



**DEPARTMENT OF BUILDING SURVEYING  
FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING  
UNIVERSITI TEKNOLOGI MARA  
PERAK**

CASE STUDY:

CORRECTIVE MAINTENANCE IN BPPF ZONE 2

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CODE : BSB 351  
COURSE : PRACTICAL TRAINING  
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DECLARATION:

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

Prepared By:

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(AZINUDDIN BIN AZLANI )

Date:

Approved By:

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Date:

## 1.1 ACKNOWLEDGEMENT

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It is heart-warming to see this report has been completely in time. In keeping with the style and schedule given, I follow all the need in this report. I would like to thank and congratulate them who has been getting involved in process of finishing this report. Besides that, I would like to thank to my lecturers who provide me with valuable information as the guidance to my project.

Lastly, thanks to my family, my friends and all building survey practical student in their willingness to help me to finish this report together and put all their commitment, immense effort and collaboration completing this report. Thanks to my classmate in their willingness to share information and always support me and give a brilliant ideas in making my report look better. I have give my best commitment in finishing this report and hope it will be my best report.

Thank you.

## **1.1.2 COMPANY BACKGROUND**

Office of Facilities Management was established in 1972, and it is known as Engineer's Office at the time. Engineer's Office changed its name to the Development and Maintenance in 1982. In 1994, the Development and Maintenance known as the Office of Development and Maintenance.

On 15th September 1995, the Office of Development and Maintenance separated under a separate administrative head. This is because the functions of the Office of Development and Maintenance Office growing area. Both of these departments are placed directly under the Office of the Chancellery. In August 1999, ITM has been declared as UniversitiTeknologi MARA and this development makes the role more widely Maintenance Office for Maintenance Office directly involved in the growth, development, and progress of the University.

To strengthen the achievement of the vision of UniversitiTeknologi MARA towards becoming a world-class public education institutions globally, restructuring and renaming the Office of Maintenance was made on January 4, 2006 and officially changed its name from Maintenance Office to the Office of Facilities Management.

