

 **KETENGGAH**
(621221 A) **HOLDING Sdn. Bhd.**



EFFICIENT, REPUTABLE AND RESPONSIBLE



INDUSTRIAL TRAINING REPORT

AT
KETENGGAH HOLDING SDN BHD

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EXECUTIVE SUMMARY



Ketengah Holding Sdn Bhd has given me lots of wonderful and useful memories during my 6-month industrial training. In this report, I have written the company's profile such as business core, organizational chart, vision, mission, goals, and their product offered. This executive summary provides an overview of my industrial training experience in the field of Human Resources, which I completed at Ketengah Holding Sdn Bhd (KHSB). The major goal of the training was to get practical knowledge about multifaceted aspects of HR management within a business context.

During my training, I actively engaged in a variety of HR functions, such as recruiting, employee relations, performance management, and organizational growth. The exposure to real world circumstances enabled me to apply theoretical knowledge to practical situations, which improved my grasp of HR processes.

Next, when confronted with problems such as not understanding the task, or having a workload, I honed my problem-solving abilities and learnt to adapt tactics for successful resolution. The HR team, particularly Miss Nor Baizura binti Mohamad gave invaluable guidance in managing these problems and challenges.

Therefore, I recommend that the company should prepare itself before accepting a practical trainee based on my experience throughout the training period. Provide them suitable places to work safely and comfortably. Moreover, I suggest that the firm should act as a role model to trainees so as to enhance HR practices within the firm.

In general terms, industrial training in Human Resources done at Ketengah Holding Sdn Bhd acted as an intermediate step from theory towards application. The multiple HR roles have contributed significantly towards advancing my career prospects; I look forward to apply these skills in future human resource related activities.

COMPANY'S PROFILE

Ketengah Holding Sdn Bhd (KHSB) was established on 9 July 2003 as an Investment Holding Company wholly owned by the Central Terengganu Development Authority (KETENGAH).

KHSB's investment sectors include:-

- **Farming**
- **Manufacturing**
- **Quarry**
- **Business services**
- **Property**
- **Education**
- **Livestock farming**
- **Tourism**

Ketengah Holding Sdn Bhd has 11 subsidiaries under its umbrella :- 7 subsidiaries, 3 associated companies, 1 investment company.

7 subsidiaries :-

- **Ketengah Perwira Sdn Bhd**
- **Kuari Trengganu Tengah (KTT) Sdn Bhd**
- **Ketengah Niaga & Tours Sdn Bhd**
- **Kolej Ketengah Sdn Bhd**
- **Ketengah Agrostock Sdn Bhd**
- **Ketengah Properties Sdn Bhd**
- **Kuari Pondok Limau Sdn Bhd**

3 Associated Companies:-

- **Ketengah Jaya Sdn Bhd**
- **Kilang Sawit Panji Alam Sdn Bhd**
- **Ladang Rakyat Trengganu Tengah Sdn Bhd**

1 Investment Company:-

- **Rakyat Ketengah Perwira Sdn Bhd**

7 subsidiaries :-



Ketengah Perwira Sdn Bhd

- **Year established:** September 22, 1976
- **Activity:** Palm Oil Plantation
- **Shareholder:** Ketengah Holding Sdn Bhd: 51% , Armed Forces Fund Board: 49%



Kuari Trengganu Tengah (KTT) Sdn Bhd

- **Year established:** April 26, 1976
- **Activity:** Quarrying
- **Shareholder:** Ketengah Holding Sdn Bhd: 57% , Istikomah Enterprise Sdn Bhd: 43%



Ketengah Niaga & Tours Sdn Bhd

- **Year established:** July 21, 1981
- **Activities:**
 - General Business and Tourism
 - AMBS Petronas Oil Station
 - KH Shoppe Duty Free Store
 - Kenyir Shoppe
 - K'Desa Cooking Oil Distributor
 - Gawi Rest Stop
 - Al-Muktafi Billah Shah City Center Hotel
 - Ketengah Tasik Kenyir Hotel
 - Kenyir Travel Travel Agent
 - Visit the Lodge
 - Sanctuary Club
- **Shareholders:** Ketengah Holding Sdn Bhd: 100%



Kolej Ketengah Sdn Bhd

- **Year established:** July 11, 1981
- **Activities:** Education
 - Diploma in Early Childhood Education
 - Islamic Tourism Management Diploma
 - Skills and Career Training Program
- **Shareholders:** Ketengah Holding Sdn Bhd: 100%



Ketengah Agrostock Sdn Bhd

- **Year established:** July 8, 1993
- **Activities:** General Business & Animal Husbandry
 - Insurance Services
 - K'Desa Cooking Oil Packaging
- **Shareholders:** Ketengah Holding Sdn Bhd: 100%



Ketengah Properties Sdn Bhd

- **Year established:** August 16, 1985
- **Activities:** Real Estate Development
 - Petron Gas Station Pengkalan Gawi
 - Bukit Besi Golf Club
- **Shareholders:** Ketengah Holding Sdn Bhd: 100%



Kuari Pondok Limau Sdn Bhd

- **Year established:** August 12, 1981
- **Activity:** Quarrying
- **Shareholders:** Ketengah Holding Sdn Bhd: 100%