



اُونِيُوَرَسِيْتِي تِيكْنُوْلُوْجِي مَارَا

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FACULTY OF INFORMATION MANAGEMENT

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**IMR 655:
MANAGEMENT OF AUDIO VISUAL RECORDS & ARCHIVES**

INDIVIDUAL ASSIGNMENT :

**LEGAL CHALLENGES IN THE MANAGEMENT AND ACQUISITION OF
AUDIOVISUAL
&
THE PUBLIC-PRIVATE PARTNERSHIP CASE STUDY IN DIGITIZATION OF
AUDIOVISUAL HERITAGE**

PREPARED BY :

MUHAMMAD NAZRIN BIN AMIN RUDIN (2013195189)

(D1 IM245 6B)

PREPARED FOR :

MADAM NURUL ANNISA BINTI ABDULLAH

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ABSTRACT

The purpose of this paper is to summarize the comparison between two articles about the management of audio visual records. The core of the collection has been collected and gathered through the comparison between the two articles research that related with the main purpose of the paper. This article summary also is more focus on the related discussion between the articles. The training and skills that received by the archivists and record officers are important to support the roles and responsibilities to handle, conserve and preserve the audio visual records. Furthermore, archivists and records officers with limited training, skills and knowledge in managing audio visual records will prevent them from developing the policies and standard procedures of audio visual records management which is one of the main parts of the responsibilities of archivist and record officers. The paper would be helpful in determine the objectives and discussions of both articles, This article summary as well encourage and boost the knowledge and skills of archivists or records officers in managing the audio visual records.

Keywords: Archivist, Records officers, Audio visual records management, Audio visual

INTRODUCTION

The first article is Legal challenges in the management and acquisition of audio visual materials in cloud by Elain Goh, (Article 1). This article is basically focus on the cloud-based system storing to store the audio visual records, by using the audio visual, this article also provide studies on the how records related and archival legislation lags behind advances in technology. The second title that been choose for the article summary is The public-private partnership case study in digitization of audio visual heritage by Bogdan Trifunovic (Article 2). Audio visual technology had provided government employees with a wider range of options in creating and collecting information. Moving image and sound captured on film,

tape and disc have become important sources of government information just like any computer and paper records. The large and the high of intellectual control nowadays can create the audio visual records management process and procedures easier. The high technology of digital hardware and software today can be used to digitize audio visual records and archives in order to save space and capacity of the registry and repository.

Meanwhile in this developing century, most of the organization and offices had changed the traditional record keeping system into digitization that makes the capacity or volume of audio visual records became larger. Furthermore, to utilize the traditional collections into the digital collections, the support of high skills and knowledge of archivists and record officers were needed. The archivists and records officers including records managers, IT personnel and...