



## UNIVERSITI TEKNOLOGI MARA

### ADS505: LOCAL GOVERNMENT

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| <b>Course Name (English)</b>  | LOCAL GOVERNMENT <b>APPROVED</b>  |
| <b>Course Code</b>  | ADS505  |
| <b>MQF Credit</b>   | 3   |
| <b>Course Description</b>   | The local government of today is required to conform to new norms and standards to become more professional, skilled, economical and responsive. This course examines various theories on local government and studies its application in a Malaysian context. The relevance of these theories in a local context will be critically reviewed. Some issues and challenges encountered in managing local government in a changing world will also be examined. |
| <b>Transferable Skills</b>  | 1. Demonstrate ability to identify and articulate self skills, knowledge and understanding confidently and in a variety of contexts<br>2. Demonstrate ability to communicate clearly and confidently, and listen critically<br>3. Demonstrate enthusiasm, leadership and the ability to positively influence others   |
| <b>Teaching Methodologies</b>   | Lectures, Blended Learning, Tutorial  |
| <b>CLO</b>  | CLO1 Compare the models and management of local government at local and international level<br>CLO2 Verbally communicate the dimensions of efficient and effective models and management of local government at local and international level<br>CLO3 Demonstrate managerial skills in handling dimensions of efficient and effective models and management of local government at local and international level  |
| <b>Pre-Requisite Courses</b>  | No course recommendations   |
| <b>Topics</b>   |   |
| <b>1. Introduction to Local Government</b><br>1.1) Definition<br>1.2) Types of local government in Malaysia<br>1.3) Relationship between federal government<br>1.4) Roles and functions of local government<br>1.5) Concepts of Decentralisation<br>1.6) Political Decentralisation<br>1.7) Administrative Decentralisation<br>1.8) Fiscal Decentralisation |   |
| <b>2. Theories of Local Government</b><br>2.1) Classical School/Jeffersonian Model<br>2.2) Anglo Saxon Model/ Benthamite<br>2.3) Application of Local Government theories in developed/developing countries   |   |
| <b>3. Typology of Local Governments</b><br>3.1) Patronage Model<br>3.2) Economic Development Model<br>3.3) Welfare State Model  |   |

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| <b>4. Evolution of Local Government in Malaysia</b><br>4.1) Pre-independence structure<br>4.2) Colonial Legacy<br>4.3) Restructuring of local government<br>4.4) Report by Athi Nahappan Royal Commission of Inquiry  |
| <b>5. Local Government Act 171 And Aftermath</b><br>5.1) Local Government Act 171<br>5.2) Implementation of Local Government Act 171<br>5.3) Town and Country Planning Act 173<br>5.4) Street/Drainage and Building Act 133   |
| <b>6. Representative System in Local Government</b><br>6.1) Selection/Appointment of Councilors<br>6.2) Issue of Political appointments<br>6.3) Evaluating the representative system  |
| <b>7. Human Resource Management Within Local Government</b><br>7.1) Recruitment and selection<br>7.2) Development and training<br>7.3) Work Conditions<br>7.4) Reward<br>7.5) Employees Evaluation  |
| <b>8. Financial Administration in Local Government</b><br>8.1) Introduction to financial administration in local government<br>8.2) Sources of finance<br>8.3) Budget process<br>8.4) Financial relationship with State and Federal<br>8.5) Financial constraints – Issues and challenges |
| <b>9. Local Governance</b><br>9.1) Definition and Principle of Local Governance<br>9.2) Implementing Local Governance<br>9.3) Good government practices in Local Government   |
| <b>10. Sustainability Management in Local Government</b><br>10.1) Introduction to sustainability in local government<br>10.2) Planning development processes<br>10.3) Urban sociology<br>10.4) Developing open areas while considering ecological demands                                 |
| <b>11. Contemporary Issues in local government</b><br>11.1) Managing air/water pollution<br>11.2) Handling of nuisances<br>11.3) Service delivery<br>11.4) Public participation<br>11.5) Citizen welfare<br>11.6) Intergovernmental relations<br>11.7) E-local government                 |

| Assessment Breakdown  | %      |
|-----------------------|--------|
| Continuous Assessment | 60.00% |
| Final Assessment      | 40.00% |

| Details of Continuous Assessment | Assessment Type | Assessment Description        | % of Total Mark | CLO  |
|----------------------------------|-----------------|-------------------------------|-----------------|------|
|                                  | Group Project   | VIDEO DOCUMENTARY             | 30%             | CLO2 |
|                                  | Test            | Multiple choices of questions | 10%             | CLO1 |
|                                  | Written Report  | WRITTEN REPORT                | 20%             | CLO3 |

| Reading List | Recommended Text         | <ul style="list-style-type: none"> <li>Norris, M.W. 1980, <i>Local Government in Peninsular Malaysia</i>, David Green Printers Kettering, Northants</li> <li>Mohd. Bakri Haji Ishak 2015, <i>Undang-undang dan Pentadbiran Kerajaan Tempatan di Malaysia</i>, Dewan Bahasa dan Pustaka Kuala Lumpur</li> <li>Kamarudin Ngah &amp; Jamaludin Mustaffa 2015, <i>Ahli Majlis dan Kerajaan Tempatan</i>, Dewan Bahasa dan Pustaka. Kuala Lumpur</li> <li>Hill, D.N. 1974, <i>Democratic Theory and Local Government</i>, Allen and Unwin. London</li> <li>Greenwood, R., Walsh, K., Hinings, C. R., &amp; Ranson, S. 1980, <i>Patterns of Management in Local Government</i>, Oxford</li> <li>Bardhan, P. &amp; Mookerjee, D. 2006, <i>Decentralisation and Local Governance in Developing Countries: A Comparative Perspective</i>, MIT Press Cambridge</li> </ul> |
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|              | Reference Book Resources | <ul style="list-style-type: none"> <li>Haider-Markel, D. P. (Ed) 2014, <i>The Oxford Handbook of State and Local Government</i>, OUP Oxford</li> <li>Goldsmith. (Eds.) 1993, <i>Local Government, International Perspectives in Urban Studies</i>, Jessica Kingley Publishers London</li> <li>Berman, D. 2015, <i>Local government and the States: Autonomy, Politics and Policy</i>, Routledge</li> </ul>  |

| Article/Paper List | Recommended Article/Paper Resources | <ul style="list-style-type: none"> <li>Mohamed Afandi 1989, Local Government Restructuring in Peninsular Malaysia: A Review of the Local Authority Function and Capacity, in Planning and Administration, <i>The Hague</i>, 16(2), 125</li> <li>Ahmad Atory Hussain &amp; Malike Ibrahim 2006, Administrative Modernization in the Malaysian Local Government: A Study in Promoting Efficiency, Effectiveness and Productivity., <i>Pertanika Journal of Social Science &amp; Humanities</i>, 14(1), 51</li> </ul> |
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|                    | Reference Article/Paper Resources   | <ul style="list-style-type: none"> <li>Phang Siew Nooi 1989, Some Aspects of Local Government Management in Malaysia: Issues and Problems in Pakistan Administration, XXVI(2)</li> </ul>   |

| Other References | <ul style="list-style-type: none"> <li>Report Royal Commission of Inquiry 1972, <i>Report of the Royal Commission on the Remuneration and Conditions of Service in Local Authorities and Statutory Authorities, Volume I and II</i>, Government Printers, Kuala Lumpur</li> <li>Report Royal Commission of Inquiry 1972, <i>Report of the Royal Commission of Inquiry to Investigate into the Workings of Local Authorities in West Malaysia</i>, Government Printers, Kuala Lumpur</li> <li>Act Local Government Act 1976 (Act 171)</li> <li>Act Town and Country Planning Act 1976 (Act 172)</li> <li>Act Street/Drainage and Building (Act 133)</li> </ul> |
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