



اَوْنَبُورْ سِيْتِي تِي كُوْلُو كِي مَارَا
UNIVERSITI
TEKNOLOGI
MARA

FACULTY OF BUSINESS AND MANAGEMENT

INDUSTRIAL TRAINING REPORT AT INFINEON TECHNOLOGIES

MALAYSIA SDN. BHD.

HRM 666: HR INTERNSHIP

MBA273 6D



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EXECUTIVE SUMMARY

This industrial training report presents a comprehensive overview of the internship experience at Infineon Technologies Malaysia Sdn. Bhd., a leading global semiconductor company. The internship was conducted under the Human Resources People Services – Talent Acquisition Emerging Talent (PS AS TA ET) department. This department is responsible for recruitment, development of new talented individuals, candidate management, and onboarding. The primary aim was to provide students with a realistic exposure to practical aspects of Human Resource Management.

Throughout the internship, the intern was involved in a wide range of activities related to Talent Acquisition. The activities involved tracking candidates, confirming documents, facilitating End User Computing (EUC) approvals, and preparations for onboarding, personnel file maintenance, and professional communication with local and global candidates. The internship also offered experience and training in using online Human Resource (HR) tools, particularly Eightfold Applicant Tracking System (ATS). The system is used to ensure that both recruitment and onboarding processes and activities are efficient and accurate and adhere to all necessary regulations and compliance guidelines.

This report examines the (HR) practices that are adopted by Infineon Melaka with SWOT as the prime methodological approach. This report is dependent on the secondary data that is available in the Infineon Annual and Human Resource (HR) Reports (2024-2025) and the notes that are taken during the internship. According to the SWOT analysis, the well-structured Human Resource (HR) practices and the favorable environment are the major strengths identified here. The SWOT analysis identifies structured Human Resource (HR) systems and a supportive Human Resource culture as key strengths, while operational challenges such as high workload during peak hiring periods and dependency on candidate responsiveness are highlighted as internal weaknesses.

In conclusion, the internship experience at Infineon Technologies Malaysia Sdn. Bhd. was an incredibly valuable experience that helped enhance professional skills, knowledge, and preparedness for a career in Human Resource. It provided real insight into the present state of (HR) practices within a multinational organization that helped reinforce the intern's passion for

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Alhamdulillah, with the blessings and guidance of Allah S.W.T, I successfully completed my six-month industrial training and this report. His mercy, strength, and protection throughout this journey granted me the resilience and clarity needed to overcome challenges and learn from valuable experiences. I would like to express my sincere gratitude to Universiti Teknologi MARA (UiTM), particularly the Faculty of Business and Management, for implementing the industrial training programme that enables students to gain workplace exposure and apply academic knowledge in practical settings. My heartfelt appreciation is also extended to my academic advisor, Puan Siti Noraziana, whose guidance, feedback, and continuous encouragement helped me fulfil academic requirements and complete this report professionally. My deepest thanks are dedicated to Infineon Technologies Malaysia Sdn. Bhd., especially the People Services – Talent Acquisition (Asia Pacific) division, for granting me the opportunity to undergo internship training at its Melaka site which recognised as one of Infineon's largest global manufacturing facilities. The experience of being involved in onboarding tasks, document management, Applicant Tracking System operations, and Human Resource coordination enriched my skills and widened my exposure to the semiconductor industry. Thank you so much to my supervisor and all of the members of Talent Acquisition who provided me with coaching, patiently walked me through processes, and were always there to support me. Their guidance reflects the collaborative culture and talent development values promoted by Infineon globally. Finally, very special thanks go out to my family and friends. Thank you for your prayers, your motivation, and your emotional support throughout this experience. To everyone who has helped me directly or indirectly on my journey to achieve my goals, I appreciate you! May Allah bless you all for your kindness and support.

Talent Acquisition. The learning program is exceptionally helpful for academic as well as professional development.

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