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**UPGRADING WORKS
(COMPLETE)**

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**PRACTICAL TRAINING REPORT
MARCH – JULY 2018**

DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

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ACKNOWLEDGEMENT

To gain a knowledge in life, one must not only learn it theoretically but they also had to apply it in their life and experience it on their own to know how far they understand it. Practical training is a very useful medium that give a chance for a student to enhance our knowledge and to experience the actual situation including me.

First of all, I would like to give my special thanks to Jabatan Kerja Raya Wilayah Persekutuan Putrajaya for allowing and giving me chance to do my practical training which is one of the requirements to complete my study. The application for practical trainee in here is so easy and runs smoothly. More over with the officer that explain every step that I need to take note.

I would like to express my appreciation to En. Rozahan Bin Aboo Bakar, Arkitek Penguasa, Gred J52, which is my supervisor in Architect department, whom teaches me a lot of new knowledge and gives me the opportunity to handle some important works such as making weekly reports, making drawing plan for renovation project and also slide for monthly assemblies with director.

My thanks also goes to Puan Intan Bayani Binti Zakaria, my supervisor who help me a lot in complete my practical training report from the choosing the suitable title until the last of chapter. Thank you for the knowledge and useful information.

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ABSTRACT

This report is about the company that I choose to undergo my practical training. It contains five chapter, which are the details of company, literature review about the project, the case study, problems and recommendation and conclusion.

In the opening in chapter 1, it is about detail of the company. This includes the background of the company, the network collaboration, the organization chart, and also their vision, mission and objectives. It is also contain location plan of JKR to know more precise where the location of the building.

The second chapter explain about the literature review/ theoretical study of the selected project which is upgrading work. In this chapter it involves the literature review/ theoretical study of upgrading work, carpet, curb and interlocking floor mats. This chapter also talk about the process of method construction of the material.

During my training period, I have been brought to the site where my case study took place and it's all been recorded in chapter 3. This chapter also tell about the background of the client and contractor involved.

Chapter 4 is about the problem and recommendation of my case study. It is customary for every construction to experience some mistakes and problems.

Due to that matter, this chapter will suggest the recommendation of the problem that had occur and lastly chapter 5 is a conclusion of the report.