



**INFORMATION SCIENCE, COLLEGE OF COMPUTING,
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PROGRAMME:

DIPLOMA IN INFORMATION MANAGEMENT (CDIM110)

COURSE:

INDUSTRIAL TRAINING (IMD310)

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ABSTRACT

This report summarizes my industrial training experience at Hospital Canselor Tuanku Muhriz (HCTM), where I actively participated in various public health initiatives, events, and projects. Throughout the internship, I gained valuable skills in event management, graphic design, video editing, and communication. Notable contributions included organizing and managing activities such as the IKMAS program and the 10th International Public Health Conference. This experience enhanced my technical proficiency, work ethics, and professional skills, while also deepening my understanding of public health practices and healthcare operations.

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1.0 INTRODUCTION

1.1 Background of the Industrial Training Program

Industrial training is an essential part of the Diploma in Information Management program. It is designed to provide students with real-world exposure and practical experience in their respective fields. This program places students in professional settings related to their studies, bridging the gap between theoretical knowledge and its practical implementation.

Students are required to undergo an 8-week industrial training program at an approved organization. Throughout the industrial training period, the tasks performed by the students must also be supervised by an experienced information professional. In addition to contributing to the activities and meeting the organization's objectives, students are expected to follow the rules and regulations during the training.

For this industrial training, student was placed at a well-established healthcare institution, Hospital Canselor Tuanku Muhriz (HCTM). Throughout the training period, student was assigned to the Public Health Unit, gaining firsthand experience in managing health-related information, assisting with data organization, and supporting various administrative tasks within the unit.

1.2 Purpose and Objectives of the Report

This report aims to document the industrial training experience at HCTM by detailing the tasks and responsibilities undertaken, skills acquired, and challenges faced. The objectives of this report include:

1. Describing the tasks and activities performed by students during the industrial training at HCTM.
2. Identifying the knowledge and skills gained that will be beneficial for future career development.

1.3 Significance of Industrial Training for Students of Diploma in Information Management

Industrial training plays a vital role in shaping the professional competencies of students pursuing the Diploma in Information Management. The significance of this training includes: