

English Language Club Report

Learning Software Apps with the English Language Club – S.I.P. 2021

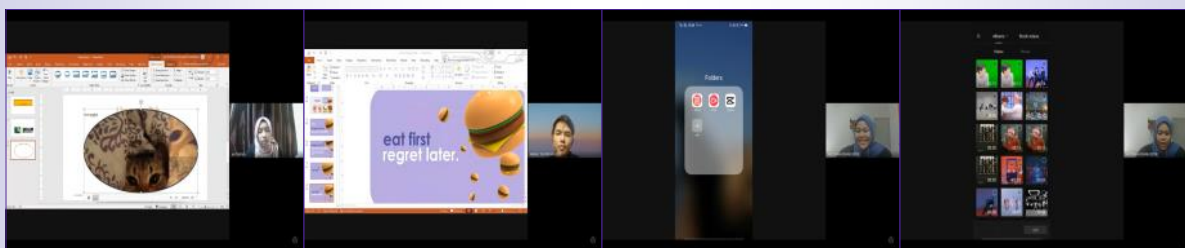
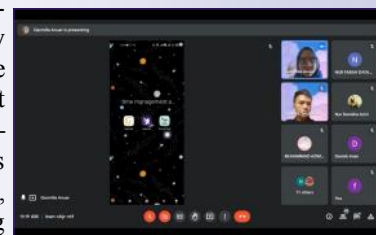
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The English Language Club of UiTM CPP conducted a Knowledge-Transfer Programme (KTP) called the Software Intellectual Programme (SIP) 2021 which featured student facilitators teaching semester 1 students of UiTM CPP on how to use various software applications that are vital in their university studies and lifelong learning. The SIP 2021 project was proposed as a way to help new diploma and pre-diploma students in understanding and using several useful software applications such as Microsoft Word, Microsoft PowerPoint, and video editing tools that are required for their future assignments in their respective courses.



The programme was conducted in two 2-hour online sessions. The first was held on 16 October 2021 (Saturday at 10 a.m. to 12 p.m.) that had 192 registered participants learning about certain useful features in Microsoft Word and time management applications such as Class Up, Focus Plant, and Habitica. According to the pre-session survey, a majority of the registered participants out of the 192 did not know how to use certain features in Word such as shading (134 students), format painter (137 students), thesaurus (170 students), and track changes (167 students). For the time management applications, 173 out of the 192 registered participants did not know how to use Focus Plant, 184 students were clueless on Habitica and 178 students were unaware of Class Up. Based on these statistics, the student facilitators who conducted the programme focused more on those features in addition to other useful and vital features in Word during the first session.

The second session, held on 20 November 2021 (same time as the first), garnered fewer participants (87 students registered) due to the date overlapping with the end of Phase 1 in which many students were returning to their hometowns for the mid-semester break. During this session, the student facilitators taught the participants on how to use certain important features in Microsoft PowerPoint and video editing applications such as Capcut, Inshot and VLLO. Based on the pre-session survey, a majority of them did not know or had never used PowerPoint features such as quick styles (64 students), transitions (63 students), sound (64 students), duration (67 students), animation timing (70 students), slideshow reading mode (64 students) and slideshow recording (72 students). For the video editing applications, 52 out of the 87 registered students were in the dark on the usage of Inshot while 79 students had not used VLLO. Hence, the session focused more on these features to help students understand how to use them.



Based on the post-session surveys, all participants who attended the sessions were satisfied and ended up learning the various software application features presented by the student facilitators. In addition, the recordings of both sessions were uploaded into the English Language Club YouTube Channel to be shared and viewed by students who were unable to register or attend the virtual sessions.

The YouTube links for each session are given below:

Session 1 (Time Management Apps): <https://www.youtube.com/watch?v=AVeyKr6m75Q&t=235s>

Session 2 (Microsoft PowerPoint): <https://www.youtube.com/watch?v=gr0zN4izvIA&t=42s>

Session 3 (Video Editing Apps): <https://www.youtube.com/watch?v=-xfiUF6kqRI&t=773s>

