



الجامعة
UNIVERSITI
TEKNOLOGI
MARA

Cawangan Melaka



**FACULTY OF BUSINESS MANAGEMENT BACHELOR OF BUSINESS
ADMINISTRATION (MARKETING)**

**INDUSTRIAL TRAINING REPORT (MGT666)
3 MARCH - 15 AUGUST 2025**

PREPARED FOR :
RAFIDAH BINTI ABDUL AZIS

PREPARED BY:
AMIRAH BATRISYIA BINTI AZIZAN
2022835438
BA2406A

SUBMISSION DATE:
11 JULY 2025

SURAT KEBENARAN

Tarikh : 15/8/2025

Kepada :

Penyelaras Latihan Praktikal

Fakulti Pengurusan Perniagaan
UiTM Kampus Bandaraya Melaka
110 Off Jalan Hang Tuah
75300 Melaka

No Tel : 06-285 7119 / 7190 / 7196

Email : praktikalfppmelaka@uitm.edu.my

Maklumbalas (/)



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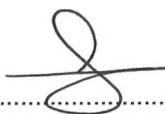
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Nama Pelajar	AMIRAH BATRISYIA BINTI AZIZAN		
No. Matriks	2022835438	Nama Program	BA240 MARKETING
Tajuk Laporan	INDUSTRIAL TRAINING REPORT (MGT666)	Nama Syarikat	LAZIC GROUP SDN.BHD

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MUHAMMAD SYAFIQ BIN RASHID
SALE MANAGER
LAZIC GROUP SDN BHD



Cop jabatan/organisasi:

EXECUTIVE SUMMARY

Industrial training is a requirement for obtaining a bachelor's degree at University Teknologi MARA (UiTM). This experience not only aids in developing a professional attitude but also provides exposure to a real working environment. It fosters an understanding of the industrial approach to problem-solving through a comprehensive grasp of the organization's processes and operations. Over the course of 24 weeks as a trainee at Lazic Group Sdn. Bhd. I have gained valuable knowledge and experience, particularly in merchant operations. This report outlines the work experience and journey I have accumulated during my Industrial Training at Lazic Group Sdn. Bhd. from 3 March - 15 August 2025. During my internship, I was guided by En. Syafiq Rashid and tasked with managing various aspects of corporate secretarial work to ensure all reports and documents remained current. My industrial training allowed me to apply the skills and knowledge acquired at University Teknologi MARA to successfully complete my assignments throughout the internship. Additionally, I encountered new learning experiences that were not covered in lectures. To conclude, my six-month internship at Lazic Group Sdn. Bhd. has provided me with invaluable knowledge and work experience.

ACKNOWLEDGEMENT

Firstly, I would like to express my utmost gratitude to Almighty Allah S.W.T for His mercy and blessings, which have granted me the strength, health, and patience to complete my industrial training successfully. Alhamdulillah, I am able to complete this report within the required timeframe and according to the format set by Universiti Teknologi MARA (UiTM). Words alone cannot express my appreciation.

I would like to extend my sincere thanks to the Sales Department at Lazic Group Sdn. Bhd. for the warm welcome and for giving me the opportunity to undergo my industrial training at the company. I am truly thankful for the chance to apply my academic knowledge and gain valuable hands-on experience. My heartfelt appreciation goes especially to my company supervisor, En. Syafiq Rashid, for his continuous guidance, encouragement, and mentorship throughout my training.

In addition, I would also like to thank Cik Aina, Cik Khairina, and Cik Awien, as well as other dedicated staff members who generously shared their time and expertise with me despite their busy schedules. Their support, patience, and willingness to help have truly made my internship experience more meaningful and rewarding. I would also like to thank my fellow teammates and interns for their teamwork, encouragement, and knowledge-sharing throughout the training period.

My deepest appreciation goes to my academic supervisor, Pn. Rafidah Binti Abdul Azis, for her constructive feedback, unwavering support, and supervision that helped me complete this report successfully. I am also sincerely grateful to my family for their prayers, love, and encouragement during this journey.

Lastly, I would like to acknowledge the efforts and guidance provided by the Industrial Training coordinator and all lecturers involved in the internship program. Their dedication and support have been invaluable in helping me complete this industrial training smoothly and effectively.

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