

FUNDAMENTALS OF ENTREPRENEURSHIP (ENT300) BUSINESS PLAN REPORT

PREPARED BY

	Name	Student No	Group/Class
1.	NUR AINA SYAKIRAH BINTI MOHD FADZIL	2018269574	
2.	NOR FARHANI ALISSA BINTI AMRAN	2018637214	
3.	NUR NILAM FITRIA BINTI ROSLI	2018204834	AS1185B1
4.	NURUL AIN BINTI MOHD AZLI	2018428032	
5.	ANIS SYAZWANI BINTI AHMAD ZAIDI	2018412952	
6.	NOR KHASMAWATI BINTI KAMARUDIN	2017205854	

BUSINESS NAME / ENTREPRENEUR NAME

PURRFECTLY BREW CAFE

SUPERVISED BY:

DR. ASIAH BINTI ALI

TABLE OF CONTENT

		CONTENT	PAGES
COVER PAGE			
TABLE OF CONTENT			
EXECUTIVE SUMMARY			4 - 5
1.0	INTR	NTRODUCTION	
	1.1	NAME OF BUSINESS	7
	1.2	DATE OF COMMENCEMENT	7
	1.3	NATURE OF BUSINESS	7
	1.4	LOCATION	7
	1.5	FACTORS IN SELECTING THE PROPOSED VENTURE	8
	1.6	FUTURE PROSPECT OF THE BUSINESS	8
	1.7	PURPOSE OF BUSINESS PLAN	8 - 9
	1.8	COMPANY BACKGROUND	9 -10
	1.9	LOGO EXPLANATION	10
	1.10	OWNER(S) BACKGROUND	11 – 12
	1.11	BUSINESS LOCATION	13
2.0	MAR	KETING PLAN	14
	2.1	MARKETING OBJECTIVES	15
	2.2	PRODUCT OR SERVICE	15
	2.3	TARGET MARKET	16 – 17
	2.4	MARKET TREND	18
	2.5	MARKET SIZE	19
	2.6	CUSTOMER PROFILE	20
	2.7	ASSESSING COMPETITION	21 – 22
	2.8	FORECASTING SALES	22
	2.9	MARKETING STRATEGIES	23 - 25
	2.10	MARKETING PERSONNEL	26
	2.11	MARKETING BUDGET	26
3.0	THE (OPERATIONS PLAN	27
	3.1	PROCESS PLANNING	28 - 30

	3.2	OPERATIONS LAYOUT	31 – 36
	3.3	PRODUCTION PLANNING	37
	3.4	MATERIAL PLANNING	38
	3.5	MACHINE AND EQUIPMENT PLANNING	39
	3.6	MANPOWER PLANNING	40 – 41
	3.7	OVERHEADS REQUIREMENT	42
	3.8	LOCATION PLAN	42
	3.9	BUSINESS AND OPERATION HOURS	43
	3.10	LICENSE, PERMITS AND REGULATIONS REQUIRED	44 – 46
	3.11	OPERATIONS BUDGET	47
	3.12	IMPLEMENTATION SCHEDULE	48
4.0	ADM	INISTRATION PLAN	49
	4.1	THE VISION, MISSION AND OBJECTIVE	50
	4.2	ORGANIZATIONAL CHART	51
	4.3	SCHEDULE OF TASK AND RESPONSIBILITIES	52 – 53
	4.4	LIST OF ADMINISTRATION PERSONNEL	54
5.0	FINA	NCIAL PLAN	55
	5.1	BUSINESS FUNDING	56
	5.2	ADMINISTRATION BUDGETS	56
	5.3	MARKETING BUDGETS	56
	5.4	OPERATING BUDGETS	57
	5.5	INCOME STATEMENT	58
	5.6	BALANCE SHEET	59
	5.7	CASH FLOW STATEMENT	60 - 62
	5.8	PROFITABILITY RATIO	63
	5.9	SOLVENCY RATIO	64
6.0	CONCLUSION		65 – 66
7.0	APPENDICES		67

EXECUTIVE SUMMARY

The Purrfectly Brewed Cafe is a cat cafe and a service business in nature. The business served cafe food and beverage as well as providing entertainment through the cafe cat studio. The cafe has a comfy and cosy atmosphere that will allow customers to relax and rewind from the stress of daily life. The speciality of this business is that unlike most other cat cafes that bought their fancy cats from the store, all of the Purrfectly Brewed Cafe cats are adopted from the streets. To ensure the well-being of the stray cats adopted is always taken care of, the cafe is in partnership with a veterinary clinic known as the Kitty Cottage Veterinary Clinic where the clinic vet will personally monitor all of the cafe cats ensuring them to be in their very best health. The business is also cooperating with SPCA, an NGO that is also involved in stray animals rescuing activities.

Our business objective is to establish a local brand to be one of the recognized brands and to boost the cat cafe business in Malaysia making it a sustainable business that can generate income and contribute to the growth of the nation economy. Our mission is to serve the best cafe food and beverage to our customers. At the same time rescuing stray cats and finding them a new loving home. Meanwhile, our vision is to become a well-known cat cafe and expand our business into a franchise in Malaysia.

Our cat cafe is located at No 7, 49-01, Jln Medan Pusat Bandar 8A, Seksyen 9, 43650 Bandar Baru Bangi, Selangor where it operates on every Tuesday to Sunday from 12 p.m. to 8 p.m. The target market of this business is from mass customers regardless of their background and ages but based on the business location we are expecting our customers to come from three main states which are Selangor, Kuala Lumpur and Negeri Sembilan as they are the nearest to our business premise. Aside from having an amazing menu and service, we also offered discounts to our customers so that they get the best experience at our cat cafe.

In terms of financial aspect, the business is ran by using a RM 200,000 start-up business loan from Bank Islam to cover our capital cost for the first three years of operation. Aside from that, both owners are also contributing to the business by personal funding which in total is about RM 50,000 for the stray cats rescuing activities and their basic expenses. The business is managed by 6 individuals which are the two owners who act as the general manager and the

veterinarian, the administration manager, the operational manager who is also a professional barista, the marketing manager and the financial manager who is also the cafe chef. Our business also has 3 part time workers that assist in the cafe daily operation.

Over the three years of operation, the Purrfectly Brewed cafe have shown an astounding growth in terms of sales revenue and business management. We believe that our business can grow and flourish in the future especially by having investors that are willing to invest in our business realizing our vision to become a cat cafe franchise in Malaysia.