



اَوْنُوْرَسِيْتِي تِيْكْنُوْلُوْجِي مَآرَا
UNIVERSITI
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UNIVERSITI TEKNOLOGI MARA (UiTM) CAWANGAN MELAKA KAMPUS
BANDARAYA MELAKA

FACULTY OF BUSINESS AND MANAGEMENT

PRACTICAL TRAINING (MGT667)

INDUSTRIAL TRAINING REPORT :

LUXASIA

(ASIA BUSINESS SERVICE SDN BHD)



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EXECUTIVE SUMMARY

This industrial training report summarizes my four-month internship experience at LUXASIA Group, within the Asia Business Services (ABS) division as an Accounts Payable intern under the Centre of Excellence (COE) Finance team. The internship was conducted from 22 September 2025 to 31 January 2026 as part of the academic requirements for the Faculty of Business and Management, Universiti Teknologi MARA (UiTM).

The main objective of this industrial training was to provide practical exposure to real-world accounting and finance operations, particularly in the Accounts Payable function. Throughout the internship, I was involved in processing vendor invoices, handling direct shipment transactions, verifying staff claims, and performing month-end closing activities. I gained hands-on experience using accounting systems such as Esker and SAP, which enhanced my understanding of end-to-end invoice processing workflows in a multinational organization.

This internship strengthened my technical knowledge in accounts payable processes, improved my attention to detail, and enhanced my communication and time management skills. The exposure to a professional working environment also increased my confidence in applying theoretical knowledge to practical situations. Overall, the industrial training at LUXASIA was a valuable learning experience that contributed significantly to my academic and professional development.

ACKNOWLEDGEMENT

I would like to express my sincere gratitude to all those who contributed to the successful completion of my industrial training.

First and foremost, I would like to thank LUXASIA Group for providing me with the opportunity to undergo my industrial training at their organization. I am especially grateful to the Accounts Payable team under the Centre of Excellence (COE) Finance department for their guidance, support, and cooperation throughout my internship period.

My heartfelt appreciation goes to my supervisor, Alice and senior colleagues for their continuous guidance, patience, and willingness to share their knowledge and experience. Their support greatly assisted me in understanding my responsibilities and adapting to the working environment.

I would also like to thank my advisor Madam Ina Murni, for guiding me, giving feedback on what to improve on performance throughout the internship period and providing continuous academic guidance.

Lastly, I would like to express my deepest appreciation to my family and friends for their encouragement and support throughout my internship period. Their motivation played an important role in helping me complete this industrial training successfully.

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