



اَوْنِيُوْ رَسِيْئِيْ تِيْكَوْ لُوْ كِيْ مَارَا  
UNIVERSITI  
TEKNOLOGI  
MARA

**FACULTY OF COLLEGE OF COMPUTING, INFORMATICS AND MATHEMATIC**

**UNIVERSITI TEKNOLOGI MARA**

**DIPLOMA OF INFORMATION MANAGEMENT**

**(CDIM110)**

**INDUSTRIAL TRAINING REPORT:**

*MEDICAL RECORDS DEPARTMENT*

*HOSPITAL SHAH ALAM*

**PREPARED BY:**

ATIQA H IZZATI BINTI ALIAS

(2022606504)

**PREPARED FOR:**

MADAM NOOR FARALIZA BINTI SAMSUDIN

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**DEPARTMENT:**

MEDICAL RECORDS MANAGEMENT

**COURSE CODE:**

IMD310: INDUSTRIAL TRAINING

**ADDRESS**

**Hospital Shah Alam**

Persiaran Kayangan,

Seksyen 7, 40000 Shah Alam, Selangor.

**FACULTY COLLEGE OF**

**COMPUTING, INFORMATICS AND MATHEMATICS**

**UNIVERSITY TECHNOLOGY MARA (UITM), CAMPUS REMBAU, NEGERI SEMBILAN**

**DIPLOMA IN INFORMATION MANAGEMENT.**

**(IMD310)**

## **ABSTRACT**

As a requirement for a student to get a Diploma in Information Management. He or she has to complete the industrial training in order to gain experience regarding the field. The industrial training could've been in any government or private sector and deal with Information management (CDIM) studies subject during the industrial training.

In the past 2 months, based on the period from 22<sup>nd</sup> July 2024 until 13<sup>th</sup> September 2024, I've trained in Hospital Shah Alam in Medical Report Department. In this report, I have highlighted the experience and skills I gained, the challenges that I faced and actions taken in solving the problems during my training. My training focused on various things like handling records stuff, key in data in SMRP websites, Photostat medical reports, processing the medical reports applications and many others thing.

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