

### DEPARTMENT OF BUILDING SURVEYING FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING UNIVERSITI TEKNOLOGI MARA CAWANGAN PERAK KAMPUS SERI ISKANDAR

## MAINTENANCE MANAGEMENT IN HOSPITAL TELUK INTAN

## NURUL HAZIQAH BINTI AZIZ 2014615938 DIPLOMA IN BUILDING SURVEYING

PRACTICAL TRAINING REPORT DECEMBER 2016 – MARCH 2017

#### DEPARTMENT OF BUILDING SURVEYING FACULTY OF ARCHITECTURE, PLANNING AND SURVEYING UNIVERSITI TEKNOLOGI MARA CAWANGAN PERAK KAMPUS SERI ISKANDAR

#### MAINTENANCE MANAGEMENT IN HOSPITAL TELUK INTAN

## DECEMBER 2016 – MARCH 2017

This practical training report is fulfilment of the practical training course.

PREPARED BY

:NURUL HAZIQAH BINTI AZIZ

SUPERVISING LECTURER :SR. PUAN NOORAZLINA BINTI KAMARULZAMAN

**DECLARATION:** 

I hereby admit that this report is the result of my own efforts, except for the certain parts that are attached from sources that specified in reference chapter.

Prepared By:

(NURUL HAZIQAH BINTI AZIZ)

Approved By:

(PUAN NOORAZLINA BINTI KAMARULZAMAN)

Date:

Date:

## ACKNOWLEDGEMENT

I would like to express my greatest gratitude to UEM Edgenta Sdn. Bhd. for their kindness as they allow me to do my internship at their company. Their kindnesses have help me to finish my internship period without any problems.

My thanks are especially dedicated to Sr. Pn. Nororazlina Binti Kamarulzaman as my source person and supervisor for the lesson that she gives in how to manage, done and to settle up this assignment. I would like to express our appreciation to them for their help in giving us beneficial input for our report.

Besides that, I would like to thank the entire classmate that give me information about this assignment and help me to done this assignment successful. Lastly, to my parents who have given a lot of moral support and encouragement. Thank you.

May Allah bless all of you for your willingness to help us.

# TABLE OF CONTENTS

CONTENTS	PAGES
ACKNOWLEDGEMENT	I
TABLE OF CONTENT	ii
CHAPTER 1: GENERAL INFORMATION	1
INTRODUCTION	2
COMPANY BACKGROUND	3-4
VISSION AND MISSION	5
ORGANISATION CHART	6-7
LOCATION PLAN	8
CHAPTER 2: LITERATURE REVIEW	9
2.1 MAINTENANCE MANAGEMENT OF BUILDING	10-11
2.2 IMPORTANCE OF BUILDING MAINTENANCE	12
2.3 DEFINITION OF BUILDING MAINTENANCE	13-14
2.4 MAINTENANCE MANAGEMENT IN HOSPITAL	15-16
2.5 SPECIALISATION OF HOSPITAL MAINTENANCE MANAGEMENT	17-19
CHAPTER 3: CASE STUDY (BUILDING MAINTENANCE MANAGEMENT)	20
3.1 MAINTENANCE MANAGEMENT	21-23