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**SCHOOL OF INFORMATION SCIENCE STUDIES COLLEGE OF COMPUTING,  
INFORMATICS AND MATHEMATICS  
UNIVERSITI TEKNOLOGI MARA REMBAU CAMPUS**

**IMD310 - INDUSTRIAL TRAINING**

**INDIVIDUAL ASSIGNMENT  
INDUSTRIAL TRAINING REPORT**

**PANASONIC INDUSTRIAL DEVICES MALAYSIA (PIDMY)  
HUMAN RESOURCE**

**PREPARED BY:**

SITI NURUL AINI BINTI JESMIN (2022866716)

**PREPARED FOR:**

MADAM NOOR FARALIZA BINTI SAMSUDIN

**GROUP:**

N5CDIM1105A

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## **ABSTARCT**

This report summarizes the key experiences and insights gained during internship at Panasonic Industrial Devices Malaysia (PIDMY) in the Human Resources (HR) department for 8 weeks, from 22nd July until 13th September. Throughout the training, actively involved in handling and managing HR records, recruitment processes and staff training programs. Besides, contributed to wellness activities, event assistance, and design work, which allowed to experience a broad spectrum of HR functions.

During this internship, manage to developed strong organizational skills through managing employee records and coordinating recruitment efforts. Involvement in training programs enhanced my understanding of workforce development, while participating in wellness initiatives and event management refined teamwork and creative skills. Moreover, get to improved time management abilities as balanced multiple responsibilities and learned to prioritize tasks effectively. Additionally, can enhanced communication skills by interacting with various stakeholders, which is crucial in the HR field, and gained a better understanding of working life dynamics.

Thus, this industrial training offered invaluable practical experience, improved my understanding of HR operations, and strengthened my communication, organizational, and event management abilities. It has prepared me to contribute meaningfully to HR roles in the future.

## TABLE OF CONTENT

NO	CONTENT	PAGE
1	1.0 Acknowledgements	i
2	2.0 Introduction 2.1 Background of the industrial training program 2.2 Purpose and Objectives 2.3 Significance of Industrial Training	1 1-2 2-3
3	3.0 Organization Information 3.1 Overview of the Organization 3.2 Mission, Vision and Slogan 3.3 Location 3.4 Organization Structure and Function 3.5 Departmental Structure and Function	4-5 5 6 7-8 8-9
4	4.0 Industrial Training Activities 4.1 Week 1 Activities 4.2 Week 2 Activities 4.3 Week 3 Activities 4.4 Week 4 Activities 4.5 Week 5 Activities 4.6 Week 6 Activities 4.7 Week 7 Activities 4.8 Week 8 Activities 4.9 Skills Applied and Developed	10-12 13-15 16 17-18 19-20 21-22 23-24 25-26 26-27
5	5.0 Learning Outcomes and Achievements 5.1 Reflection on The Learning Outcomes Achieved 5.2 Discussion of Personal Growth	28 29
6	6.0 Recommendations 6.1 Suggestions For Improvements in the Industrial Training Program 6.2 Recommendations For the Organization to Enhance	30-31 31-32
7	7.0 Conclusion	33

8	8.0 References	34
9	9.0 Appendices	35-36

## LIST OF FIGURES

Figure 1: Products in PIDMY .....	4
Figure 2: Panasonic Industrial Devices Malaysia (PIDMY) .....	6
Figure 3: Organization Structure .....	7
Figure 4: Corporate Management Center Department (CMC) Structure .....	8
Figure 5: Orientation Day for New Staff .....	9
Figure 6: Blood Donor Session.....	9
Figure 7: Lecturers from Kulim Advanced Technologies Conducted a Visit .....	10
Figure 8: Distribute Uniforms to New Staff .....	12
Figure 9: Managing Director Retirement Event.....	13
Figure 10: Welcoming the New Director Event .....	14
Figure 11: List of Candidates .....	16
Figure 12: Preparation for Examination After Orientation .....	17
Figure 13: Weekly Winner Poster .....	18
Figure 14: Wellness Training.....	20
Figure 15: Health Corner.....	21
Figure 16: Scanning Staff Documents.....	22
Figure 17: Blood Test Session .....	25
Figure 18: Compliance Training .....	35
Figure 19: Employee Feedback Session .....	35
Figure 20: First Day Industrial Training with Supervisors.....	36
Figure 21: Last Day Industrial Training with Supervisors.....	36
Figure 22: Monthly Assembling .....	36