



SECRET BARBER

ENT 300 BUSINESS PLAN

Prepared by:

ROY FRANCIS ELOR (2014616372)
MOHD NUR REDZUAN B JAAFAR (2014497902)
WAN ADLINA IZZATI BT MEOR DZULKERNIE (2014828194)
ASMIDA ARIFFIN (2014299032)
-AD 118 4A-

Prepared for:

EN. JOHARI ABDULLAH

TABLE OF CONTENT

TITLE	PAGE
EXECUTIVE SUMMARY	2-10
-1.0 INTRODUCTION	
-2.0 PURPOSE	
-3.0 COMPANY BACKGROUND	
-4.0 PARTNERSHIP BACKGROUND	
-5.0 PARTNERSHIP AGREEMENT	
MARKETING PLAN	11-26
-SERVICE DESCRIPTION	
-TARGET MARKET	
-MARKET SIZE	
-COMPETITORS	
-MARKET SHARE	
-SALES FORECAST	
-MARKETING STRATEGIES	
-MARKETING BUDGET	
OPERATIONAL PLAN	27-42
-OPERATION PLAN	
-LOCATION OF BUSINESS	
-OPERATION LAYOUT	A A
-CALCULATION OF OUTPUT	
-SERVICE PLANNING	
-MATERIALS PLANNING	
-MANPOWER PLANNING	
-OVERHEAD EQUIPMENT	
-BUSINESS AND OPERATION HOURS	
-LICINSE, PERMIT AND REGULATIONS	
REQUIRED	
-OPERATIONAL BUDGET	10.70
ADMINISTRATION PLAN	43-53
-ADMINISTRATION PLAN	
-ADMINISTRATION STRATEGIES	
-ORGANIZATIONAL STRUCTURE	
-JOB DESCRIPTION	
- LABOUR INCENTIVES	
-ADMINISTRATION BUDGEDT	
FINANCIAL PLAN	54-58
-PROJECT IMPLEMENTATION COST	
-SOURCES OF FINANCE	
-PRO-FORMA INCOME STATEMENT	
-PRO-FORMA BALANCE SHEET	
CONCLUSION	59

EXECUTIVE SUMMARY

1.0 INTRODUCTION

Secret Barber is a barber/saloon on the go or barber/saloon in the RV and head office were located in Jalan Satok Weekend Market (Pasar Sunday Jalan Satok) 93400 Kuching, Sarawak Malaysia. Secret Barber is a saloon on the truck which is moved by a location to others location. Secret Barber is a barber service to all women and men. Unlike other barber/saloon that only located only at place, meanwhile Secret Barber can reach to residential area that serves customer.

Secret Barber serves all kind of hairstyles that's customer desire, and our workers were educated and graduated in hairdressing main course. There are variety of haircut styles which is according to latest trends, also we provided them our or their reference in many source such as internet access. Because our barber/saloon are on track, there's no such permanent location. Secret Barber will travelling in residential area which is not only far from town, also in residential that's always in traffic jams way to town. We had plan each selected residential area had their schedule of our business hour. Meanwhile, customers are recommended to make an appointments or reserved a date and times to purchase our services.

We optimist our business had hage opportunity to success and will be well known in town. As an entrepreneur, we took this chance to provide the best hair cutting and dressing on the go service in Sarawak. In addition, at the end of the year people mostly parents will looking up hair cutting service for 'back to schoot' seasons. Plus, parents nowadays were busy with their working schedule, they prefer an instant or quick services that's would not interrupt their schedule.





Surat Kami: 100-UiTMKS (HEA. 30/7)

Tarikh

9 Mac 2016

KEPADA SESIAPA YANG BERKENAAN

Tuan/Puan

BIL.	NO. PELAJAR	NAMA PELAJAR
		*
1.	2014616372	ROY FRANCIS ELOR
2.	2014299032	ASMIDA ARIFFIN
3.	2014828194	WAN ADLINA IZZATI BINTI MEOR
		DZULKERNIE
4.	2014497902	MOHAMAD NUR REDZUAN BIN JAAFAR

Sukacita sekiranya pihak tuan/puan dapat membantu dan memberi kerjasama kepada pelajar di atas dari Program Diploma Seni Halus (AD118) untuk membuat satu kertas projek bagi kursus ENT300 (Fundamentals Of Entrepreneurship).

Maklumat-maklumat daripada jabatan/agensi/syarikat tuan/puan diperlukan bagi melengkapkan kertas projek tersebut. Semua maklumat yang tuan/puan berikan adalah untuk tujuan akademik sahaja.

Sila hubungi Penyelia Projek, Encik Johari Bin Abdullah ditalian 010-9668869 sekiranya pihak tuan/puan ingin mendapatkan maklumat lanjut berkaitan perkara di atas.

Kerjasama daripada pihak tuan/puan kami dahului dengan ucapan ribuan terima kasih.

"BERSATU BERUSAHA BERBAKTI"

Sekian

Yang benar

MAH BT GANY

Pegawai Eksekutif Tertinggi Bahagian Hal Ehwal Akademik bp Rektor

Pengukuran

2.0 PURPOSE

This business plan is to serve the community that packed with their personal schedule. Also, to the people who are difficult to travel to the town or capital city, Secret Barber, provides a haircut on truck services which reserve for everybody.

Our business plan it is to help people who is far from town and who always had to face traffic jams to reach the nearest barber/saloon. Since, our business is mobile to everywhere, we can save financially from paying monthly premise rental and fixed monthly electricity bill. This idea is to help people to worry less about the recent economic turmoil, unlike other barber or saloon which had to pay monthly high shops rent and equipment. By then, customers have to pay expensive price just for a simple haircut. Our main reasons is to help people to save their daily budget, then save their money on petrol and groceries.

Soon, when it comes 'back to school' seasons some bather hair saloon will purposely put their service in highly expensive and it is our opportunity to provide better service. While the economic charge all service and needs with GST (Government Service Tax), our service is GST free. Our target market is for all level, women and men young and old who desire for hair styling. According to our services, we provide the latest hair style cut which is trending on all media social such as Instagram, Facebook, Twitter, and so much more. Plus, our customer also can request for their own hair styles desire. Nevertheless, to make our service more attractive to the new market, the service that we are giving is at reasonable and affordable price. Plus, we also give free ideas and consultation to customers regarding which hairstyle that suit them best. Our company also plans to go to a piral area or kampong one a week and give free haircuts to the children under 12 years old for free.

This is a great opportunity to create something new in Kuching town. Since, the 4 of us had stay in Kuching for almost 2 years, we discovered that this mobile saloon business is still not in town making us the pioneer in its kind. Instead of waiting for customers to come to us, we as the new era entrepreneur, we will reach the customers far and near. It is a way for our company to give back to the community.