

UNIVERSITI TEKNOLOGI MARA

FACULTY OF INFORMATION MANAGEMENT UITM CAWANGAN NEGERI SEMBILAN

KAMPUS REMBAU

INDUSTRIAL TRAINING REPORT

PERBADANAN PERPUSTAKAAN AWAM NEGERI SEMBILAN BANGUNAN WISMA UMNO, JALAN DATO SHEIKH AHMAD, BANDAR SEREMBAN 70000, SEREMBAN, NEGERI SEMBILAN

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DECLARATION

I hereby declare that this is my original work. I have not copied from any other student's work or from other sources. I am also declare that no part of this report has been published or submitted for publication except where due to reference or acknowledgement is made explicitly in text, nor has any part been written for me by another person. I confirm that I have read and understood the UiTM regulations with regards to plagiarism and will be penalized by the university if found guilty.

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ABSTRACT

The purpose of this report being prepared is to record the learning session throughout the course IMC690 that has been completed for a period of 5 months. This report contains the information regarding the organization chosen as training industry which is Perbadanan Perpustakaan Awam Negeri Sembilan. The internship students will undergo the experience of real working environments by working together with organization as the member of the industry. The internship students also need to carry out special project of its own which explained in this report. The special projects are talks regarding topic "Basic Library Management" and "Oral History" with a Felda figure. By the end of the training, the internship students should be able to understand the overall flows of the organizations.

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