasap logo before being given to customers.

6.7.2 Price:

The price set up by Kabin Berasap DT is determined by competitive pricing. A market survey of western food prices around the Johor Bahru area was conducted before the menu price was decided. The price of the Chicken Chop that we set is RM15 and the customer can choose the method of cooking either grilled or fried. The price of drinks which ice lemon tea and pepsi is RM3.00. Kabin Berasap DT also provides other 3 types of western food menus, such as Lamb Chop, Beef Steak and Fish and Chips. Kabin Berasap DT only provides for the customer to choose in ala carte. If the customer just feeling thirsty, they can order the drinks only without any foods. The prices for our menus is reasonable and affordable. The average price charged by other western food competitors is around RM16 to RM28.

6.7.3 Place:

The distribution strategy applied by Kabin Berasap DT is direct distribution where the transaction is done directly to the customer without any third party. Among the factors in choosing this location is because of its strategic location which is an attraction for locals and tourists. The business location is also close to the office building and residential where employees or family can get western food to eat at noon, night or after working hours. In addition, this location is easily accessible because there are various modes of transportation available such as taxi, buses and cars.

6.7.4 Promotion:

Kabin Berasap uses online and offline marketing method. The offline method used is through business card, pamphlet, signboard and banner. As for online method, is it through social media (Instagram), YouTube and Facebook advertisement. When managing our business, Kabin Berasap plans to launch an intriguing promotion on particular days. The independence, new year, and opening day promotions are a few of the promotions we have planned. With this offer, we can boost both our business's revenue and brand recognition.

6.7.4.1 Business Card





Figure 6.3: Business Card

Kabin Berasap offers a very simple and thorough service. A phone number, Instagram username, email address, and even the business address is listed on the card. Customers will now find it easier to get in touch with Kabin Berasap utilising a variety of channels. Customers can get in touch with us if they wish to learn more about our business.

6.7.4.2 Flyers



Figure 6.4: Flyers

The flyers that were distributed will list every menu that Kabin Berasap has prepared. To make it simpler for customers to review the menu before placing an order. To let them know that we have a special menu for them, flyers will be handed out to every visitors of the Tebing Dato Onn.

6.7.4.3 Banner



Figure 6.5: Banner

The banner will be displayed next to our food truck in an effort to draw in more customers. Our motto is "Fast, Fresh, Funtastic," which is presented in this banner. From there, people are compelled to try something new and unusual, like Kabin Berasap, which we provide.

6.7.4.4 Social Media



Instagram is one of the ways we advertise our menu and upload the newest items. Instagram is one of the social media platforms that people use most frequently today, too. When the time for the promotion comes, we'll post Instagram to let people know. To keep the public informed, any activity or events conducted may also be announced via this platform.

Advertising is one of our strategy. Thus, we deicided to make a flyer and to hang banners. This approach is usually used to attract customers from various cities, and to ensure that our business is well-known. Apart from that, we're paying for ads on Youtube and Instagram as a part of our promotion plan. This is one of the simplest ways to contact the client. We can successfully extend our business by utilizing cutting-edge technologies.

6.8 Organization Chart for Marketing Department



6.9 Manpower Planning

Table 6.7 List of Marketing Personnel

Position	No of Personnel
Marketing Manager	1

6.10 Schedule of Task and Responsibilities

Table 6.9 Schedule of Task and Responsibilities

Position	Task and Responsibilities			
Marketing Manager	 To identify market for companies To create interesting and attractive marketing To plan promotion 			

6.11 Schedule of Remuneration plan of Marketing Personnel

Table 6.10 Schedule of Remuneration plan of Marketing Personnel

Position	Qty	Monthly Salary (RM)	EPF (RM) (13 %)	SOCSO (RM) (1.75%)	EIS (RM) (0.2%)	Total
Marketing Manager	1	(A) 1500	(B) 135	(C) 26.25	3	(A)+(B)+(C) 1664.25

6.12 Marketing Budget

Table 6.11 Marketing Budget

Item	Unit	Fixed Assets	Monthly Expenses (RM)	Other Expenses (RM)
Fixed Asset	-	-	-	-
Working capital	-	-	-	-
Other Expenses - Banner - Flyers - Business Card	2 500 500	-	- - -	162 85 40
TOTAL		-	287	287

OPERATIONAL PLAN

7 Operational Plan

7.1 Component of Operating Systems

7.1.1 Business Input

The input for this business is to ensure that all the ingredients that were used in our product were fresh, have a good quality, safe to eat and halal for any Muslim to eat. To make sure that we have the achieve all the criteria that we put, we have chosen these suppliers that can comply with all the criteria that we have set. So, there will be no complain from our customer and make all of them happy to eat our food. If there are no complain from our customers, it will improve our business reputation and make our business runs smoothly without any issues

7.1.2 Transformation Process

For this firm, the transformation process comprises calculating the stock of goods to guarantee that the quantity is sufficient for the all-purpose flour measurement and storing ingredients like beef rump, fish fillet, lamb blade chop and boneless chicken whole leg in the chest freezer. Then all of the instruments needed to mix the all-purpose flour and cook the western food will be brought out, including blender, knives, spatulas, and container for packaging. After that, all components, including black pepper, white pepper powder, yellow onion, types of oil, salt and sugar, will be placed either in the gas stove or deep fryer. The menus will be cooked in the gas stove or deep fryer based on the method of cooking that customer's chose, and homemade sauce also will be served side of the menu to the customers. The western food will be packing in a container and given to the customer once cooked.

7.1.3 Output

The business has provided customers with various type of western food. This Kabin Berasap DT serves four type of western food which are chicken chop, lamb chop, fish n chip and beef steak. In addition, the business also offers 2 method of cooking which are fried and grilled. The customer can choose method of cooking either fried or grilled. This business also ofer two type of drinks which are Pepsi and iced lemon tea. Kabin Berasap DT only serve menu in ala carte, so customers have an option to buy our product. The price of the menu is reasonable and affordable.

7.1.4 Feedback

Every customer can give their feedback about our food via social media and our shop website. For an example, customers can post our food reviews and tag our business social media account on Tiktok and Instagram. If the feedback is good, it can indirectly promote our business and will improve the number of people buying from our shop. If there any complain, it is good because we know what we need to improve in our services.

7.1.5 External Environment

The external environment for this business is the competitors. Since this business is located near residential and office building at the Bandar Dato Onn site, it is a very strategic business center, particularly for drive-thru. The Morso, JBorn Café & Bistro and Bellocate Station are some of the competitors. Despite the existing competition, the key to this business's success in attracting customers is providing high-quality product while meeting customers taste. Moreover, Kabin Berasap DT stands out because it offers western food in drive-thru style to save customers time and sold at reasonable price.

7.2 Process Planning for Manufacturing

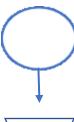
7.2.1 Symbol of Process Flowchart

Table 7.1 Table Symbol Process Flowchart

Symbol	Activity	Description
	Operation	Activity that modify or transform also give added to the value of the input
	Transportation	Movement of material or goods from one place to another
	Inspection	Activity that measure the standard or quality
	Delay	Process is delayed due to waiting for the next process
	Storage	Finished product or goods are stored in storage area or warehouse

7.2.2 Process flow chart

Pre-preparing planning (chicken chop)

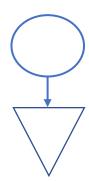


Marinate the chicken with soy sauce, oyster sauce, black pepper and salt.



store the marinated chicken in the storage room

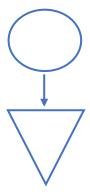
Pre-preparing planning (Lamb Chop)



Marinate the lamb with olive oil, black pepper, lemon juice, Worcestershire sauce and salt

store the marinated lamb in the storage room

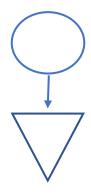
Process planning fish and Chip



Mix flour, garlic powder, onion powder, black pepper and salt

Store the flour mixture in storage room

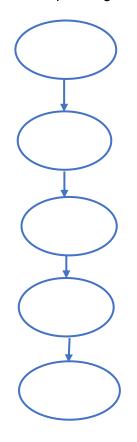
Pre preparing planning beef steak



Marinate the beef with olive oil, black pepper, lemon juice, Worcestershire sauce and salt

store the marinated beef in the storage room

Process planning chicken chop



Customers' orders are taken and processed and received payment from customer.

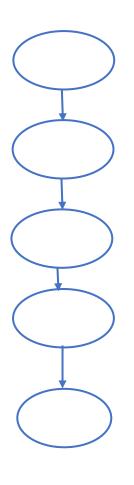
Heat the oil.

Dip the marinated boneless chicken whole leg into the flour and beaten eggs.

Fry until it is cooked.

Serve the chicken chop with homemade sauce and fries

Process planning lamb chop



Remove marinated lamb from the freezer and place the plate on the counter to get to room temperature, around 20 minutes.

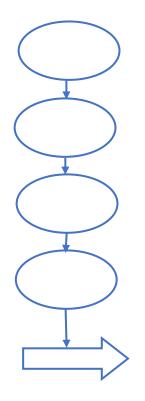
Preheat the broiler on high for 10 minutes.

Place the lamb chops on pan to catch all the juices.

Place in the pan for 4-6 minutes on each side, depending on the thickness of the lamb.

Cook to at least an internal temperature of 145 degrees, and no more than 165 degrees. Let rest for 5 minutes, then serve to the customers.

Process planning beef steak



Pan fry in 2 tbsp of oil and add the marinated steak cook slow until done.

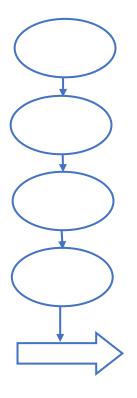
When steak are cooked remove them from the pan onto a serving dish.

Dissolve the flour with water

Add the remaining oil in the same pan and pan fry the onion until tender and add the dissolve flour for 1 minute

Pile on the of steaks Serve hot with onion and homemade sauce

Process planning fish and chips



Place sliced potatoes in a medium bowl and cover with cold water

Heat oil in a large pan.

Drain and pat dry potatoes. Fry in hot oil until tender about 5 minutes, drain on paper towels

Put a fish fillet in batter, one piece at a time, and place in hot oil. Fry fish in batches until golden brown on all sides, drain on paper towels

Serve to the customers

7.3 Operations Layout

7.3.1 Layout based on the product

7.3.1 Kabin Berasap Layout

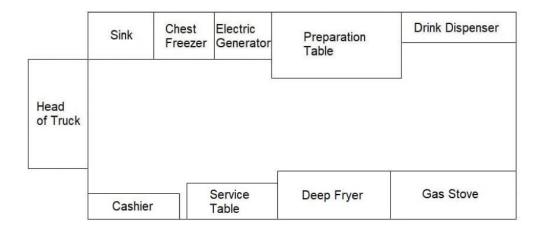


Figure 7.1 Kabin Berasap layout

7.4 Production Planning

7.4.1 Sales forecast per month

Table 7.3 Number of Output Per Day

Product	Number of	Number of	Number of output
	outputs per	working days per	per day (units)
	month (units)	month (days)	
Chicken chop	1500	26	58
Lamb chop	500	26	19
Fish and chip	800	26	31
Beef steak	500	26	19
Iced lemon tea	500	26	19
Pepsi	347	26	13
TOTAL	4147		159

7.4.2 Number of outputs per day

If the number of working days per month is 24 days (6 days/week)

= No. of output per month / no. working days per month

Table 7.3 Number of Output Per Day

Product	Number of	Number of	Number of output
	outputs per	working days per	per day (units)
	month (units)	month (days)	
Chicken chop	1500	26	58
Lamb chop	500	26	19
Fish and chip	800	26	31
Beef steak	500	26	19
Iced lemon tea	500	26	19
Pepsi	347	26	13
TOTAL	4147		159

7.4.3 Number of units per hour

Such as daily working hour = 8 hours

= No. of output per day / daily working hours

Table 7.4 Number of Output Per Day

Product	Number of output per day (units)	Number of working hours Per day (hours)	Number of output per day (units)
Chicken chop	58	8	7
Lamb chop	19	8	2
Fish and chip	31	8	4
Beef steak	19	8	2
Iced lemon tea	19	8	2
Pepsi	13	8	2
TOTAL	159		19

Planned Rate of Production per day X Standard production time Machine productive time per day

Labarotary Operator

19 X 0.9 min

420 min (8 hours x 60 minutes)

= 0.03 @ 1 machine

7.5 Material Planning

7.5.1 Material Requirement Planning

Table 7.5 Material Requirement Planning

Product	Materials	Quantity
Chicken Chop	Boneless Chicken Whole Leg	1
	Soy Sauce Mudim	10ml
	Worcestershire Sauce	10ml
	Eggs	1/3
	Breadcrumbs	50g
	Cooking Oil Tiga Udang	250g
	Wheat Flour Sauh	50g
	Corn Starch Star	10g
	Salt double swallow	4g
	Lettuce	2 pieces
Lamb Chop	Lamb Blade Chop	1
	Olive Oil	20ml
	Lemon Juice	5ml

^{**} Standard production time = one process cycle in minute/ quantity product per cycle

	Dried Dill	4g
	Garlic	30g
	Parsley	4g
	White Pepper Powder	4g
	Black Pepper	4g
	Salt Double Swallow	4g
	Lettuce	2 pieces
Fish and Chips	Fish Fillet	1
	Potato	2
	White Flour Sauh	50g
	Black pepper	4g
	Salt Double Swallow	4g
	Fresh Milk	70ml
	Egg	1/3
	Cooking oil	250g
	Corn Starch Star	10g
	Garlic powder	10g
	Onion powder	10g
	Lettuce	2 pieces
Beef Steak	Beef Rump	1
	Lemon Juice	5ml
	Soy Sauce	5ml
	Garlic	30g
	Salt double swallow	4g
	Black pepper	4g
	Yellow Onion	40g
	Olive Oil	20ml
	Lettuce	2 pieces
Black pepper Sauce	Butter	8g

	Yellow Onion	40g
	Oyster Sauce Yusmi	60ml
	Chicken Stock Tumix	4g
	Corn Starch Star	8g
	Black pepper	10g
	Salt double swallow	4g
Sour cream (fish and	Mayonnaise	70ml
chip)	Black pepper	5g
	Salt	4g
	Pickles	7g
	Dried dill	4g
	Worcestershire sauce	10ml
	mustard	15ml
Butter rice	Rice	160g
	Butter	10g
	Ginger	50g
	Chicken stock	2g
	Milk	47ml
	Salt double swallow	4g
	Garlic	30g
Grilled corn	Corn	1/4
	Margarine	14g
Iced lemon tea	Ice lemon tea premix powder	14g
	Sugar	20g
	Ice	200g
Pepsi	Pepsi water	400ml
	Ice	200g

7.5.2 Raw Material Required per Month (Bill of Material)

Table 7.6 Raw Material Required

Material	Quantity (kg)	Safety Stock (5%)	Total Material Requirement	Price/ Unit (RM)	Total Price (RM)
Boneless chicken whole leg 1kg 500g/p	(1500 x 500g) = 750,000g =750kg	750 x 0.05 = 37.5kg	750kg + 37.5kg = 787.5kg	7.00	(788 x 7.00) = 5516.00
Fish fillet (dory 400g)	800 x 400g = 320,000g = 320kg	320 x 0.05 = 16kg	320 + 16 = 336kg	3.56	2,990.40
Lamb blade chop 1kg 200g/pieces	500 x 200g = 100000g = 100kg	100 x 0.05 = 5kg	100 + 5 = 105kg	45.60	4788.00
Beef rump 1kg	500 x 500g = 250,000g = 250kg	250 x 0.05 = 12.5kg	250 + 12.5 = 262.5kg	21.00	266 x 21.00 = 5523.00
Olive oil Naturel 1L	(500 x 20g) + (500 x 20g) = 20000ml =20l	20 x 0.05 = 1L	20L + 1L = 21L	33.90	711.9
Black pepper 1kg	(500 x 5g) + (800 x 5g) + (500 x 5g) + (2500 x 10g) +	38 x 0.05 = 1.9kg	38 + 1.9 = 39.9	35.00	1396.50

	(800 x 5g) = 38,000g = 38kg				
Lemon juice (5L)	(500 x 5ml) + (500 x 5ml) = 5000ml =5L	0.05 x 5L = 0.25L	5 + 0.25 = 5.25L	45.00	47.25
Worcestershire sauce	(1500 x 10ml) + (800 x 10ml) = 23000ml = 23L	23 x 0.05 = 1.15L	23 + 1.15 = 24.15L	11.49	277.48
Corn starch star (1kg)	(1500 x 10g) + (800 x 10g) + (2500 x 8g) = 43000g =43kg	2.15	43 + 2.15 = 45.15 46kg	4.95	227.70
Soy sauce Mudim (2.5kg)	(1500 x 10g) = 15000g = 15kg	15 x 0.05 = 0.75kg	15 + 0.75 = 15.75kg 17.5	17.00	119.00
Oyster sauce Yusmi (1kg)	2500 x 20g = 5000g = 5kg	5 x 0.05 = 0.25kg	5.25kg 6kg	12.00	72.00

Chicken stock Tumix (1kg)	(2500 x 5g) + (3300 x5g) = 19000g 19kg	0.95	19.95 10kg	17.00	170.00
Breadcrumbs (1kg)	1500 x 50 = 75,000g = 75kg	3.75	78.75	7.80	614.25
Eggs	(1500 + 800)/3 = 766.667	38.33	805/27	10.30	283.5
Mayonnaise azad mayoking (1kg)	3300 x 50g = 165000g = 165kg	8.25kg	173.25kg 174kg	5.30	922.2
Mustard NEWY YELOW MUSTARD NY GUENN LOCATION NY	800 x 15 = 12,000ml = 12L	0.6L	12.06L	30.00	361.80
Pickles	800 x 7 = 5600g =5.6kg	0.28kg	5.88kg	13.50	79.38

	<u> </u>			1	
RENCU Comison Turpust					
Dried dill (1kg)	(500 x 4) + (800 x 4) = 5200g =5.2kg	0.26kg	5.46	70.00	382.20
Garlic powder (1kg)	800 x 10 = 8000g = 8kg	0.4kg	8.4kg	11.98	100.63
Wheat flour Sauh TEPUNG GANDUM WATERBEER IX	(1500 x 50) + (800 x 50) = 115,000g =115kg	5.75	120.75	2.60	313.95
Onion powder (1kg)	800 x 10 = 8000g = 8kg	0.4	8.4kg	17.49	146.92
Salt double swallow 1kg	4(1500 + 500 + 800 + 500 + 2500 + 800 + 3300) = 39,600g =39.6kg	1.98kg	41.58kg	4.40	182.95
Yellow Onion (1kg)	(500 x 40g) + (2500 x 40g) = 12000g =12kg	0.6	12.06kg 13kg	5.80	75.40

The state of the s					1
Garlic (1kg)	20(500 + 500 + 3300) = 86000g =86kg	4.3kg	90.30kg 74kg	5.40	399.60
Cooking oil tiga udang 1kg	6 x 26 =130kg	6.5	137kg	2.50	342.50
White pepper powder 1-kg	500 x 4 = 2000g = 2kg	0.1kg	2.1kg	33.84	71.06
Potato 1kg	3300 x 100 = 330000g = 330kg	16.5kg	146.5kg 147kg	4.00	588.00
Parsley (1kg)	500 x 4 = 2000g = 2kg	0.1kg	2.1kg	23.00	48.30
Rice cap rambutan 1kg	3300 x 160g = 528,000g =528kg	26.4kg	554.4kg 560kg	27.00	1512.00

CAPRAMBATANS CAPRAMBATANS CAPRAMBATANS CAPRAMBATANS CAPRAMBATANS					
Ice lemon tea premix powder 1kg	500 x 14g = 7000g = 7kg	0.35kg	7.35kg	17.99	132.23
THE STATE OF THE S	. Ng				
Sugar	500 x 20g = 10000g	0.5kg	6kg	2.80	16.80
PASIR KASAR COARSE GRAIN SUIGAR III SI ST III	10kg				
Pepsi 1L	347 x 400 = 138,800ml	6.941	146	2.70	394.20
Peos!	=138.8L				
Atlas ice cube (2.5kg)	(200g x 500) + (200g x 347) =	169.4kg x 0.05 =	177.87kg = 178kg	2.10	151.20
	169400g = 169.4kg	8.47kg	J		
Lettuce	50g(1500+500+80 0+500) = 165000g	165 x 0.05 = 8.25kg	173.25kg 174kg	6.70	1165.80
	=165kg	5.25Ng	.,9		

Margarine	14g(3300) = 46200g = 46.2kg	46.2 x 0.05 = 2.31kg	46.2 + 2.31 = 48.51kg 49kg	5.30	259.70
Butter	10g(3300)=	33kg x	34.65 kg	4.00	696.00
BUTTER MITTER BUTTER MITTER MI	33000g = 33kg	0.05 = 1.65kg			
Chilli sauce kimball	3300 x 50g =	8.25	174kg	4.90	852.60
(Kimbail)	165000g = 165kg				
Corn	1/4(3300)=`825cob	825 x 0.05	825 + 41.25 = 866.25 cobs	1.50	1300.50
	S	41.25cobs	= 867 cobs		
Total(RM)				33,232.90	

7.5.3 Supplier

Table 7.7 List of Supplier

Material	Material
Sugar	Malayan Sugar Mfg. Co. Berhad
-	798 Main Road
	13600 Perai, Malaysia
Black Pepper	Aladdin Spice Sdn. Bhd.
	34, Jalan Bagan Nira 26/8, Hicom Industrial
	Estate, 40400 Shah Alam, Selangor
Lemon Juice	Sun Fresh Fruit Hub Sdn. Bhd
	8, Jalan PJS 3/49, Taman Sri Manja, 7th Miles,
	Off Jalan Kelang Lama, 46000 Petaling Jaya,
	Selangor, Malaysia
Worcestershire sauce	Y Mart Trading
	87, Jalan Pantai, Taman Pantai, 83000 Batu
	Pahat, Johor
Corn starch	Welltop Food Ingredients Sdn. Bhd.
	6, Jalan Indah Gemilang 6, Taman Perindustrian
	Gemilang, 81800 Ulu Tiram, Johor Bahru,
	Malaysia
Soy sauce	Mudim Zakaria Food Industries Sdn. Bhd.
	NO 26, KG JELUTONG, MK, 06700 Pendang,
-	Kedah
Oyster sauce	Soon Food Industry Enterprise
	8, Jalan Taming 3, Taman Taming Jaya, 43300
	Balakong, Selangor
Chicken stock	Ajinomoto Malaysia Bhd
	Lot L1-E-5A and L1-E-5B, Technology Park
	Malaysia Enterprise, 4, Lebuhraya Sungai Besi,
	Bukit Jalil, 57000 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur
Breadcrumbs	Grand Meltique Food Trading
Breador arribs	21, Jln Kempas Utama 3/6, Taman Kempas
	Utama, 81200 Johor Bahru, Johor
Eggs	Sun Spectrum Sdn. Bhd.
gg5	Setia Business Park. No. 14, Jalan Laman Setia,
	Jalan Laman Setia 7/8, 81550 Johor Bahru,
	Johor
Mayonnaise	Azad Lot Kilang KSB 1-1, 1-2 & 1-3, IKS, 86400
may or maio	Parit Raja, JohorFood Industries Sdn. Bhd.
Mustard	Harvest Frozen Food Sdn. Bhd
	101, Jalan Sutera 1, Taman Sentosa, 80150
	Johor Bahru, Johor
Pickles	Lifestyle Ventures Sdn Bhd
	10, Jalan 36/41, Off Jalan Dato Sellathevan,
	Kota Kemuning
	Shah Alam 40470
	Selangor Malaysia
Dried dill	Hexa Food Sdn Bhd
	Jalan Kebun, Amj Industrial Park, 40600 Shah
	Alam, Selangor
Garlic powder	Hexa Food Sdn Bhd
1	1

	Jalan Kebun, Amj Industrial Park, 40600 Shah Alam, Selangor
Wheat flour	Low Seat Hoong Sdn Bhd 1, Jalan 2, Taman Industri Pandan Indah, 55100 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur
Onion powder	Hexa Food Sdn Bhd Jalan Kebun, Amj Industrial Park, 40600 Shah Alam, Selangor
Salt	Seng Hin Brothers Enterprises Sdn. Bhd. Lot 156, Taman Perindustrian Intergrasi Rawang, Jalan Industri 2/1, 48000 Rawang, Selangor
White pepper powder	Hexa Food Sdn Bhd Jalan Kebun, Amj Industrial Park, 40600 Shah Alam, Selangor

7.6 Machine and Equipment Planning

7.8 Table Amount of Machine and Equipment Required

Machine	Calculation
Chest Freezer	19/480 x 11.21 = 0.4
Cash Register	19/480 x 11.21 = 0.44
Deep Fryer	19/480 x 11.21 = 0.44
Drink Dispenser	19/480 x 11.21 = 0.44
Gas Stove	19/480 x 11.21 = 0.44
Blender	19/480 x 11.21 = 0.44
Air Ventilator	19/480 x 11.21 = 0.44
Oscillating Fan	19/480 x 11.21 = 0.44

7.4.1 List of Machine & Equipment

Table 7.9 List of Machine & Equipment

No of machine	Price (RM)
1	411
1	475
1	499
1	350
	1

Gas Stove	2	178
	_	
Blender		
	1	45
Air Ventilator		
	1	338
Oscillating Fan		
	2	113
Generator		
A NSGD2000W	1	650
TOTAL		3,059.00

7.4.2 List of Kitchen Tools

Table 7.10 List of Kitchen Tools

Kitchen Tools	Quantity	Price (RM)	Total (RM)
Gas (14 kg)	1	106.60	106.60
Measuring Spoon (8 pieces per set)	1	3.50	3.50
Weight Scale	1	11.50	11.50
Stainless Steel Mixing Bowl (6 pieces per set)	1	20	20.00

			1
Fork and Spoon (4 pieces per each packet)	1	5.50	5.50
Plastic Compartment Cutlery Holder			
	1	10.90	10.90
Scissor	2	2.90	5.80
Flour Filter			
	1	3.20	3.20
Press Button Lighter			
	1	6.90	6.90

15.5cM		0.50	7.00
Cutting Board	2	3.50	7.00
Ladle	4	2.50	10.00
Spatula	4	2.50	10.00
Knives	2	6.90	13.80
Tongs	4	1.20	

Sales			4.80
Container	16	7.00	272.00
Ice box	1	116.00	116.00
Stainless steel cooling tray	1	28.50	28.50
	TOTAL		636.00

7.6.3 List of Vehicle

Table 7.11 List of Vehicle

Building	Quantity	PRICE (RM)
Food Truck	1	45,000
Food truck modification	1	15,000.00
TOTAL		60,000.00

7.6.4 List of Machine Supplier

Machine	Price (RM)	Supplier
Freezer	443	BERJAYA STEEL
Deep Fryer	499	PRODUCT SDN BHD
		Jalan Lancang off Jalan
		Cheras,
		56100 Kuala Lumpur,
		Malaysia.
Air Ventilation	338	PANASONIC MALAYSIA
Oscillating Fan	113	SDN BHD
		Lot 10, Jalan 13/2, 46200
		Petaling Jaya, Selangor
		Darul Ehsan, Malaysia
Drink Dispenser	350	TIEN TIEN KITCHEN
Blender	45	EQUIPMENT
Gas Stove	89	Taman Perindustrian
		Puchong
		47100 Puchong, Selangor

Cash Register	475	OLYMPIA	
		Perak, Malaysia	
Electric Generator	650	SYK HARDWARE	
		Wp Kuala Lumpur, Kuala	
		Lumpur, 50450	

7.6.4 Machine and Equipment

Table 7.12 List Machine and Equipment

Item	Quantity	Price/unit (RM)	Own	Rent	Buy	Cost Monthly (RM)	Fixed Assets (RM)
Chest Freezer	1	443	-	-		-	443
Cash Register	1	475	-	-	/	-	475
Deep Fryer	1	499	-	-		-	499
Drink Dispenser	1	350	-	-	/	-	350
Gas Stove	2	178	-	-	/	-	178
Blender	1	45	-	-		-	45
Air Ventilation	1	338	-	-	/	-	338
Oscillating Fan	2	113	-	-	/	-	113
Electric Generator	1	650	-	-		-	650

7.7 Manpower Planning

7.7.4 Organization Chart for Operation Department



Muhammad Iskandar Shah



Muhammad Amir Haziq

Figure 7.2 Organizational Chart (Head of Department + workers)

7.7.5 Amount of Direct Labour Required

Planned Rate of Production per day X Standard production time

Machine productive time per day

• Example : Laboratory operator

33

X 0.9 min

420 min (7 hours x 60 minutes)

= 0.07 @ 1 operator

** Standard production time = one process cycle in minute/ quantity product per cycle

7.7.4 List of Operation Personnel

Table 7.13 List of Operation Personnel

6 Position	No of personel
Operation manager/cook	2

7.7.5 Task and Responsibilities

Table 7.14 Task and Responsibilities

Position	Task and Responsibilities
Operation	 To ensure the production process is
manager / cook	systematic andefficient
	 To ensure quality the production
	process iscompliance with the
	requirement
	 Setting up workstations with all needed
	ingredientsand cooking equipment
	 Ensure great presentation by dressing
	dishes beforethey are served
	 Check quality of ingredients Prepares and packages food and drink products

7.7.6 Schedule of remuneration

Table 7.15 Schedule of remuneration

Position	Quantity	Monthly Salary (RM) (A)	EPF (RM) (9 %) (B)	SOCSO (RM) (1.75 %) (C)		Total (A)+(B)+(C)+(D)
Operation manager	2	1500(2)	135(2)	26.25(2)	3(2)	3328.5
	Total					3328.5

7.8 Overhead Requirement

7.8.1 Operations Overhead

Table 7.16 Operation Overhead

No	Types of Overhead	Quantity	Price/Unit (RM)	Monthly Cost (RM)
1	Gas refill TAGE GAS SATIONAL ATTOMAS ATTOMAS TO	2	30.00	60.00
2	Paper roll resit (10 roll)	3	9.00	27.00
3	Dish soap	2	12.00	24.00
4	Hand glove(100 pieces)	2	1.60	3.20
5	Kitchen cleaner	2	1.33	2.66
6	Floor cleaner	2	1.33	2.66

	Floor Cleaner			
7	3ply tissue (100sheets)	99	0.85	84.15
8	Diesel	139.54	2.15	300
9	Petrol	78	2.05	159.90
10	Food truck maintenance	1	400.00	400.00
			TOTAL	1,063.57

7.8.2 List of Overheads

Table 7.17 List of Overheads

No	Type of Overhead	Monthly Cost(RM)
1	Utilities	1600
2	Site rental charge	2500
	Total	4100

7.8.3 List of Other Expenses

Table 7.18 List of Other Expenses

No	Other expenses	Quantity	Price/Unit (RM)	Monthly cost (RM)
1	Dustbin	2	(RM) 13.89	(RM) 27.78
2	Broom	2	5.00	10.00
3	Мор	2	4.90	9.80
4	Dustpan	2	5.00	10.00

5	Sponge	2	5.98	11.96
6	Apron	5	3.59	17.95
7	Bucket Selion Pacific Wife Manage 2019 Pacific Wife Pacific Wife	1	11.60	11.60
8	Trash bag(8pieces)	23	3.70	85.10
9	Oil funnel	1	1.00	1.00
			TOTAL	185.19

7.8.4 List of Packaging

Table 7.19 List of Packaging

No	Packaging	Quantity	Price/Unit (RM)	Monthly cost (RM)
1	Plastic box container (50 pieces)	132	13.90	1834.80
2	Disposable economy paper lunch box (50 pieces)	66	8.60	567.60
3	Plastic cup (50 pieces) 98mm 1602 PET Cup	17	10.50	178.50
4	Direct cup lid (50 pieces) 16/20/24oz Pet Cup Direct Strawless Lid (50pcs)	17	6.20	105.40
4	Plastic Spoon (50 pieces)	66	1.49	98.34

				1
5	Plastic fork (50 pieces)	69	1.49	98.34
6	plastic bag (10x13) 50pieces CAP KERETAPI X # MB SIZE 10" x 13" SIZE 10" x 13"	22	1.20	26.40
7	plastic bag (12x16) 32pieces	35	1.90	66.50
8	Cup holder tray (2cup)	175	0.23	40.25
9	Cup holder tray (4cup)	125	0.47	58.75

	TOTAL	3,074.88

7.9 Total Operations Cost

Total Operation Cost = Direct Material Cost (total raw material) + Direct Labor Cost (total remuneration) + Overhead Cost (total operations overhead)

7.10 Cost per unit

7.11 Productivity Index (PI)

7.12 Location Plan

Due to the close proximity to clients and the sizable community, Kabin Berasap chose to conduct business at the Tebing Bandar Dato' Onn. The main draw for residents of Johor Bahru, whether they are there to shop or to work. As a result, the business will reap indirect benefits because more customers mean a larger population. As the business's clientele expands, sales revenue rises.

7.13 Business and operation hours

Business hour = 8 hours per day (4.00 p.m until 12.00 a.m)

Operating hour = 8 hours per day (2.00 p.m until 1.00 a.m)

Working days = 6 days per week (Tuesday – Sunday)

7.14 License, Permits and Regulations Required

Table 7.20 License, Permits and Regulations Required

Type of license	Fees (RM)	Logo
Food License	120.00	BANDARAYA JOHOR BAHRU
Typhoid Injection Certificate	80.00(per person)	Kementerian Kesihatan Malaysia
Road tax and insurance	1700.00	JGU4543 2020 12 JAN LESEN KENDERAAN MOTOR CCU7478 09 JAN SEN KENDERAAN MOTOR SEN KENDERAAN MOTOR LESEN KENDERAAN MOTOR

7.15 Operations Budget

Table 7.21 operation budget

Item	Fixed Assets	Monthly Expenses (RM)	Other Expenses (RM)
Fixed Asset - Machine and equipment - Kitchen tools - Food truck Working Capital - Raw material - Packaging - Total overhead	3,059.00 636.00 60,000.00	33,232.90 3,074.88 1,063.57	
Other Expenses			185.19 120.00 480.00 1700.00
TOTAL	63,695.00	37,371.35 103,551.54	2485.19

7.16 Implementation Schedule

Table 7.22 Implementation Schedule

Activities	Dateline	Duration
Plan for business	1/11/2023 – 28/2/2023	2 months
Application for permit and license	1/3/2023 – 31/3/2023	1 month
Banner and flyers booking from suppliers	1/4/2023 — 8/4/2023	1 week
Installation of machine in the premise	9/4/2023 – 30/4/2023	3 weeks
Decoration and advertisement of the business	1/5/2023 — 31/5/2023	1 month

ADMINISTRATION PLAN

8.1 Organizational Chart for Administration and Finance Department

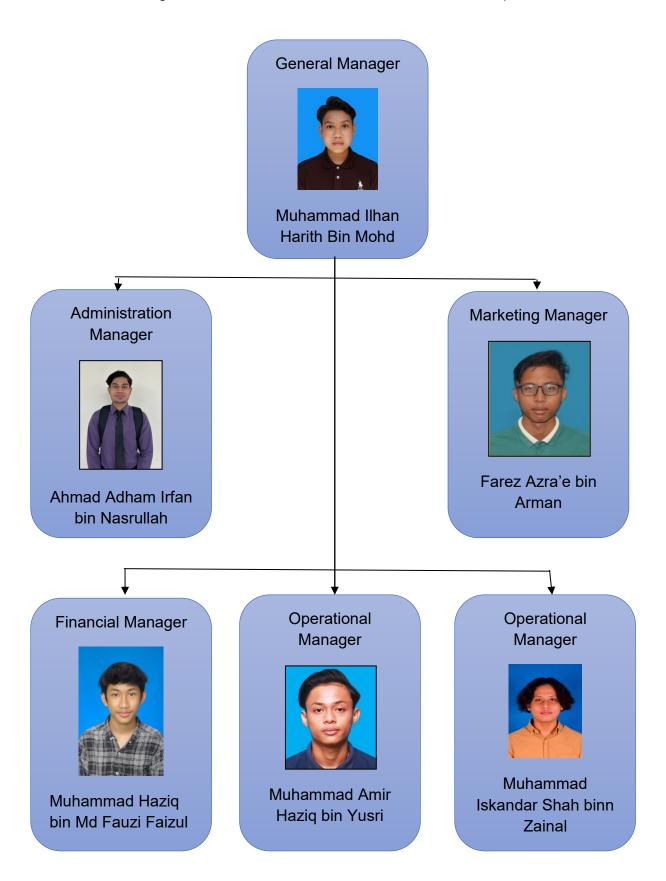


Figure 8.1 Organizational Chart (GM + Head and workers of Administration and Finance Department)

8.2 Manpower Planning

Table 8.2 List of Personnel

Position	No. of Personnel
General Manager	1
Administration Manager	1
Marketing Manager	1
Operation Manager	2
Financial Manager	1

8.3 Schedule of Task and Responsibilities

Table 8.3 Task and Responsibilities (GM + Head and workers of Administration and Finance Department)

Position	Task and Responsibilities
General Manager	 Managing daily business operation. Developing business growth strategies. Evaluating performance and productivity.
Administration Manager	 Manage inventory of office, which is assets, item required in workplace to make sure operation run smoothly. Organize purchasing of new material. Stay inform to all organizational changes and business developments.
Operation Manager	 Develop, and maintain the quality assurance protocol. Ensure that the operational activities remain on time and below budget. Oversee material and inventory.
Financial Manager	 Collect, interpret, and review the financial information. Planning and predicting the financial trends. Produce financial reports related to budgets, account payables, account receivables and expenses.
	 Creating promotional information to drive business.

	Building relationships with media outlets.
Marketing Manager	 Testing new markets opportunities.

8.4 Schedule of Remuneration

Table 8.4 Schedule of Remuneration

Position	Quantity	Monthly Salary (RM) (A)	(RM)	SOCSO (RM) (1.75 %) (C)		Total (A)+(B)+(C)+(D)
General Manager	1	2500	225	43.75	5	2773.75
Administration Manager	1	2300	207	40.25	4.6	2551.85
Operation Manager	2	2300	207	40.25	4.6	5103.70
Financial Manager	1	2300	207	40.25	4.6	2551.85
Marketing Manager	1	2300	207	40.25	4.6	2551.85
Total	6					15,533.00

8.5 Office Furniture, Fitting and Office Supplies

Table 8.5 List of Office Furnitures and Fittings

No	Туре	Quantity/Unit	Price	Total
			(RM)	(RM)
1	Faber Castell Pen K One 0.5mm Ball Pen	30	0.94	28.2
2	Business Stamp Store 200ms 27thress GUNSON STATIONERS SON SHOP constructs 1 Authorized Superdises	1	17	17
3	Artline Stamp pad	5	24	120

4	Casio calculator			
		1	20	20
5	Double A A4 Paper 70gsm 500s			
	Double A	5	11	55
	Total			RM240.20

8.6 List of Deposit

Table 8.6 List of Deposit

Type	Quantity	Price / Unit (RM)	Total (RM)
Bank	1	2124.70	2124.70
	Total		2124.70

8.7 Administration Budget

Table 8.7 Administration Budget

Item	Fixed Assets	Monthly Expenses (RM)	Other Expenses (RM)
Fixed Asset	-	-	-
Working capital			
Remunerations	-	9985.5	-
Other Expenses Registration and License Jakim Halal Certification Office supplies	- -		140 200 240.20
TOTAL		10565.7	

FINANCIAL PLAN

9 Financial Plan

9.1 Operating Budget

9.1.1 Administrative Budget

Table 9.1 Administrative Budget

ADMINISTRATIV	/E BUDGE	Τ		
Particulars	Assets	Monthly Exp.	Others	Total
Fixed Assets				
Land & Building	-			-
	-			-
	-			-
	-			-
	-			-
Working Capital				
Salary, EPF, SOCSO, EIS		15,533		15,533
		1		-
		-		-
		-		-
		-		-
		-		-
		-		-
Pre-Operations & Other Expenditure				
Other Expenditure			240	
Deposit (rent, utilities, etc.)			2,125	2,125
Business Registration & Licences			340	340
Insurance & Road Tax for Motor Vehicle			-	-
Other Pre-Operations Expenditure			-	-
Total	_	15,533	2,705	17,998

9.1.2 Marketing Department

Table 9.2: Marketing Budget

MARKETI	NG BUDGE	Т		
Particulars	Assets	Monthly Exp.	Others	Total
Fixed Assets				
	_			-
	-			-
	_			-
	-			-
Working Capital				
		-		-
		_		-
		_		-
		-		-
		-		-
Pre-Operations & Other Expenditure				
Other Expenditure			287	
Deposit (rent, utilities, etc.)			-	-
Business Registration & Licenses			-	-
Insurance & Road Tax for Motor Vehicle			-	-
Other Pre-Operations Expenditure			-	-
Total	-	-	287	-

9.1.3 Operations Department

Table 9.3 Operation Budget

OPERA	OPERATIONS BUDGET										
Particulars	Assets	Monthly Exp.	Others	Total							
Fixed Assets											
Food Truck	60000			60,000							
Machine and Equipment	3059			3,059							
Kitchen Tools	636			636							
				-							
Working Capital											
Raw Materials & Packaging		36,308		36,308							
Carriage Inward & Duty		-		-							
Salaries, EPF & SOCSO		-		-							
Total overhead		1,064		1,064							
		-		_							
		-		-							
		-		-							
Pre-Operations & Other Expenditure											
Other Expenditure			2,485								
Deposit (rent, utilities, etc.)			-	-							
Business Registration & Licenses			600	600							
Insurance & Road Tax for Motor Vehicle			1,700	1,700							
Other Pre-Operations Expenditure			-								
Total	63,695	37,371	4,785	103,366							

9.2 Project Implementation Cost and Sources of Finance

Table 9.4 Project Implementation Cost and Sources of Finance

	KABIN BERASAP PROJECT IMPLEMENTATION COST & SOURCES OF FINANCE													
Project Imp	tation Cost			Sources of Finance										
Requireme	ents		Cost	Loan	Hire-Purchase		Own Contribution							
Fixed Assets						Cash	Existing F. Assets							
Land & Building														
Food Truck			60,000		60,000									
Machine and Equipment			3,059		,	3,059								
Kitchen Tools			636			636								
		T												
Working Capital	1	months												
Administrative			15,533	5,547		9,986								
Marketing														
Operations			37,371	24,238		13,133								
Pre-Operations & Other E		ture	7,777	7,777										
Contingencies	10%		12,438	12,438										
TOTAL			136,814	50,000	60,000	26,814								

9.3 Fixed Asset Depreciation Schedule

Table 9.5 Fixed Asset Depreciation Schedules

			KABIN E DEPRECIATIO					
Cost Metho		Food Truck 60,000 Straight Line 9	DEI NEOIATIO	F	Fixed Cost (Metho	Asset (RM)	Machine and Equ 3,059 Straight Line 5	uipment
Year	Annual Depreciation	Accumulated Depreciation	Book Value		Year	Annual Depreciation	Accumulated Depreciation	Book Value
	-	-	60,000			-	-	3,059
1	6,667	6,667	53,333		1	612	612	2,447
2	6,667	13,333	46,667		2	612	1,224	1,835
3	6,667	20,000	40,000		3	612	1,835	1,224
4	6,667	26,667	33,333		4	612	2,447	612
5	6,667	33,333	26,667		5	0	0	612
6	6,667	40,000	20,000		6	0	0	612
7	6,667	46,667	13,000		7	0	0	612
8	6,667	53,333	6,667		8	0	0	612
9	6,667	60,000	0		9	0	0	612
10	0	0	0		10	0	0	612

Cost Metho		Kitchen Tools 636 Straight Line 5	
Year	Annual Depreciation	Accumulated Depreciation	Book Value
	-	-	636
1	127	127	509
2	127	254	382
3	127	382	254
4	127	509	127
5	127	636	-
6	0	0	-
7	0	0	-
8	0	0	-
9	0	0	-
10	0	0	-

Cost Metho	Asset (RM) od omic Life (yrs)		
Year	Annual Depreciation	Accumulated Depreciation	Book Value
rour	-	-	-
1	-	-	-
2	-	-	•
3	-	-	-
4	-	-	1
5	-	-	-
6	-	-	-
7	-	-	-
8	-	-	-
9 10	-	-	-

9.4 Loan and Hire Purchase Depreciation Schedule

Table 9.6 Loan and Hire Purchase Depreciation Schedule

KABIN BERASAP LOAN & HIRE-PURCHASE AMMORTISATION SCHEDULES

	LOA	N REPA	YMENT SCHE	DULE						
Amo	unt	50,000								
	est Rate	5%								
Dura:	tion	10								
Method Baki Tahunan										
Year	Principal	Interest	Total Payment	Principal Balance						
	-	-		50,000						
1	5,000	2,500	7,500	45,000						
2	5,000	2,250	7,250	40,000						
3	5,000	2,000	7,000	35,000						
4	5,000	1,750	6,750	30,000						
5	5,000	1,500	6,500	25,000						
6	5,000	1,250	6,250	20,000						
7	5,000	1,000	6,000	15,000						
8	5,000	750	5,750	10,000						
9	5,000	500	5,500	5,000						
10	5,000	250	5,250	0						

HIRE-F	PURCHA	SE REPA	YMENT SCH	EDULE
Amount		60,000		
Interest Rate		5%		
Duration (yrs)		5		
Year	Principal	Interest	Total Payment	Principal Balance
	-	-		60,000
1	12,000	3,000	15,000	48,000
2	12,000	3,000	15,000	36,000
3	12,000	3,000	15,000	24,000
4	12,000	3,000	15,000	12,000
5	12,000	3,000	15,000	-
6	0	0	1	1
7	0	0	-	-
8	0	0	-	-
9	0	0	-	-

Table 9.6 Loan and Hire Purchase Depreciation Schedule

9.5 Proforma Cashflow Statement

Table 9.7 Cashflow Statement

KABIN BERASAP CASH FLOW PRO FORMA STATEMENT																
MONTH	Pre-Operations	1	2	3	4	5 5	6	7	8	9	10	11	12	TOTAL YR 1	YEAR 2	YEAR 3
MONTH	Fie-operations		-	3	· · · · · · · · · · · · · · · · · · ·	3	•		•	3	10		12	TOTAL INT	TEAR 2	TEAR 3
CASH INFLOY Capital (Cash)	28,748													28,748		
Loan	50,000													50,000		
Cash Sales		63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	760,410	836,451	961,919
Collection of Accounts Receivable																
TOTAL CASH INFLOV	78,748	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	63,368	839,158	836,451	961,919
CASH OUTFLOY Administrative Expenditure Salary, EPF, SOCSO, EIS		9,986	9,986	9,986	9,986	9,986	9,986	9,986	9,986	9,986	9,986	9,986	9,986	119,832	131,815	151,587
Marketing Expenditure																
Operations Expenditure Cash Purchase Payment of Account Payable Carriage Inward & Duty Salaries, EPF & SOCSO Total overhead		44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	44,977 1,064	539,722 12,763	417,463 14,039	480,083 16,145
Other Expenditure		3,012												3,012	3,314	3,811
Pre-Operations		0,012												,,,,,	3,011	0,011
Deposit (rent, utilities, etc.)	2,125													2,125		
Business Registration & Licences	940													940		
Insurance & Road Tax for Motor Vehicle Other Pre-Operations Expenditure	1,700													1,700	1,700	1,700
Fixed Assets																
Purchase of Fixed Assets - Land & Building																
Purchase of Fixed Assets - Others	3,695													3,695		
Hire-Purchase Down Payment																
Hire-Purchase Repayment: Principal		750	750	750	750	750	750	750	750	750	750	750	750	9,000	9,000	9,000
Interest		188	188	188	188	188	188	188	188	188	188	188	188	2,250	2,250	2,250
Loan Repayment:									100			~~			2,200	-,
Principal		417	417	417	417	417	417	417	417	417	417	417	417	5,000	5,000	5,000
Interest		208	208	208	208	208	208	208	208	208	208	208	208	2,500	2,250	2,000
Tax Payable									## #**				(0	0	0
TOTAL CASH OUTFLOV	8,460	60,601	57,589	57,589	57,589	57,589	57,589	57,589	57,589	57,589	57,589	57,589	57,589	702,539	586,831	671,576
CASH SURPLUS (DEFICIT)	70,289	2,766	5,779	5,779	5,779	5,779	5,779	5,779	5,779	5,779	5,779	5,779	5,779	136,619	249,620	290,343
BEGINNING CASH BALANCE	70.000	70,289	73,055	78,833	84,612	90,391	96,169	101,948	107,726	113,505	119,284	125,062	130,841	100 000	136,619	386,239
ENDING CASH BALANCE	70,289	73,055	78,833	84,612	90,391	96,169	101,948	107,726	113,505	119,284	125,062	130,841	136,619	136,619	386,239	676,582

9.6 Proforma Income Statement Table 9.8 Proforma Income Statement

KABIN BERASAP PRODUCTION COST PRO-FORMA STATEMENT

	Year 1	Year 2	Year 3
Raw Materials			
Opening Stock	0	21,785	41,746
Current Year Purchases	435,693	417,463	480,083
Ending Stock	21,785	41,746	72,012
Raw Materials Used	413,909	397,502	449,817
Carriage Inward			
Ţ.	413,909	397,502	449,817
Salaries, EPF & SOCSO		<u> </u>	
Factory Overhead Depreciation of Fixed assets			
(Operations)	7,406	7,406	7,406
Total overhead	12,763	14,039	16,145
Total Factory Overhead	20,169	21,445	23,551
Production Cost	434,077	418,946	473,367

KABIN BERASAP PRO-FORMA INCOME STATEMENT

	Year 1	Year 2	Year 3
Sales Less: Cost of Sales Opening Stock of Finished Goods	760,410	836,451	961,919
Production Cost less: Ending Stock of Finished Goods	434,077	418,946	473,367
	0	0	0
	434,077	418,946	473,367
Gross Profit	326,333	417,505	488,551
Less: Enpenditure	400.000	005.000	005.704
Administrative Expenditure Marketing Expenditure	186,396	205,036	235,791
Other Expenditure	3,012	3,314	3,811
Business Registration & Licences	940		
Insurance & Road Tax for Motor Vehicle Other Pre-Operations	1,700	1,700	1,700
Expenditure			
Interest on Hire-Purchase	3,000	3,000	3,000
Interest on Loan	2,500	2,250	2,000
Depreciation of Fixed Assets			
Total Expenditure	197,548	215,299	246,302
Net Profit Before Tax	128,784	202,205	240,302
Tax	0	0	0
Net Profit After Tax	128,784	202,205	242,250
Accumulated Net Profit	128,784	330,990	573,240

9.7 Proforma Balance Sheet Table 9.9 Proforma Balance Sheet

KABIN BERASAP PRO-FORMA BALANCE SHEET

	Year 1	Year 2	Year 3
ASSETS			
Fixed Assets (Book Value)			
Land & Building			
Food Truck	53,333	46,667	40,000
Machine and Equipment	2,447	1,835	1,224
Kitchen Tools	509	382	254
	56,289	48,884	41,478
Current Assets			
Stock of Raw Materials	21,785	41,746	72,012
Stock of Finished Goods			
Accounts Receivable			
Cash Balance	168,400	341,049	543,439
	190,184	382,796	615,451
Other Assets			
Deposit	2,125	2,125	2,125
TOTAL ASSETS	248,598	433,804	659,054
Owners' Equity			
Capital	26,814	26,814	26,814
Accumulated Profit	128,784	330,990	573,240
, , , , , , , , , , , , , , , , , , , ,	155,598	357,804	600,054
Long Term Liabilities	100,000	331,331	000,001
Loan Balance	45,000	40,000	35,000
Hire-Purchase Balance	48,000	36,000	24,000
	93,000	76,000	59,000
Current Liabilities			
Accounts Payable			
TOTAL EQUITY & LIABILITIES	248,598	433,804	659,054
TOTAL EQUIT & LIADILITIES	240,598	433,004	009,004

9.8 Financial Ratio Analysis

9.8.1 Liquidity Ratios

9.8.1.1 Current Ratios

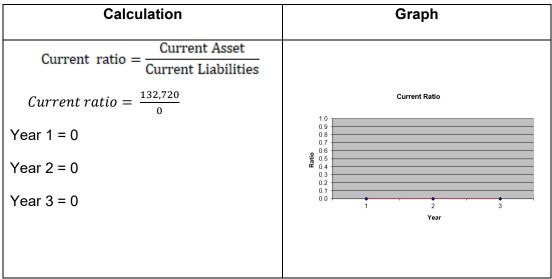


Table 9.10 Current Ratios

9.8.1.2 Quick Ratios

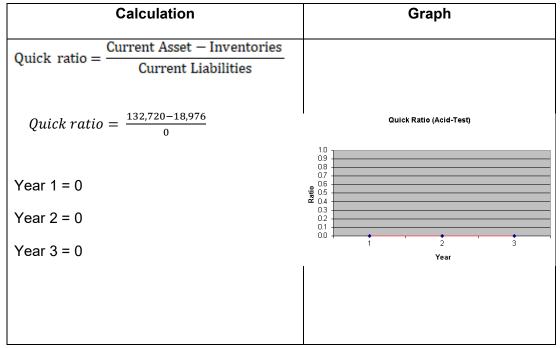


Table 9.11 Quick Ratios

9.8.2 Efficiency Ratios

9.8.2.1 Inventory Turnover Ratios

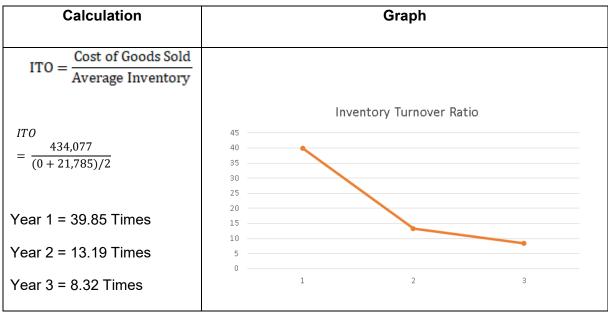


Table 9.12 Inventory Turnover Ratios

9.8.3 Profitability Ratios

9.8.3.1 Gross Profit Margin

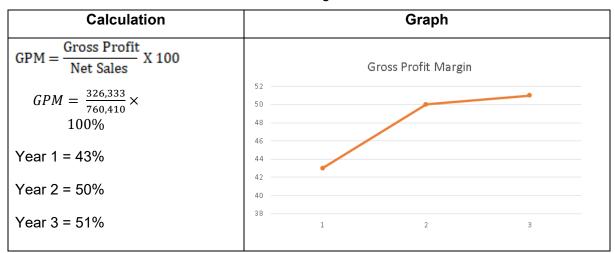


Table 9.13 Gross Profit Margin

9.8.3.2 Net Profit Margin

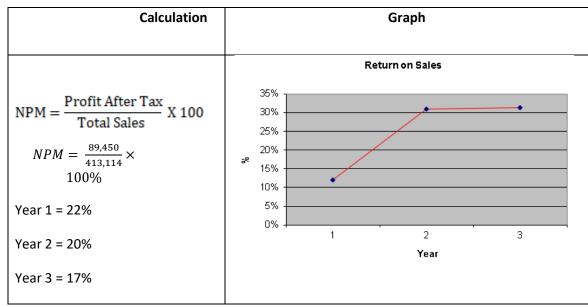


Table 9.14 Net Profit Margin

9.8.3.3 Return on Asset

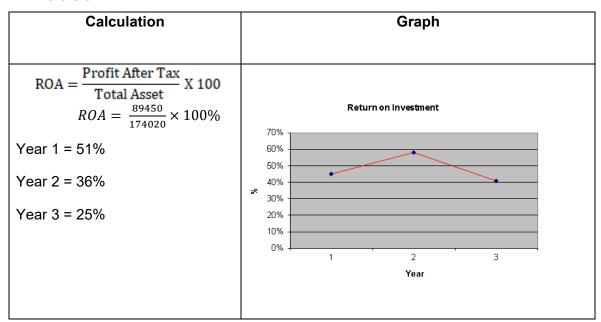


Table 9.15 Return on Asset

9.8.3.4 Return on Equity

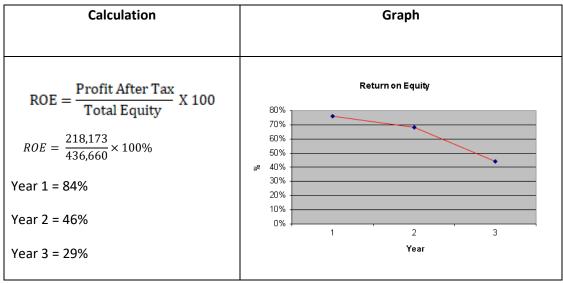


Table 9.16 Return on Equity

9.8.4 Solvency Ratios

9.8.4.1 Debt to Equity

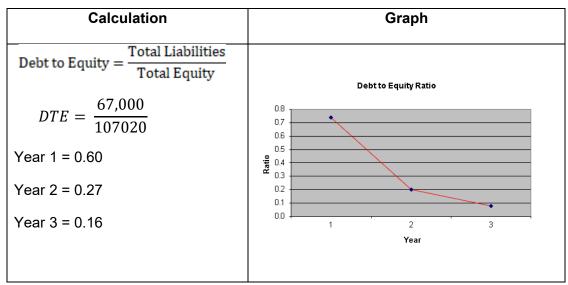


Table 9.17 Debt to Equity

9.8.4.2 Debt to Assets

Calculation	Graph
Debt to Assets = $\frac{\text{Total Liabilities}}{\text{Total Assets}}$	Debt to Assets
$DTA = \frac{93,000}{248,598}$	0.35 0.3 0.25
Year 1 = 0.37	0.15
Year 2 = 0.18	0.05
Year 3 = 0.09	1 2 3

Table 9.18 Debt to Assets

9.8.4.3 Time Interest Earned

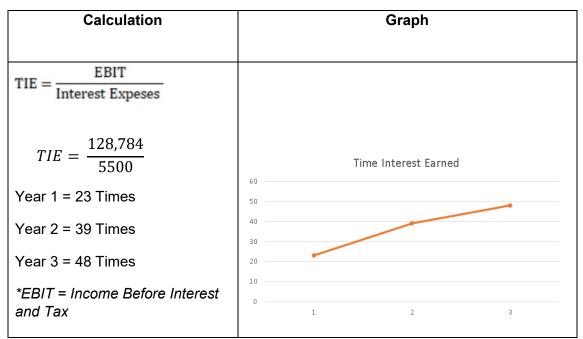


Table 9.19 Time Interest Earned

BUSINESS MODEL CANVA

		Designed for:		Designed by:	Date:	Version:	
Business Model	Canvas	Food Truck		Kabin Berasap			
Key Partners	Key Activities	Value Propos	itions	Customer Relationships	Customer Seg	ıments	
-Supplier (local market) who provide ingredients and other supplies. -Local farmers - Provider of Kitchen materials -Social Media Influencers -Customers	 - Processing orders, cooking and delivering food. - Ensuring the quality of products. - Marketing and advertising Key Resources - Food Truck - Kitchen equipment and materials - Food Inventory (fresh ingredients) 	- High-quality ingredients - Faster delivery times and shorter wait times		-Ordering online -Discounts and Vouchers Channels -Social Media (Facebook, Instagram and Whatsapp) - Phone calls	FamiliesFriendsKids	- Families - Friends - Kids - Workers and employees - Students	
Cost Structure			Revenue Stre	eams			
- Fresh Ingredients	nt including kitchen materials penses (including managing o	of social	- Daily sales				

CONCLUSION

CONCLUSION

In conclusion, the business Kabin Berasap sells western foods made with fresh ingredients. In the future, we intend to expand our selection of foods and launch a new franchise in order to satisfy the rising demand from our customers. We are incredibly appreciative that we can finish this business plan. We have all benefited greatly from being able to learn from the difficulties we have faced. We anticipate that our business will expand going forward. Despite the fact that there are many rival businesses in the area, our objective is to make a lot of money in this industry. Our excellent cooperation allowed us to finish this business plan.

We also hope that by offering the highest-quality western foods at competitive prices, our dedication and hard work will enable us to acknowledge our goal of becoming the most popular food truck in Malaysia. The continuation of Kabin Berasap is necessary for more people to benefit from the best western cuisine available in Malaysia. It is evident from the business plan that Kabin Berasap can benefit a large number of customers, particularly in terms of excellent food. Since there are plenty of parking spaces nearby, our customers from the neighbourhood can visit us with ease and enjoy a wonderful dining experience at Tebing, Bandar Dato Onn.

By opening Kabin Berasap, we can efficiently prepare and serve the best Western food to customers. This will enable the nearby employees to have our food and beverages, which will lift their moods and energy and enable them to carry on with their work.

APPENDICES



Figure 12.1 Logo



Figure 12.2 Business Card



Figure 12.3 Flyers



Figure 12.4 Banner

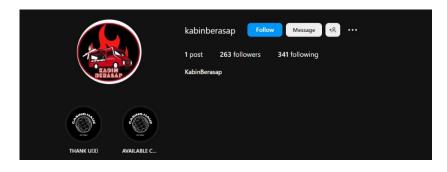


Figure 12.5 Social Media



Figure 12.6 Food Truck Kabin Berasap



Figure 12.7 Chicken Chop



Figure 12.8 Fish n Chip



Figure 12.9 Beef Streak



Figure 12.10 Lamb Chop



Figure 12.11 Iced Lemon Tea



Figure 12.12 Pepsi

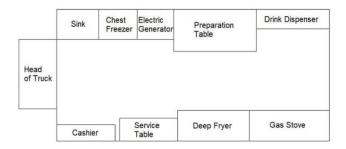


Figure 12.13 Food Truck Layout

PARTNERSHIP AGREEMENT

•	MUHAMMAD ILHAN HARITH BIN MOHD FAIZUL	RM 6145
•	MUHAMMAD HAZIQ BIN MD FAUZI	RM 5000
•	MUHAMMAD ISKANDAR SHAH BIN ZAINAL	RM 5000
•	AHMAD ADHAM IRFAN BIN NASRULLAH	RM 5000
•	FAREZ AZRA'E BIN ARMAN	RM 5000
•	MUHAMMAD AMIR HAZIQ BIN MOHD YUSRI	RM 5000

Contributions will be submitted no later than 1/2/2023. All capital contributions are final unless all partners give written consent of withdrawal. All contributions will be deposited into an individual capital account.

iv. Interest and Authority

The Partners' ownership interest in the Partnership will be as follows:

•	MUHAMMAD ILHAN HARITH BIN MOHD FAIZUL	20%
•	MUHAMMAD HAZIQ BIN MD FAUZI	16%
•	MUHAMMAD ISKANDAR SHAH BIN ZAINAL	16%
•	AHMAD ADHAM IRFAN BIN NASRULLAH	16%
•	FAREZ AZRA'E BIN ARMAN	16%
•	MUHAMMAD AMIR HAZIQ BIN MOHD YUSRI	16%

The Partners' authority will be defined by the following unless otherwise stated in the Agreement: Any decisions requiring a contract or otherwise will require a unanimous vote by all Partners.

v. Costs

The Partners will share costs according to the following percentages:

•	MUHAMMAD ILHAN HARITH BIN MOHD FAIZUL	20%
•	MUHAMMAD HAZIQ BIN MD FAUZI	16%
•	MUHAMMAD ISKANDAR SHAH BIN ZAINAL	16%
•	AHMAD ADHAM IRFAN BIN NASRULLAH	16%
•	FAREZ AZRA'E BIN ARMAN	16%

16%

MUHAMMAD AMIR HAZIQ BIN MOHD YUSRI

vi. Profits

The Partners will share the net profits of the Partnership according to the following percentages:

•	MUHAMMAD ILHAN HARITH BIN MOHD FAIZUL	20%
•	MUHAMMAD HAZIQ BIN MD FAUZI	16%
•	MUHAMMAD ISKANDAR SHAH BIN ZAINAL	16%
•	AHMAD ADHAM IRFAN BIN NASRULLAH	16%
•	FAREZ AZRA'E BIN ARMAN	16%
•	MUHAMMAD AMIR HAZIQ BIN MOHD YUSRI	16%

The Profits will be accounted for by AHMAD ADHAM IRFAN BIN NASRULLAH and distributed at the end of the month according to the above percentages after the costs of the Partnership have been paid according to the above cost percentages.

vii. **Salary**

All Partners must give their unanimous consent if a permanent salary is to be established and their unanimous consent for the amount of salary to be given to each Partner.

viii. Accounting

- All accounts related to the Partnership including contribution and distribution accounts will be audited upon a majority vote of the Partners.
- All Partners will maintain an individual contribution account. All Partners will
 maintain an individual distribution account. Partners will keep accurate and
 complete books of account for all accounts related to the Partnership.
- Any Partner, whether majority or minority, will be allowed to review all books
 of account at any time they request.
- Each Partner will be responsible for his or her own taxes on any distributions made.
- Accounting records will be kept on a cash basis.

The fiscal year will be complete on the last day of Monday of each year. All
Partners will present their position on the state of the Partnership within two
weeks of the completion of each fiscal year.

ix. New Partners

The Partnership will amend this agreement to include new partners upon the written and unanimous vote of all Partners.

The name of the Partnership may be amended if a new Partner is added to the Partnership upon the written and unanimous vote of all Partners.

x. WITHDRAWAL OR DEATH

The Partners hereby reserve the right to withdraw from the Partnership at any time. Should a Partner withdraw from the Partnership because of choice or death, the remaining Partners will have the option to buy out the remaining shares of the Partnership. Should the Partners agree to buy out the shares, the shares will be bought in equal amounts by all Partners. The Partners agree to hire an outside firm to assess the value of the remaining shares. Only upon the partners' unanimous agreement will the outside firm's valuation of the shares be considered final. The Partners will have 14 days to decide if they want to buy the remaining shares together and disperse them equally. If all Partners do not agree to buy the shares, individual Partners will then have the right to buy the shares individually. If more than one Partner requests to buy the remaining shares, the shares will be split equally among those Partners wishing to purchase the shares. Should all Partners agree by unanimous vote, the Partnership may choose to allow a non-Partner to buy the shares thereby replacing the previous Partner.

If no individual Partner(s) finalizes a purchase agreement by 14 days, the Partnership will be dissolved.

The name of the Partnership may be amended upon the written and unanimous vote of all Partners if a Partner is successfully bought out.

XI. DISSOLUTION

Should the Partnership be dissolved by unanimous vote, the Partnership will be liquidated, and the debts will be paid. All remaining funds after debts have been paid will be distributed based on the percentage of ownership interest outlined in this Agreement.

XII. AMENDMENTS

- Amendments may be made hereto upon the unanimous and written consent of all Partners.
- Amendments must be expressly written and have the original signatures of all Partners.
- All amendments, notices, requests, claims, demands, and other communications between the parties shall be in writing. All such written communications shall be given (i) by delivery in person, (ii) by a nationally recognized next day courier service, (iii) by first-class, registered or certified mail, postage prepaid, (iv) by facsimile or (v) by electronic mail to the addresses of the parties specified in this Agreement or such other addresses specified in writing. All notices shall be effective upon (i) receipt by the party to which the written communication is given, or (ii) on the 5th day following mailing, whichever occurs first.

IN WITNESS WHEREOF, this Agreement has been executed and delivered in the manner prescribed by law as of the Effective Date first written above.