



**DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING**

**FACILITY MANAGEMENT IN MAINTENANCE MANAGEMENT FOR  
JMB**

**(APARTMENT AKASIA SETIA ALAM)**

**NOVEMBER 2013 – APRIL 2014**

This practical training report is fulfillment of the practical training course.

**PREPARED BY: ABU BAKAR BIN RAMLEE (2010886934)**

**SUPERVISING LECTURER: PN NURZAIHAN ARAS AGUS SALIM**

DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

Prepared By :

.....  
(ABU BAKAR BIN RAMLEE)

Date :

Approved By :

.....  
(PN NURZAIHAN ARAS AGUS SALIM)

Date :

## TABLE OF CONTENTS

<b>CHAPTER</b>	<b>TITLE</b>	<b>PAGE</b>
	<b>ABSTRACT</b>	<b>i</b>
	<b>ACKNOWLEDGEMENT</b>	<b>ii</b>
	<b>INTRODUCTION</b>	<b>iii</b>
	<b>AIMS AND OBJECTIVES</b>	<b>iv</b>
	<b>GOAL OF PRACTICAL TRAINING</b>	<b>v</b>
<b>1</b>	<b>COMPANY PROFILE</b>	<b>1</b>
	1.1 Introduction	1
	1.2 Company's vision and mission	2
	1.3 Scope of work	3
	1.4 Company information	4
	1.5 Location of Amas Fm	5
	1.6 Organisation chart	6
	1.7 Experience and current project 2012-2013	7

<b>FIGURE NO.</b>	<b>TITLE</b>	<b>PAGE</b>
2.1	Phase in the Maintenance and Management of Building and Common Property(Dato' Ahmad Fuad Bin Ismail,2007)	4
3.1	The view of Akasia Apartment	21
3.2	Show the facilities and property that provide at akasia	23

#### LIST OF CHART

---

<b>CHART NO.</b>	<b>TITLE</b>	<b>PAGE</b>
1.1	Organization Chart of Amas Fm Sdn. Bhd	3
2.1	Show the chart the type of maintenance strategy	16
3.1	Flow chart show the structure of JMB organization	24

#### LIST OF TABLE

---

<b>TABLE NO.</b>	<b>TITLE</b>	<b>PAGE</b>
1.1	Show the experience and current project 2012-2013	8
2.1	Show the responsibilities of the purchasers	14
2.2	Responsibilities of the JMB during the initial phase	15
3.1	Show the building block at akasia apartment	22
3.2	Show the facilities provide at akasia apartment	22
3.3	Show the member of jmb akasia apartment	24

## **ABSTRACT**

After 4 month of industrial training at JMB Akasia apartment. There are many things that I have learned in this project. As a student, I have adapted theories learning to technical and practical learning.

For a Building Surveyor student, we usually more concentrated on the maintenance work. But I have found out that learning in the maintenance work make we BS student more understanding how to maintain a building.

Mostly I have been learned more about joint management body (JMB) and their procedure how to manage every account and maintain every facility provided for occupants in the apartment Akasia. It is rare to learn more about this for BS student, thus I take this opportunity to learn more about JMB and I have finished my practical report about facility management in JMB.

This opportunity are rarely come in life, so I will learnt more about management and maintenance in future project.