

## **FACULTY BUSINESS MANAGEMENT**

**BACHELOR OF BUSINESS ADMINISTRATION** 

**OF HUMAN RESOURCES MANAGEMENT (HONS)** 

**ENT530: PRINCIPLE OF ENTREPENUERSHIP** 

**GROUP: ENT530X** 

**ASSIGNMENT: SOCIAL MEDIA PORTFOLIO** 

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Last but not least, I am extremely grateful to my classmates and family members for being supportive throughout the whole journey. Their understanding, list of prayers and loves have sent such a beautiful impact in my lifetime.

#### **EXECUTIVE SUMMARY**

Kek Batik Indulgence is the name chosen for my social media business that has been officially established on May 7<sup>th</sup>, 2021. This business is solely selling Kek Batik and it comes with variety of shapes and toppings. For now, the business only uses Facebook as the way for communicating with customers and it is only based on Federal Territory of Labuan area.

In this portfolio report, I have recorded all of the essentials needed for the business such as the introduction to business until the way I promote my product by using social media platform. In addition, I have written a few of valuable lessons that I have got while doing this portfolio for my business in the conclusion area.

The purpose of writing this portfolio is to summarize all of the things I have done to build up my online business and to look forwards things that I can made to achieve more sales in the near future. By doing this portfolio, it also helps me to identify and improve my copywriting styles to increase the attraction from customers towards my business.

### **Introduction to Business**

#### Name and Address of Business

Kek Batik Indulgence W.P Labuan is the name chosen for this business. The name is obtained through a combination of the main product name, which is Kek Batik Indulgence and the place that I currently live and run the business, in Wilayah Persekutuan Labuan (Federal Territory of Labuan).

The address for this business is No 4105, Blok 4, Taman Perumahan LDA, KG. SG Bedaun, 87000, W.P Labuan. The main business telephone number is 011-40117261 official Facebook page is 'Kek Batik Indulgence W.P Labuan'.

#### **Organizational Chart**

This business is a sole proprietorship business. This is because, it is just a small business run by me. Therefore, the organizational chart only consists of the owner of Kek Batik Indulgence W.P Labuan.



#### Mission and Vision

#### Mission:

- ✓ To sell 100 Kek Batik Indulgence by the end of 2021.
- ✓ To deliver great customer satisfaction.
- ✓ Built up more recipe for Kek Batik Indulgence.

#### Vision:

✓ To open Kek Batik Indulgence branches all around Malaysia.