# "LOGISTICS CUSTOMER SERVICE :

AN ANALYSIS REGARDS TO

IMPLEMENTATION OF

ORDER PROCESSING IN

SHAPADU KONTENA BERHAD"

A GRADUATION EXERCISE
SUBMITTED AS A PARTIAL FULFILMENT

OF THE

ADVANCED DIPLOMA IN BUSINESS ADMINISTRATION
( TRANSPORT )

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#### CONFIDENTIALITY

GRADUATION EXERCISE SUBMITTED IN PARTIAL FULFILMENT FOR THE AWARD OF ADVANCED DIPLOMA IN BUSINESS ADMINISTRATION (TRANSPORT) TO THE SCHOOL OF BUSINESS AND MANAGEMENT, MARA INSTITUTE OF TECHNOLOGY, SHAH ALAM, SELANGOR DARUL EHSAN.

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#### EXECUTIVE SUMMARY

SHAPADU KONTENA BERHAD has been around for the past 25 years. SHAPADU KONTENA BERHAD matured with age to become one of the most stable and influential Bumiputra company in the country. SHAPADU KONTENA BERHAD has also grown extensively with branches throughout the country, which offer integrated services.

To be one of the major players in the transport industry is a heavy load to bear, it means to prepare an extensive system and procedures to deal with many problems and pressure's comming from within and outside the company.

As one of the company which is involved in the import and export market, it definitely has to have a proper system and policy which serves as a guideline to smoothen the flow of it's operation.