



BUSINESS PLAN FOR ETR 300 PROJECT

TOP CLEAN LAUNDERETTE



PREPARED BY:
KHAIRIL ISWAN MOHD YUSOFF
AHMAD RUSDI SULONG
ANAS DAUD
NIK MOHD FIKERI NIK SEN
MOHD HAILMI MD NURON

DATE OF SUBMISSION:31.MARCH 2006

A handwritten signature in black ink, appearing to be 'Ora', written over a horizontal line.

LETTER OF SUBMISSION

Diploma in Civil Engineering
Faculty of Civil Engineering
Mara University of Technology,
40450 Shah Alam, Selangor.

Pn Normala Ismail
Lecturer of ETR 300,
MEDEC, Intekma Resort & Convention Centre,
Seksyen 7, 40000 Shah Alam,
Selangor.

31 MARCH 2005

Madam,

SUBMISSION OF TOP CLEAN LAUNDERETTE BUSINESS PLAN

As stated above, it is our pleasure to submit our business plan that we have completed as required fulfilling requirement for ETR 300 subject within the given period.

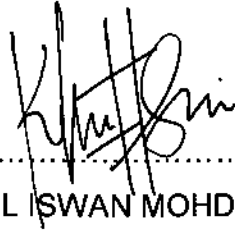
2. This business proposal consist of information relating company background, administration planning, marketing planning, operation planning, financial planning and other information that included about our company in this business plan.

3. All the information and sources are gain from the help and co-operation with those who involve directly or indirectly in this project.

4. We choose this business because it has good potential in future, profitable and it can suite the market demand.

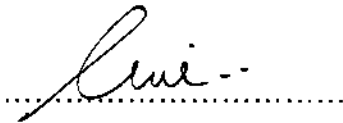
5. Hopely this business plan will be able to fulfill the criteria pointed in accomplishing 'BASIC ENTREPRENEURSHIP' task.

Yours truly,



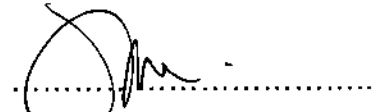
(KHAIRIL ISWAN MOHD YUSOFF)

General Manager



(NIK MOHD FIKERI NIK SEN)

Marketing Manager



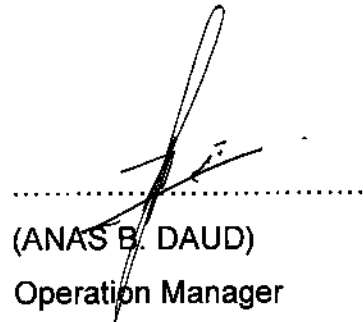
(MOHD HAILMI MD NURON)

Financial Manager



(AHMAD RUSDI SULONG)

Administration Manager



(ANAS B. DAUD)

Operation Manager

CHAIRMAN STATEMENT:-

In the name of ALLAH, the most Gracious, most Merciful...

On behalf of the TOP CLEAN LAUNDERETTE management, I am pleased to present our business report of this company recorded tremendous growth. These have given us a chance to compete in the business.

TOP CLEAN LAUNDERETTE, is aiming to monopolize all the market in Shah Alam since there is lack of competitor strategy who doing this kind of business. With an improved financial performance we will achieve the various aligned to face the challenges in the new millennium.

TOP CLEAN LAUNDERETTE is confident to gain excellent profit for the year 2007 and beyond. I would like to express my sincere appreciation to the board of directors, management team and staff of TOP CLEAN LAUNDERETTE on their dedication and continuous commitment to make this company become more successful

In addition, my appreciation also goes to the support given by the customers, shareholder and business associates.

TOP CLEAN LAUNDERETTE

**“Customer satisfaction what we seek
Hygienic and quick what we served
Friendly service what we promise”**

sincerely,



(KHAIRIL ISWAN MOHD YUSOFF)

GENERAL MANAGER,

TOP CLEAN LAUNDERETTE

PARTNERSHIP AGREEMENT LETTER

This agreement letter will be made on the August 2005 between:

1. Khairil iswan mohd yusoff
2. Anas B. Daud
3. Nik Mohd Fikeri b. Nik Sen
4. Mohd Hailmi b. Md Nuron
5. Ahmad Rusdi b. Sulong

The above names had given their agreement to be the share partners and also as a share holder in this business. They promise to understand and obey the share agreement, concern to the rules and regulations as stated below:

- 1 Any of correction or alteration and edition on the share agreement can be made when it necessary with be agreement of all partners.
- 2 Business operated on condition of share partners and following the Registration Act of business Amendment in 1960
- 3 Every partner must follow the rules and regulations that have that decided.
- 4 The person who contributes certain amount of capital in this business are considered as shareholder and all the term had been agreed:

- **Name and address of the business**

**TOP CLEAN LAUNDERETTE,
No 35 ,Jalan Opera F U2/F,Seksyen U2
Taman TTDI Jaya,
40150 Shah Alam ,Selangor D.E**

Types of business

-Partnership

-Main activity: Washing, Ironing,Drying