



**FACTORS AFFECTING THE EFFECTIVENESS TRAINING IN MAJLIS  
PERBANDARAN KAJANG STAFFS**

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**“DECLARATION OF ORIGINAL WORK”**

**I, NAZATUL HAZIQAH BINTI ZAINAL ALAM, (I/C Number: 901027086288)**

Hereby, declare that,

- This work has not previously been accepted in substance any degree, locally or overseas and is not being concurrently submitted for this degree or any other degrees
- This project paper is the results of my independent work and investigation expect where otherwise stated
- All verbatim extracts have been distinguished by quotation marks and sources of my information have been specifically acknowledged.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## LETTER OF SUBMISSION

03th January 2014

The Head of Program

Bachelor of Business Administration (Hons) Human Resource

Faculty of Business Management

Universiti Teknologi MARA

Kampus Bandaraya Melaka

110 Off Jalan Hang Tuah

75300 Melaka.

Dear Madam,

SUBMISSION OF PROJECT PAPER

Attached is the project paper titled '**FACTORS AFFECTING THE EFFECTIVENESS TRAINING IN MAJLIS PERBANDARAN KAJANG STAFFS**' to fulfil the requirement as needed by the Faculty of Business Management, Universiti Teknologi MARA.

Thank You

Your Sincerely

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Bachelor of Business Administration (Hons) Human Resource Management

## TABLE OF CONTENT

CONTENT	PAGES
Title Page	i
Letter Of Declaration	ii
Letter Of Submission	iii
Acknowledgement	iv
Table Of Content	v- vi
List Of Table	vii
List Of Figures	viii
Abstract	ix

TABLE	PAGES
<b>1.0</b>	<b>INTRODUCTION</b>
1.1	Introduction 1
1.2	Background of study 2 - 3
1.3	Problem Statement 4
1.4	Research Objective 5
1.5	Research Question 6
1.6	Theoretical Framework 7 - 9
1.7	Scope of Study 10
1.8	Significant of Study 11 - 12
1.8.1	Organization
1.8.2	Employees
1.8.3	Customers
1.9	Limitation of Study 13
1.9.1	Time Constraint
1.9.2	Commitment
1.9.3	Cost
1.10	Definition of Term 14
1.11	Summary 15
<b>2.0</b>	<b>LITERATURE REVIEW</b>
2.1	Introduction 16
2.2	Effectiveness Training 17 - 24
2.2.1	Concept of Training
2.2.2	Objectives of Training
2.2.3	Methods of Training
2.2.4	Impact of Training on Organization Need
2.3	Kirkpatrick's Model 25 - 27
<b>3.0</b>	<b>RESERACH METHODOLOGY</b>
3.1	Introduction 28
3.2	Research Design 28 - 30
3.2.1	Purpose of Study
3.2.2	Type of Investigation

## **ABSTRACT**

The aim study is to examine the factors affecting the effectiveness training in Majlis Perbandaran Kajang staffs. The objectives of this study about the levels of the factors affecting the effectiveness training in Majlis Perbandaran Kajang. Besides that, to know the most factors that influences the factor affecting the effectiveness training in Majlis Perbandaran Kajang. Respondent for this research were grade C and D staffs in Majlis Perbandaran Kajang. Questionnaire was used as the instruments to collect the data. The data will be analyze by using Statistical Package for Social Science (SPSS),