

TWEEK STORY

Bulletin of School of Information Science
UiTM Sarawak



SEOLAI DAN SEJALAI Y

PERJUMPAAN
BERSAMA
PENOLONG NAIB
CANSELOR

**BERINDOK & BERKONGSI
KASIH SAYANG**
bersama **PERYATIM**

**Breaking Fast with
Mentees**

Making Memories during
Buka Puasa

Webinar
Cyber Security Trends
May Resilience Be with You

Halatunju

**PUSAT PENGAJIAN SAINS MAKLUMAT
KE ARAH GLOBAL RENOWNED UNIVERSITY (GRU)
2025**



ADVISOR'S MESSAGE

Assalamualaikum w.b.t and greetings.

Alhamdulillah to Allah SWT, with His grace and love, the School of Information Science has successfully realized the dream of publishing the Bulletin of School of Information Science UiTM Sarawak (One Week One Story). I want to express my deepest appreciation to all the lecturers of the School of Information Science involved, especially to the Editor-in-Chief, Miss Suhaida Halamy, and the One Week One Story team.

This bulletin is a success as a result of the cooperation of all parties in contributing information, success stories, and involvement in all activities involving the School of Information Science and UiTM Sarawak, not only at the study center level but also at a higher level, nationally and internationally.

The main objective of this One Week One Story publication is to channel information to the activities related to the study center implemented every week throughout the semester. Apart from that, another objective is to encourage creative writing among lecturers to achieve the KPI of the faculty and UiTM.

This One Week One Story will be a continuous activity from the School of Information Science in achieving the target of publishing all shared information every semester.

The publication of One Week One Story will foster higher excitement and seriousness among all School of Information Science lecturers to write and make publications in the future.

Once again, I would like to express my most profound appreciation and CONGRATULATIONS to all the lecturers involved in making the publication of the inaugural Edition of "One Week One Story" a success. Hopefully, the School of Information Science will continue to maintain this excellence.

Thank you.

Wabillahi taufik walhidayah wassalamualaikum warahmatullahi wabaraktuh.



Hajah Dayangku Ruhayah Hj Awang Bolhan
Head Centre of Studies
Faculty of Accountancy and Information Science

EDITOR'S NOTE

In the name of Allah, the Most Gracious and Most Merciful.
Assalamualaikum Warahmatullahi Wabarakatuh...

Alhamdulillah, with the grace of Allah, the first edition of the Bulletin of the School of Information Science UiTM Sarawak One Week One Story was successfully published. How are you all readers? I hope everyone is healthy. Welcome, and thank you to our readers for reading our bulletin.

Thank you to the authors who contributed 19 articles to this inaugural edition. In this issue, readers served writing in Bahasa Malaysia and English about activities and programs involving lecturers and students on and off campus throughout the semester from March 2023 until Oct 2023. I hope the writing in this edition can provide inspiration and aspirations to implement more beneficial activities and programs in the future.

For this inaugural edition, the contribution of writing is among the lecturers only. Inshallah, in future editions, we will encourage the contribution of writing among the School of Information Science UiTM Sarawak students to bring out their talent and creativity in the writing field.

The cooperation and commitment given among the One Week One Story team is extraordinary, and the encouragement from the Head of the Study Center is always cohesive. Thank you all!

Finally, happy reading to all, and we look forward to your continued support and article contributions in future editions.

Thank you.



Suhaida Halamy
Chief Editor

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Advisor

Pn Hajah Dayangku Ruhayah
Awang Bolhan

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School of Information Science
College of Computing, Informatics
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Cawangan Sarawak
Kampus Samarahan

 School of Information Science - Uitm Sarawak

Published by

Perpustakaan Tun Abdul Razak
Universiti Teknologi MARA
Cawangan Sarawak
Jalan Meranek
94300 Kota Samarahan
Sarawak

 ptarsarawak@uitm.edu.my
 082-678149

The bulletin is a biannual publication
of the School of Information Science's
activities.

eISSN 3030-5578

2023

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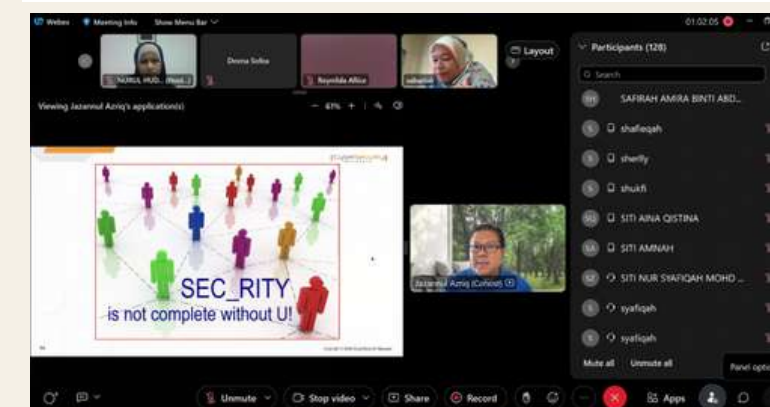


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ONE WEEK

ONE STORY

Segulai dan Sejalai :

WARGA AKADEMIK DARI PENGAJIAN SAINS KOMPUTER, SAINS MAKLUMAT DAN SAINS MATEMATIK MENGHADIRI PERJUMPAAN BERSAMA PENOLONG NAIB CANSOLOR, KOLEJ PENGAJIAN PENGKOMPUTERAN, INFORMATIK DAN MATEMATIK (KPPIM)



Penulis: Sharin Sulaiman

Penulis: Sharin Sulaiman

1 Ogos 2023 (Selasa) merupakan detik bersejarah apabila buat pertama kalinya semua pensyarah dari ketiga – tiga bidang yang berbeza iaitu Sains Komputer, Sains Maklumat dan Sains Matematik duduk bersama di dalam satu perjumpaan bagi meraikan lawatan daripada Yang Berbahagia Profesor Dr Haryani binti Haron, Kolej Pengajian Pengkomputeran, Informatik dan Matematik UiTM Selangor Shah Alam. Yang berbahagia Prof Dr Haryani ditemani oleh bak kata dirinya sendiri 3 hulubalang iaitu Ketua Pusat Pengajian yang mewakili tiga bidang utama iaitu Sains Komputer iaitu Dr Mohamad Yusof Bin Darus, Sains Maklumat, Dr Hussain Bin bin Hashim dan Sains Matematik, Prof Madya Dr Ahmad Zia Ul-Saufie Bin Mohamad Japeri.

Perjumpaan yang dijaualkan bermula pada pukul 2.00 petang dimulakan agak lewat kerana masing – masing menunggu ketibaan rombongan yang diketuai oleh Prof Dr Haryani. Seperti kebiasaannya, sementara menunggu, para pensyarah yang hadir mula berbual sesama sendiri dan ada juga yang sibuk menyemak kerja kursus pelajar masing – masing. Ketibaan rombongan datang tepat pukul 2.30 petang dan

semua pensyarah lantas berdiri menunjukkan rasa hormat kepada tetamu jemputan dan pengacara majlis iaitu Encik Abdul Hadi mula beraksi. Seperti biasa pada mana-mana majlis rasmi, lagu keramat UiTM Di Hatiku berkumandang di dalam Auditorium Fakulti Sains Gunaan, Blok G, UiTM Cawangan Sarawak Kampus Samarahan 2.

Setelah habis nyanyian lagu UiTM Di Hatiku, semua pensyarah dikehendaki untuk duduk dan pengacara majlis meneruskan acara dengan menjemput Encik Norizuandi untuk memimpin bacaan doa dan kemudian mempersilakan Dr Lee

Been Yong, Ketua Pusat Pengajian Sains Komputer dan Pelancongan yang turut mengalas amanah sebagai wakil Rektor UiTM Cawangan Sarawak, Prof Dr Haji Jamil Bin Haji Hamali untuk menyampaikan kata aluan kepada tetamu yang hadir. Majlis kemudian diteruskan dengan pengacara majlis menjemput Prof Dr Haryani untuk menyampaikan ucapan beliau. Sekilas pandang jika dilihat macam Prof Dr Haryani ini semacam seorang ibu yang tegas, namun sebenarnya beliau seorang yang mudah didekati dan mesra. Ucapan beliau dimulakan dengan beliau mengatakan sebenarnya beliau mengambil keputusan saat akhir dengan tidak menyertai rombongan rasmi ke kampus Mukah tetapi memilih untuk bersama-sama warga KPPIM di UiTM Sarawak, Kampus Samarahan. Katanya lagi, perjumpaan ini meski tidak lama namun amat bermakna untuk beliau berjumpa dengan keluarga KPPIM di Sarawak. Antara intipati ucapan yang lain ialah penerangan dengan idea penggabungan kolej, semangat kekeluargaan antara ketiga tiga bidang pengajian, hasil perjumpaan beliau dengan Kementerian Utiliti, Tenaga dan Komunikasi Sarawak dan persediaan mindset warga KPPIM dengan hasil penggabungan tiga bidang pengajian dan relevannya dengan keperluan semasa.

Selain itu, dalam ucapannya, beliau merasa yakin bahawa KPPIM, UiTM Cawangan Sarawak mampu menjadi sebuah kolej pengajian yang menjadi pemangkin penting untuk mempersiapkan siagakan Sarawak sebagai sebuah negeri berasaskan ekonomi digital dan untuk merealisasikan hasrat perlu lebih melihat kesan positif penyatuan ketiga-

tiga fakulti ini di masa hadapan. Setelah selesai berucap, beliau kembali semula ke tempat duduk dan setelah itu pengacara majlis kemudiannya menjemput Encik Satria Arjuna untuk memulakan sesi dialog bersama tetamu jemputan. En Satria terus membaca soalan daripada aplikasi Slido dimana aplikasi ini memudahkan proses sesi soal jawab.

Antara soalan yang diutarakan adalah bagaimana penggabungan ini dapat memberi manfaat kepada warga KPPIM dan ada juga pensyarah mencadangkan KPPIM pusat mengadakan satu perjumpaan dalam talian 2 atau 3 kali setahun melalui aplikasi seperti Webex dan youtube bersama seluruh warga KPPIM di seluruh Malaysia. Selain itu ketika soal jawab ini, ketua pusat pengajian Sains Komputer, Sains Maklumat dan Sains Matematik mengambil kesempatan memperkenalkan diri sendiri dan turut sama membalas setiap soalan yang diutarakan. Pendek kata, rata – rata warga akademik KPPIM, UiTM Cawangan Sarawak yang hadir menyambut baik idea penyatuan ketiga – tiga bidang pengajian ini dan berjanji agar Kolej Pengajian Pengkomputeran, Informatik dan Matematik ini mampu menjadi pemangkin kepada UiTM secara keseluruhannya ke aras Globally Renowned University (GRU) menjelang tahun 2025.



Pensyarah dan Ketua Pusat Pengajian Sains Maklumat UiTM Sarawak bersama Ketua Pusat Pengajian Sains Maklumat KPPIM, Dr Hussain Bin Hashim.

Halatunju

PUSAT PENGAJIAN SAINS

MAKLUMAT

KE ARAH

GLOBAL RENOWNED UNIVERSITY

2025:

RETREAT

PERANCANGAN

STRATEGIK PPSM,

PENGAJIAN

PENKOMPUTERAN,

INFORMATIK DAN

MATEMATIK,

UITM CAWANGAN

SARAWAK

Penulis: Sharin Sulaiman

Pusat Pengajian Sains Maklumat (PPSM), Kolej Pengajian Pengkomputeran, Informatik dan Matematik, UiTM Cawangan Sarawak telah mengadakan satu bengkel retreat perancangan strategik yang diadakan pada 21 dan 22 Mac 2023 bertempat di Ruai Pengawa, UiTM Cawangan Sarawak, Kampus Samarahan. Bengkel ini melibatkan seramai 14 orang pensyarah dan diketuai oleh Ketua Pusat Pengajian (KPP) Fakulti Perakaunan dan Sains Maklumat, Puan Hajah Dayangku Ruhayah binti Awang Bolhan.



Bengkel ini diadakan dengan objektif untuk merangka program dan aktiviti di peringkat pusat pengajian berdasarkan 4 area utama bagi mencapai hasrat UiTM sebagai Global Renowned University (GRU) menjelang tahun 2026 iaitu pelajar global, para pensyarah yang bertaraf antarabangsa, penglibatan bersama industri dan komuniti, dan penglibatan kerjasama dua hala dengan alumni.

Pada hari pertama, bengkel dimulakan dengan ucapan dan taklimat yang disampaikan oleh KPP

mesyuarat penstrukturan semula setiap portfolio wakil fakulti dan jawatankuasa dalaman pusat pengajian sains maklumat dan perincian tentang tanggungjawab yang perlu dimainkan oleh para pensyarah. Sesi petang dimulakan dengan perbincangan sesama pensyarah tentang kursus baharu dalam pelan pengajian CDIM110, persediaan dan penambahbaikan yang perlu dibuat agar kursus yang diadakan dapat dilaksanakan dengan lebih baik dan memenuhi keperluan audit. Antara perkara lain yang diberi perhatian ialah aktiviti pemantapan akademik seperti klinik dan bengkel, serta penilaian kerja kursus pelajar.

Fakulti Perakaunan dan Sains Maklumat yang menyentuh tentang pentingnya pengurusan dan pentadbiran PPSM seperti kebajikan pelajar dan pensyarah, keberadaan pensyarah dan hala tuju. Kemudian, sesi diteruskan dengan taklimat kursus yang disampaikan oleh Dr Hajah Imilia binti Ibrahim yang menerangkan perubahan dan perkembangan terkini pelan pengajian baharu setelah beliau menghadiri bengkel semakan kurikulum di Pusat Utama. Sesi pagi diakhiri dengan

Pada hari kedua, sesi bengkel diteruskan dengan perbincangan tentang perincian bagi setiap program dan aktiviti yang dirancang akan datang. Setiap pensyarah telah diberikan tanggungjawab dan amanah masing-masing untuk mengemblem tenaga demi merealisasikan hasrat UiTM sebagai GRU menjelang tahun 2025.



Peserta bergambar bersama Prof Madya Dr. Mad Khir Johari Abdullah Sani (Timbalan Dekan Akademik Pusat Pengajian Sains Maklumat)

Penulis: Suhaida Halamy

Bengkel Pemantapan dan Pemurnian Silibus Pengajaran Diploma Pengurusan Maklumat (IM110) anjuran Pengurus Utama UiTM Cawangan Kelantan pada 6-7 Mac 2023 bertempat di HRD A, UiTM Kampus Machang. Bengkel yang dianjurkan oleh UiTM Cawangan Kelantan telah diadakan selama 2 hari ini adalah bagi mempersiapkan dan memurnikan pelan pengajian baharu yang akan dijalankan pada semester Mac 2023. Bengkel ini telah dihadiri oleh lebih 30 wakil pensyarah dari seluruh kampus cawangan dan juga turut dihadiri oleh 2 figura penting iaitu Prof Madya Dr. Mad Khir Johari Abdullah Sani (Timbalan Dekan Akademik Pusat Pengajian Sains Maklumat) dari UiTM Puncak Perdana dan Prof Madya Ts. Dr. Nasir Ismail (Timbalan Rektor Akademik UiTM Cawangan Kelantan).

Jemputan figura penting dari UiTM Puncak Perdana, Prof Madya Dr. Mad Khir Johari Abdullah Sani adalah bagi berkongsi dan menerangkan kandungan-kandungan silibus dan kerja kursus yang perlu di kemaskini oleh Resource Person di aplikasi AIMS. Informasi yang diberikan amat berguna tambahan pula pelan pengajian baharu program Diploma yang diperkenalkan bagi semester Mac 2023. Manakala Prof Madya Ts. Dr. Nasir Ismail selaku



Prof Madya Dr. Mad Khir Johari Abdullah Sani sedang memberikan taklimat

Timbalan Rektor Akademik UiTM Cawangan Kelantan yang juga merupakan pensyarah di Pusat Pengajian Sains Maklumat, berbesar hati memberikan ucapan alu-aluan dan seterusnya merasmikan bengkel yang diadakan.

Seramai lima wakil pensyarah daripada UiTM Kampus Samarahan, Cawangan Sarawak yang dijemput iaitu, Pn Norlida Ismailly, Dr. Hajah Imilia Ibrahim, Dr. Mohd Rafiz Salji, Cik Suhaida Halamy dan Pn Sabariah Abdul Samad. Beberapa kumpulan dibentuk mengikut bidang kepakaran masing-masing daripada wakil pensyarah seluruh kampus cawangan yang hadir. Sesi perbincangan diketuai oleh Resource Person (RP) bagi memantapkan kandungan silibus dan bahan pengajaran bagi setiap kod kursus. Bengkel ini telah berjalan dengan lancar selama 2 hari dan mendapat kerjasama yang baik dari semua wakil pensyarah yang hadir.

Pada hari pertama, usai sudah mengambil sarapan di dewan makan, kami pensyarah di bawa ke bilik HRD A bagi tujuan pendaftaran dan seterusnya sesi taklimat

TURUT SERTA
PENSYARAH
UiTM
SARAWAK
DALAM
BENGKEL
PEMANTAPAN
DAN
PEMURNIAN
SILIBUS
PENGAJARAN
DIPLOMA
PENGURUSAN
MAKLUMAT
(CDIM110)
DI UITM
MACHANG,
KELANTAN

diberikan oleh Dr. Nor Erlissa Abd Aziz selaku ketua penyelaras bengkel tersebut. Setelah taklimat selesai, kami diberikan kumpulan mengikut bidang kepakaran bersama-sama wakil pensyarah dari kampus cawangan yang lain. Pn Norlida Ismailly dan Dr. Hajah Imilia Ibrahim (Sains Perpustakaan), Dr. Mohd Rafiz Salji dan Pn. Sabariah Abdul Samad (Sistem Maklumat) dan Suhaida Halamy (Pengurusan Rekod). Perbincangan awal dimulakan bagi mengenal pasti maklumat-maklumat yang perlu dikemas kini bagi kod-kod baharu dan lama. Keterangan daripada Resource Person didengari dengan tekun agar perbincangan dapat dilaksanakan dengan teliti dan berkesan. Aktiviti secara 'hands on' menggunakan aplikasi AIMS juga ditunjukkan dan diteruskan sehingga tengahari. Seterusnya, selepas makan tengahari selesai, aktiviti bersambung sehingga jam 5 petang. Selesai sudah hari pertama yang sangat produktif dan informatif.

Sesi perbincangan dalam kumpulan



Hari kedua diteruskan dengan penuh bersemangat. Selepas bersarapan, para pensyarah yang hadir mengambil tempat masing-masing bagi meneruskan perbincangan bersama Resource Person (RP). Aktiviti yang dilakukan adalah memuktamadkan perbincangan hari pertama dan membuat konklusi daripada objektif bengkel iaitu memantapkan dan memurnikan pelan pengajian baharu bagi semester Mac 2023. Dr. Nor Erlissa Abd Aziz memberikan kesimpulan hasil perbincangan daripada setiap kumpulan. Beliau berharap hasil perbincangan dari bengkel ini dapat dikongsi dan dilaksanakan dengan jayanya bersama pensyarah-pensyarah lain di setiap kampus cawangan. Bengkel diakhiri dengan sesi bergambar dan minum petang. Para pensyarah beransur pulang ke destinasi masing-masing.

Enriching Experience: CDIM110'S TRAINING OF TRAINERS AT UITM KEDAH

Writer: *Nor Hayati Kassim*

The CDIM110 Training of Trainers program, organized by the School of Information Science at UiTM Campus Kedah on September 13th and 14th, 2023, was a remarkable event that brought together lecturers from various UiTM campuses, including Samarahan, Merbok, Segamat, Machang, and Rembau. The primary aim of this program was to deepen our understanding of six courses within the Diploma Information Management program, with the resource persons for these courses from UiTM Campus Kedah.



UiTM lecturers from 5 campuses participating in the Training of Trainers program at UiTM Kedah campus

I was one of the five lecturers from UiTM Campus Samarahan fortunate to participate in this program. Our group consisted of Favilla Haji Zaini (IMC111), Suriani Jack (IMC112), Nor Hayati Kassim (IMC113), Sharin Sulaiman (IMC151), and Abdul Ismail Haji Mohd Jawi (IMC258). Over the course of two days, we had the opportunity to delve deeper into the courses within the Diploma Pengurusan Maklumat program. Additionally, we engaged in meaningful discussions on effective assessment methodologies, particularly focusing on creating assessment rubrics to ensure equitable grading.

One of the highlights of the program was the chance to collaborate on improving existing course materials, which will be beneficial for the upcoming semester. Moreover, the program provided us with a platform to openly address common challenges and issues related to our subject matter. This collaborative problem-solving approach was both constructive and insightful.

The Training of Trainers program yielded several valuable outcomes. Firstly, we now share a common understanding of course objectives and assessment criteria, which will undoubtedly foster consistency in our teaching practices. Secondly, we identified areas

where we can enhance our course materials, making them more engaging and relevant for our students. Thirdly, the program equipped us with advanced pedagogical skills, particularly in designing effective assessments and rubrics. Lastly, it instilled in us a culture of collaboration, which we intend to carry forward through future collaborations and knowledge-sharing sessions. Looking ahead, we plan to apply the knowledge and insights gained from this program to enhance our teaching practices at UiTM Campus Samarahan. I am excited about the possibility of ongoing collaboration and knowledge sharing among lecturers from various UiTM campuses. This collective effort will undoubtedly contribute to raising the quality of education across UiTM.

In conclusion, the CDIM110 Training of Trainers program at the School of Information Science, UiTM Campus Kedah, was a truly enriching experience for lecturers from different UiTM campuses. It reflects UiTM's unwavering commitment to quality education and faculty development, fostering a culture of collaboration and knowledge sharing that will significantly elevate education standards within the UiTM network.

PENGLIBATAN

Pensyarah Pusat Pengajian Sains Maklumat

**DALAM
BENKEL PEMURNIAN
PENULISAN
DAN ULASAN BUKU
SAMBUTAN ULANG TAHUN
KE-50 TAHUN
UiTM CAWANGAN SARAWAK**

Penulis: Suriani Jack

Pada 7 Julai 2023, Pejabat Bahagian Jaringan Industri dan Penyelidikan, UiTM Cawangan Sarawak telah mengadakan bengkel penulisan dan ulasan buku sempena sambutan ulang tahun ke 50 tahun UiTM Cawangan Sarawak bertempat di Bilik Mesyuarat Utama, UiTM Cawangan Sarawak Kampus Samarahan. Bengkel ini melibatkan seramai 14 orang peserta yang terdiri daripada saya sendiri selaku ketua projek, penulis dan editor daripada pelbagai latarbelakang akademik dan kepakaran masing-masing termasuklah penglibatan terus Encik Sharin Bin Sulaiman, Puan Zainon Haji Bibi dan Cik Nor Hayati Kassim. Setiap seorang pensyarah PPSM ini telah diberikan tugas dan tanggungjawab masing-masing mengikut bab yang terdapat dalam buku tersebut. Dengan kepakaran dan pengalaman yang ada dalam bidang sains pengurusan maklumat, maka penghasilan buku ini semestinya mampu memuatkan maklumat yang berkualiti untuk rujukan generasi warga UiTM Cawangan Sarawak pada masa hadapan.

Bengkel yang diadakan selama sehari ini diadakan bertujuan untuk memastikan draf buku dapat disiapkan dalam tempoh masa yang diberikan sebelum buku ini disemak dan diulas selanjutnya oleh Yang Berbahagia Prof Dato Dr Haji Jamil bin Haji Hamali, Rektor UiTM Cawangan Sarawak sekembalinya



Para pensyarah UiTM cawangan Samarahan yang terlibat dalam penulisan buku sambutan ulang tahun ke 50 UiTM cawangan Sarawak



Aktiviti pemurnian penulisan dan ulasan buku sambutan ulang tahun ke 50 UiTM Cawangan Sarawak

beliau dari fardhu Haji pada bulan Julai 2023 ini sebelum dikemaskini lagi untuk proses yang seterusnya. Meskipun terdapat beberapa cabaran yang dihadapi, namun hal ini mengajar khususnya pensyarah PPSM tentang proses penting dalam penghasilan buku dan kriteria yang perlu di titik berat untuk menerbitkan bahan bacaan yang berkualiti.

Buku ini turut memuatkan perincian mendalam dari segi penceritaan tentang sejarah perkembangan UiTM Cawangan Sarawak seperti kerjasama strategik samada di dalam mahupun luar negara, perolehan geran, pengkomersialan produk, pencapaian, alumninya bermula dari tahun 1973 sehingga kini.

Bagi merealisasikan aspirasi penerbitan daripada deraf sehingga terhasilnya buku ini, satu majlis makan malam iaitu Homecoming Dinner akan diadakan sempena Sambutan Ulangtahun ke 50 tahun UiTM Cawangan Sarawak di mana pelancaran rasmi dan penjualan buku ini akan dibuat pada malam tersebut.

Hasil jualan buku ini kelak akan disalurkan kepada Tabung Seri Kenyalang bagi membantu para pelajar UiTM Cawangan Sarawak yang memerlukan terutamanya daripada golongan B40.

Bengkel PEMURNIAN DOKUMEN IQA01 KALI KEDUA IJAZAH SARJANA MUDA SAINS MAKLUMAT (KEPUJIAN) PENGURUSAN REKOD (CDIM261)

Penulis: Sharin Sulaiman



Pensyarah Pusat Pengajian Sains Maklumat, Kolej Pengajian Pengkomputeran, Informatik dan Matematik bersama Dr Nurussobah Binti Hussin, Koordinator Program Pengurusan Rekod, UiTM Selangor, Kampus Puncak Perdana dan barisan panel penilai UiTM Cawangan Sarawak.

Pusat Pengajian Sains Maklumat (PPSM), Kolej Pengajian Pengkomputeran, Informatik dan Matematik, UiTM Cawangan Sarawak, Kampus Samarahan 1 telah mengadakan satu bengkel pemurnian kali kedua untuk mengemaskini maklumat bagi dokumen IQA01 untuk program Ijazah Sarjana Muda Sains Maklumat (Kepujian) Pengurusan Rekod (CDIM261) yang akan ditawarkan di UiTM Cawangan Sarawak. Bengkel ini melibatkan 13 orang pensyarah yang diketuai oleh Ts Dr Mohd Rafiz Bin Salji. Bengkel kali ini turut menjemput Koordinator Program CDIM261, UiTM Selangor, Kampus Puncak Perdana, Dr Nurussobah binti Hussin dan disertai oleh empat (4) orang panel penilai yang diketuai oleh Ts Dr Siti Nor Ain binti Seri Masran. Objektif bengkel ini adalah memastikan dokumen IQA01 mencapai kualiti yang diperlukan, mendapatkan nasihat dan maklumbalas secara bersemuka dari pihak auditor dalaman untuk memperbaiki kualiti dokumen IQA01, serta mendapatkan pencerahan maklumat terkini daripada Koordinator Program CDIM261, UiTM Selangor, Kampus Puncak Perdana.

Bengkel ini diadakan pada 31 Julai 2023 (Isnin) bermula pada pukul 8.30 pagi hingga 5.00 petang bertempat di Bilik Sarjana, UiTM Cawangan Sarawak Kampus Samarahan 1. Sesi pagi bermula dengan ucapan aluan oleh wakil Ketua Pusat Pengajian Perakaunan dan Pengurusan Maklumat iaitu Puan Norlida Binti Ismailly. Antara ucapan yang diberikan adalah harapan beliau agar proses penyediaan dokumen dapat

dijalankan dan diselesaikan dalam tempoh masa yang ditetapkan. Selepas itu, bengkel diteruskan dengan taklimat dari Dr Nurussobah binti Hussin dan diikuti oleh ucapan daripada Ketua Panel Penilai, Ts Dr Siti Nor Ain binti Seri Masran. Setelah itu, bengkel diteruskan dengan setiap pensyarah melihat dan menyemak bukti dan maklumat mengikut area masing-masing, memastikan setiap bukti rekod yang ada adalah terkini dan relevan dengan keperluan audit.

Sesi petang yang bermula pukul 2.00 petang bersambung dengan para pensyarah meneruskan kerja dengan mengemaskini area masing-masing terutama area 1, 2, dan 3 dalam dokumen IQA01 tersebut. Bengkel berakhir dengan pemberian cenderahati daripada PPSM, UiTM Cawangan Sarawak Kampus Samarahan kepada Dr Nurussobah Binti Hussin. Diharapkan bengkel ini dapat melancarkan proses penyediaan dokumen diperlukan oleh MQA selain memastikan setiap tugas dan tanggungjawab yang diamanahkan dapat disempurnakan mengikut kepada tempoh masa yang ditetapkan.



Koordinator Program Pengurusan Rekod sedang menerangkan maklumat terkini tentang semakan kurikulum bagi IM246

SCHOOL OF INFORMATION SCIENCE

COLLEGE OF COMPUTING, INFORMATICS AND MATHEMATICS



UNIVERSITI
TEKNOLOGI
MARA

CDIM110

Diploma in
Information Management

CAREER PROSPECTS

- ✓ Assistant Information Officers
- ✓ Executive Assistant
- ✓ Assistant Administration Officers
- ✓ Assistant Document Officers
- ✓ Assistant Record Officers
- ✓ Assistant Medical Record Officers
- ✓ Assistant Librarians



MAR
&
OCT

INTAKE



DURATION



2^{1/2}
years

LOCATIONS



CORE COURSES

- Information Skills
- Information Management
- Information and Communication Technology Application
- Fundamentals of Management
- Study Skills
- Organization dan Access to Information
- Record Management
- Information Technology (IT) Application
- Computer System Operation
- Social Media Literacy
- Human Communication
- Reference and Bibliometric Services
- Records Center Management
- Programming for Information Professional
- Fundamentals of Entrepreneurship
- Metadata Development in Information Environment
- Cataloging
- Database for Business Information Professionals
- Electronic Recordkeeping
- Electronic Publishing
- Archives Administration
- Multimedia for Information Presentation
- Outreach Programs of Information Agencies
- Web Content Management and Design

MORE INFO

<https://kppim.uitm.edu.my>



Writer: Nurul Huda Izzati Jamil

ONE WEEK ONE STORY

SOCIAL MEDIA AWARENESS

Talk

“ Social Media is completely safe? Think again ”

Last June, I have the opportunity to present a Social Media Talk entitled “Social Media is COMPLETELY safe? THINK AGAIN!” to level 2 primary school students (standard 5 and 6) of SK Saint James, Quop. This talk was arranged under the main Program #KNOWLEDGE4U” for subject code HPD133 and was organized by Kokurikulum Khidmat Masyarakat 1 (Community Service 1), UiTM Sarawak. Their lecturer for the subject was Miss Nor Hayati Kassim. The program was held on 9th June 2023, Friday afternoon, at Dewan Serbaguna Bai Mandai Kampung Quop.

The program was attended by teachers and Level 2 primary students of SK Saint James. Program was officiated and started at 2 pm followed by interesting activities for the students. The program activities were carried out until 3.30 pm, followed by afternoon tea around 3.30 pm. The social media talk was from 3.30 pm to around 4.15 pm, followed by a Q&A session with interesting gifts. The outline of the talk consists of 3 main parts which are : first part highlights about definition, related statistics and perks of social media, second part briefed about latest trends in social media such as (FOMO, oversharing tendency, and dangers of social media) and the last part elaborates more on the importance of netiquette (ethical use or social code of conduct in online environment).

The objectives of the talk or sharing session are to highlight the importance of using social media in ethical ways and being aware of the many dangers and risks that exist in the virtual world. On the other hand, the talk also aimed to raise awareness among the students about the potential dangers of social media and how to stay safe while using it. Even though the students were only level 2 primary school students, their level of participation was quite encouraging, and they were very lively and creative with their answers during the Q&A session. Some students even wanted to try several times for the sake of winning gifts, but I tried to be fair and give everyone a fair chance to win gifts. I felt a bit regretful for not bringing more gifts because they were very bubbly during the Q and A session for the talk.

Overall the sharing session on social media awareness was an important topic for the students, as social media has become an integral part of their lives. The program was well-organized, and the students' participation was commendable. Furthermore, it was a session to remember, and I am looking forward to having more such opportunities in the future.



The speaker and one of the attendees

ONE WEEK ONE STORY

PENYERTAAN

PELAJAR PUSAT PENGAJIAN SAINS MAKLUMAT, UITM CAWANGAN SARAWAK SEPANJANG PROGRAM

Kembara Ilmu

ANJURAN

KEMENTERIAN PERPADUAN NEGARA DAN PERPUSTAKAAN NEGARA MALAYSIA

Penulis: Dr Hajah Imilia Ibrahim



KENALI PERANAN AGENSI MAKLUMAT MELALUI PROGRAM KEMBARA ILMU

Pada 20 Mei 2023, Kementerian Perpaduan Negara dan Perpustakaan Negara Malaysia telah menganjurkan satu program Kembara Ilmu bertempat di Go Down Amphitheatre, Dataran Tebingan Sungai Sarawak, Muzium Budaya Borneo dan Muzium Sarawak. Untuk menyahut saranan pihak Kerajaan, Pusat Pengajian Sains Maklumat, UiTM Cawangan Sarawak telah menghantar seramai 10 orang pelajar Diploma Pengurusan Maklumat dari semester 2 dan 4 untuk menyertai program ini. Program ini telah dirasmikan melalui sesi Flag Off oleh Yang Berhormat Datuk Aaron Ago Dagang, Menteri Perpaduan Negara. Antara tujuan program ini diadakan adalah untuk memberi peluang kepada para pelajar terutama dari Pusat Pengajian Sains Maklumat untuk mengenali dan mempelajari lebih dekat peranan dan tanggungjawab yang dimainkan oleh agensi maklumat yang terdapat di sekitar Bandaraya Kuching demi menyemarakkan semangat perpaduan dalam kalangan generasi masa kini.

SESI PERKONGSIAN BANTU PELAJAR DALAM BIDANG PENGURUSAN MAKLUMAT

Di samping itu, program ini turut membuka peluang kepada para pelajar untuk mempelajari ilmu yang tidak akan diperolehi hanya dengan menghadiri kuliah semata – mata selain memberi mereka peluang untuk mempraktikkan ilmu dan kemahiran yang dipelajari di bilik kuliah melalui program ini. Para pelajar turut memperolehi pelbagai maklumat berguna melalui sesi perkongsian daripada penganjur program Kembara Ilmu ini untuk pengembangan minat dan kerjaya mereka.

Rata – rata para pelajar semester 2 dan 4 yang menyertai program ini menunjukkan maklum balas yang positif, sambutan yang menggalakkan dan berharap agar program seperti ini dapat diadakan pada masa – masa yang akan datang dengan pengisian yang berbeza.

BERIKUT ADALAH OBJEKTIF UTAMA PROGRAM KEMBARA ILMU INI:



- Memberi pendedahan kepada pelajar berkenaan koleksi pelbagai budaya yang ada di Muzium Budaya Borneo
- Memberi peluang kepada pelajar untuk mendekati agensi maklumat dengan lebih dekat.
- Memupuk semangat kerjasama antara pelajar dalam sesi dan aktiviti yang dimuatkan di dalam program ini.
- Mengenalpasti budaya bangsa di Sarawak dengan kaedah yang menarik.
- Meningkatkan keupayaan mengenalpasti maklumat dengan pantas dan berkesan
- Menarik minat pelajar terhadap penambahan ilmu pengetahuan dan amalan membaca.
- Mengasah bakat serta kemahiran komunikasi pelajar.

Berindok & Berkongsi kasih sayang bersama PERYATIM



Penulis: Abdul Ismail Haji Mohd Jawi

Program “Berindok dan berkongsi Kasih Sayang bersama PERYATIM” telah berlangsung pada 8 & 9 Julai 2023, bertempat di Kompleks Kebajikan Laila Taib (Peryatim Kuching). Program ini digerakkan oleh 35 orang pelajar semester akhir dibawah seliaan Encik Abdul Ismail Hj Mohd Jawi dan melibatkan penyertaan seramai 60 penghuni peryatim . Selain bagi memenuhi keperluan kerja kursus IMD314 (Extension Services) pelajar semester akhir Diploma Pengurusan Maklumat (IMI10), program ini juga bertujuan untuk memberi pendedahan kepada penghuni rumah anak-anak yatim berkenaan pengurusan maklumat serta kepentingan pengurusan maklumat dalam pembelajaran.

Antara aktiviti utama yang telah dijalankan adalah menyusun atur semula perpustakaan dan bahan-bahan bacaan supaya lebih teratur, sistematik dan boleh digunakan oleh penghuni Peryatim. Aktiviti dalam kumpulan juga turut diatur sepanjang 2 hari program “Berindok & Berkasih Sayang Bersama Peryatim” ini berlangsung.

Hari pertama, 8 Julai 2023, acara dimulakan seawal jam 8.30 pagi dengan Perasmian Program Berindok & Berkasih Sayang bersama PERYATIM. Seterusnya pada jam 9.30 pagi hingga 12.50 tengah hari, beberapa aktiviti diadakan untuk meningkatkan kemahiran peserta dalam bidang Informasi & Digital (I&D). Aktiviti pertama yang dijalankan adalah sesi “Ice breaking” bagi membahagikan peserta kepada beberapa kumpulan. Aktiviti diteruskan dengan bengkel kemahiran “Word Editing” untuk memperkenalkan cara penggunaan Microsoft Word dan perisian suntingan lain secara “hands-on” .

Hari kedua pada 9 Julai 2023, acara Info Hunt Challenge dimulakan pada jam 8.30 pagi hingga 11.30 pagi. Program ini kemudiannya diakhiri dengan upacara perasmian perpustakaan, penyerahan penghargaan, sesi penyampaian hadiah, dan sesi bergambar untuk mengabadikan kenangan berharga. Program berakhir pada jam 1.30 petang.

Secara keseluruhannya, program “Berindok & Berkongsi Kasih Sayang Bersama Peryatim” telah mencapai objektif dan matlamat seperti yang dirancang. Dengan tamatnya program ini, kesan positif yang dihasilkan adalah jauh lebih besar daripada sekadar kehadiran fizikal. Ia membuktikan bahawa melalui usaha bersama, perbezaan dapat diatasi dan kebahagiaan dapat dihulurkan kepada mereka yang memerlukan. Semoga program seperti ini terus diadakan untuk memupuk semangat kerjasama dan kasih sayang dalam kalangan pelajar, serta mewujudkan impak positif yang berkekalan dalam komuniti setempat.



Penulis: Sharin Sulaiman

Friend of Archive (FOA): "Archives United" Sambutan Minggu Arkib Sedunia 2023



Pelajar diberi taklimat oleh Puan Dorothy Dela Anak Lawrence tentang proses deskripsi bahan rekod

Penulis: Sharin Sulaiman

Seramai 20 orang pelajar Diploma Pengurusan Maklumat dari Pusat Pengajian Sains Maklumat, Kolej Pengajian Pengkomputeran, Informatik dan Matematik, UiTM Cawangan Sarawak telah menyertai program Friend of Archive (FOA) bersempena Minggu Arkib Sedunia yang bertemakan Archives United yang diadakan oleh Repositori Rekod Negeri Sarawak, Pustaka Negeri Sarawak, Kuching dari 26 hingga 27 Jun 2023. Program ini turut disokong oleh barisan pensyarah fakulti yang mana telah meluangkan masa untuk menyertai program bersama pelajar. Puan Norlida Ismailly, Dr Hajah Imilia Binti Ibrahim, Puan Sabariah Abd Samad, Ts Abdul Ismail Bin Mohd Jawi dan En. Sharin Bin Sulaiman merupakan wakil pensyarah yang hadir dan menyertai program FoA tersebut.

MENINGKATKAN KEFAHAMAN MENGENAI PERANAN SEKTOR PERKHIDMATAN REPOSITORI DALAM PENGURUSAN REKOD

Antara objektif diadakan program ini adalah mengukuhkan pemahaman tentang fungsi sektor perkhidmatan repositori dalam pengurusan rekod Jabatan/Agensi kerajaan Sarawak bermula daripada pewujudan sehingga pelupusan dan pemindahan rekod bagi tujuan arkib dan mempromosikan budaya kesukarelawanan di Repositori Rekod Negeri, Pustaka Negeri Sarawak yang menawarkan peluang dan pengalaman yang bermakna bagi individu yang berminat mengkaji tentang sejarah untuk meningkatkan ilmu, kemahiran dan terlibat dengan aktiviti yang memberi manfaat kepada bangsa, agama dan negara.



Salah seorang pensyarah Pusat Pengajian Sains Maklumat sedang menjalankan aktiviti membersihkan dokumen di dalam fail yang diberikan

Pada hari kedua program, aktiviti bermula dengan penerangan aktiviti rutin yang dijalankan oleh Repositori Rekod Negeri dan kemudian para pelajar dibawa ke ruang khas untuk menjalankan proses deskripsi bahan arkib. Di sini, pelajar diberi pendedahan tentang sistem yang digunakan untuk memasukkan maklumat pada setiap bahan arkib yang ada untuk akses kepada maklumat di masa depan. Pada pukul 11.00 pagi, pelajar diberi penerangan secara hands-on tentang kaedah untuk memulihara rekod dan proses penjilidan buku yang diterbitkan oleh Repositori Rekod Negeri. Menyedari hakikat tentang kepentingan penggunaan teknologi dalam pemeliharaan dan pemuliharaan bahan arkib, pelajar turut berpeluang untuk mempelajari langkah asas proses pendigitalan bahan arkib bercetak ke dalam bentuk digital. Program pada hari kedua berakhir dengan sesi penyampaian sijil penyertaan dan sesi bergambar.



Pelajar diberikan penerangan tentang sistem yang digunakan untuk merekod bahan arkib.

Pada hari pertama program dimulakan dengan ucapan aluan kepada para pensyarah dan pelajar yang hadir secara keseluruhan program yang dijalankan. Setelah itu, para pensyarah dan pelajar disediakan dengan alatan ringkas yang digunakan untuk proses penyediaan rekod iaitu membersihkan, menanggalkan klip kertas, menyusun dokumen berdasarkan kepada tarikh dan lembaran surat di dalam fail dan sebagainya. Pada sebelah petang, aktiviti diteruskan dengan pelajar menyambung semula aktiviti pembersihan pada fail yang diberikan sehingga selesai.



Para pelajar Pusat Pengajian Sains Maklumat bersama pensyarah pengiring yang menghadiri program Friends of Archives sempena Sambutan Minggu Arkib Sedunia 2023 di Repositori Rekod Negeri Sarawak pada 26 hingga 27 Jun 2023

Talk & Tour

RECORD TO ARCHIVE:

IMD313 ACADEMIC VISIT TO STATE RECORD REPOSITORY PUSTAKA NEGERI SARAWAK

Writer: Suhaida Halamy

In education, we believe in embracing various approaches to teaching and learning beyond the confines of the classroom. By incorporating site visits, hands-on experiences, and thorough research, we can ignite curiosity and bolster students' understanding and proficiency in their subjects. For instance, the course IMD313 Foundation of Archives takes a proactive step by organizing academic visits, providing students with a firsthand encounter with the actual records and archives management. This enriching opportunity is available to all Semester 5 students of the Diploma of Management Information, allowing them to delve deeper into the world of archives and records.



Amidst the vast options available for academic visits, the State Records Repository Pustaka Negeri Sarawak stood out as the perfect choice. Its inviting atmosphere, state-of-the-art facilities, and cutting-edge technologies offer students an unparalleled opportunity to witness their classroom learning come alive in a real-world setting. As early as week 4 of lectures, I encouraged my students to propose a suitable date for our visit to the State Records Repository. While it posed a challenge, as some students lacked experience crafting compelling proposals, I remained devoted to guiding and consulting them, assisting them in refining their proposals, and ensuring a rewarding visit for all.

Our long-awaited visit was scheduled after much back-and-forth. Despite the staff-packed schedule of events and programs, the State Records Repository displayed the utmost professionalism by kindly welcoming us into the organization.

We agreed on a date, 19th May 2023, a Friday, for this enlightening experience from 8.30 until 11.30 in the morning. The objectives of this visit were threefold: first, to enhance our students' comprehension of record and archive management; second to provide them with a firsthand encounter with the organization's methodologies, and third, to facilitate the exchange of knowledge and ideas with the experts in record and archive management.

The adventure began at dawn, as we set out from UITM Sarawak as early as 7 a.m. A bus driver awaited us eagerly, ready to transport us to the wondrous State Records Repository. While all students were mandated to join the visit, regrettably, one of them couldn't make it. The journey proved arduous due to the bustling traffic during peak hours. Yet, fortune smiled upon us, and we arrived promptly at 8.30 a.m. The warm and hospitable employees of the State Records Repository greeted us with open arms, led by En. Mohamad Aizat bin Ajis, Librarian and the day's distinguished speaker.

En. Mohamad Aizat gave a briefing before the visit and showed a video presentation of safety measures. Then, he took us to the bustling working area, where dedicated staff meticulously cleaned and sorted the records and archives before storing them in boxes. Their utmost care and attention ensured the preservation of delicate and old materials, safeguarding the records and themselves by donning face masks and gloves. Our journey continued to the fascinating digitization area, where students witnessed the intriguing microfilm process and learned how to use the machine for record highlighting and digital preservation. However, the true highlight was yet to come. An enthralling experience awaited as students stepped into a darkroom, witnessing the captivating process of manual photographic development. The visit offered an extraordinary glimpse into the inner workings of record management, leaving us all in awe of the artistry and precision involved.



With great interest, the students proceeded to the repository area, which is a vast space where records and archives found their secure abode, housed in various storage setups like compact storage, open shelves, and drawers. They were treated to a fascinating demonstration of how to label the boxes correctly, ensuring the optimal temperature and humidity for preserving different types of records. The exclusivity of this area, accessible only to staff, made the students giddy with excitement, prompting them to capture countless photographs.

The adventure continued as they ventured into the fumigation room, witnessing the fogging machine in action, expertly applying chemicals in a fine mist for sanitation, insect control, and odor removal. The versatility of these machines even allowed for the removal of molds, leaving the students thoroughly impressed. Next on the itinerary was the cutting board room, where students marveled at a special machine that efficiently cut boxes to precise sizes. A simple set of instructions was all it took for the cutter to perform its magic, leaving the students in awe as they manually folded the boards to create perfectly sized boxes. The ingenuity of this machine left a lasting impression and amazed the students.

The preservation section stood out as the most thrilling among all the captivating areas. En. Herrie Suliano, the skilled staff in charge, demonstrated traditional tissue repair techniques to the students. Patience was paramount, as these methods proved highly technical and intricate. The preservation process demanded top-notch tools, machines, and equipment, which came at a hefty price since most were imported from overseas. The students couldn't contain their excitement and curiosity, bombarding En. Herrie with numerous questions as they delved deeper into this fascinating realm. Their passion for learning was evident, and the preservation area left an indelible mark on their hearts and minds.

The grand finale of the visit led the students to the reference area, where they received valuable insights into using reference materials and the borrowing procedures. Finding aids can be found in digital and physical formats, empowering the students to navigate the vast archives effectively. Students were encouraged to register online through the membership application forms at the following link: <https://sarawakid.sarawak.gov.my/web/ssov1/signup/>. Additionally, also invited students to join the Friends of Archives at Pustaka Negeri Sarawak through this link: <https://forms.gle/ANRVqjje9nqbfz97>, providing support for the commendable work of the state archives at Pustaka Negeri Sarawak.

At the end of the session, the organization treated the students to a delightful feast, fostering a warm relationship between the staff and the students. With spirits lifted, they gathered for a memorable photo session, capturing the joy and camaraderie that blossomed throughout the visit. At around 11.30 a.m., the bus awaited at the entrance, ready to return them to campus according to schedule. The session was fruitful and fun, although signs of tiredness were evident on the students' faces. Nevertheless, their exhaustion couldn't dampen the enthusiasm they carried, even joining in a cheerful sing-along with the bus driver during the journey back.

With gratitude, the students reflected on the invaluable knowledge and experiences gained during the visit. The insights shared will enrich their academic journey and serve them well in future endeavors. A heartfelt appreciation was extended to the State Records Repository for their warm hospitality and support throughout the visit. I sincerely hope that the State Records Repository remains ever-welcoming to receive more of our students from the School of Information Science UiTM Sarawak. Thank you for embracing our students with open arms and fostering a nurturing environment for their academic growth and enrichment.



TAKLIMAT Latihan Industri : Bersediakah kita?



Penulis: Nurfaizah Kamarudin dan Dr Hajah Imilia Ibrahim

Pada 7 Julai 2023 bersamaan hari Jumaat, telah diadakan satu Taklimat Latihan Industri bagi kod kursus IMD310 (Industrial Training) di bilik Kuliah G214 pada jam 9.00 pagi. Buat julung kalinya, para pelajar Diploma Pengurusan Maklumat di UiTM cawangan Sarawak akan menjalani latihan industri selama 8 minggu. Latihan industri ini akan diadakan pada cuti semester semasa pelajar di semester 4. Persediaan awal perlu dilakukan bagi memastikan perjalanan latihan industri para pelajar berjalan dengan lancar. Taklimat ini telah disampaikan oleh Puan Nurfaizah Kamarudin selaku Penyelaras Latihan Industri bagi Diploma Pengurusan Maklumat UiTM Cawangan Sarawak. Para pelajar semester 3 turut hadir bagi mendengar taklimat dan memahami perkara-perkara penting yang perlu dilakukan sebelum memulakan latihan industri nanti. Latihan industri Diploma Pengurusan Maklumat dijangka akan bermula pada 4 Februari 2024 sehingga 29 Mac 2024.

Justeru, taklimat ini menerangkan maklumat yang penting untuk para pelajar supaya mereka peka dengan perkara yang perlu diambil berat. Antara maklumat penting yang dikongsi adalah tarikh permulaan latihan industri dan tempoh masa latihan industri. Selain itu, para pelajar diwajibkan untuk mencari sendiri dua organisasi pilihan mereka untuk pemilihan tempat latihan industri, bersama dengan maklumat seperti nama organisasi dan alamat penuh, nombor telefon, alamat emel, dan nama

pegawai untuk dihubungi. Selain itu, para pelajar akan menghasilkan Curriculum Vitae (CV) dan surat pengiring bagi tujuan latihan industri ini. Aplikasi Telegram latihan industri telah diwujudkan bagi memudahkan komunikasi dan urusan dua hala antara para pelajar dan penyelaras latihan industri.

Selain itu, penyelaras latihan industri turut berkongsi tips dan tatacara sebagai pelajar IPT yang akan menjalani latihan industri kelak. Hal ini penting untuk dikongsi, bagi memperingatkan kepada para pelajar tentang adab, ilmu, kemahiran, dan juga do's and don'ts semasa latihan industri dilakukan. Pihak fakulti berharap agar para pelajar dapat mempraktikkan apa yang dipelajari sepanjang Semester 1 sehingga semester 4. Pada masa yang sama, para pelajar dapat mempelajari dan memperolehi kemahiran dan pengalaman yang baharu semasa latihan industri. Besarlah harapan pihak fakulti agar para pelajar dapat menimba ilmu sebanyak mungkin dan meningkatkan kemahiran, serta menyesuaikan diri di dalam organisasi. Selamat menjalani latihan industri dengan jayanya!

BENGGEL PERSEDIAAN PEPERIKSAAN AKHIR PPSM, UITM CAWANGAN SARAWAK

Penulis: Sharin Sulaiman

Pusat Pengajian Sains Maklumat (PPSM), UiTM Cawangan Sarawak telah mengadakan Bengkel Persediaan Peperiksaan Akhir yang melibatkan pelajar semester 4 dan 5 Diploma Pengurusan Maklumat (CDIM10). Bengkel ini telah diadakan dengan jayanya pada 7 Julai 2023 (Jumaat) bermula pada jam 2.00 petang sehingga 5.00 petang bertempat di bilik kuliah blok G UiTM Sarawak Kampus Samarahan. Setiap kumpulan pelajar telah ditempatkan berdasarkan kepada Penasihat Akademik masing-masing. Antara pensyarah yang terlibat ialah Puan Suriani Binti Jack, Puan Zainon Binti Haji Bibi, Cik Suhaida Binti Halamy, En Sharin Sulaiman dan Puan Nurfaizah Binti Kamarudin. Diantara objektif bengkel ini adalah untuk menerangkan kepada para pelajar tentang teknik menjawab soalan dalam pelbagai format, memberikan persediaan kepada para pelajar sebelum menduduki peperiksaan dan tips motivasi untuk meningkatkan momentum pelajar ke arah kecemerlangan akademik. Bengkel ini dimulakan dengan sesi taaruf bertajuk "Siapa Saya?" dan diikuti dengan aktiviti permainan nombor. Penasihat akademik yang juga berperanan sebagai fasilitator kemudian menerangkan kepentingan memberi tumpuan kepada persediaan menghadapi peperiksaan akhir dan tidak hanya mengfokuskan kepada markah kerja kursus semata-mata.



Cik Suhaida sedang memberi arahan kepada pelajar untuk salah satu aktiviti bengkel.

Sesi diteruskan dengan memberi pelajar penerangan berkaitan dengan kaedah dan strategi untuk menjawab soalan peperiksaan dalam pelbagai bentuk seperti soalan subjektif, soalan berstruktur (pendek), soalan True/False dan soalan esei dan tips untuk menjawab soalan tersebut. Akhir program, para pelajar turut diberikan bungkusan kuih muih dan air kotak untuk minum petang selepas selesai bengkel.

Rata-rata pelajar telah memberikan maklum balas yang positif terhadap aktiviti yang diadakan di mana bengkel seperti ini dapat membantu mereka untuk mengatasi kelemahan dan kesilapan yang sering dilakukan ketika menjawab soalan peperiksaan akhir. Selain itu, bengkel ini menjadi wahana berkesan bagi memberi ruang dan peluang kepada penasihat akademik untuk bersama dengan pelajar di bawah seliaan masing-masing. Para pelajar berharap agar bengkel seperti ini dapat diteruskan lagi pada masa akan datang bagi membantu para pelajar untuk mencapai keputusan yang lebih baik dan cemerlang dalam akademik.



Antara pelajar yang menghadiri bengkel



Bengkel Pengkatalogan :

Teknik Perekodan Bahan Maklumat

Penulis: Nurfaizah kamarudin dan
Norlida Ismailly

Bengkel Pengkatalogan merupakan satu bengkel yang bertujuan untuk mendedahkan para pelajar Pusat Pengajian Sains Maklumat (PPSM), UiTM Sarawak semester 4 bagi kod kursus Introduction to Cataloging (IMD223) dengan teknik perekodan bahan maklumat. Bengkel ini bertujuan untuk mendedahkan kepada pelajar asas pengkatalogan, seperti jenis-jenis standard pengkatalogan yang berbeza, peraturan untuk menerangkan dan mengorganisasikan bahan, prinsip analisis subjek dan juga klasifikasi bahan. Pelajar yang menghadiri turut menerima latihan praktikal dalam pengkatalogan, dimana mereka akan dapat mengaplikasikan prinsip-prinsip yang dipelajari ke dalam contoh-contoh sebenar dan mendapatkan pengalaman praktikal dalam mencipta rekod bibliografi. Objektif utama bengkel adalah memberi pendedahan kepada pelajar berkenaan teknik perekodan bahan maklumat, mengetahui cara pemilihan titik akses, mengenali AACR2R sebagai salah satu piawaian pengkatalogan, dan juga memupuk semangat kerjasama berpasukan semasa bengkel dijalankan.

Objektif utama bengkel adalah memberi pendedahan kepada pelajar berkenaan teknik perekodan bahan maklumat, mengetahui cara pemilihan titik akses, mengenali AACR2R sebagai salah satu piawaian pengkatalogan

Pada 8 Julai 2023 bersamaan hari Sabtu, 100 orang pelajar yang bertuah dari semester 4, dan 4 orang fasilitator yang berdedikasi terdiri dari kalangan pensyarah Pusat Pengajian Sains Maklumat, iaitu Puan Nurfaizah Kamarudin, Puan Norlida Ismailly, Dr. Hjh. Imilia brahim, dan Puan Favilla Zaini telah hadir bagi melaksanakan bengkel ini. Bermula dari jam 8.30 pagi se-



Pelajar semester 4 yang menyertai Bengkel Pengkatalogan

hingga 3.30 petang, bengkel telah berlangsung di di bilik kuliah B127, B128, B144, dan B145.

Pelajar amat teruja apabila mendapat pendedahan mengenai penggunaan standard iaitu AACR2R dalam menghasilkan katalog. Disamping itu fasilitator turut membantu pelajar memahami dengan lebih dekat teknik-teknik yang digunakan dalam pengkatalogan diskriptif untuk bahan-bahan seperti buku, bahan rakaman, dan continuing resources. Pelajar turut mempelajari dan memahami kepentingan penggunaan access point dan form of headings yang betul dalam menghasilkan pengkatalogan diskriptif yang baik dan sempurna.

Bagi memastikan pelajar dapat melakukan aktiviti dengan lebih berkesan, mereka telah dibahagikan kepada beberapa kumpulan kecil. Ini bagi memudahkan proses pemahaman serta fokus dengan latihan-latihan yang diberikan oleh para fasilitator. Pelajar berpeluang berkongsi hasil latihan yang telah dijalankan secara berkumpulan Bersama dengan fasilitator mereka. Perbincangan yang sihat telah berlaku diantara ahli Kumpulan dan fasilitator terhadap latihan yang dilakukan.

Ini sekaligus, memberi keyakinan kepada setiap pelajar dalam membantu menjawab soalan peperiksaan yang sebenar kelak. Bengkel ini merupakan suatu inisiatif dari pihak fakulti dalam mempersiapkan para pelajar dengan ilmu tambahan untuk menghadapi peperiksaan yang akan datang. Para pelajar memberikan maklumbalas yang baik sepanjang bengkel dijalankan, dan semoga bengkel ini akan dapat diteruskan untuk semester hadapan.

COLLABORATIVE TEACHING IMR652

Sharing Session featuring Sarawak Energy Berhad



Writers: Suhaida Halamy and Nurfaizah Kamarudin

This semester, we delve into the fascinating world of Management of Business Records (IMR652), a servicing subject to bachelor degree students from the Faculty of Business and Management. The students enrolled in this course come from three different degree programs: BA242 (Finance), BA240 (Marketing), and BA232 (Office System Management). Guiding them through this subject are four esteemed lecturers from the School of Information Science: Suhaida Halamy, Nurfaizah Kamarudin, Sharin Sulaiman, and Suriani Jack.

Collaborative teaching (CT), also known as cooperative teaching or team teaching, refers to teaching approaches in which experts from within and across disciplines, as well as industrial practitioners, collaborate to educate, mentor, facilitate, and train groups of students to empower student self-learning (Centre of Innovative Delivery and Learning Development (CIDL), UiTM). The lecturers brainstormed ideas for implementing collaborative teaching for this code because it was the first time.

Encouraged by UiTM's support for collaborative teaching with alumni, we devised a plan to invite an ex-student from the School of Information Science, Pn Nor'ainzie bt Turkey, who now works in the records management division of Sarawak Energy Berhad. We submitted a proposal to HEA&A for an honorarium budget to make it happen and intend to hold an online webinar on Saturday, May 13, 2023, from 10 a.m. to 12 p.m. The good news came quickly: the proposal was approved, and we received an RM200 honorarium.

Four teaching lecturers shared the responsibility. Suhaida Halamy assumed the role of project leader, managing communication with the invited speaker and moderating the webinar. Nurfaizah Kamarudin oversaw the preparation of the proposal and report for HEA&A. Sharin Sulaiman was in charge of documenting the collaborative teaching both before and after it took place. Finally, Suriani Jack designed an eye-catching promotional poster. With everything in place, we embarked on this collaborative teaching journey, grateful for the opportunity to connect with alumni and enhance our students' learning experiences.

The title of the online webinar is "The Importance and Challenges of Business Records Management in an Organization." The topic was chosen from the syllabus with care to improve students' understanding of records management, share knowledge, and foster discussions on the subject. The primary goal was to introduce students to proper record-keeping procedures. During the 2-hour webinar, the speaker shared valuable experiences and insights on record management within organizations interactively. Students asked relevant questions about current issues during the Q&A session, adding excitement. As a result of attending such a webinar, their active participation demonstrated their growing understanding of the importance of record-keeping. As she skillfully answered the students' questions, the speaker's knowledge shone through, resulting in a lively and meaningful interaction between the students and herself.

As the session ended, we took photos to commemorate the enriching experience the speaker and students shared.

The webinar went off without a hitch, with an impressive turnout of over 80 students. During the webinar, the students worked well together. We hope the students will fully absorb the information presented during the webinar and apply it to excel on paper and in their professional endeavors. The knowledge gained has the potential to positively shape their working environment, fostering growth and success in their future careers.

Finally, the organizers thank the invited speaker for devoting her time on a weekend to enriching the students with this informative sharing session. Furthermore, thank you to all colleagues for their exceptional cooperation, which was critical to the webinar's success. Only through such collaborative efforts and support can we provide meaningful experiences for our students.



The students actively engage in the question-and-answer session



COLLABORATIVE TEACHING

Introduction to Information Skills (IMC111)

Penulis: Nurfaizah Kamarudin dan Norlida Ismailly

Engaged and Learning: Students diving into the Information Literacy Programme and mastering Reference Management Software (EndNote)

Collaborative teaching, or co-teaching, is an instructional approach where two or more educators work together to plan, deliver, and assess instruction in a shared classroom or learning environment. In this case, the lecturers of Introduction to Information Skills (IMC111) have taken the initiative to collaborate with Perpustakaan Tun Abdul Razak (PTAR), UiTM Sarawak, in imparting the designated topics to the students.

Approximately 46 students from two classes, CDIM1101A and CDIM1101B, were accompanied by their respective lecturers, Puan Nurfaizah Kamarudin and Puan Norlida Ismailly. Additionally, the Information Literacy Programme and Reference Management Software (EndNote) topics have been selected for collaborative instruction and presented by a senior assistant librarian, En. Dominic Ingg. This collaborative teaching approach gives students more opportunities for active participation and engagement in a different environment with another instructor. As a result, students acquire new skills and knowledge applicable to their studies.



Online Webinar "HOW TO BUILD A PC"

Writer: Nor Hayati Kassim



this program, I acquired valuable skills and empowered me with confidence in tackling technological challenges.

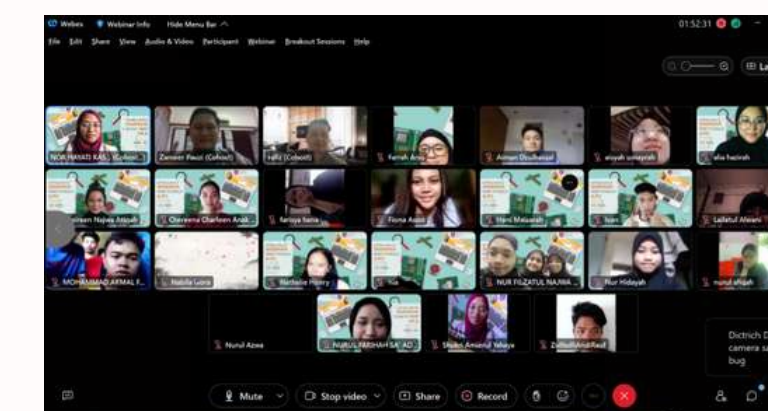
From the moment the program commenced, the speaker skilfully guided us through the intricate process of selecting compatible components, understanding their functions, and assembling the hardware precisely. The program's content guided participants through every step of the PC-building process and offered insights into optimizing performance and troubleshooting common computer issues.

The speaker skilfully conveyed the knowledge in a manner that was easily understood by all participants, with engaging presentations supported by visual aids. Additionally, this interactive nature of the program allows participants to engage in real-time discussions where they can ask questions, share their experiences, and learn from one another. This learning style emphasizes that learning extends beyond the traditional boundaries of a classroom.

The experience of organizing and participating in the "How to Build a PC" program on 26 May 2023 was enriching and transformative. It has changed our perception of computer assembly as a daunting task. The program not only equipped us with the necessary skills but also instilled a confidence to undertake a project of building and upgrading our computers to suit our needs. Furthermore, the knowledge obtained extends beyond the field of PC construction. Providing us with self-reliance, confidence, and problem-solving skills that we may employ daily.

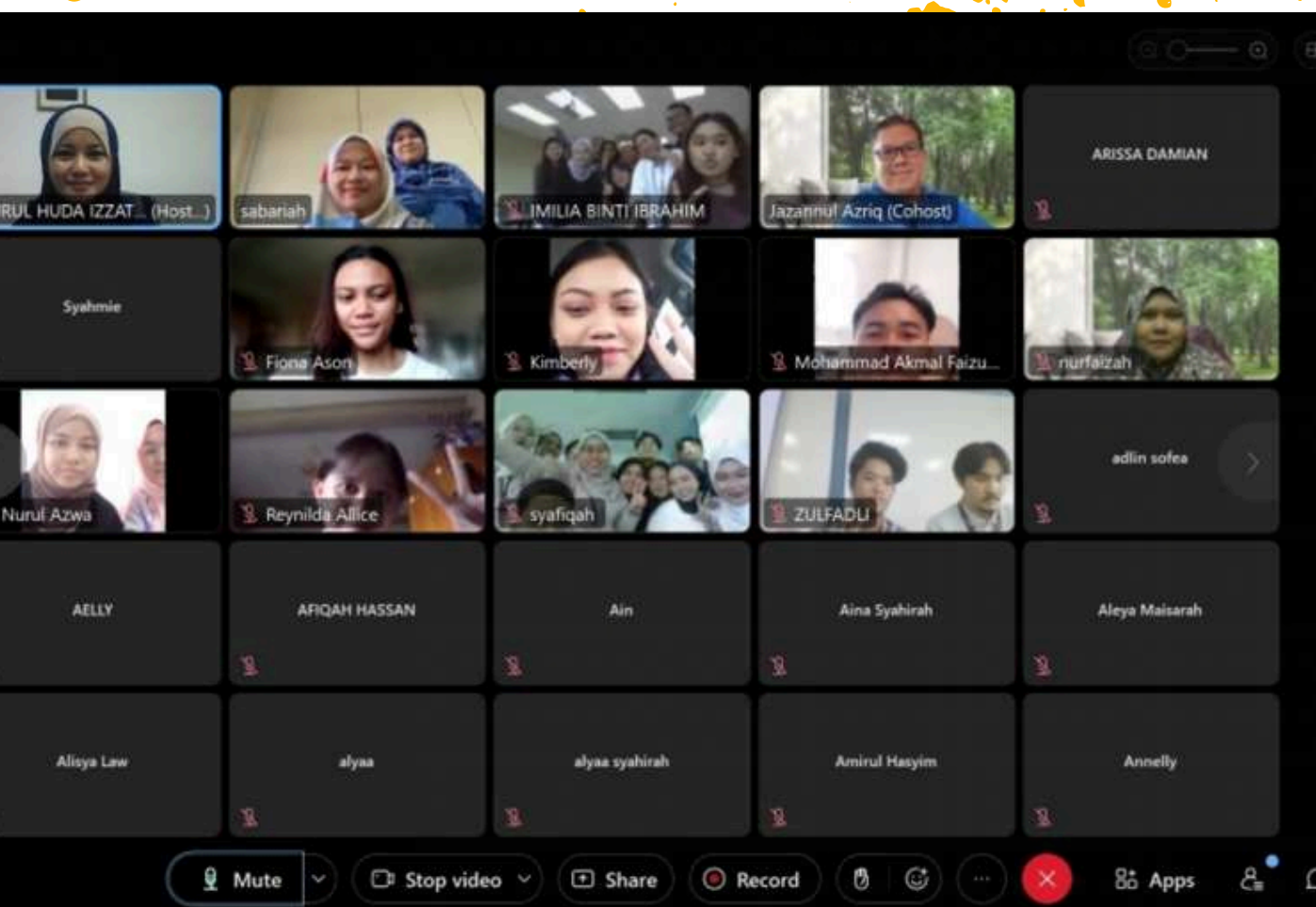
On 26 May 2023, Semester 2 and Semester 4 students from the School of Information Science, College of Computing, Informatic and Mathematic at UiTM Samarahan embarked on a digital adventure by attending the online program "How to Build a PC." This program was co-organized by three lecturers, Dr Rafiz Salji, Madam Zainon Haji Bibi, and myself, who teach the subjects IMD163 (Computer System Operation) and IMD222 (Technical Support Services and Maintenance for Information Agency). Our goals were to allow students to learn from subject experts.

Motivated by a keen interest in exploring the intricate world of computer assembly, I joined the program to expand my knowledge of computers. Little did I know that this experience would be not only prove beneficial for the students but also for lecturers. By partaking in



The students from semesters 2 and 4 of PPSM joined an online webinar on How to Build a PC

CYBER SECURITY TRENDS: MAY RESILIENCE BE WITH YOU *Webinar*



The webinar is being organised to fulfill the Collaborative Teaching requirements for the course Social Media Literacy. The webinar includes a brief overview of the organization (CSM) and the services offered by CSM, which include Cyber Security Response Services, Cyber Security Proactive Services, Outreach & Capacity Building, Strategic Study and Engagement, and Industry and Research Development. He also emphasized that the public should be aware of and use Cyber999 services, also known as MYCERT's Cyber Incident Reference Center (Malaysian Emergency Response Team). The National Scams Response Center (NSRC) can reach 997 and is open from 8 a.m. to 8 p.m. daily.

The webinar also covered topics such as identity theft, public wifi safety concerns, social media awareness, and various types of online fraud (Online Purchasing Scam, Macau Scam, Love Scam, Parcel Scam, Phishing Scam, Loan & Credit Card Scam). The webinar was highly eye-opening for the audience. The recurring keyword, "security is not complete without u," emphasized the importance of netizens being responsible and technologically savvy. They must be fully aware of all the online risks associated with the network's various services and platforms.

The webinar had 128 participants, including students and lecturers from the School of Information Science at UiTM Sarawak. With the webinar's success, we hope to organize more webinars in the future on this topic as technological issues evolve rapidly.

Writer: Nurul Huda Izzati Jamil

SECURITY IS NOT COMPLETE WITHOUT YOU

The School of Information Science UiTM Sarawak hosted a webinar on Cyber Security Trends on July 8, 2023. This is the second webinar in the series on Cyber Security Trends. The first webinar was organized in December 2021.

Following the first webinar, which focused on current cyber threats in Malaysia and best practices, this webinar delves deeper into issues affecting web and digital media users. The theme "May Resilience Be with You" emphasized the current situation and the importance of being aware of common cyber threats in Malaysia as netizens.

Mr. Jazannul Azriq Aripin, the speaker, is Cyber Security Malaysia's Outreach Department manager. He has 15 years of experience in cybersecurity, working in areas such as Social Media Security, Information Security Audit, and Social Engineering. He has a degree in computer science, is an MCSE (Microsoft Certified System Engineer), is a certified Information Security Awareness Manager (CISAM), and is an ISMS Lead Auditor.



Writer: *Suhaida Halamy*

From the beginning, I have never had the opportunity to teach them in person since Semester 1. Our interactions took place exclusively online. Instead, I relied on gossip and rumors from other lecturers who had taught them before, offering positive and negative feedback about their attitudes and academic performance. The absence of face-to-face contact left me unsatisfied, yearning to connect with my students truly. Finally, when they reached Semester 5, I seized the chance to teach them directly and observe their progress. The anticipation was palpable as I eagerly awaited their performance.

Most of them excelled, shining brightly in their studies, to my delight. Witnessing their achievements filled me with pride and joy. However, some still needed more effort to reach their full potential. Nonetheless, the experience of finally being able to guide and instruct them in person was invaluable. It deepened our connection and reinforced the importance of nurturing each individual's growth. I encouraged and supported them with renewed determination as they embarked on their academic journey toward a brighter future.

To strengthen our bond, the students and I organized a special activity called "Berbuka Puasa" for this year. It was a much-awaited event, especially as this semester marked their last as students together. The day finally arrived, and after our IMD313 class on Wednesday evening, April 12, 2023, we headed to KFC near Aiman Mall and arrived around 6 p.m.

Our group of 34 had the entire second floor reserved, and we occupied most of the tables. The anticipation for the meal was high as we ordered four bucket sets and some additional potato wedges. The KFC staff members were incredibly accommodating and efficient, handling our large order cheerfully. The students were very helpful; Nadya, Irene, Izzat, and Ezad stepped up to take the counter orders while Syahwani, Victoria, Sally, and Anna purchased more drinks for us all.

BREAKING FAST WITH

Mentee

Making memories during Buka Puasa

As the clock ticked, we waited eagerly to break our fast together. The time was almost 6:40 p.m., and I asked Nazmi to recite the doa Berbuka Puasa, seeking blessings for all our endeavors in life. With the signal to begin, the students started savoring their meals, and I ensured everyone had enough to satisfy their hunger. Amidst the delightful chaos, laughter, and chatter, the students captured the moments, taking selfies and group photos with their buddies. Seated at their tables, they relished the joy of each other's company while indulging in their meals. I joined in the fun, moving from table to table, sharing jokes and teasing with the students, cherishing these moments of togetherness.



A smile is worth a thousand words



Fostering lasting bonds between lecturers and mentees during the holy month of Ramadan

Gratitude filled the air as we enjoyed the evening together, savoring the delicious food and cherishing the camaraderie that brought us closer

As 7:30 p.m. approached, we finished our meal and prepared to leave KFC. But before parting ways, we couldn't resist taking more photos to preserve the memories of this beautiful time spent together. We bid farewell with hearts full of happiness, knowing that this shared experience had brought us closer as a group.

Gratitude filled the air as we enjoyed the evening together, savoring the delicious food and cherishing the camaraderie that brought us closer. This memorable gathering was a testament to the strong bonds we had built, and it would forever remain etched in our hearts as a treasured moment of unity and friendship. Alhamdulillah, we all felt joy and gratitude as we created beautiful memories during Buka Puasa. This event won't be our last gathering, and we can continue to create more cherished moments through various activities. I wish them all the best in their studies and future endeavors, and I am confident our bond will endure. Insyallah, we will meet again to celebrate each other's successes. Until then, see you when I see you!





School of Information Science
College of Computing, Informatics and Mathematics
Universiti Teknologi MARA
Cawangan Sarawak
Kampus Samarahan