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**BACHELOR OF INFORMATION SCIENCE (HONS.) INFORMATION
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**IMR665 – MANAGEMENT OF AUDIOVISUAL RECORDS AND
ARCHIVES**

INDIVIDUAL ASSIGNMENT

TOOLS AND POLICIES OF PRESERVING AUDIOVISUAL ARCHIVES

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“TOOLS AND POLICIES OF PRESERVING AUDIOVISUAL ARCHIVES

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ARTICLE SUMMARY: TOOLS AND POLICIES OF PRESERVING AUDIOVISUAL ARCHIVES

1.0 Abstract

This paper discussed about the challenges faced by the audiovisual archives all over the world which is the digitization of the archival material such as images and sound. This technological change will be easier to disseminate the information through mass media such as television and radio. The educational user such as university students, lecturers will able to add their information into their course work by referring the materials. Every institution especially educational all over the world has to have the tools to access this new digitized material. The issues that the institution must faced such as the using of internet connection and computerized systems. The information provided in the archival materials are very important to the educational users in the institution. The use of the audiovisual archives is very useful for the research and also future study. The archival institution and the users must face this challenge very thoroughly.

Keywords: *audivisual, digitization, technology, system*

2.0 Introduction of the review

The International Federation of Television Archives (FIAT/IFTA) have developed strategies to preserve the of audiovisual archives for future use. For the process of the preservation with new technology by this organization, there must be policies to be followed. These policies such as the amount of the audiovisual archives need to be preserved based on the values it had. For the selection of the audiovisual archives, the organization makes the documentation for proper choices. For the issue of this strategy, how to make the proper choices for the preservation process which is preserving the audiovisual records that are very valuable for the future generation. This is a dilemma that has accompanied one of the greatest epistemological crises of the late 20th century, known as the crisis of representation (Rorty, 1983). The other issue is the materials that need to preserved must be properly preserved such as maintaining the audio and video by using this new technology. A new software program such as Nvivo 9 has the function to analyze the content of the audiovisual archives.

3.0 Objectives of the review

The objectives of this article review is to state the policy to preserve the audiovisual archives and also the technology renewal which is tools to preserve the audiovisual archives. This strategy which is developed by The International Federation of Television Archives (FIAT/IFTA) to fulfill their objectives which is to make sure the audiovisual archives are useful for future generation with new technology tools for preservation. By using the application to preserve the audiovisual materials which is Nvivo 9, the software that can analyze the quality of the audiovisual archives consist of images, audio and video.