



**DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
UNIVERSITI TEKNOLOGI MARA**

**SPACE INVENTORY**

**AFIQ HAZIQ BIN AZMI  
2012635506  
DIPLOMA IN BUILDING SURVEYING**

**PRACTICAL TRAINING REPORT  
JUNE 2015 – OCTOBER 2015**

DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

Prepared By:

.....

(AFIQ HAZIQ BIN AZMI)  
Student

Date:

Approved By:

.....

( Sr SURIANI BINTI NGAH ABDUL WAHAB )  
Supervising Lecturer

Date:

## ACKNOWLEDGEMENT

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

ALHAMDULILLAH. First I would like to express my gratitude and appreciation to all those who gave me the possibility to complete this final report.

First and foremost, I would like to thank to family especially my parent because they always support me and pray for my successful in my future.

A special thanks goes to my final project coordinators. Sr Suriani binti Ngah Abdul Wahab whose help, stimulating suggestions and encouragement, helped me to coordinate my project especially in writing this report.

I would also like to acknowledge with much appreciation the crucial role of the company of AMAS FM Consultant, who gave a lot of lessons, teaching and information to complete this Final Report.

A part from that, special thanks goes to my office mate and all the staff, who help me to assemble the report and gave advice and information.

I really appreciate the guidance given by all whose has been involved whether direct or not in the process to complete my report.

## ABSTRACT

The practical student of Diploma in Building Surveying re supposed to undergo the practical training for about 4 month starting from 8 JUNE 2015 until 8 OCTOBER 2015. Since the practical student are able to choose their own practical training places, thus, I decide to practical at AMAS FM Consultant Sdn. Bhd.

This industrial training is one of the requirements for all eligible, final semester, graduating students of University Technology MARA (UiTM) Diploma Programs. The main objective of this practical training is to give student to exposure on a real challenging working world.

Student will be able to apply the skills that they have obtained throughout their academic years. In addition, students can enhance their knowledge and abilities at the participating companies and develop the student's intellectual, power and ability in analysing fact finding and investigation through relevant scientific and qualitative analysis.

This internship is also a shared social obligation for both UiTM and the companies involved. UiTM practical students will assist institution/organizations in handling appropriate jobs. At the same time, it also allows UiTM in identifying industries' current needs, hence fulfil them. Therefore, UiTM will be able to strengthen its curriculum and produce graduates who are market-ready.

## TABLE OF CONTENT

Content	Page No.
<b>ACKNOWLEDGEMENT</b>	4
<b>ABSTRACT</b>	5
<b>ABBREVIATION</b>	6
<b>CHAPTER 1 : INTRODUCTION</b>  1.0 INTRODUCTION  1.1 OBJECTIVE OF PRACTICAL TRAINING REPORT  1.2 BENEFITS AND ADVANTAGES OF PRACTICAL TRAINING <ul style="list-style-type: none"> <li>• GAIN WORK EXPERIENCE AND TRANSFERABLE SKILLS</li> <li>• POSSIBLY EARN COURSE CREDIT</li> <li>• POSSIBLY EARN MONEY</li> <li>• BE ABLE TO EXPERIENCE A PROSPECTIVE CAREER PATH</li> <li>• GAIN PRACTICAL EXPERIENCE, BY APPLYING METHODS AND THEORIES LEARNED IN . CLASSES</li> <li>• NETWORK WITH PROFESSIONALS IN YOUR FIELD, FOR REFERENCES AND FUTURE JOB OPPORTUNITIES</li> </ul>	14-19