MARA UNIVERSITY OF TECHNOLOGY

ALOR GAJAH BRANCH, MALACCA

FACULTY ADMINISTRATIVE SCIENCE AND POLICY STUDIES

TITLE OF STUDY:

" THE EFFECTIVENESS OF TRAINING PROGRAM IN ENHANCING EMPLOYEES' PERFORMANCE IN THE PUBLIC ORGANIZATION"

BACHELOR OF CORPORATE ADMINISTRATION (HONS)

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BACHELOR IN CORPORATE ADMINISTRATION PART 4
MARA UNIVERSITY OF TECHNOLOGY

Declaration of original work

I, Noorsaazlina Mohd.Saaid,

Hereby declare that:

- This work has not previously been accepted substance for any degree, locally or overseas and is not being concurrently submitted for this degree or any other degrees.

- This project paper is the result of my independent work and investigation except where otherwise stated,

- All verbatim extracts have been distinguished by quotation marks and sources of my information have been specifically acknowledged.

Signature.   Date : 7 / 5 / 04

Noorsaazlina Mohd.Saaid.

ABSTRACT

This research is about the effectiveness of the training program in enhancing the employees in the public organization. Through this research, the researcher try to study on the effectiveness of training program.

Through this research, the researcher introduce about the background of the case study, objectives, key aspects, limitation and also the significant of the study. Those as mentioned above are on the chapter 1.

Chapter 2 is the literature review. This chapter is more detail on this topic. The researcher had explain about the purpose of training, the types of training, how to identify the training need, the model of evaluation and others. All the information are based on the other researcher and authors.

Chapter 3 is the methodology. The researcher had used some method in order to collect and analyze the data.

Chapter 4 is finding and analysis. The researcher is make an analysis through the questionnaire. The raw data had been analyze by SPSS.

Chapter 5 is the discussion. This chapter explain about the overall discussion about this research.

Chapter 6 is the recommendation and conclusion. The researcher give own recommendation and also opinion from the respondents. Then, the researcher make a conclusion about this research whether achieve the objectives of this research or not.

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