



UNIVERSITI TEKNOLOGI MARA
KAMPUS KOTA SAMARAHAN

FACULTY OF ADMINISTRATIVE SCIENCE & POLICY STUDIES
BACHELOR OF ADMINISTRATIVE SCIENCE (HONS)

ADS667 PRACTICAL TRAINING REPORT
FAMA NEGERI SARAWAK

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UNDER SUPERVISION OF
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INTRODUCTION

As to fulfil the requirements of Bachelor of Administrative Science (HONOURS), students have to complete their subjects, co-curriculum as well as the practical training. Practical training is important in order to expose students to real working environment. Students also can prepare themselves mentally and physically to the real environment and work nature in organization.

For UiTM's students, they have to decide and select three organizations and send application form and also resume to the selected organizations so that companies can offer relevant position in their department. The organization will give their feedback whether to accept or reject the application from the students. The advisor from our faculty, Mr. Fairuz will fax a letter of confirmation will be forwarded to the organization after acceptance has been obtained from the student

The practical training started on 20th July 2015 until 15^h September 2015.

CONTENTS PAGES FOR PRACTICAL REPORT

CONTENTS	PAGES
CHAPTER 1: INTRODUCTION OF THE ORGANIZATION	1
1.0 Introduction	1
1.1. Background of the Organization	1
1.2. Functions of the Organization	1-2
1.3 Organization's Vision	2
1.4 Organization's Mission and Goals	2
1.5 Organization' Objectives	2
1.6 Organization's Logo	3
1.7 Organization's Information	3
1.8 FAMA Negeri Sarawak Activities and Program	4-6
1.8.1 Medan Niaga Satok	4
1.8.2 Fresh Fruits Stall (GBBS)	4
1.8.3 Contract Farming	4
1.8.4 Collection Centre (CC)	5
1.8.5 Supply & Demand Virtual Information Matching System (SDVI)	5
1.8.6 Kedai Rakyat Agrobazaar Development Programme	5
1.8.7 Three-Wheeled Motorcycle	6
1.8.8 Farmer's Market	6
1.9 Agricultural products under FAMA service's field are	6
1.10 Location FAMA Office at Negeri Sarawak	7
1.11 Organizational Chart FAMA Negeri Sarawak	8
CHAPTER 2: SCHEDULE OF PRACTICAL TRAINING	9
2.0 Introduction	9
2.1 Summary Schedule of Practical Training	10-21
2.2 Activities that I have joined under FAMA Negeri Sarawak	22
CHAPTER 3: ANALYSIS OF TRAINING	23
3.0 INTRODUCTION	23

CHAPTER 1: INTRODUCTION OF THE ORGANIZATION

1.0 Introduction

The first chapter of practical training report will cover the introduction of the organizations which include among others the background of organization, objectives and company policy or organization policy, mission and vision of the organization, organization structure, core business of the organization and other relevant information pertaining to the organization.

1.1. Background of the Organization

Federal Agricultural Marketing Board or also known as FAMA (Federal Agricultural Marketing Authority) was a marketing agency which was established under the Ministry of Agriculture and Agro-Based Industry. FAMA was formed in 30 September 1965 in order to monitor, coordinate, control and develop product marketing of Malaysian agriculture, including import and export features.

1.2. Functions of the Organization

The function of Federal Agricultural Marketing Authority is to:

1. Coordinate agriculture marketing activity both in the private Sector or department government agency
2. Improve marketing system and expand new market of Malaysian agriculture development
3. Collaborating with the private sector and department government agency to create efficient and effective agriculture marketing system