



UNIVERSITI
TEKNOLOGI
MARA

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FACULTY OF CIVIL ENGINEERING

INDUSTRIAL TRAINING REPORT

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ABSTRACT

Industrial training is compulsory for diploma students of civil engineering in order to graduates. Industrial training must be complete for maximum weeks of eight. At the end of this industrial, students should be able to practice good working ethics and quality delivery of project undertaken. Besides that, it exhibits pleasant interpersonal skills as an individual in working independently, collaborative and in multi-disciplinary team. Moreover, industrial training can practice good organizational skills in enhancing individual and group effectiveness and productivity. Not to forget, it also exhibit good communication with fellow workers and supervisors in issues related to projects undertaken.

During industrial training, the students will be supervised by an industrial supervisor, who will monitor student progress throughout the training. The faculty will also check up on the trainees in week six or seven. The faculty will list out name of faculty supervisors that going to check up on student. It is student's responsibility to contact with faculty supervisor with industrial supervisor and faculty supervisor and student. Student is required to show good character which includes behavior, cooperation and good manner as UiTM student. During the meeting with faculty supervisors, student should bring industrial training logbook, industrial supervisor evaluation form and faculty supervisor evaluation form to be mark and check by the faculty supervisor and industrial supervisor.

The logbook supplied by the faculty should be written every working day and reviewed and endorsed by the industrial supervisor on a weekly basis. This is because log book can used as reference for student when completing the report. Student who have completed the training is required to submit industrial training evaluation form (report and logbook) a week after the end of industrial training.

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CHAPTER 1

1.1 INTRODUCTION

Industrial training is one of the compulsory courses for every UiTM under the Faculty of Civil Engineering for semester 4. Every students need to be involved in industrial training for 8 weeks during the semester break in order for them to their diploma certificate.

The main purpose of the industrial training is to produce graduate who are ready and capable to face their profession academically or non-acadamedically with a high professionalism appearance.

Industrial training also helps in foster social skills in every students such as communication skills, presentation skills, time management skills and also improve the understanding about the topics that have been learned in previous semester. Students will get more information about the real life profession and scope of works. This will ensure that the students will fit and fulfill all the requirement for of their profession after finishing the courses.