



UNIVERSITI TEKNOLOGI MARA

FACULTY OF CIVIL ENGINEERING

**INDUSTRIAL TRAINING REPORT
ECM376**

**MOHAMAD HAFIZ BIN MASKAZA
(2016784547)**

**KUMPULAN PRASARANA RAKYAT JOHOR
JALAN BERTINGKAT SKUDAI, DANGA BAY 80200
JOHOR BAHRU, JOHOR**

JULY 2019

ABSTRACT

Assalamualaikum w.b.t. My name is Mohamad Hafiz B Maskaza, student from the Faculty of Civil Engineering Universiti Teknologi MARA (UiTM) Cawangan Johor Kampus Pasir Gudang. The main reason engineering students need to do Industrial Training (IT) is so they are well prepared for a graduate job in their chosen field. It is a chance for us to put what we have learned at university to work in the kind of real-life situations that we will come up against when we start our career.

First of all, this report is about my industrial training that I have been going through for two month, which is 8 weeks from 14th July 2019 until 7th August 2019 which is I have been placed at **Kumpulan Prasarana Rakyat Johor(KPRJ)**. I choose this place as my location for industrial training is because I would like to gain knowledge in government-link company and for sure it near to my rent house. The reason I choose to do my internship locally because I believe that I will gain a lot of experiences which I have yet to explore whether it is related my course or anything that related to real life as an engineer. This internship is a great experience for me to learn and improve as well as to develop new sets of skills.

Nevertheless, my experience having an industrial training at the **KPRJ** can really teach me about working condition and the working attitude in the organization itself. This report consists of four main chapters. In this report contained about my company background, which is for me is a very basic thing to have in a report. This report also consists of organization chart, vision and mission of the company. All about the company is in the chapter one while in the chapter two consists of weekly summary based on my logbook. In the chapter three, it is about a technical report. In that chapter, I tell about what I learned. Last but not least, in the chapter four is about the conclusion of my report, which is about what do I get from undergo through the industrial training. That is all about my report that I can share about. I hope with this information can really taught me something about working for the government sector.

ACKNOWLEDGEMENT

Alhamdulillah, all praises to Allah for the strengths and His blessing in completing this report exactly within given time. First and foremost, special appreciation goes to my supervisor, Dr Mohamad Rohaidzat B Mohamed Rashid who incharge in evaluating me also with my site supervisor. Not forgotten, my appreciation to my senior site supervisor Mr. Mohamad Ayub Bin Mohamad Arsat, for his support and knowledge regarding this report. He had help me a lot during the practical progress and expose me many new things and experience about site.

Secondly, I would like to express my sincerity to Project Manager En. Azizi. In addition I would like to presenting my honour to Puan Siti Zaiton Binti Seran for their kindness and his trust for giving me the opportunity to practical training there.

Besides, I would like to express my sincerity to Human Resources department especially to Cik Azimah Also to for their cooperation for placing me in their company.

Next, a thankful given to sub-contractor site supervisor who is Mohd Shafiq also to Mohamad Ismail who had taken a lot of effort to give a guideline during working process in teaching me about working method on site also about new building technologies and also I would like to express my gratitude to my fellow internship friend from UITM Sri Iskandar who also had help me during my internship together with me also to all workers in **KPRJ** that had help me during my internship period.

LIST OF APPENDICES

- 1) Industrial Training application letter**
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- 3) Example of resume**
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CHAPTER 1.0: INTRODUCTION

1.1 INTRODUCTION

Industrial Training module is a main component in the learning academic for Universiti Teknologi MARA (UiTM) Cawangan Johor Kampus Pasir Gudang. Industrial Training is one of the compulsory courses for every semester 5 students of UiTM under the Faculty of Civil Engineering. Every students bounds to be involved in industrial training for at least 8 weeks during the semester break in order for them to get their diploma certificates.

The industrial training was carried out the main purposes of the industrial training to produce a graduate who are ready and capable to face any circumstances in their profession academically or non-academically with a high professionalism appearance.

Furthermore, the industrial training exposes the students about the real situation of the working class citizen. The industrial training also helps in developing social skills in the students such as communication skills, presentation skills, management skills and etc. Moreover, to exposes the students to the real life working experience and expanding the knowledge in their specific field. They will also learn what they need to do in order to finish their works. This will prepare the students physically and mentally, so that they will easily fit and fulfil the demands of their profession after their course.

Nowadays, construction in Malaysia has grown rapidly in case to fulfil the need of the citizen in the Malaysia. As far as we can see, highways and buildings are the most obvious development has been done. Nevertheless, many of us had played their roles properly because to construct a building it is impossible for one man's job. As example, the developers, contractors even consultant are all included in any projects and behind that, there is organizations consist of civil engineers. The company that is going to be introduced is a consultant firm that has been operating since last two years.

1.2 BACKGROUND OF THE COMPANY

1.2.1 Background of the Malaysian Public Work Department

The **Kumpulan Prasarana Rakyat Johor Sdn Bhd** abbreviated **KPRJ** was incorporated on November 8,1995 as a private limited company wholly owned by the state government of Johor. Over the years, KPRJ has built a reputation as a major developer in social and infrastructural projects for the state of Johor. KPRJ provides real estate investment and ventures in infrastructure development. The company has authorized capital of 20,000,000 ordinary shares worth RM1.00 per unit and paid up capital of RM1,000,002. **KPRJ** is a key player in Johor's physical development, plantation as well as construction and infrastructure

Being the in the investment arm of Johor, KPRJ is one of the stakeholders in the Iskandar Malaysia Development through its role as one of the key shareholders in Iskandar Investment Berhad (IIB). Currently, KPRJ is also a shareholder in Iskandar Waterfront Holdings Sdn Bhd. Iskandar Waterfront City Berhad, Southkey City Sdn Bhd.

Guided by the company's vision and plans,KPRJ will continue implement innovative strategies to achieve its aspirations of its stakeholders. Together with a strong financial capability , an experienced management team as well as dedicated and committed staf members, KPRJ is able to carry out the entrusted responsibilities at its best in delivering the needs towards building a better Johor (taken from KPRJ website : <http://kprj.com.my/company-profile/>)

1.2.2 Background of Kumpulan Prasarana Rakyat Johor

KPRJ core business is Property development and construction. For core business it is established on 18 July 2012, KPRJ Development Sdn Bhd (KDSB) formerly known as Julung Properties Sdn Bhd is wholly-owned subsidiary of KPRJ. KDSB specializes in property development with an authorized capital of 500 000 ordinary shares worth RM1.00 each and paid-up capital of RM 250 000 KDSB has embarked on its maiden project, Jauhar @ Kempas , a double- storey housing project of 71 units in central of Johor Bahru City. The project has a total GDV of RM 35 million and it is expected to complete in 2018. The main objective of the company is to develop sustainable, high quality properties. KDSB envisions to become one of Johor's most respected and reputable property development company. KDSB's management team has extensive experience and competence in property development through business relationships with public listed companies in Bursa Malaysia. For construction, KPRJ Builders Sdn Bhd (formerly known as Julung Cipta Sdn Bhd) is a subsidiary of Kumpulan Prasarana Rakyat Johor Sdn Bhd (KPRJ) a company owned by the state government of Johor. KPRJ was incorporated on October 28,1996 with a paid up capital of RM 600,000,000.00 as of 28th May 1997. Under the directive of KPRJ, KPRJ Builders was originally established to maintain and build new mosques in several districts across Johor. A total of 32 mosques were assigned and were successfully completed. On March 26,2004 we became subsidiary of KPRJ with a new line up of Board of Directors and management. KPRJ has also increased our paid-up capital to RM 1,500,000.00. On April 5,2004. We successfully obtained the G7 grade from the construction Industry Development Board (CIDB) and a class A PKK License under Bumiputera status. By improving our standards and quality of services, we obtained the ISO 9001:2008 certification on March 10,2008.



Figure 1.1 is the *Kumpulan Prasarana Rakyat Johor (KPRJ)* Logo



Photo 1.1 Image showing of Kumpulan Prasarana Rakyat Johor company



Figure 1.2 Satellite Image of Kumpulan Prasarana Rakyat Johor

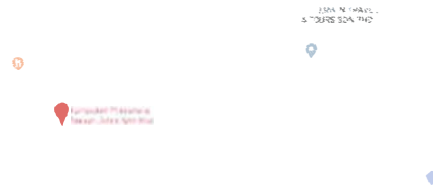


Figure 1.3 Map and navigation of Kumpulan Prasarana Rakyat Johor

1.3 VISION

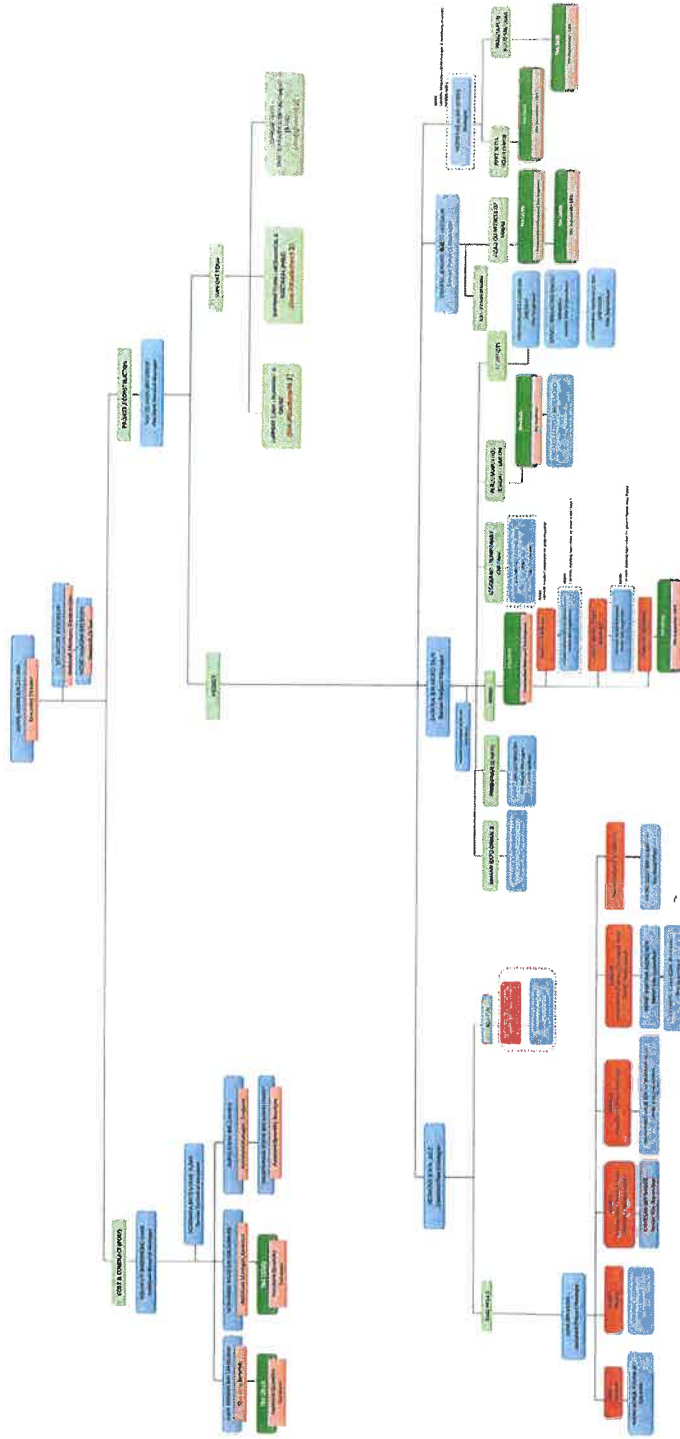
To deliver maximum returns to the State of Johor and to continuously benefit the Rakyat

1.4 MISSION

1. To accomplish innovative and high-quality projects in order to maximize returns.
2. To conduct various CSR programs that bring added value to the community.
3. To develop human capital of high potential and value.

1.5 ORGANIZATIONAL STRUCTURES

ORGANIZATION CHART FOR KPRU BUILDERS SDN BHD



CHAPTER 2.0: TRAINING ATTENDED


2.1 INTRODUCTION

Industrial Training had taught me many things off book that we cannot obtain the knowledge in classes. Although it only took 8 weeks from 14th July 2019 until 8th August 2019 although the internship period can be categorised as too short, but overall I have been exposed to so many things compliance, no matter in academics or even soft skills.

At this chapter, I will summarize all my weekly work during my training at this company based on my logbook.

2.2 EXPOSURE LEVEL

WEEK	SUMMARY
1st Week (14th July 2019 until 20 July 2019)	<ul style="list-style-type: none">• Senior site supervisor bring to site that under supervised.• Total site that need to supervised is 9 site around Pasir Gudang and Gelang Patah• Site that need to supervised is SAKJ Bandar Seri Alam, SAKJ Taman Nusantara, SAKJ Bakar Batu, SAKJ Kong Kong Laut, SAKJ Taman Cahaya Masai, SAKJ Taman Bukit Mutiara and SAKJ Nusa Damai

	 <p>Picture 2.1 shows water pipe</p> <ul style="list-style-type: none"> • Learn about type of pipe use for different piping purposes such as for cold water piping, sewerage, electrical and TM incoming cable • Learn about soil layer standard specification of Malaysia Highway • Checking a document Extension of Time (EOT) the document need to submit one month before project deadline. Containing reasoning about reason causing the project delayed.
<p>2nd Week (21 July 2018 until 27 July 2018)</p>	<ul style="list-style-type: none"> • Learn about necessary thing about piler and piling process. Piler profile must contained 1. Profile 2. Certificate 3. warranty 4. Machine 5. Test, blow test and PDA test. • Going site visit at SAKJ Bakar Batu and monitoring progress made by contractor • Learning on step of building structure, piling → lean concrete → pile cap → stump → ground beam. • Learning on reading plan, any unsure or misunderstanding need to refer to ledger and notes on drawing. • Picture 2.2 : Take the depth of water using piezometer in the standpipe.



Picture 2.2 shows drawing about culvert pipe

- Monitoring about rendering process at SAKJ Bakar Batu






Picture 2.3 : Showing rendering process

- Site visit at SAKJ Bukit Dahlia. School have passed CPC process, next process is CCC involving the authority







Picture 2.4: SAKJ Bukit Dahlia

- Learn about routine maintenance and periodic maintenance.

	<ul style="list-style-type: none"> • Site visit at SAKJ Taman Scientex  <p>Picture 2.5: Shows SAKJ Taman Scientex</p>
<p>3rd Week (28th July 2019 until 3rd July 2018)</p>	<ul style="list-style-type: none"> • Site visit at SAKJ Taman Nusantara. Learning about material use for internal ceiling is ceiling board. For external ceiling using UAC ceiling • Doing site visit at SAKJ Bakar Batu. Monitoring the work progress made by the sub-contractor. • Doing site visit at SAKJ Taman Scientex. Learning about feeder pillar and meter kiosk need approval from consultant.  <p>Picture 2.6 shows checking pipe from SAJ</p> <ul style="list-style-type: none"> • Learning about CCC process including local authority such as SAJ, BOMBA, IWK, LANDSCAPE and TM (telekom) 

	<ul style="list-style-type: none"> • Picture 2.7 shows pra cpc process held at SAKJ Taman Scientex
4th Week (4th July 2019 until 10th August 2019)	<ul style="list-style-type: none"> • Learn about slab on ceiling are called soft fit. • Learn about documentation: -CLC→DLP→CMGD DLP: Defect lialibity programme. CMGD: certificate making goods defects. • Learn about levelling rendering process can be measured by using water in tube. Usually worker mark 1000mm • Site visit at SAKJ Kong Kong Laut. Concrete process are doing on site • Slump test are carried out on site. • Slump test are carried out to check the workability of concrete.
5th Week (11th August 2019 until 17 August 2019)	<ul style="list-style-type: none"> • Learn about drawing type. Drawing consist of four such as: -Survey drawing. -Architect drawing. -Civil and Structure drawing -Mechanical and electrical drawing. • Learn about infrastructure building such as -Road -Sewer pipe -Drainage -Landscape • Site visit at SAKJ Taman Nusantara. Monitoring the working progress made by the contractor.Plastering activity are conducted.
6th Week (18 August 2019 until 24 August 2019)	<ul style="list-style-type: none"> • Learn about defect at building. • Defect at building have various such as -cracking -improper wall surface -Damaged window frame

	<ul style="list-style-type: none"> -improper welding of rail link • Site visit at SAKJ Taman Bukit Nusantara. Monitoring working progress made by the sub-contractor. • Site visit at SAKJ Bandar Seri Alam. Monitoring the working progress made by the contractor according to plan • Site visit at SAKJ Taman Masai, monitoring working progress made by the contractor.  <p>Picture 2.8 shows SAKJ Taman Masai</p>
<p>7th Week (25 August 2019 until 31 August 2019)</p>	<ul style="list-style-type: none"> • Learn about BRC size and type. Brc need to lay before concreting process and need to follow specification in BQ and preliminaries  <p>Figure 2.9 shows that BRC that have been lay before concreting process</p> <ul style="list-style-type: none"> • Concreting activity are held after brc have been lay and checked

	 <p>Figure 2.10 shows that concreting process</p>
<p>8th Week (1 September 2019 until 8 August 2019)</p>	<ul style="list-style-type: none"> • Site visit at SAKJ Bukit Mutiara. • Doing defect checklist on the building  <p>Picture 2.11 shows defect on the wall surface</p> <ul style="list-style-type: none"> • Site visit at SAKJ Taman Nusantara. Monitoring the working progress on site • Site visit at SAKJ Taman Bukit Dahlia. Material inspection from SAJ • Work method for water metre is Material check → metre connection → Final → support letter → Form F → metre part.

CHAPTER 3.0: TECHNICAL REPORT

3.1 INTRODUCTION

3.1.1 General Description

SEKOLAH AGAMA KERAJAAN NEGERI JOHOR FASA 5

KPRJ Builders Sdn Bhd (*formerly known as Julung Cipta Sdn Bhd*) is a wholly owned subsidiary of Kumpulan Prasarana Rakyat Johor Sdn Bhd (KPRJ) whereas **KPRJ** is a company wholly owned by the state of Johor. JCSB was incorporated on 28th October 1996.

In the beginning, **KPRJ Builders** was set up maintaining and building new mosque in several district of the Johor State for KPRJ. A total 32 other mosques had been successfully completed in several districts of Johor under this programmed.

KPRJ Builders had successfully completed the prestigious projects Johor State New Administrative Centre (JSNAC) phase 1 for RM 170 million in 2012. **KPRJ Builders** is actively involved in current development within Nusajaya and Iskandar Development Sdn Bhd, Iskandar Investment Bhd, YPJ Holdings Sdn Bhd, Island Peninsular Group, IDR Assets Sdn Bhd and Johore State Government.

With the new term on board **KPRJ Builders** has been awarded construction of 95 nos. abandoned projects Sekolah Agama Kerajaan Johor (SAKJ) with contract sum of RM168 million and expected to be completed in 2017.

SAKJ Bandar Seri Alam is one of the on-going project and one of the site that I had been given. The project are currently doing architect process when I had been assigned into the site. I had learned many architect building work method.

3.2 Problem encountered and how to overcome it

Architect work is process in building where the finishes stage is applied. Usually, finishes work are such as plastering, rendering, skim process, painting process and many more. Architect work may be difficult as the contractor need to build the building accordingly to the plan made by the architect. Problem will arise during the construction work such as contractor cannot meet the designed made by the architect.

If this problem arised, contractor need to report to consultant team. Then consultant team will come out with solution or work method about the problem arise by the contractor. Some of the cases, contractor need to demolished back the wrong progress that have been made by them, but the consultant team will find the effective way to solve the problem in term cost and time



Figure 3.0 shows architect design error made by the sub-contractor



Figure 3.1 shows the correct architect design made by the sub-contractor

3.3 Experienced gained

During the internship period, I had learnt so many new knowledge that help me to understand better in construction world. Also there are so many new things that I cannot get it in class, only can be gained from experienced on site and hands on activity.

I also learned that every work progress on site have it own work method to follow in order to produce better result or gaining warranty. This can be seen in painting process. Before painting process can be held, contractor need to submit moisture test to responsible company in order to get warranty from the manufacturer. Usually the warranty cover of, if the paint colour discoloured before a year or moss grow. The manufacturer will re-paint the building for free. This why work method is important in order to cost-saving or to accomplished perfect buildings work.

For wall finishes process workers need to follow the work method from arrange the brick accordingly. Then, plaster process is applied, finally skim coat process to produce smooth or rough wall surface. It is called finishes work as it is the end process of building. To produce sharp end. Usually contractor will use corner bead. Corner bead have many type such as metal corner bead and plastic corner bead. Metal bead last longer compare to plastic corner bead but metal corner bead are costly compare to plastic corner bead. Usually corner bead is use during skimming process.

Next is work method for rendering in wet area such as toilet. For wet area such as toilet, contractor need to do waterproofing before tiling process.

Work method for tile is rendering → water proofing → tiling. Water proofing is important as it prevent absorption of water into render cement that can cause leakage to the building

I also learn on how to monitoring progress made by the contractor. To obtained percentage made by the contractor, in example for drainage system, length of drainage system have been made by the contractor divide by total length of drainage system as stated in plan and multiply by 100. We will get percentage done by the contractor. This is important as we can evaluate that the contractor doing their job or not.

3.4 Conclusion

In nutshell, as a main contractor company/ developer. we must monitor working progress on site made by the sub-contractor. We also need to ensure the building are made according to the plan that have been issued by the consultant. We also need to have best solution in order to solve problem arise in site.

Some contractor knows how to build the project but they don't know the correct way to do it and sometimes there are error on the plan that they can't make it on site. So, my company hired a sit supervisor to overcome the problem and ensure the project run smoothly and finally can finished it. Although several projects did not manage to complete by the date they agreed in the contract, they can provide reason on the delayed project time. What are the causes that causing them to delay the project. Site-supervisor need to come out with the best solution in order to overcome the problem arise.

Last but not least, project manager will conduct meeting to discuss with the contractor about their project and problem that they face on site. This is important as to accomplish the project successfully. Project manager also will stress them to finish their project faster and stress them to give a final date to accomplish their projects.

CHAPTER 4: CONCLUSION

4.1 INTRODUCTION

Being exposed to industry during diploma is really valuable whereby it helps to learn new things and know what industrial training actually all about. It does bring benefits to students to face the real world in the future and know the real scope of engineering world. Diploma in Civil engineering is not only about what we learned during our learning process, but also how we could contribute to the country and society as well. Other than that, from this industrial training student could see which part they should improve more, and they should have learned a lot of things that they don't get in the class, especially soft skills. Thus, students should be very grateful for getting this opportunity.

4.2 LESSONS LEARNED

70% of development came from on-the-job activities and action learning. 20% of development came from interactions with others, and another 10% of development came from training. Thus, author had gotten so much skill that is being useful.

4.2.3 Human

When we starts involve in working environment, we will learn how to communicate better, for my point of view, I have seen how to communicate with employee. For my cases, normally employee come from other country such as Indonesia and Bangladesh. Communication process will be more difficult as they cannot speak our mother tongue language. So proper communication skills need to be applied as to produce effective result. This also can avoid problem such as fight or misunderstanding between employees and employers.

4.24 knowledge gain

After 8 weeks industrial training, I had learned so many things about documentation and technical process about work method on site. Lot of them cant be obtained from classes lectures. Mostly, they are soft skills that can be leaned through experience. Accuracy is the most important element in construction field as it will prevent further action such as building failure or building need to re-do as it did not meet the requirement as stated in plan.

I also learn that the most important document in a building project is BQ, plan and preliminaries. These document are important as it contained agreement and material that need to be use by the contractor in working the project.

4.3 SUITABILITY OF ORGANIZATION

Nowadays, we heard many post-graduates were unemployed. It might because of inadequate experience or they are being too choosy. That's why it is important for diploma students to have industrial training so that they could prove their ability and in the future they might be offer for a position in the organization, and this organization is really suit for practical students to have their industrial training.

In addition, this organization is good in many aspects, such as they gave suitable task for students to finish, they even considered the results that we have done and correct it patiently. Besides, the senior engineers are willing to share their knowledge and never feel tired to answer the question.

Nonetheless, they provide suitable rate of allowance for industrial training's students.

Although it took some times for students to adapt with office environment, it is good for those who are more interested in doing designing jobs rather than staying at site and being a site engineer.

Nevertheless, working in a small consultant office can train us to apply all the knowledge we had learned in the class before, means all scope of designing works we have to do, no matter substructure or superstructure. If we work in a big company, we might have to stay at a specific department and only apply some of the knowledge. Thus, it is suitable for student to come back to work with this company. After all student that has been offered to come back should take that opportunity and do not be too greedy to go for other big company as their salary is higher. Last but not least, work hard now if you want to be success.

4.4 LIMITATIONS AND RECOMMENDATIONS

For my opinion, the industrial training should have brought advantages for the students. I sincerely hope that each student gained knowledge and experience throughout this 2 months of industrial training. It will become useless if student did not learned something during the training period.

First, students that went to consultant office do not being prepared with fundamental of design. The superior expected they can perform task that correlated in their field. It is nothing to be shocked of when there are some students are not being appoint to do any jobs or task,

they are even being abandoned. We don't fully blame the superior for their insufficient. Because as we know, they are so busy to rush the due date for a project and it is impossible for them to give any task. Thus, it is important for students to have at least study the fundamental of design or structure first.

Nonetheless, students are more suitable to join contractor and developer because the chances for students to go to site are higher and more things that will be exposed to them. Students can't only gain knowledge and experience from professional and seniors' engineers, they can also gain it from general workers. If and only if, students can start doing their practical when they are already in or after part 5, because during that time, they already have more fundamentals.

REFERENCES

Books

- Mohamad Salleh Yassin Bin Ramli Abdullah “ Reinforced concrete Design Eurocode 2” UTM Press(2010)
- Mohd Nordin Adlan, Othman Hamzah, Megat Azmi Megat Johari and Nor Azman Ramli, “kejuruteraan awam: perhubungan praktik dan teori”, (2007)

Websites

- <http://kprj.com.my/company-profile/>
- <http://kprj.com.my/vision-mission-core-values-2/>

APPENDICES

Our Reference: 100-UiTMKPG(FKA14/3/4)
Date:

To:
Industry Training Coordinator,
Faculty of Civil Engineering
Universiti Teknologi MARA
Cawangan Johor Kampus Pasir Gudang
Jalan Purnama 81750 Masai Johor

Dear Sir / Madam

**INDUSTRIAL TRAINING REPORT DUTY VERIFICATION
SESSION**

The above matter is referred.

Please be informed that the following students has reported for Industrial Training to our company / organization on 17/7/2019 (completed by the company/ organization) as stated.

STUDENT NAME : MOHAMAD HAFIZ B MANSUR
STUDENT NO. : ~~2016784547~~ 019-7604794
ID NO. : 2016784547
PROGRAMME : CIVIL ENGINEERING
SEMESTER : 5
REPORT DATE :
INDUSTRIAL TRAINING ADDRESS : SKA 5 BANDAR SERI ALAM
SKA 5 KAMPUNG BAKAR BATU
DURATION / PERIOD : 2 month

Thank you.

Yours sincerely,




(Signature and Company /Organization Stamp)

CURRENT LOCATION INFORMATION FORM
(Borang Matlumat Penempatan Semasa)

A) STUDENT INFORMATION (Matlumat Pelajar)

Name (Nama) : MOHAMMAD HAFIZ B MASEKADA : 2016784547
 Programme (program) : CIVIL ENGINEERING : 981024-01-6025
 Session (sesi) : 2016/2017 : 5
 Address (alamat) : NO 456 BLOK 19 FELDA SEMENYUH 81400 KOTA TINGGI JOHOR
 Phone (Telefon) : _____ Mobile No.(No. h/p) : 019-7604794
 Email (emel) : HAFIZ.MOHAMMAD039@GMAIL.COM

B) ORGANIZATION INFORMATION (Matlumat organisasi)

Name (Nama) : KUMPULAN PRASARANA RAKYAT JOHOR SDN BHD
 Address (alamat) : 9-09 7 08, BLOCK 4 DABUL TA'ZIM JALAN BERTINGKAT SKUPA1
DANGA BAY BOJOD JOHOR BAHRU, JOHOR
 Contact Person (Pegawai yang boleh dihubungi) : EN A MOHAMMAD AYUB B MOHAMMAD PESAT
 Designation (Jawatan) : SE SENIOR SITE SUPERVISOR
 Phone (Telefon) : _____ Mobile No.(No. h/p) : 012 - 7432862
 Fax No. (No. Fax) : _____ Email (emel) : _____



Signature (Tandatangan)

8/8/2019

Date (tarikh)

* Kindly mail this form to the Faculty of Civil Engineering, UiTM Pasir Gudang via fax/post/email within a week to:

Industry Training Coordinator,
Faculty of Civil Engineering
Universiti Teknologi MARA
Cawangan Johor Kampus Pasir Gudang
Jalan Purnama 81750 Masai Johor

Office use:	Checked by:		Approved by:	
(u / p: Mohamed Khatif Tawaf, fax to: 607-3818141 or email: mohdkhatif@johor.uitm.edu.my)				



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Tarikh

This document has previously
been faxed to you on 30/5/19

Koordinator Latihan Industri
Fakulti Kejuruteraan Awam
UiTM Johor Kampus Pasir Gudang,
Jalan Purnama 81750 Masai Johor.
(u/p: MOHD FIRDAUS B. MOHD AKHBAR, firdausakhbar@gmail.com)
Fax: 07-3818141

PENGESAHAN PENERIMAAN PELAJAR EC110 UNTUK LATIHAN INDUSTRI TAHUN 2019

Merujuk kepada surat/faks Tuan yang bertarikh 4/5/19 adalah disahkan
pihak kami menerima / tidak menerima pelajar Tuan
bernama MOHAMAD HAFIZ BIN MASKAZI dan nombor
pelajar 2016 T84 547 untuk menjalani latihan industri mulai 8 JULAI 2019
hingga 2 SEPT 2019 (8 minggu) di organisasi /syarikat kami.

Butiran Latihan:

Tarikh melaporkan : 8 JULAI 2019
Masa melaporkan : 8.30 PAGI
Alamat melaporkan /
ditempatkan : KPRJ BUILDERS SDN BHD
(407977-M)
G-07 & G-08, Blok 4, Danga Bay,
Jalan Skudai, 80200 Johor Bahru,
Johor Darul Takzim
Tel: 07-234 8377 Fax: 07-234 9377

Kami juga bersedia untuk menyediakan kemudahan berikut**:

1. Penginapan
2. Pengangkutan
3. Makanan dan minuman
4. Elaun bulanan
5. Kemudahan lain (sila nyatakan jika ada):

Ada	Tiada
	X
	X
	X
✓	

Sekian, terima kasih.

Yang benar,

MAJLIS AMIN BIN SILARIP
HEAD OF PROJECT DEPARTMENT.....

(NAMA DAN COP ORGANISASI/SYARIKAT)

Sila faks / emailkan kembali surat ini kepada Fakulti Kejuruteraan Awam, UiTM Pasir Gudang selewat-lewatnya 2 minggu dari tarikh surat permohonan ini.

* Potong mana tidak berkenaan.

**sila tandakan (✓) bagi yang berkaitan

KPRJ BUILDERS SDN BHD

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Jalan Skudai, 80200 Johor Bahru,
Johor Darul Takzim
Tel: 07-234 8377 Fax: 07-234 9377

UiTM.FKA.LI-04

Rujukan Kami : 100-UITMKPG(FKA14/3/4)
Tarikh :

Koordinator Latihan Industri
Fakulti Kejuruteraan Awam
UiTM Johor Kampus Pasir Gudang,
Jalan Purnama 81750 Masai Johor.
(u/p: MOHD FIRDAUS B. MOHD AKHBAR, firdausakhbar@gmail.com)
Fax: 07-3818141

PENGESAHAN PENERIMAAN PELAJAR EC110 UNTUK LATIHAN INDUSTRI TAHUN

Merujuk kepada surat/faks Tuan yang bertarikh 4/5/19 adalah disahkan
pihak kami ~~tidak menerima~~ ^{menerima} pelajar Tuan
bernama MOHAMAD HAFIZ BIN MANSUR dan nombor
pelajar 2016 T84 547 untuk menjalani latihan industri mulai 8 JULAI 2019
hingga 5 SEPT 2019 (8 minggu) di organisasi /syarikat kami.

Butiran Latihan:

Tarikh melaporkan : 8 JULAI 2019
Masa melaporkan : 8.30 PAGI
Alamat melaporkan /
ditempatkan : **KPRJ BUILDERS SDN BHD**
(407977-M)
G-07 & G-08, Blok 4, Danga Bay,
Jalan Skudai, 80200 Johor Bahru,
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3. Makanan dan minuman
4. Elaun bulanan
5. Kemudahan lain (sila nyatakan jika ada):

Ada	Tiada
	X
	X
	X
✓	

Sekian, terima kasih.

Yang benar,


MAS R. AMIN BIN SHARIF
HEAD OF PROJECT DEPARTMENT.....

(NAMA DAN COP ORGANISASI/SYARIKAT)

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