



**IMPACT OF TRAINING AND DEVELOPMENT TOWARDS EMPLOYEE
PERFORMANCE AT YAYASAN MELAKA**

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2015102589

BACHELOR OF BUSINESS ADMINISTRATION

WITH HONOURS HUMAN RESOURCES

FACULTY OF BUSINESS MANAGEMENT

UNIVERSITI TEKNOLOGI MARA

BANDARAYA MELAKA

JANUARY 2018

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**Submitted in Partial Fulfilment of the
Requirement for the
Bachelor of Business Administration with Honours (Human Resources)**

FACULTY OF BUSINESS MANAGEMENT

UNIVERSITI TEKNOLOGI MARA

BANDARAYA MELAKA

JANUARY 2018

DECLARATION OF ORIGINAL WORK



**BACHELOR OF BUSINESS ADMINISTRATION
WITH HONOURS (HUMAN RESOURCES)
FACULTY OF BUSINESS MANAGEMENT
UNIVERSITI TEKNOLOGY MARA
“DECLARATION OF ORIGINAL WORK”**

I, Amirah Najwa Binti Hashim, (I/C Number: 940902-05-5474)

Hereby, declare that:

- This work has not previously been accepted in substance for any degree, locally or overseas, and is not being concurrently submitted for this degree or any other degrees.
- This project paper is the result of my independent work and investigation, except where otherwise stated.
- All verbatim extracts have been distinguished by quotation marks and sources of my information have been specifically acknowledged.

Signature: AMIRAH NAJWA BINTI HASHIM

Date: 16.01.2018

LETTER OF SUBMISSION

JANUARY 2018

The Head of Program
Bachelor of Business Administration (Hons.) Human Resources
Faculty of Business Management
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Dear

SUBMISSION OF PROJECT PAPER

Attached is the project paper title “The Impact of Training and Development Towards Employee Performance at Yayasan Melaka” to fulfil the requirement as needed by the Faculty of Business Management, Universiti Teknologi Mara.

Thank you,

Your sincerely,

AMIRAH NAJWA BINTI HASHIM

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ABSTRACT

The issue of this research is at Yayasan Melaka, number of training provided to their staffs has been reduced. This is because the financial resources that implemented a series of training programed were going down since 2016. The results of this research are based on these three objectives. First is to determine the types of training programme that can influence the performance of staff at Yayasan Melaka. Second is to study the correlation between training and development and employees' performance at Yayasan Melaka. Lastly is to examine whether training can influence the performance of staff at Yayasan Melaka. The methodology for this research are first frequency was used for type of training. Next correlation analysis was used to achieves the second objective and last multiple regression analysis was used to test the hypothesis. Data was gathered by distribute questionnaire to employees at Yayasan Melaka. Then, the data are analysed using SPSS (Statistical Package for the Social Science) version 20.0. The findings of this research are first, seminars get the highest score type of training that can influence the performance of the staffs at Yayasan Melaka. Second finding is training and development is significantly positively correlated to employee performance. Lastly, the finding shows training and development has positive relationship with employee performance.

Key words: training and development, employee performance