



**DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
UNIVERSITI TEKNOLOGI MARA**

**TITLE OF REPORT**

PLAN PREPARATION PROCESS FOR LOCAL AUTHORITY SUBMISSION PURPOSE :  
CADANGAN MEMBINA DAN MENYIAPKAN 1 UNIT RUMAH KEDIAMAN KEKAL 2  
TINGKAT DI ATAS LOT 524, HAK MILIK HSM 373, TEMPAT PASIR HANTU PULAU  
PERHENTIAN KECHIL, MUKIM BUKIT PUTERI, DAERAH BESUT, TERENGGANU.

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**PRACTICAL TRAINING REPORT  
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DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

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## ABSTRACT

The purposed of writing this report is to explain about the flow of the plan preparation process for local authority submission purposed. The flow is vary important to make the building plan approved.

The report also containing the introduction of industrial training which is included the objectives and benefits of industrial training to students. One of the benefits is gain work experience and transferable skills. In chapter 2, the report is about company background which is about Abdul Rahman Company. Abdul Rahman Company was located at Kampung Gong Kepas Dalam, Besut Terengganu. Chapter 2 also included the organizations charts, vision, mission and objectives.

Meanwhile, in chapter 3, it is about literature review of plan approval form and certificate. Which is including the type of form that must be filled, the type of the receipt and others. Lastly in chapter 4, my case study is at Pulau Perhentian Kechil, Mukim Bukit Puteri, Daerah Besut, Terengganu which is project of. In this chapter, I will explain more about the flow of the plan preparation process for local authority submission purpose.

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