



**DEPARTMENT OF BUILDING SURVEYING
FACULTY OF ARCHITECTURE, PLANNING AND
SURVEYING
UNIVERSITI TEKNOLOGI MARA**

**MASTER WORK PROGRAMME USING MICROSOFT
PROJECT**

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DIPLOMA IN BUILDING SURVEYING

PRACTICAL TRAINING REPORT

JUNE 2013 – OCTOBER 2013

DECLARATION

I hereby admit that this report is the result of my own effort, except for the certain parts that are attached from sources that specified in reference chapter.

Prepared By :

.....

(NUR DALILA BINTI MAT DESA)

DATE :

Approved By :

.....

(SR NURUL FADZILA BINTI AZAHARI)

DATE :



ACKNOWLEDGEMENT

Assalamualaikum W.B.T

Alhamdulillah, praise to the most merciful of all the being, Allah S.W.T for giving me sanity, and patience in this period of time to settle down the report. The preparation of the report is to complete one of the requirement need in practical training session.

Here, I want to convey my thanks to my District Engineer in Jabatan Kerja Raya Daerah Manjung, Tuan Haji Amran bin Mohd Nor for all his kind acts and his willingness to take me practical here. Besides that, i want to thank to my supervisors here, Encik Mohd Hafizi bin Mat akhir for his helps in sharing information when being asked about the project that I have chosen. Thank you also to all the staff in Jabatan Kerja Raya Daerah Manjung who kindly welcoming me in here and help me when needed.

Thank you also to my family who always there for me, for giving me support and bless. Not forgetting to my friends, thank you for the information that they willingly share with me on how to complete this report.

Lastly, I would like to thank my supervisor, Sr Nurul Fadzila Bin Azahari who willingly to comment to improve my report.

Thank you.



ABSTRAK

The report briefly explained the process refurbishment of building . The report is guided from my experience from 16 weeks in company Jabatan Kerja raya Daerah Manjung. Industrial training is a compulsory code for all Diploma-in Building Surveying students to complete their study. It is important to the student because it will expose student with the real-world of work. Besides that, student can have the experiences and see the process of the project.

Jetty Kampung Telaga Nenas has been construct by Syarikat Sri Melor. This company was establishing in Lekir, Perak. In addition, this company has taken a lot of project from JKR Manjung. This project was handling by En Megat, JKR Manjung road technician. This project was start possession on 1st August 2013 and will be finish on 26th November 2013. By doing the Bill of Quantity the total cost of this project is RM346, 000.

The tender was open on the early year 2013. There are many contractors was apply this project and offered the cost of project depends on work and material will be use. Contractors will send a form to JKR known as quotation tender document. JKR will analyze and make a decision to choose the best and logic price with consistent the work and material.



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