



**DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
UNIVERSITI TEKNOLOGI MARA  
CAWANGAN PERAK  
KAMPUS SERI ISKANDAR**

**PROCEDURE ON BUILDING INSPECTION FOR DILAPIDATION WORKS  
AT SHOP LOT OF A JALAN DAMAI PERDANA 1/9D, CHERAS 56000,  
KUALA LUMPUR**

**NUR ADIBA BINTI IMAM TOHIT  
(2013970331)  
DIPLOMA IN BUILDING SURVEYING**

**PRACTICAL TRAINING REPORT  
JUNE 2016 – SEPTEMBER 2016**

**DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
UNIVERSITI TEKNOLOGI MARA  
CAWANGAN PERAK  
KAMPUS SERI ISKANDAR**

**PROBLEM ON SUBMISSION PROCEDURE  
FOR TEMPORARY AND NEW BUILDING**

**JUNE 2016 – SEPTEMBER 2016**

This practical training report is fulfilment of the practical training course.

PREPARED BY : NUR ADIBA BINTI IMAM TOHIT

SUPERVISING LECTURER : DR NUR AZFAHANI BINTI AHMAD

DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

Prepared By:

.....  
(NUR ADIBA BINTI IMAM TOHIT)

Date:

Approved By:

.....  
(DR NUR AZFAHANI BINTI AHMAD)

Date:

## **ACKNOWLEDGEMENT**

In the Name of Allah, the Most Gracious, the Most Merciful Selawat and salam on Prophet Muhammad, the last messenger of Allah. At first, I would like to take this opportunity to express appreciation for these people, chairman of the company, Prof. Dr. Ahmad bin Ramly and manager of the company Puan Zainab. Thanks a lot to my supervisor Ms Nurul Elani Binti Mohd Nawawi for the facilitating and guidance. I also would like to thank any visiting academic lecturer Sr Nor Amin Bin Mohd Radzuan and my practical training coordinator Sr Mohd Nurfaizal Bin Baharuddin, for their cooperation and help. My humble thanks and gratitude to both my beloved parents, Encik Imam Tohit Bin Abd Alim and Puan Patonah Binti Kumi for all the supreme sacrifices and cares that they have done to make who I am today. Great thank to all my wonderful friends and staffs from Jasa Sendi Sdn. Bhd who always supporting me in completing this training programme. Thanks for all the beautiful moments. Finally, thanks to all people that not even mention here but have lent support directly or indirectly from the first day I took this courses until it is completed.

## **Contents**

CHAPTER 1 : INTRODUCTION ORGANIZATION.....	3
1.0 THE INTRODUCTION.....	3
1.1 OBJECTIVE OF PRACTICAL TRAINING.....	4
1.2 OBJECTIVE OF PRACTICAL TRAINING REPORT.....	4
1.3 BACKGROUND OF COMPANY.....	5
1.4 COMPANY DETAILS .....	7
1.5 COMPANY LOGO AND MOTO .....	10
1.6 CORPORATE PROFILE.....	11
1.6.1 COMPANY FOUNDER & CONSULTANT.....	13
1.6.2 SERVICE PROVIDED IN JASA SENDI(M) SDN BHD : .....	14
1.7 LOCATION MAP.....	16
CHAPTER 2: LITERATURE REVIEW .....	18
2.1 MEAN OF SURVEY .....	20
2.1.1 CONDITION SURVEY .....	20
2.1.2 PURPOSE CONDITION SURVEY .....	21
2.1.3 TYPE OF SURVEY .....	22
2.2 CONDITION SURVEY PROCEDURE.....	23
2.3 SCOPE OF BUILDING INSPECTION.....	28
2.4 TECHNIQUES USED IN BUILDING INSPECTION .....	32
2.5 INTRODUCTION DILAPIDATION .....	33
2.6 INVENTORY CHECKS.....	35
2.7 PROCEDURE THE VALUE OF DEFECT .....	36
CHAPTER 3 : CASE STUDY.....	38
3.1 THE INTRODUCTION OF CASE STUDY .....	38
3.2 PROPERTY BACKGROUND .....	42
3.2.1 GENERAL INFORMATION.....	42
3.2.2 BUILDING VIEW OF SHOP LOT IN JALAN DAMAI PERDANA .....	43
3.3 STANDARD OPERATION PROCEDURE (SOP).....	45
3.4 THE PROCEDURE ON BUILDING INSPECTION FOR DILAPIDATION WORK OF CASE STUDY.....	47