



UNIVERSITI TEKNOLOGI MARA
FACULTY OF INFORMATION MANAGEMENT

INDUSTRIAL TRAINING REPORT:
HEITECH PADU BERHAD (SELANGOR)

SPECIAL PROJECT:
HIS@KKM QUICK GUIDE

BY
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IM245 – BACHELOR OF SCIENCE (HONS.) INFORMATION
SYSTEM MANAGEMENT

FACULTY OF INFORMATION MANAGEMENT
UNIVERSITI TEKNOLOGI MARA KELANTAN

01 FEBRUARY 2019 – 30 JUNE 2019

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**FACULTY SUPERVISOR
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**REPORT SUBMITTED IN FULFILLMENT OF THE
REQUIREMENT FOR THE INDUSTRIAL TRAINING
FACULTY OF INFORMATION MANAGEMENT
UNIVERSITI TEKNOLOGI MARA KELANTAN**

01 FEBRUARY 2019 – 30 JUNE 2019

DECLARATION

I hereby declare that this is my original work. I have not copied from any other student's work or from other sources. I am also declare that no part of this report has been published or submitted for publication except where due to reference or acknowledgement is made explicitly in text, nor has any part been written for me by another person. I confirm that I have read and understood the UiTM regulations with regards to plagiarism and will be penalized by the university if found guilty.

Signed by

Muhammad Haziq Fikri Bin Fauzi
2016329269

Date of submission: 3rd July 2019

ABSTRACT

Industrial training is one of the course requirements for all Bachelor of Information System Management (Hons.) students to take part in order to graduate from the university. The trainer undergo industrial training program at Heitech Padu Berhad. HeiTech Padu Berhad was incorporated in 1994 and is headquartered in Subang Jaya, Malaysia. The company operates in three segments: Information Technology, Mailing and Document Processing Services, and Engineering Works. During the internship period, the supervisor placed the trainer under the main project that currently developed by the PSG Data division which is a health care system (HIS@KKM). HIS@KKM is the extension of the previous health care system that known as *Sistem Pengurusan Pesakit* or Patient Management System (SPP). Patient Management System (SPP) is the current hospital information system for the public hospitals of the Ministry of Health Malaysia. During industrial training at HeiTech Padu Berhad, The trainer was assigned under the PSG Data Sdn. Bhd, under System Analyst position. The main tasks during this internship are conducting a unit testing, preparation of the data and maintain the database.

Keywords: Heitech Padu Berhad, Information Technology, Health Care System (HIS@KKM), System Analyst, Ministry of Health

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Special appreciation also goes to my Industrial Training Supervisor, Dr. Mohd Idzwan Mohd Salleh, who always willing to help, keep me motivated during the industrial training period. Not to forget, my beloved parents who always understand and continuously giving full moral support to me whenever I needed. Thank you for always pray the best for me not only in fulfilling this course but also in life.

Last but not least, I would like to gratitude to my dearest friends from HeiTech Padu that come from various local and private universities for their support and knowledge sharing along the training period. I want to thanks to all the individuals who had given me encouragement, supports either directly or indirectly support. Thank you.

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CHAPTER 1: INTRODUCTION

This chapter discusses several background information of the company. In this chapter, the information contains the company background, such as the company vision, and company mission.

1.1 Organization Background



Figure 1: Heitech Padu Tower

HeiTech Padu Berhad was incorporated in 1994 and is headquartered in Subang Jaya, Malaysia. This company provides systems integration, network related services, data centre management, disaster recovery services, and other information technology related services primarily in Malaysia.

The company operates in three segments: Information Technology, Mailing and Document Processing Services, and Engineering Works. Its systems integration and application development services include system integration and project management, application development and maintenance, end-to-end, enterprise application integration, package integration, mobile application, security, change management consultancy, and business and ICT consultancy.

The company also provides citizen identification and population management, integrated immigration management, road transport management, unit trust management, defence management, patient management, core banking, and RFID-based system solutions; and IT infrastructure solutions, such as data centre, network, and cloud computing services. In addition, it offers value-added services comprising enterprise, content development, business process outsourcing, and other e-government related solutions; contract programming services, and product systems integration and other computer related services; customer support service center and consultancy services; mail processing and related 2 services; network management, and local area network design and installation services; and engineering, procurement, construction, and commissioning services.

Further, the company is involved in the development and provision of a centralized parts pricing database for the insurance industry; development and marketing of computer-aided educational software; and research, development, installation, and support of software for small and medium-sized industries. It serves the national security, transport, defence, healthcare, and financial services sectors.

1.2 Organization Profile

Organization's Name	: HeiTech Padu Berhad
Chief Executive Officer (CEO)	: Haris Ismail
Address	: Level 15, UEP Subang Jaya Persiaran Kewajipan Usj 1 HeiTech Village 47600 Subang Jaya, Selangor.
Telephone No	: +603.80268888
Fax	: +603.80247997
Website	: www.heitech.com.my

1.3 Organization Logo

The logo gives the visual identity of an organization's unique identity Figure 1.1 shows HeiTech Padu Berhad Logo.



Figure 2: Heitech Padu Berhad Logo

The logo is intended for use solely by HeiTech Padu Berhad and its subsidiaries. The logo may also use with prior written authorization by HeiTech partners, resellers, or distributors.

1.5 Vision Statement

To become the technology-based transformational company in Malaysia and beyond.

1.6 Mission Statement

HeiTech Padu is truly TRANSFORMATIONAL by:

- a. Providing Total Solutions.
- b. Creating Innovative Products.
- c. Consulting for a Better World

1.7 Organization Core Value

As Malaysia's leading ICT player, HeiTech has brought to the market many innovative technologies through the holistic, integrated and reliable services. The services and solutions offered to cover the entire life cycle of system and products from:

1. System Integration and Application Development
2. Technology and Infrastructure Solutions
3. Value Added Industry Specific Solutions

1.7.1 System Integration and Application Development

HeiTech offers complete end-to-end, customized solutions for the ever more dynamic business environment and maximizes the compatibility, interoperability and enterprise-wide information integration to match the most exacting business requirements. Through a combination of proven capabilities in systems integration and track record in application development and maintenance, HeiTech is able to optimize client return on investment.

HeiTech offers complete end-to-end, customized solutions for the ever more dynamic business environment to match the most exacting business requirements. The components of our Systems Integration and Application Development Services include:

- a. System Integration and Project Management*
- b. Application Development and Maintenance*
- c. End-to-end Solutions & Package Integration*
- d. Enterprise Application Integration (EAI)*
- e. Mobile Application Solutions*
- f. Security Solutions*
- g. Change Management Consultancy*

1.7.2 Technology and Infrastructure Solutions

Backed by over 15 years of experience in managed network services and data centre services, HeiTech offers innovative and integrated technology and infrastructure solutions based on reliable, secure, cost-effective and customer-driven technology. HeiTech's technology and infrastructure solutions include Managed Data Centre Services, Managed Network and Communications Services, Desktop Management Services, Business Continuity Management, Customer Care / Helpdesk Services, ICT Deployment Services. All these Technology and Infrastructure Solutions are concluded in three main categories:

a. Data Center Services

HeiTech Padu Berhad owns and manages a Tier-IV ready Data Centre facility located in Bukit Jelutong, Selangor, Malaysia providing services to our client. HeiTech also offers services to develop, build and manage data centre facilities.

The experience of operating Tier-IV ready Data Centre has enabled HeiTech to provide world-class service level to their clients. The combination of experience and technical certification such as Information Security Management System (ISO 27001), Quality Management System (ISO 9001:2001) and Service Management System (ISO 20000-1:2011) allows HeiTech to provide the high standard of qualities that meet the demand of many organizations in terms of service level, availability, data integrity and security. HeiTech's suite of Data Centre Services consists of:

- i. Internet Data Centre Services
- ii. Data Centre Management Service
- iii. Infrastructure Development & Management Services
- iv. Business Recovery Management Services

b. Network Services

As Malaysia's largest non-telecommunications service provider, HeiTech network services support multi-protocol applications into one secured private network. HeiTech network infrastructure is also made up of multiple telecommunications and trunk carriers. This network diversity enables them to offer excellent operational and network connectivity to clients.

HeiTech is committed to providing 99.8% network service available to their clients. This commitment can be realised through centralised monitoring and around-the-clock customer service. HeiTech also assists clients to develop, build and manage network infrastructure and services. HeiTech's suite of network services consists of multiple technologies as follows:

- i. Frame Relay
- ii. Internet Protocol Virtual Private Network (IPVPN)
- iii. IP Broadband (DSL)
- iv. Optical
- v. Metro Ethernet

c. Cloud Computing Service

HeiTech offer flexible cloud computing services that are tailored to client's business requirement from building a private cloud, hosting cloud infrastructure to managing shared cloud services. HeiTech cloud computing services help streamline clients' budgets as it saves on capital expenditure, hardware refresh cycles and hardware-software operations and maintenance expenses. HeiTech's suite of cloud services consists of:

- i. Virtual Private Data Center
- ii. Infrastructure as a Service (IaaS)
- iii. Storage as a Service
- iv. Disaster Recovery as a Service

1.7.3 Value Added Industry Specific Solutions

Apart from the provision of innovative ICT products and services, HeiTech also provides value added services by venturing into non-traditional areas of expertise as follows:

- i. Content Development and Distribution
- ii. BPO Services
- iii. IT Outsourcing Services
- iv. Insurance Claims Services
- v. Automotive Data Management Services
- vi. Third Party Implementation Services: SAP
- vii. Financial Industry Services

1.8 Awards

Table 1: List of Awards that accomplished by Heitech Padu Berhda

Years	Awards
2010	<ul style="list-style-type: none"> i. Innovative Company of the Year Award (Information Security) by Cyber Security Malaysia. ii. ISO/IEC 20000-1:2011 Information Technology Service Management System.
2009	<ul style="list-style-type: none"> i. Industry Excellence Award (Industrial Products & Technology) at National Annual Corporate Report Awards (NACRA)
2008	<ul style="list-style-type: none"> i. MIM Silver Award
2007	<ul style="list-style-type: none"> i. Frost & Sullivan Malaysia Telecoms Award
2006	<ul style="list-style-type: none"> i. ISO/IEC 27001:2005 Information Security Management System Certification ii. Capability Maturity Model Integration (CMMI) Level 3 Certification (since 2006)
2003	<ul style="list-style-type: none"> i. Stars Award National Quality Control Circle
2002	<ul style="list-style-type: none"> i. Best Exhibition Booth Award Minggu Saham Amanah
2000	<ul style="list-style-type: none"> i. Enterprise 50 Award
1998	<ul style="list-style-type: none"> i. MS ISO 9001:2008 Quality Management Systems Certification

1.9 Organizational Structure

HeiTech Padu Berhad engages in global marketplace offering HeiTech end-to-end solutions through their subsidiaries and partners. The core business is to drive and expand HeiTech's Business. There have five more sections include Stakeholder Management, Business Development, Sales & Account Management, Product, Technology & Solutions and Project Delivery & Consulting. All of these sections have been conducted by Heitech Padu CEO, Abdul Halim Md Lassim. The purpose of the sections has been described in Heitech Padu Berhad Organization Chart below.

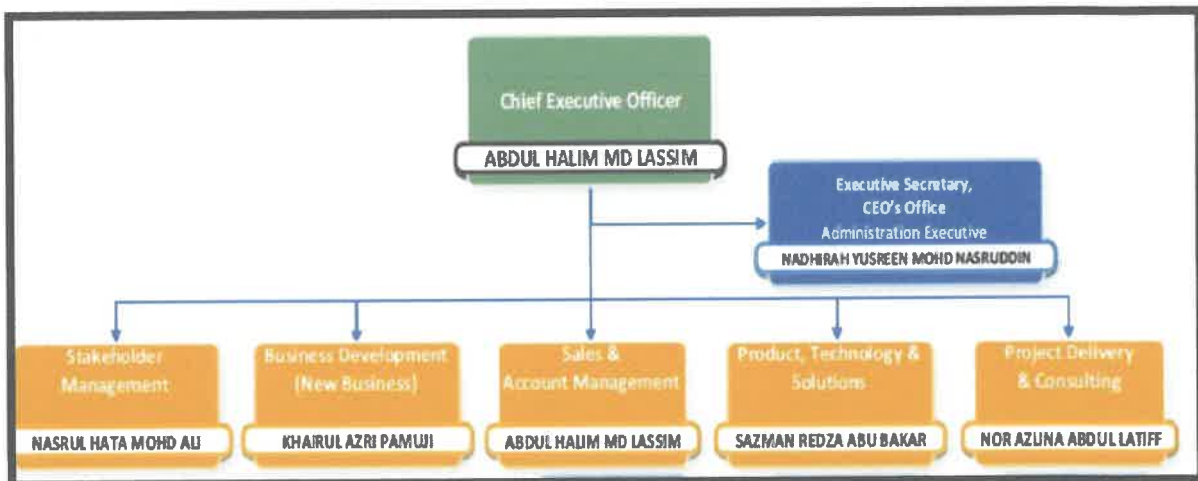


Figure 3: Organization's chart of HeiTech Padu Berhad Company.

During industrial training, the trainer have been placed under Project Delivery & Consulting section which the main business activities under this section is development of the system. The chart of this section is described below.

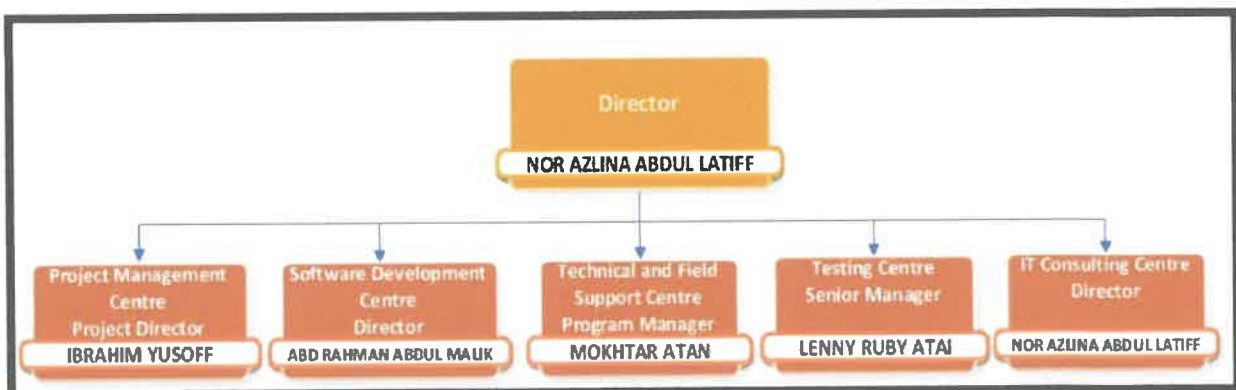


Figure 4: Project Delivery & Consulting organization chart.

CHAPTER 2: ORGANIZATION INFORMATION

This chapter discusses several background information of the company. In this chapter, the information contains is the department background, such as the department structure and department function.

2.1 Department Structure

Internship student had been attached under System Analyst Unit for PSG Data's department. Trainee is supervised by Miss Rohana as Lead System Analyst PSG Data department. Organizational chart of PSG (Public Sector Group) Data is shown in Figure below.

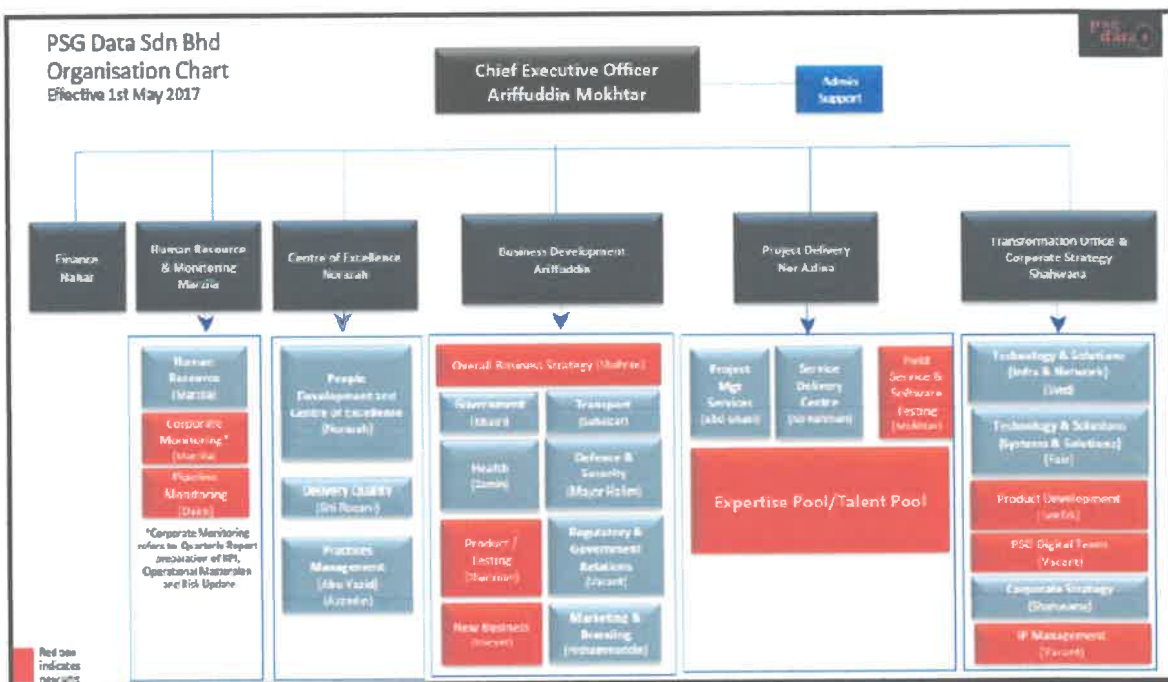


Figure 5: PSG Data Organization Chart

2.2 Department Function

During the internship period, the supervisor placed all the trainees under the main project that currently developed by the PSG Data division which is a health care system. Hospital Information System @ Kementerian Kesihatan Malaysia (HIS@KKM) is a large scale system that included bunches of system modules in resulting one complete integrated system that manage all the staffs and patients business processes. This section elaborate more on the primary project that handle by PSG Data Sdn. Bhd.

2.2.1 Hospital Information System @ Kementerian Kesihatan Malaysia (HIS@KKM) and Patient Management System.

Hospital Information System@Kementerian Kesihatan Malaysia (HIS@KKM) is the extension of the previous health care system that known as *Sistem Pengurusan Pesakit* or Patient Management System (SPP). Patient Management System (SPP) is the current hospitals information system for the public hospitals of the Ministry of Health Malaysia. SPP is a local product and fully owned by Malaysia Ministry of Health. It was developed by one of the HeiTech's divisions back in 2007.

The first version was implemented at Tuanku Ja'afar Seremban Hospital and Port Dickson Hospital. The second version was implemented at *Hospital Raja Permaisuri Bainun*, Seremban and Port Dickson Hospital. Meanwhile, Kuala Lumpur Hospital, Kajang Hospital and Hospital Tengku Ampuan Rahimah use the Outpatient Module version 2.5 until today. In 2012, SPP was upgraded to version 3.0 and piloted at Raja Permaisuri Bainun Hospital, Ipoh. After some improvements recommended by the user, SPP Version 3 (v3.0) has been upgraded to version 3.1 (v3.1).

In 2014, SPP v3.1 was launched to another 3 hospitals, Tunku Ja'afar Seremban Hospital, Raja Perempuan Zainab II Hospital, Kota Bahru and Bentong Hospital. This project was started in February 2014. This project is purposely to supply hardware, software, and network equipment to Hospital Raja Perempuan Zainab II in Kota Baru, Kelantan. Figure 3.0 summarized the journey of the SPP system towards the HIS@KKM system. The system can only be access when the user at hospital location. This means HIS@KKM only for internal access.



Figure 8: Main Menu of HIS@KKM

As been stated by above, HIS@KKM is the extension of the previous health care system that known as *Sistem Pengurusan Pesakit* or Patient Management System (SPP). SPP provide modules such as patient management, inpatient & outpatient, order management, medical record management, billing and payment, dietetics & food service, staff management and administrator tool. Meanwhile HIS@KKM provide new module which is clinical documentation. The clinical documentation functions as the application through which Physicians, Paramedics and other Allied Health Professionals document every aspect clinical care provided to the patient. The information entered into the application will then be made available at all appropriate locations in the hospital in the form of an Electronic Medical Records. The clinical documentation will include, amongst others, information obtained from the delivery of care for example, vital signs, assessment, investigations, treatments, medication, administration and clinical care management plan.

Some of the modules that available in the system are Patient Management where admin staff can make patient registration through online, encounter patients to ward and make an appointment for the patients. Next is, inpatient/outpatient modules where the user can access patient dashboard and do consultation to the patients and also can bed management. Next is Order Management. The responsible staff can make ordering process through this system. The orders include Laboratory, Radiology, Medication order. Some other functions that available in the systems are Billing & Payment, Medical Record, Staff Management, Administrator Tools and lastly is MYHIX.

The existence of new modules itself supports hospital service objectives which are to comply with legal, regulatory and institutional guidance and standards, to facilitate quality assurance and utilisation review, to provide risk management and malpractise protection and to serve as the basis continuity of care by the care team. The flows of system usage for patients module can be describe by referring to the diagram below.

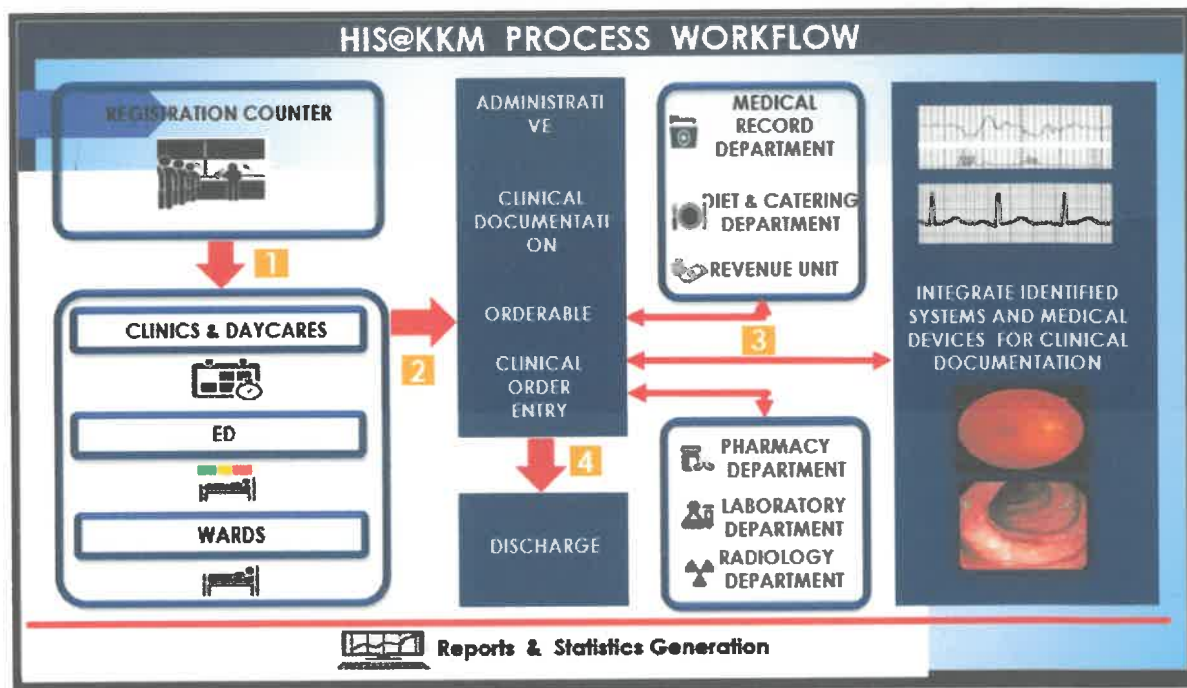


Figure 9: HIS@KKM Process Workflow

CHAPTER 3: INDUSTRIAL TRAINING ACTIVITIES

PSG Data Sdn. Bhd. exposed the real working environment towards the trainee by exposing the trainee towards the real project module that required some development and programming skills. This method allows the students to think critically and work independently to solve the issues. Furthermore, the trainees can gain new knowledge and sharpen their skill sets in the Information Technology (IT) industrial area. This chapter elaborate more the assignments given to the trainee.

3.1 Training Activities

During my industrial training at HeiTech Padu Berhad, The trainer was assigned under the PSG Data Sdn. Bhd, under System Analyst position. The main tasks during this internship are conducting a unit testing, preparation of the data and maintain the database. The task is given by my Training Supervisor, Ms Rohana Binti Yusuf.

3.1.1 Unit Testing on Clinical Documentation (CD) HIS@KKM.

Unit testing is a level of software testing where individual units/ components of software are tested. The purpose is to validate that each unit of the software performs as designed. For CD project, the disciplines that have been given to be tested are Obstetric and Gynaecology and Emergency and Trauma Departments. The functions of clinical documentation is the user of the system can write a clerking notes, progress notes, assessment notes and procedure notes. Those notes stored all data about patients diagnostic, anthropometry chart and any other related data about patients. These sub-components are the things that need to be test. Task that has been given is conducting a unit testing for these sub- components.

3.1.1.1 Testing Clinical Notes

a. Testing Clinical Notes Flowchart.

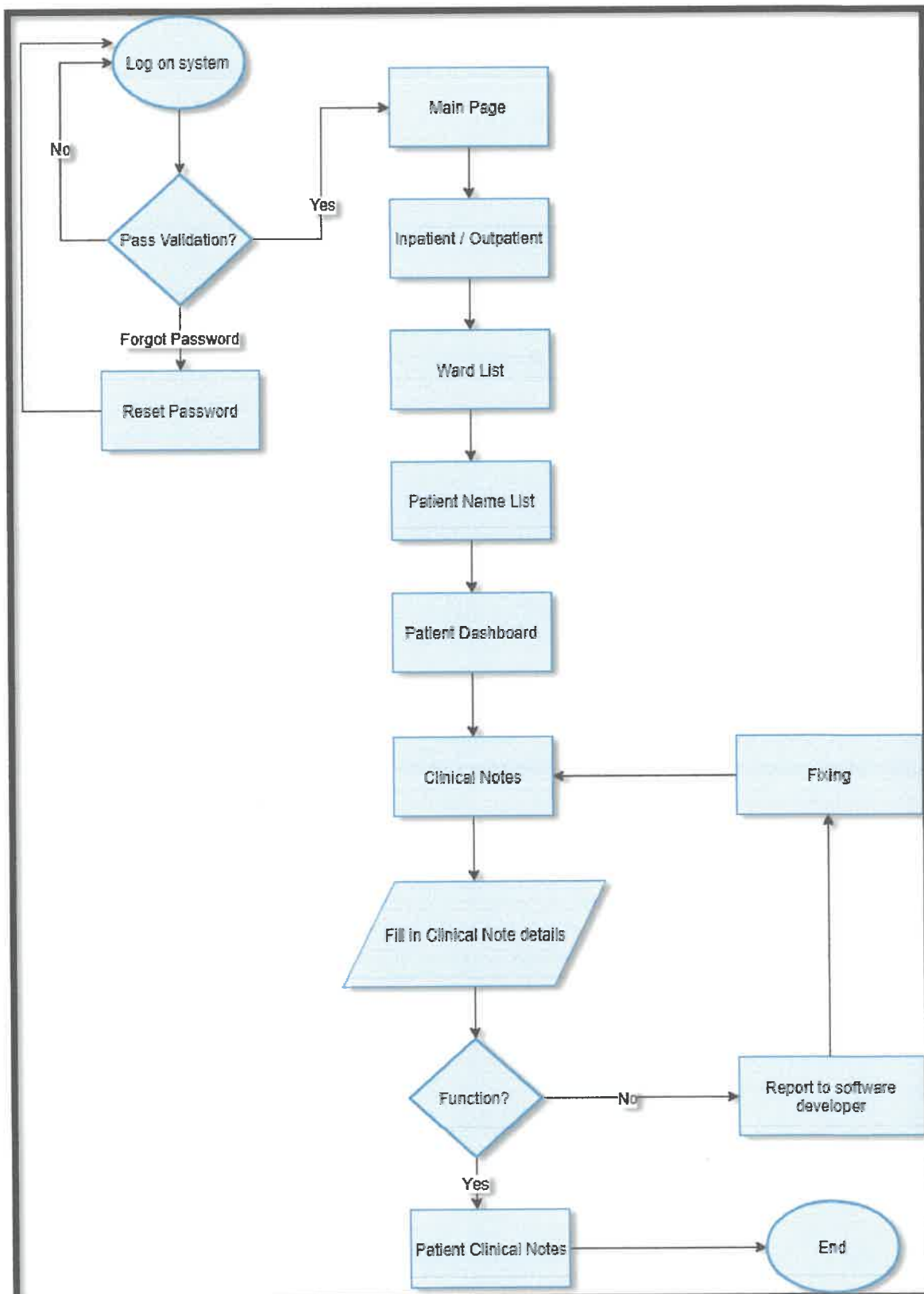


Figure 10: Steps taken to test Clinical Notes



Figure 11: Clinical Notes Interface

Figure 9 shows the example of clinical notes. Clinical notes that has been tested are Obstetrics Clerking Note, Obstetrics Progress Note, Obstetrics Labour Summary Note, Obstetrics Procedure Note, Obstetrics Ultrasound Note, Obstetrics Outpatient Assessment Note, Obstetrics Maternal Fetal Medicine Note, Obstetrics Maternal Mortality Note, Gynaecology Clerking Note, Gynaecology Progress Note, Gynaecology Procedure Note, Gynaecology Outpatient Assessment Form, Gynaecology Infertility Note Male, Gynaecology Infertility Note Female, Gynaecology Urogynaecology Clerking Note, Gynaecology Urogynaecology Clerking Note, Gynaecology Oncology Clerking Sheet and Gynaecology Sexual Assault.

3.1.1.2 Testing Charting

a. Testing Charting Flowchart

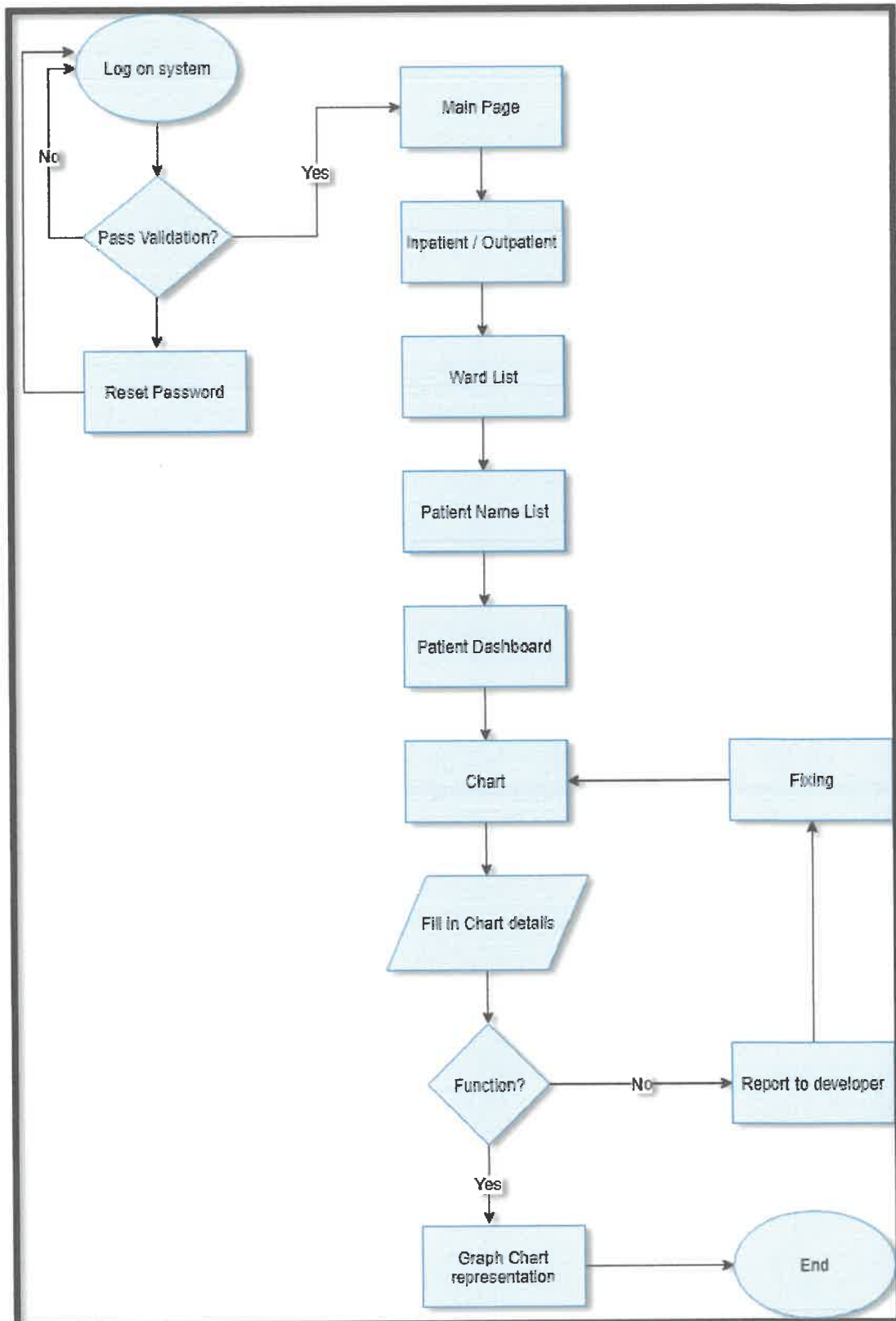


Figure 12: Steps taken to test Chart.

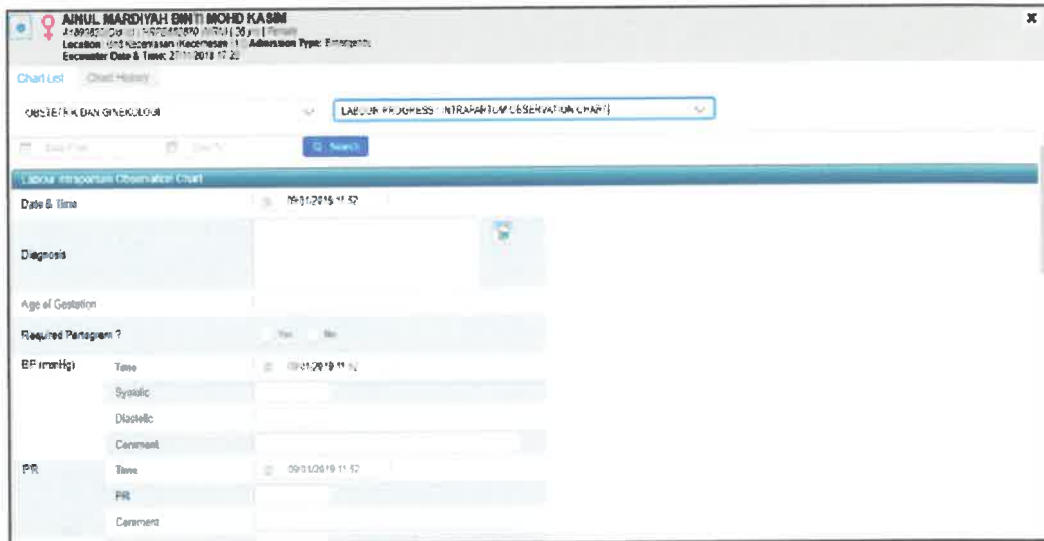


Figure 13: Charting Interface

Figure 10 shows the example of charting sub-components. For sub-component Charting that has been tested are, Fetal Growth Chart, Labour Progress Chart, Labour Progress / Intrapartum Observation Chart, Partogram, Post Natal Observation Chart, Baby Observation Chart, Pre-Eclampsia / Eclampsia Chart, First Feeding Chart, Pad Chart, Swab Count And Post Delivery Examination, Chemotherapy Chart, Tumour Marker Chart, Serum BhCG Monitoring Chart, Monitoring Chart For Patient On Magnesium Sulphate Labour Room, Follicular Tracking, RI Umbilical Artery and PI Umbilical Artery.

3.1.1.3 Testing Consent Form

a. Testing Consent Form Flowchart

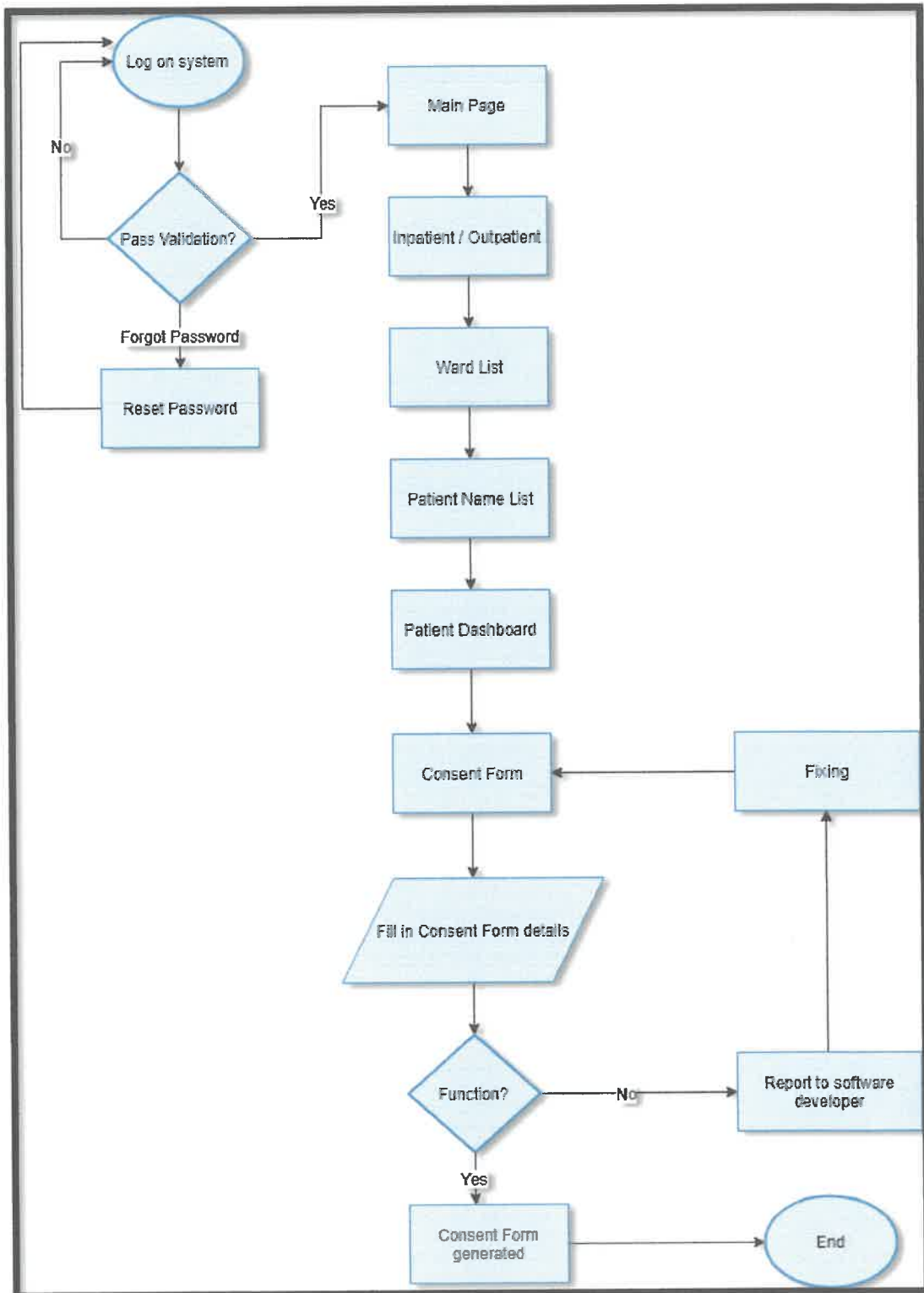


Figure 14: Steps taken to test Consent Form.

3.1.1.4 Testing Admin Form

a. Testing Admin Form Flowchart

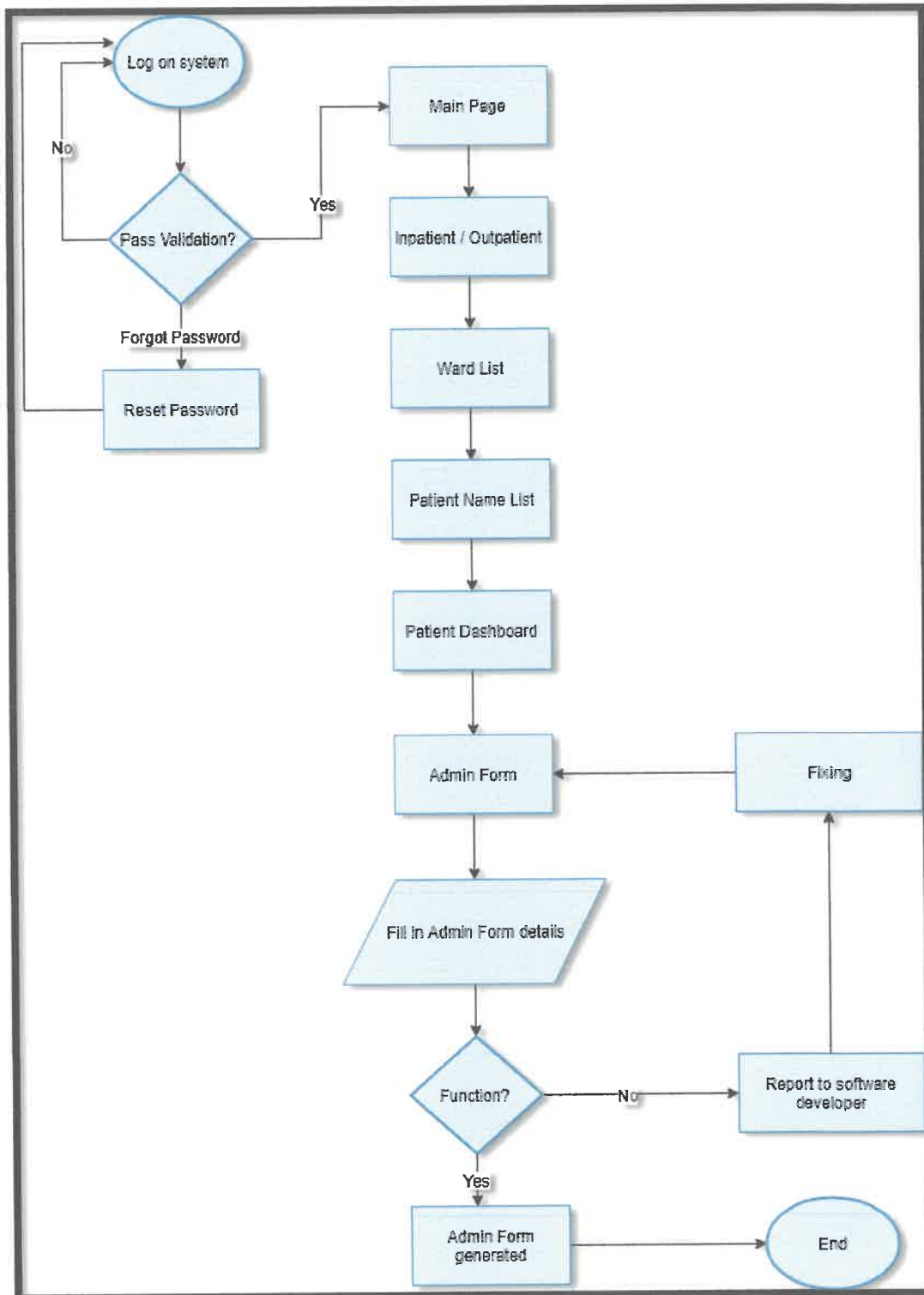


Figure 16: Steps taken to test Admin Form.

ANIL MANDYAH BINTI MOND KASIM
 A15023301 | FE05278 | 36 yrs | Female
 Location: Unit Rawatan Kesihatan | Admission Type: Emergent
 Encounter Date & Time: 17/11/2018 17:20

Administrative Form: Reports and Checkdata | Administrative Form: Reports and Checkdata History

EMACO REGIME FOR HIGH RISK GESTATIONAL TROPHOBLASTIC NEOPLASIA (GTN)

HOSPITAL RAJA PERMAISURI BAINUN
 EMACO REGIME FOR HIGH RISK GESTATIONAL TROPHOBLASTIC NEOPLASIA (GTN)

Patient Information:

Patient Name	PatientName	PatientAge	36
Patient NRIC	A150233	Patient Phone No	019-9286118
Patient MEN	J150233		

EMACO REGIME FOR HIGH RISK GESTATIONAL TROPHOBLASTIC NEOPLASIA (GTN)

Weight (kg)
 Weight (kg)
 BSA (m²)
 Diagnosis

Stage
 Date: dd--/---/2000

Figure 17: Admin Form Interface

Figure 12 shows the example of admin form. Lastly, for Admin form that have been tested are *Borang Air Mani*, *Methotrexate & Folinic Acid Regime For Low Risk Gestational Trophoblastic Neoplasia (GTN)*, *Emaco Regime For High Risk Gestational Trophoblastic Neoplasia (GTN)*, *Neupogen Chart*, *Cardiff 'Count To Ten' Fetal Activity Chart*, *Stillbirth Notification Form*, *Stillbirth And Under 5 Mortality Death Form*, *Ceramah Pendidikan Penyusuan Susu Ibu*, *Rekod Bulanan Pemesanan Susu Formula*, *Rekod Bulanan Pemesanan Susu Formula*, *Rekod Bulanan Ceramah Penyusuan Susu Ibu*, *Reporting Format On Stillbirths & Neonatal Death, Malaysia*, *Investigation Of Maternal Death (KIK/KI-1 PINDAAN 2010)*, *Polisi Teman Bersalin Di Bilik Bersalin*, *Borang Checklist Untuk Bayi Baru Lahir (Post Natal) Bilik Bersalin*, *Delivery Checklist*, *Senarai Semak Semasa Menerima Pesakit Selepas Pembedahan Di Dewan Bedah*, *Borang Pemeriksaan Kesehatan Neonatal*, *Carta Aliran Prosedur Discaj Bayi Di Hospital-Hospital KKM*, *Checklist For Mother To Ward (Postnatal)*, *Checklist For Baby To Ward*, *Breast Feeding Checklist*, *Checklist For Risk Categorization For Caesarian Section (Obstetrics Thromboprophylaxis)*, *Senarai Semak Discaj Bayi*, *Pemeriksaan Bayi Baru Lahir (Untuk Kegunaan Doktor)* and *Bladder Diary*.

3.1.2 Log the error into Bugzilla



Figure 18: List of logs in Bugzilla

These sub-components are being tested by following the system requirements which are being documented in Program Specific Document (PSD). After these sub-components being tested, errors are being logged into software called Bugzilla. Figure 13 shows the list of logs in Bugzilla. These logs are viewed by lead developer. The lead developer will assign a developer to fix the error. The developer will fix the errors and notify via email once the error is fixed. The retest process will be implemented and if the errors meet the system requirements the errors will be closed, but if the error does not meet the system requirement, the error will be reopen and the process will be the same as the first step.

3.1.3 Data Preparation

Data preparation is the act of preparing raw data or disparate data sources into refined information assets that can be used effectively for various business purposes, such as analysis. The trainer have been assigned to add diagnosis code (icd10), prepare a test case for user acceptance test and edit some information include roles of housement doctor and medical officer. Figure 14 shows the example of data preparation by using Microsoft Excel.

discipline_ documents1	Name of Notes	Column Name	Column Item	Trigger to
discipline_code				
24	Obstetric Clerking Notes	Current Medication	MgSO4	* Trigger KPI1 (Numerator)
24	Obstetric Clerking Notes	Diagnosis	Provisional Diagnosis	* Trigger KPI1 (Denominator) for diagnosis of Ectom.psc
24	Obstetric Labour Summary Notes	Place of Delivery	Government: hospital with special	* Trigger KPI1 (Denominator)
24	Obstetric Labour Summary Notes	Place of Delivery	Government: hospital without spe	* Trigger KPI1 (Denominator)
24	Obstetric Labour Summary Notes	Rupture of Membrane	PPROM	* Trigger for KPI3 (Numerator)
24	Obstetric Labour Summary Notes	Adherent Placenta	Yes > Accreta > Diagnosed Antena	* Trigger for KPI 2 (Exclusion)
24	Obstetric Labour Summary Notes	Adherent Placenta	Yes > Increta > Undiagnosed	* Trigger for KPI 2 (Exclusion)
24	Obstetric Labour Summary Notes	Complication of Pregnancy / Delivery	Eclampsia > Complication > Primary Post- Partum Haemorrhage	* Trigger for KPI 2 (Exclusion)
24	Obstetric Labour Summary Notes	Complication of Pregnancy / Delivery	Placenta > praevia > Placenta Morbidly adherent	* Trigger for KPI5

Figure 19: The process of preparing data.

3.1.4 Database Checking

Database checking is a task that has been given to ensure that data that has been entered through sub-component are successfully save in the database. The trainer have been assigned to edit some date that need to be fix. The data fixing include list of widget, user roles, user functions and many more. Figure 15 below shows the SQL query and result of the query.

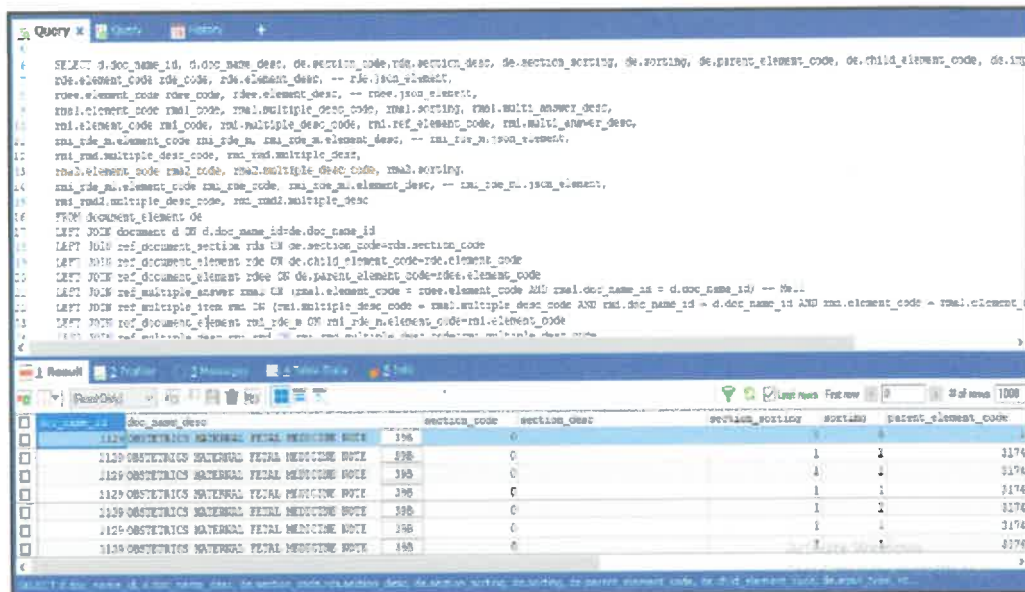


Figure 20: SQL Query in SLYOG

3.1.5 User Acceptance Test

User Acceptance Testing (UAT), also known as beta or end-user testing, is defined as testing the software by the user or client to determine whether it can be accepted or not. The UAT session is conducted at RHR Hotel Uniten Bangi . As a system analyst , we need to provide first level support to the user in assisting them how to fully test all the functions that exist in the system. This testing plays an important role in validating if all the business requirements are fulfilled or not before releasing the software for market use. Use of live data and real use cases make this testing an important part of the release cycle. This is typically the last step before the product goes live or before the delivery of the product is accepted. The trainer responsible to provide first level support to the user by assisting them in testing the system in the right way.



Figure 21: User Acceptance Test Session

a. User Acceptance Test Flowchart

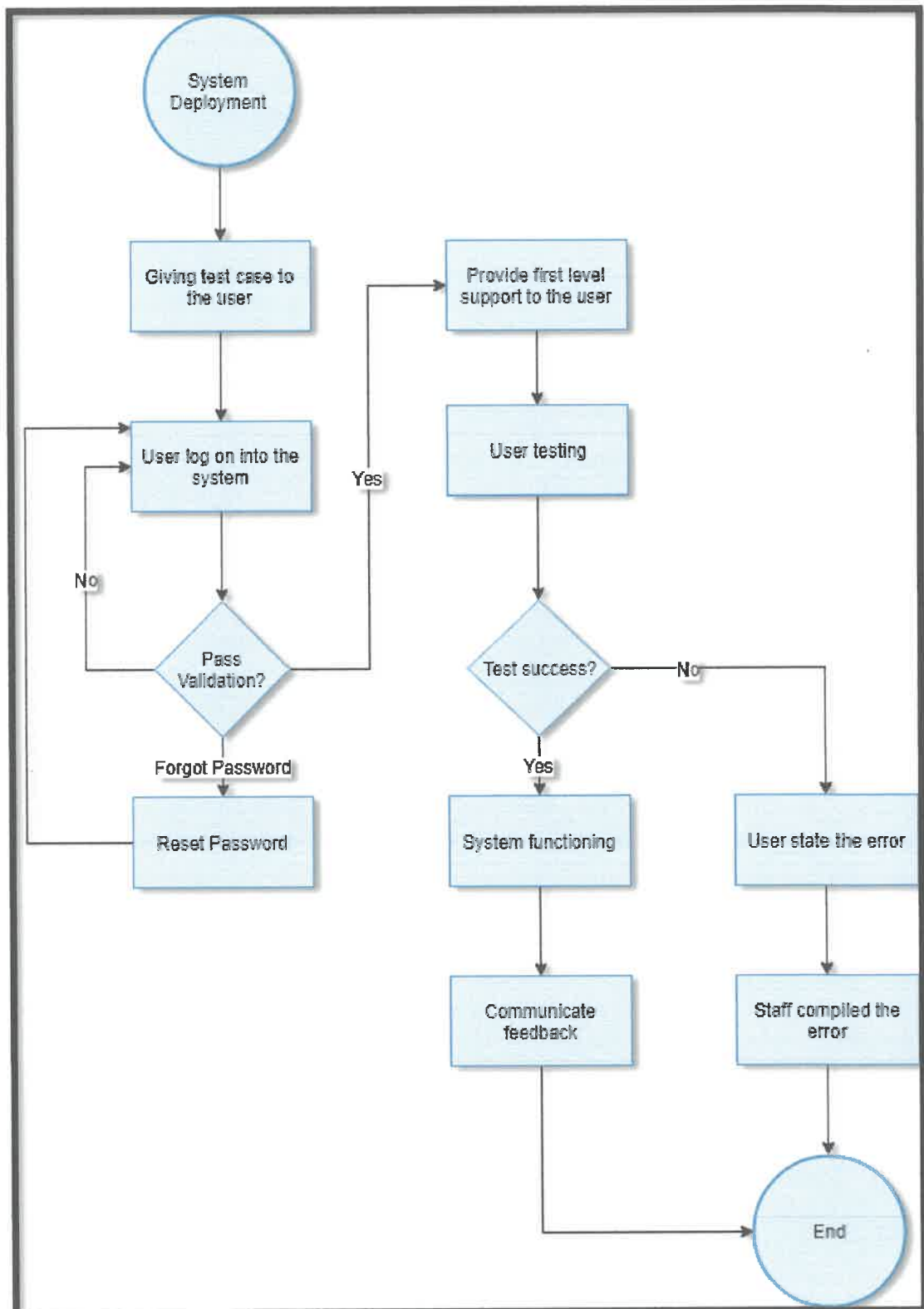


Figure 22: Steps taken in user acceptance test activity.

3.2 Special Project

In this section, i will explain about my special project. After further discussion between my industrial training coordinator , industrial training supervisor and faculty supervisor, the trainer decided to make a quick guide manual to be used in training session. The title of the manual guide is "HIS@KKM Quick Guide". The manual will be print and pass to the user for training use. During training session, the user will use this manual as a guidance for them to experience in using the system. In this training, the trainer responsible to provide support to the user by assisting them in learning the flow of the system and using the system in the right way.

In this manual, it contains the list of widget and modules that are available in the system . The list of widget that available in the system are pending submission, orientation list, task list, bed management, my roster, leave, shift, event and locum. Meanwhile for the system modules that available in the system are patient management, inpatient/outpatient, staff management, report management and lastly admin tools.

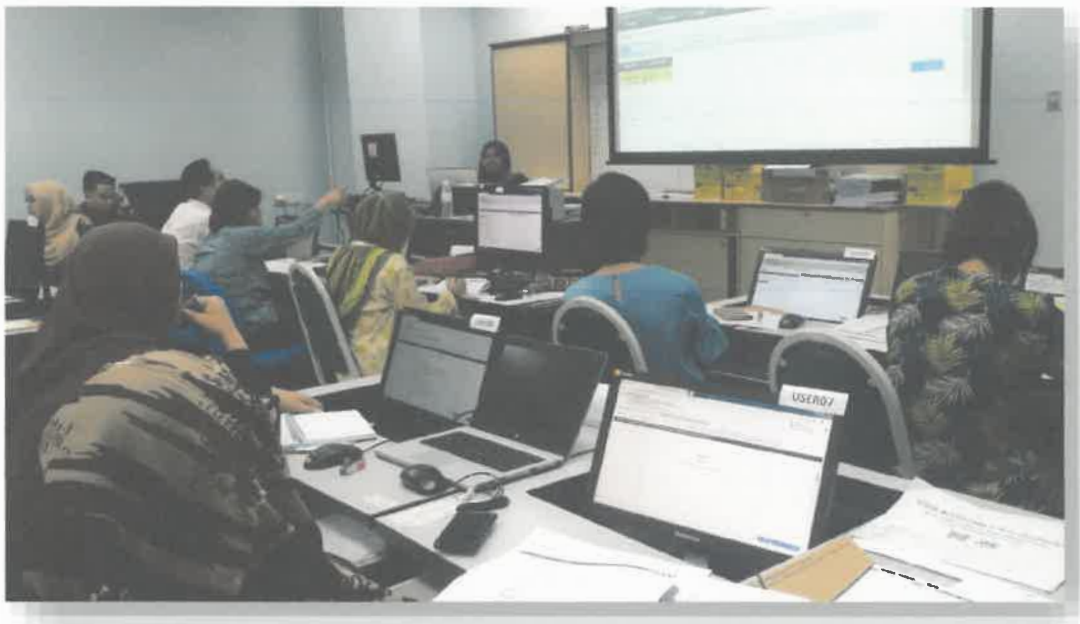


Figure 23: Training Session with HIS@KKM User.

The training held at Hospital Raja Permaisuri Bainun. Training divided into categories of user which different user located at different place. The user that has been stated such as Medical Officer, Housement Officer, Nurse and etc. For the full manual "HIS@KKM Quick Guide", you can reffer at the appendix.

CHAPTER 4: CONCLUSION

As an undergraduate student of Universiti Teknologi MARA, I would like to say that this industrial training program is an excellent opportunity to get an experience that I would never gain directly through the lectures in the classroom. This chapter will contain my personal comment, issues that needs to address and propose recommendations if necessary as long as they do not affect the reputation of HeiTech Padu Berhad.

4.1 Application of Knowledge, Skills and Experience in Undertaking The Task.

Knowledge that i gained during the industrial training is devided by technical and non-technical knowledge.

4.1.1 Technical Knowledge

A. Bugzilla



Figure 24: Bugzilla Logo

Bugzilla is a web-based general-purpose bug tracker and testing tool originally developed and used by the Mozilla project, and licensed under the Mozilla Public License. During my internship, Ms Rohana make a class for a industrial training student at meeting room. A complete set guide are given to industrial student. Figure 17 shows the logo of Bugzilla.

B. SQLyog



Figure 25: SQLyog Logo

SQLyog Community Software used for development Phase. It is related to stored methods and also user-defined. Besides, the functions physically stored within the database under concentrated form following by the specific name. It allows you to share the tasks between some programs. The distinct feature of functions is that they can return a value as a result of their work. SQLyog require industrial student to insert sql command to extract data for data editing purpose.

4.1.2 Non-Technical Knowledge.

A. Communication

Communication is crucial in here because to work as a team, all the issue and problem need to be address to the respective person quickly so that the task will not be delayed. Day by day, I realised that communication is extremely important to keep up with the given schedule. This is where I build my communication skills with other interns and supervisor or seniors.

All the intern also responsible with Daily standing-up meeting. All the intern will take part and take turn in conducting this daily meeting. This will build communication skills among the interns. The person who conduct the standing-up meeting for that day, responsible to update the progress of the project. Things that need to be updated can be as Progress of assigned task, New task assigned, Expected due date and Any comment or noted for each staff.

In Heitech Padu Berhad, there are several method to communicate between staff such as open meeting. It easy to communicate and explain the idea to the other staff. Next is via emails. It enable us to pass messages to other colleague. Lastly, one on one communication. Through this communication, it enable some people to understand better about the issues and solutions.

B. Teamwork

As the system is done with the other interns from other university, teamwork is very important in order to come out with great result. Being able to solve problems between team members and able to negotiate with team members to settle disputes. Teamwork is also able to convey information via phone, email, and in person.

In PSG Data department, we divided the team according to the task we perform. For example, testing task. Every testing activity need to be made according to discipline in the system. The example of discipline in the system is Orthopedic, the trainee that handle orthopedic modules need to test every function in the discipline and lastly report to the lead system analyst about the result and performance issue.

4.2 Personal Thoughts and Opinion

4.2.1 Cooperative and Supporting Staff

From my own thought, all the colleague here are helpful and supportive in helping all the intern to finish their task assigned. As the intern, many enquiries may come from time to time. I always seek for my supervisor's support regarding the issues in daily tasks. She will never reject any enquiries and she will patiently show the solution. Other staff also very supportive to all the interns.

In my department, we practise mentor and mentee. Each intern will have their own mentor. Every day after daily standing-up meeting, each mentor will help all the intern to solve the issue in given tasks and together they will find the solution. From my opinion, this method is a good method in helping the intern to gain more knowledge and to gain more skills in solving problem that occurred unexpectedly.

4.2.2 Cooperation between Team Members

In my opinion, the teamwork between PSG Data groups is unquestionably good. All of the team member will keep updated the tasks with each teammates in finishing the projects. There is many different position in this team such as Project Manager, System Analyst, Business Analyst, Senior Software Developer, Software Architect and the interns. But with all these different positions, we manages to work as a team and make sure the project is right on schedule.

4.3 Lesson Learnt

4.3.1 Time Management

Time management is extremely important in a project environment. A good time management will ensure the project run accordingly and helps to achieve objective effectively. During this internship placement, I learned a lot about managing the time in finishing all the task given. Time management is very crucial in a project as we need to achieve the dateline and target given by the superiors.

Several ways to organize time wisely either working alone or with the team are Create to do list. To-do list is an ideal way to organize tasks. Crossing off the completed tasks one by one and report to the supervisor. Next is, planning what we need to complete each days. This include everything from tasks like checking email from other colleague to hosting meetings. Lastly, one of effective way that implement in Heitech Padu Berhad is using Google Calender. Google Calender that used is to received reminders and remain organized.

This can prove in daily standing up meeting where all there system analyst will give the current progress and will be informed repeatedly about the dateline of task given.

4.3.2 Self-Learning

Self-learning or self-exploration is important in all the task given. Not all problem or issue will be solved by the senior system analyst. During the first two months, the intern will be helped through all the issue arise. But after that, the intern will have to depend on themselves. This self-learning is good for the interns as this will help them in gaining more knowledge and skills in software development industry.

In times when everybody is pressed for time, and formal education comes with its own time constraints, self-learning ensures that one is not under any pressure whatsoever to push oneself.

4.4 Limitations

There are a few limitations that can be seen throughout this internship period. However these limitations are not severe but it can be a good and gentle reminder for each responsible contributor or organization.

The industry did not provide any laptop or desktop for the intern during the training. This will make the intern having slight problem with the configuration of laptop as many of the technologies used in the project need to be applied and installed in intern's laptop. In fact, my laptop in the first month of training always crashed and appeared to be blue screen many times.

Some facilities also not provided to the intern. Some facilities that is not provided is Printing Service. We are not provided with ID and password for printing services. Each time we want to print a document or scan certain documents, we need to ask for other employee their ID and password to use the photocopy services.

4.5 Recommendations

A few recommendations can be made and taken into consideration by all responsible contributor or organization.

The industry should give the access to its facilities for all the intern students. This will make all the work runs smoothly and makes all the operations effective in achieving the objective of project and organization.

The industry also need to be provide with a proper equipment such as laptop as not all interns manage to have laptop with required specifications and configuration. This will make sure all the operations in developing phase runs effective without the need to look into problem of the laptop that are crashing each time.

This recommendation also need to address to the Faculty of Information Management UiTM Kelantan itself as the faculty need to send their student for a practical training in big IT company like HeiTech Padu Berhad. This is because in this big company, students can gain lots of knowledge and skills that they can't get in campus. Students will involve with various IT project and this will helps them to understand more about what they learn in the university and this is the place where they can used all the knowledge in real life. Furthermore, the students can prepare themselves with all the challenges and mentally prepared before getting real job after finished the industrial training.

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APPENDIX

LOGBOOK

DATE: 1/02/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Background form completion.	
2) Introduction to organization	
3) Setup laptop network	

DATE: 20/2/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) Anthropometry chart testing

- Testing all the chart function
that exist in the system.

- Report the issue in the log
for every error that found
in the system.

- Describe the error briefly
so the developer will
know the problem.



DATE: 21/2/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) Anthropometry chart testing

- Testing all the chart function
that exist in the system.

- Report the issue in the
log for every error that
found in the system.

- Describe the error briefly to
the developer will know
the problem.

DATE: 28/2/2019

EXTRACT NATURE OF WORK DONE

- 1) Meeting at titanium with system analyst team.
 - 1 ▷ Discuss on going development system
 - 1 ▷ Task review between system analyst
 - 1 ▷ Discuss on special projects.

- 3) Review on JSON Datatype:
 - ▷ Datatype
 - ▷ Function
 - ▷ Slides

SUPERVISOR REMARKS

DATE: 1/3/2019

EXTRACT NATURE OF WORK DONE

- 1) Special Project Task.
 - ▷ Review on system components.
 - ▷ Familiar with the tool to develop the special project.

- 2) Review on JSON Datatype:
 - ▷ Datatype
 - ▷ Function
 - ▷ Slides.

- 3) On task
 - ▷ Submit anthropometry chart log to bugzilla.

- ▷ Get the log id

- ▷ Sent the log id to representative system analyst.

SUPERVISOR REMARKS

DATE: 14/3/2019.

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

~~1) Study~~
1) Study about json query.

▶ create

▶ slide.

2) Special Project Test.

▶ Design Storyboard.

DATE: 15/3/2019.

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) Testing Chart

▶ General Chart.

▶ Identify error for every
chart.

▶ State the error in
log format.

DATE: 20/8/2019.

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Testing Chart Function.	
↳ General chart	
↳ Identify error for every function	
↳ State the error in log format.	

DATE: 21/3/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Testing Chart Function.	
↳ General Chart	
↳ Identify error for every function	
↳ State the error in log format.	

DATE: 26/03/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Review on development Project.

↳ Check on system function

↳ Check on system accuracy flow.

↳ Review every discipline

DATE: 27/03/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Review on development Project.

↳ Check on system function

↳ Check on system accuracy flow.

↳ Review every discipline.

DATE: 1/04/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Data preparation (ref- p1206-2017)

↳ Edit data at SQL YOG

↳ ~~Enter~~ - Enter specific

data into the table

↳ ~~Summary~~ data accuracy

↳ ~~check~~ the accuracy of data.

DATE: 2/04/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Data preparation (ref- p1206-2016)

↳ Edit data at SQL YOG

↳ Enter specific data into table.

↳ ~~check~~ the accuracy of data.

DATE: 5/7/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Data Preparation (ref- p 206 - 2017)	Intro to
↳ Edit data at SQL 206	SQL-
↳ Enter specific data into the table	
↳ Checking the accuracy of data.	

DATE: 8/14/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) User Acceptance Test	
↳ assists user regarding a flow of the system.	
↳ help user to log the error in a provided document.	
↳ Review those log.	
2) Review Log.	
↳ Ensure the error that is clarified by user is truly not working.	
↳ Re-test the function.	
↳ Remarks the log to developer.	

DATE: 11/1/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) User Acceptance Test.	
↳ Assist user regarding the flow of the system.	
↳ Help user to log the error in a provided document.	
↳ Review the log.	
2) Computerized Order Entry (COE) Testing.	NI
↳ Re-test the function that log by user.	
↳ Update the status of the logs in google document.	

DATE: 12/4/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Computerized Order Entry (COE) Testing.	
↳ Re-test the function that log by user.	
↳ Update the status of the logs in google document.	

24/4/2019

EXTRACT NATURE OF WORK DONE

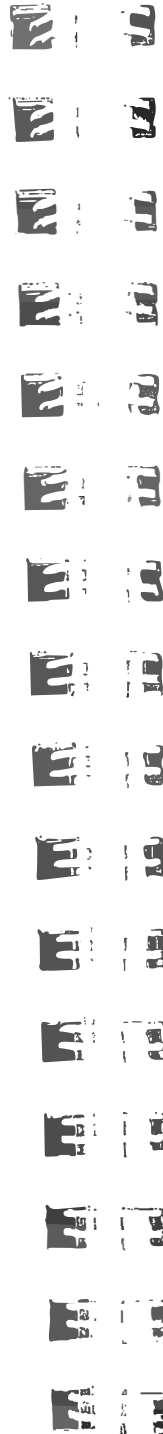
Function

on error

chart.

Char format.
Chart

SUPERVISOR REMARKS



DATE: 25/4/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

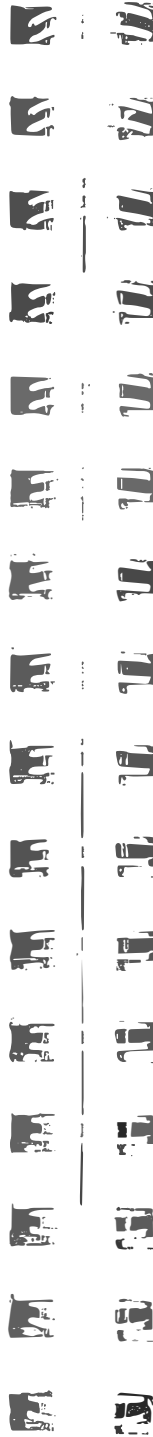
- 1) Testing Function
- 1b) Testing on selected chart.
- 1c) Identify error for every chart.
- 1d) Show the error in log format.
- 1e) To test system functionality Chart through icon in Patient Dashboard

DATE: 30/1/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

- 1) Testing FlowSheet component functionality.
- ↳ Testing on selected function.
- ↳ identify error
- ↳ To test system functionality of FlowShe component



DATE: 1/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

- 1) Testing FlowSheet Component Functionality.
- ↳ Testing on selected function
- ↳ Identify error
- ↳ To test system functionality of FlowSheet component

DATE: 6/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) testing System Function

↳ Medical calculator

↳ Identify error

↳ Report to the developer if the function is not working.

✓

DATE: 7/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) Testing System Function

↳ Medical calculator

↳ Identify error

↳ Report to the developer if the function is not working.

2) Updating data at database.

↳ update the order of item at toggle order.

↳ Using sql*06

✓

DATE: 10/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Testing system function.

1) General: Chart.

2) Report to the developer if the function is not working.

WV

DATE: 13/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

2) Testing system function.

1) Encounter summary

1) Log the error of the function.

1) Report to the developer about the problem.

11

DATE: 16/05/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Testing System Function	
↳ Computerized order entry.	
↳ Log the error of the function.	
↳ Report to developer about the problem.	

DATE: 17/05/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Testing System Function.	
↳ Computerized order entry.	
↳ Log the error of the function.	
↳ Report to developer about the problem.	M

DATE: 23/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) Data preparation

add sub-component for
every log divided
by discipline.

process done using microsoft
excel.

n.
r.

DATE: 24/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

1) Data preparation.

add sub-component for every
log divided by discipline.

process done using microsoft
excel.

n.

DATE: 29/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

- 1) User Acceptance Test.
 - ↳ Cycle 3.
 - ↳ Assists the user in using the system.
 - ↳ List down the recommendation for a certain module.

- 2) Compile the code.
 - ↳ Compiled the error that user found from user session.
 - ↳ Report to the developer about the problem.



DATE: 30/5/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR
REMARKS

- 1) Testing System Function.
 - ↳ testing the system function that has been been fixed by developer.
 - ↳ Report to the lead system analyst about system progress.

DATE: ¹⁶ 18/6/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Preparation for Go-Live System.	
↳ Data preparation.	
↳ Testing system function	
↳ Brief talk about Go-live activity.	

DATE: 21/6/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Preparation for go-live system.	
↳ Data preparation.	
↳ Testing system function.	
↳ Brief talk about Go-live activity.	

DATE: 15/6/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Post Go-live support.

↳ Provide first level support at Hospital Raja Permaisuri Bainun.

↳ Educate and assists user in ~~proper~~ using the system in proper way.

↳ Report any error that occurred at site.

Ensuring the system running well.

1

DATE: 16/6/2019

EXTRACT NATURE OF WORK DONE

SUPERVISOR REMARKS

1) Post Go-live support.

↳ provide first level support at Hospital Raja Permaisuri Bainun.

↳ Educate and assists user in using the system in proper way.

↳ Report any error that occurred at site.

↳ Ensuring the system running well.

DATE : 19/6/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
<ul style="list-style-type: none"> 1) Post GO-LIVE support. ↳ Provide first level support at HRIS 	
<ul style="list-style-type: none"> ↳ Educate and assist user in using the system in proper way. 	1
<ul style="list-style-type: none"> ↳ Report any error that occurred at site 	
<ul style="list-style-type: none"> ↳ Showing the system running well. 	

DATE : 20/6/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
<ul style="list-style-type: none"> 1) Post GO-LIVE support. 	
<ul style="list-style-type: none"> ↳ provide first level support at HRIS. 	
<ul style="list-style-type: none"> ↳ Educate and assist user in using the system in proper way. 	
<ul style="list-style-type: none"> ↳ Report any error that occurred at site. 	
<ul style="list-style-type: none"> ↳ Showing the system running well. 	

DATE: 25/6/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Post Go Live Support.	
↳ Provide first level support at HLPB.	
↳ Educate and assist user in using the system in proper way.	
↳ Report any error that occurred at site.	
↳ Ensuring the system running well.	

DATE: 26/6/2019

EXTRACT NATURE OF WORK DONE	SUPERVISOR REMARKS
1) Post Go Live Support.	
↳ Provide first level support at HLPB.	
↳ Educate and assist user in using the system in proper way.	
↳ Report any error that occurred at site.	
↳ Ensuring the system running well.	

ATTENDANCE



NAME MUHAMMAD HAZIQ FIKRI BIN FAUZI

UNIT/ PROJECT : MOH

MONTH MARCH

YEAR 2019

DIVISION : PSG DATA

NO	TASKS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
1	SPECIAL PROJECT TASK: REVIEW AND FAMILIAR WITH THE TOOLS TO DEVELOP PROJECT	4			4	4	4																											16
2	REVIEW JSON DATATYPE	2			4	4									4																			14
3	ON THE TASK (Anthopometry Chart Log Submit)	2																																2
4	MEETING AT JADE (Discussed about MockUp Hrbp Task)							2																										2
5	MOCK UP TASK (Slide Presentation and Re-Test The Function That Need To Be Included In Slide)							2	8	8		8	8																					34
6	SPECIAL PROJECT TASK: Design Storyboard													4	4																			8
7	MEETING AT JADE (Mock Up Presentation Practice)													4																				4
8	ON TASK (General Chart Testing)															8			8	8	8	8	8	8									48	
9	REVIEW ON DEVELOPMENT PROJECT (System Function, Accuracy and Discipline)																										8	8	8	8	8	3		35
10	Outstation: Rhr Unlten Bangl (Review The Log, Define Problem and Delegating Task)																														5		5	
TOTAL		8			8	8	8	8	8	8		8	8	8	8	8		8		8	8	8	8	8		8	8	8	8	8		168		

Notes: This Time Sheet Form need to be submitted together with Work Evaluation Report Form to HR Representative by the 5th day of calender month. Failing to do so, your allowance payment will be delayed.

Public Holiday(PH) YELLOW Saturday GREEN
 Medical Leave(ML) RED Sunday GREEN
 Leava BLUE

VERIFIED BY IMMEDIATE SUPERVIS :
 NAME
 DATE : 28/6/2019



NAME MUHAMMAD HAZIQ FIKRI BIN FAUZI

UNIT/ PROJECT 1 MOH

MONTH APRIL YEAR 2019

DIVISION PS& DATA

NO	TASKS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
1	DATA PREPARATION (REF_PL206_2017)	8	8	8	8	8																											40
2	USER ACCEPTANCE TEST (HIS_KKM)								3		3	3																					9
3	REVIEW AND TESTING THE LOG (COMPUTERISED ORDER ENTRY)								5	8	5	5	8																				31
4	DATA PREPARATION (REFERENCE_PREDEFINED_DIAGNOSIS)															8	8	8	8														32
5	TESTING (CHART)																					8	8	8	8	8							40
6	TESTING (FLOWSHEET COMPONENT)																												8	8		16	
TOTAL		8	8	8	8	8			8	8	8	8	8			8	8	8	8														168

Notes: This Time Sheet Form need to be submitted together with Work Evaluation Report Form to HR Representative by the 5th day of calendar month. Failing to do so, your allowance payment will be delayed.

Public Holiday(PH) YELLOW Saturday GREEN

Medical Leave(ML) RED Sunday GREEN

Leave BLUE

VERIFIED BY IMMEDIATE SUPERVISOR:

NAME

DATE

ROHANA YUSOF
28/6/2019

SPECIAL PROJECT



HIS@KKM QUICK GUIDE



1 2019

OBJEKTIF KURSUS

1. Menerangkan pengenalan HIS@KKM
2. Menerangkan Modul *Patient Management, Inpatient/Outpatient, Staff Management, Administrator Tools, Report Management* dan transaksi yang terlibat dengan penambahbaikan
3. Menunjukkan aliran proses dan skrin yang terlibat mengikut transaksi
4. Meningkatkan kemahiran pengguna terhadap HIS@KKM

2

AGENDA

1. Pengenalan HIS@KKM
2. Navigasi Skrin HIS@KKM
3. Transaksi penambahbaikan dan transaksi baru di dalam modul
*Patient Management, Inpatient/Outpatient, Staff Management,
Administrator Tools dan Report Management*

3



PENGENALAN HIS@KKM

4

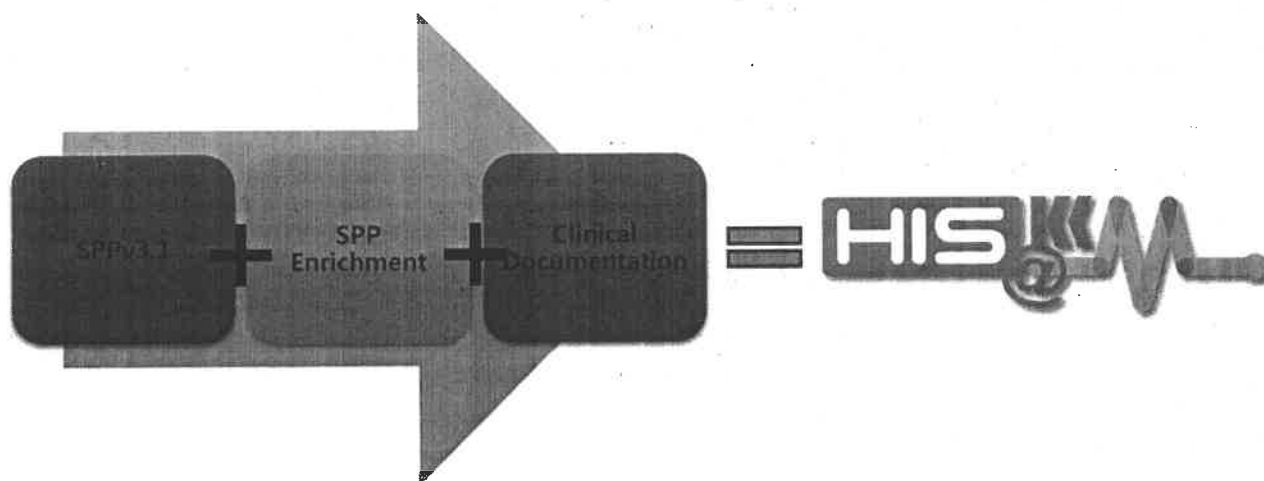
PENGENALAN HIS@KKM

Komponen HIS@KKM merangkumi:

- Penambahbaikan modul-modul SPPV3.1 yang dikenali sebagai SPP Enrichment
- Pembangunan modul Clinical Documentation bagi 12 disiplin
- Pembangunan integrasi sistem dan peranti perubatan, *application programming interface, mobile application & business intelligent tools*
- Penukaran transaksi-transaksi SPPV3.1 (yang tiada penambahbaikan) kepada *framework* HIS@KKM

5

PENGENALAN HIS@KKM



6



NAVIGASI SKRIN HIS@KKM

7

Topik :

- 1. Perubahan Skrin (SPPV3.1 kepada HIS@KKM)**
- 2. Login Page**
- 3. Landing Page**
- 4. User Profile**
- 5. Provider Dashboard**

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Topik 1: Perubahan Skrin (SPPV3.1 kepada HIS@KKM)

PERUBAHAN SKRIN SPPV3.1 KEPADA HIS@KKM LOGIN PAGE



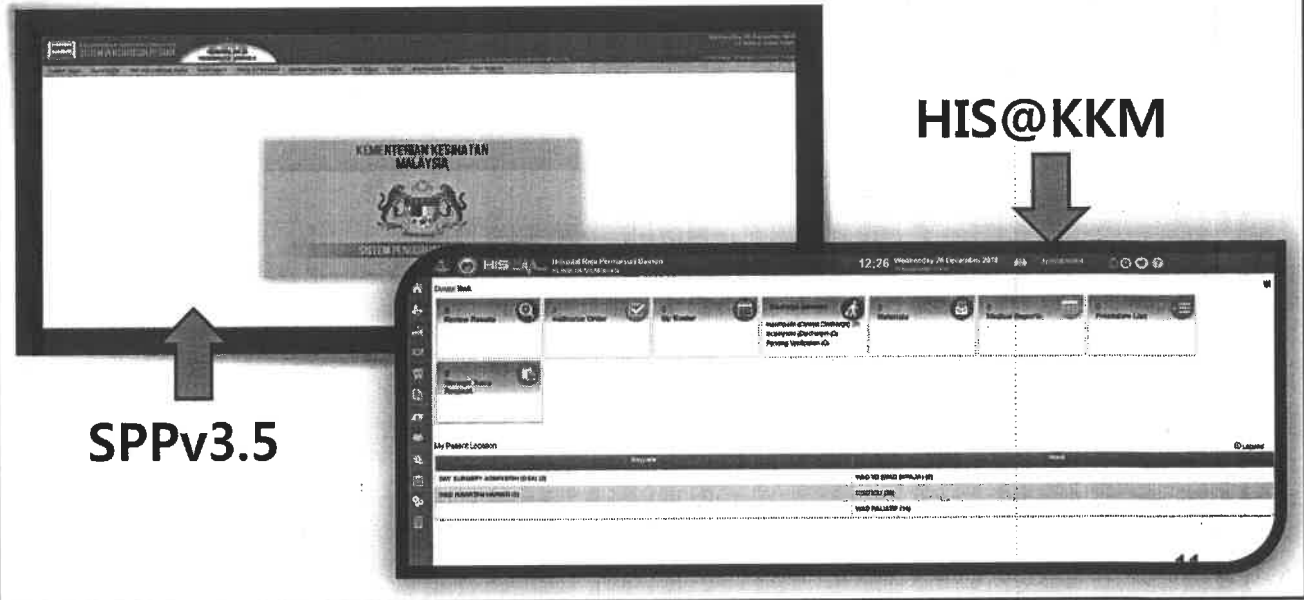
Sebarang pertanyaan/kesulitan, sila hubungi talian helpdesk kami:
Ext : 2799 (8.00am - 5.00pm)

On call after office hour / weekend / Public Holiday :
011-4035

HIS@KKM



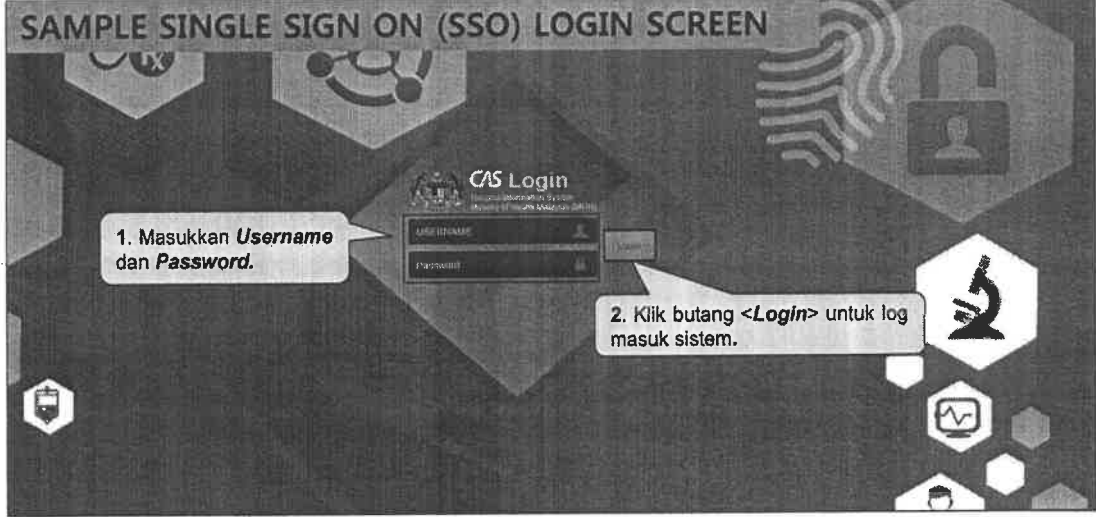
PERUBAHAN SKRIN SPPV3.1 KEPADA HIS@KKM LANDING PAGE



Topik 2: Login Page

LOGIN PAGE

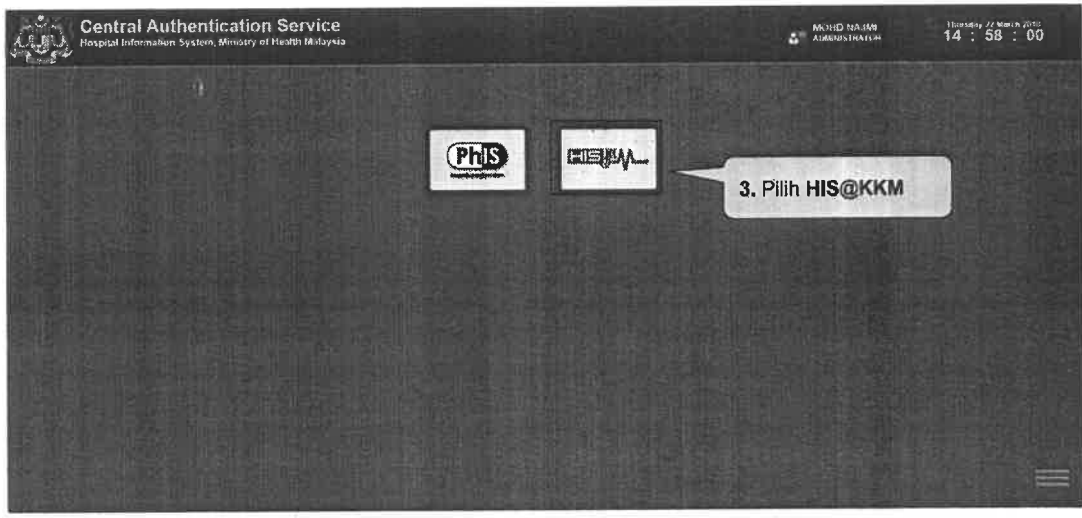
Transaksi: *Forgot User ID/Password* | Tugas: Pengguna HIS@KKM | Navigasi: *HIS@KKM URL > Login Page > Forgot User ID/Password*



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LOGIN PAGE

Transaksi: *Login* | Tugas: Pengguna HIS@KKM | Navigasi: *HIS@KKM URL > Login Page*



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LOGIN PAGE - FORGOT USER ID/ PASSWORD

Transaksi: *Forgot User ID/ Password* | Tugas: Pengguna HIS@KKM | Navigasi: *HIS@KKM URL > Login Page > Forgot User ID/Password*

The screenshot shows a web page titled "Forgot User ID/Password". It features a background image of a doctor in a white coat. The page has a header with navigation links and a main content area with a form. Three callout boxes provide instructions: 1. "Klik pada pautan *Forgot User ID/Password*" (Click on the *Forgot User ID/Password* link); 2. "Masukkan alamat *Email* anda. Pastikan alamat *Email* anda telah didaftar" (Enter your *Email* address. Ensure your *Email* address is registered); 3. "Klik butang *<Submit>*" (Click the *<Submit>* button). The form includes a text input field for "Email Address" and a "Submit" button.

Tujuan: Untuk membolehkan pengguna menetapkan semula kata laluan apabila terlupa kata laluan semasa hendak melakukan *Login*.

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LOGIN PAGE - FORGOT USER ID/ PASSWORD

Transaksi: *Forgot User ID/ Password* | Tugas: Pengguna HIS@KKM | Navigasi: *HIS@KKM URL > Login Page > Forgot User ID/Password*

1. *Email* berdaftar

4. Salin *Password* yang diberikan

The screenshot shows an email notification with the subject "Your HIS@KKM password has been reset". The sender is "NikDun@heltech.com.my" and the recipient is "to me". The email body contains the following text: "Dear AD, Your Password Has Been Changed. To reset the password, please log in using the password given". Below this, there is a table with two rows: "User ID : AD" and "Password : AD71". At the bottom, there is a note: "Please feel free to contact IT Department for further inquiries. Thank You." and two buttons: "Reply" and "Forward".

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LOGIN PAGE - FORGOT USER ID/ PASSWORD

Transaksi: *Forgot User ID/Password*

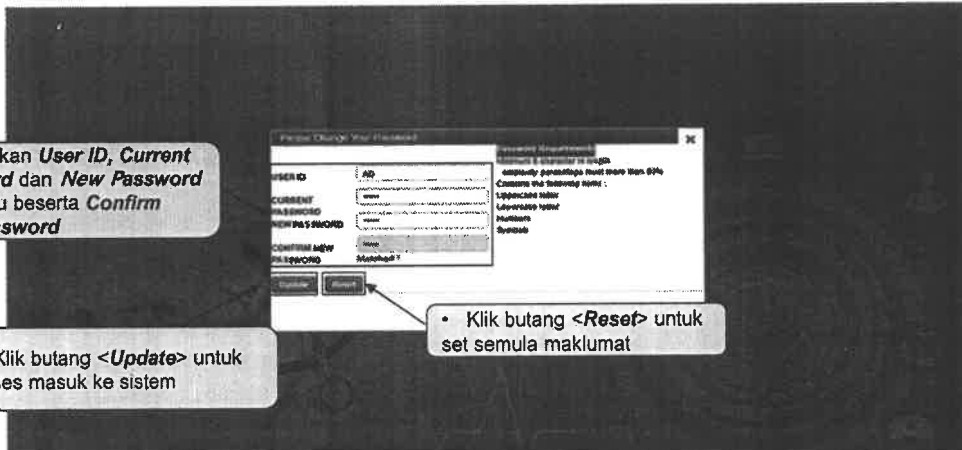
Tugas: *Pengguna HIS@KKM*

Navigasi: *HIS@KKM URL > Login Page > Forgot User ID/Password*

5. Masukkan *User ID*, *Current Password* dan *New Password* yang baru beserta *Confirm New Password*

6. Klik butang *<Update>* untuk akses masuk ke sistem

• Klik butang *<Reset>* untuk set semula maklumat



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LOGIN PAGE - FORGOT USER ID/ PASSWORD

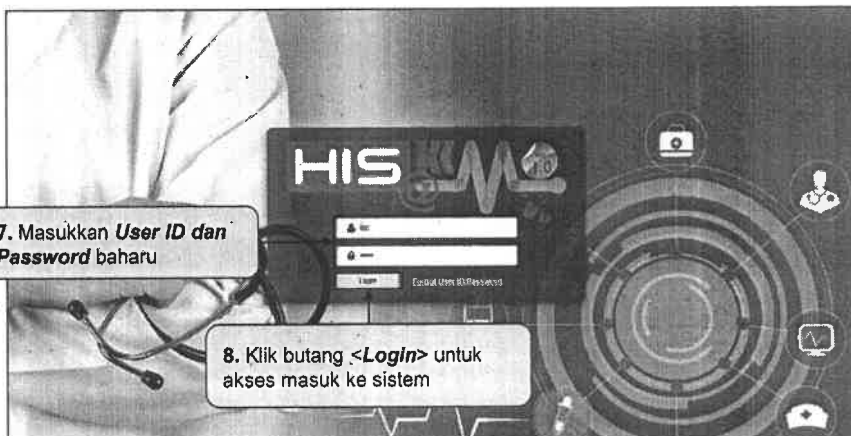
Transaksi: *Forgot User ID/Password*

Tugas: *Pengguna HIS@KKM*

Navigasi: *HIS@KKM URL > Login Page > Forgot User ID/Password*

7. Masukkan *User ID* dan *Password* baharu

8. Klik butang *<Login>* untuk akses masuk ke sistem



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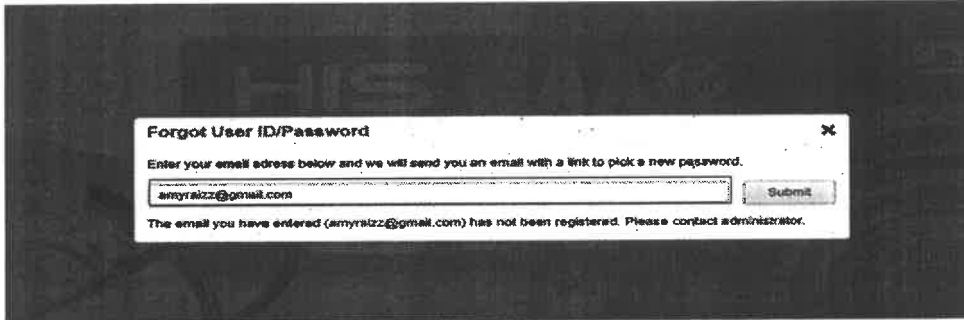
LOGIN PAGE - FORGOT USER ID/ PASSWORD

Transaksi: *Forgot User ID/Password*

Tugasan: *Pengguna HIS@KKM*

Navigasi: *HIS@KKM URL > Login Page > Forgot User ID/Password*

2. Email tak berdaftar



Tip

- Hubungi pihak IT untuk mengesahkan maklumat peribadi anda dalam sistem



- Mesej ini akan dipaparkan sekiranya alamat *Email* yang anda masukkan masih belum didaftarkan ke dalam sistem

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LOGIN PAGE - ANNOUNCEMENT

Transaksi: *Announcement*

Tugasan: *Pengguna HIS@KKM*

Navigasi: *Login > Announcement*



Tujuan: Untuk memaparkan sebarang notifikasi baharu kepada semua pengguna

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Topik 3: Landing Page

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Topik 3: Landing Page

Transaksi : Login Tugas : Pengguna HIS@KKM Navigasi : Login Page

• **Header**

• **Widget Task**

• **EMR Tracing Approval (MRO)**

Requestor Name	Department	Role Name	Urgency	Requested Date	Name	Information No. / MIN	Requested Type	Requester	Status
WFO_UMPH	Unit of Record Office	Umpok	Urgent	26/02/2019 02:21 PM	PERSONAL	0110200002 (New 01)	System	DEFALMADON	
ADMINISTRATOR	Atas/bawah Keseluruhan		On Approval		PERSONAL	0110200002 (New 01)	System	DEFALMADON	

• **Main Menu** akan memaparkan laman yang dipilih.

• **Working Area**

tip
Silia rujuk Lampiran Ikon untuk maklumat berkaitan Ikon yang terdapat pada Header

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Topik 3: Landing Page

Transaksi : *Setting Widget*

Tugas : Pengguna HIS@KKM

Navigasi : Home > *Provider Dashboard*

Widget	Status	Popup
EMR Rancang	ON	OFF
Supplies Rancang	ON	OFF
Service Rancang	ON	OFF
Emergency and Trauma Taktik	ON	OFF
EMR Rancang	ON	OFF
Medical Report Attachment Approval	ON	OFF
Ball Therapy Approval (BMA)	ON	OFF

1. Klik ikon *Setting Widget* untuk menetapkan paparan *Widget* yang dikeluarkan

2. Klik pada tombol *<ON>* atau *<OFF>* bagi *Widget* yang dikehendaki untuk dipaparkan pada *Provider Dashboard*

3. Klik pada tombol *<ON>* atau *<OFF>* bagi *Widget* yang dikehendaki untuk cara paparan *Popup*

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Topik 4: User Profile

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Topik 4: User Profile



Tujuan: Untuk membolehkan pengguna sistem untuk menguruskan Profil Pengguna.



Senarai sub - topik yang terlibat di dalam penambahbaikan ini ialah :

1. Profile
2. Change Theme
3. Change Location
4. Change Password
5. Logs

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Topik 4: User Profile – Profile

Transaksi : User Profile

Tugasan : Pengguna HIS@KKM

Navigasi: Login > Home > User Profile

Tujuan: Untuk pengguna melihat dan mengemas kini profil mereka. Pengguna hanya dibenarkan untuk menukarkan alamat e-mel dan nombor telefon sahaja.

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Topik 4: User Profile – Profile

Transaksi : User Profile

Tugasan : Pengguna HIS@KKM

Navigasi: Login > Home > User Profile

Section A

Type ID: 16, Tersebutkan: 1, Tersebutkan: 01
 User ID: HURSE17
 User Name: USER HURSE 17
 Staff Email: a@k.com
 Phone: 0197303725

Section B

Promotive Data
 Post Detail / Penugasan
 Other Qualification / Expertise
 Access Request
 Rashtraite
 Reassignment

3. Kemaskini alamat e-mel dan nombor telefon sahaja

Ruangan lain di bawah Section A hanya memaparkan maklumat dan pengguna tidak dibenarkan untuk membuat pengemaskinian

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Topik 4: User Profile – Change Theme

Transaksi : User Profile

Tugasan : Pengguna HIS@KKM

Navigasi: Login > Home > User Profile

1. Klik pada ikon Profile

2. Klik pada menu Change Theme

Profile
 Change Theme
 Change Location
 Change Password
 Logs
 Logout

Tujuan: Untuk membolehkan pengguna sistem menukar tema dan saiz font sistem mengikut keperluan

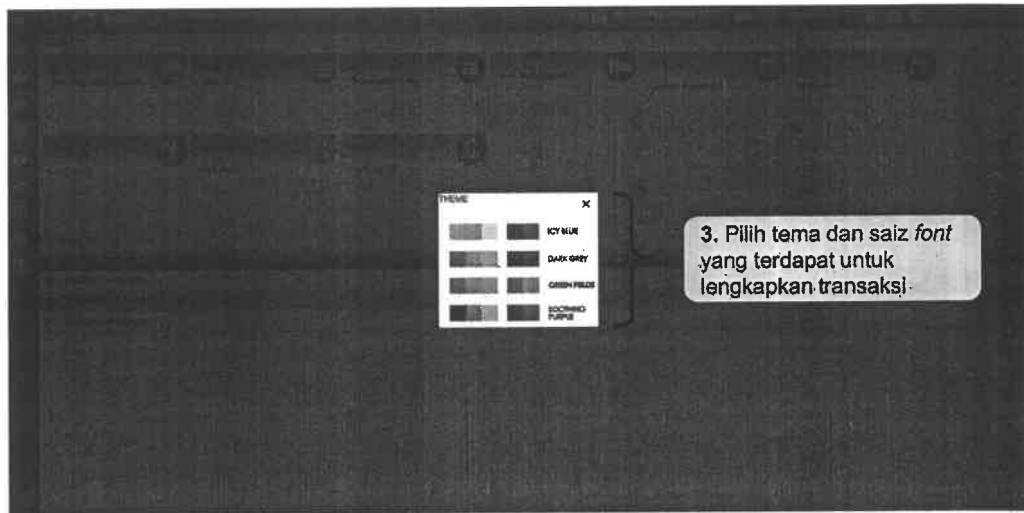
31

Topik 4: User Profile – Change Theme

Transaksi : User Profile

Tugas : Pengguna HIS@KKM

Navigasi: Login > Home > User Profile



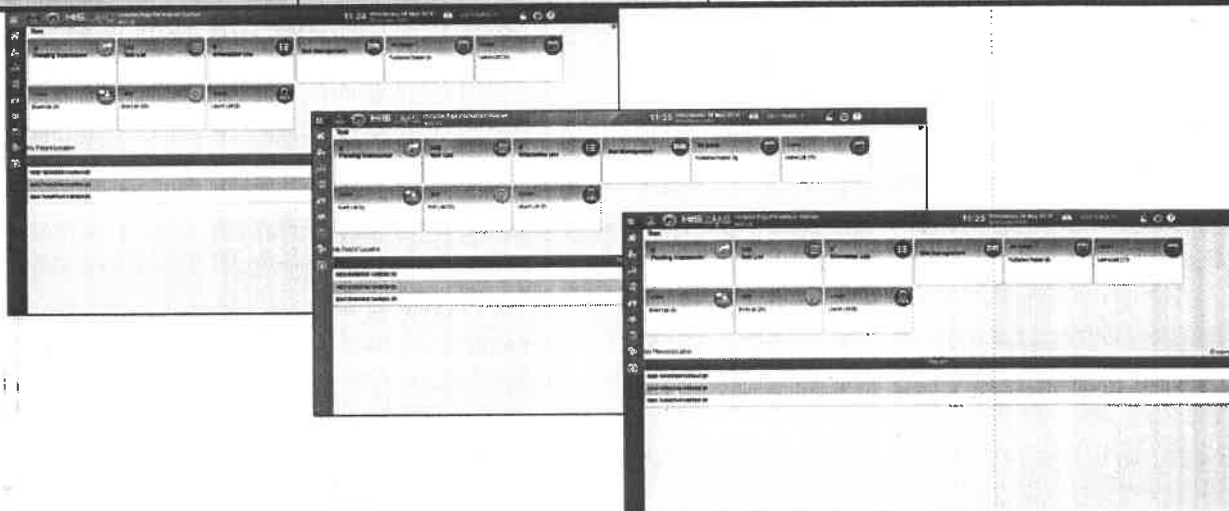
29

Topik 4: User Profile – Change Theme

Transaksi : User Profile

Tugas : Pengguna HIS@KKM

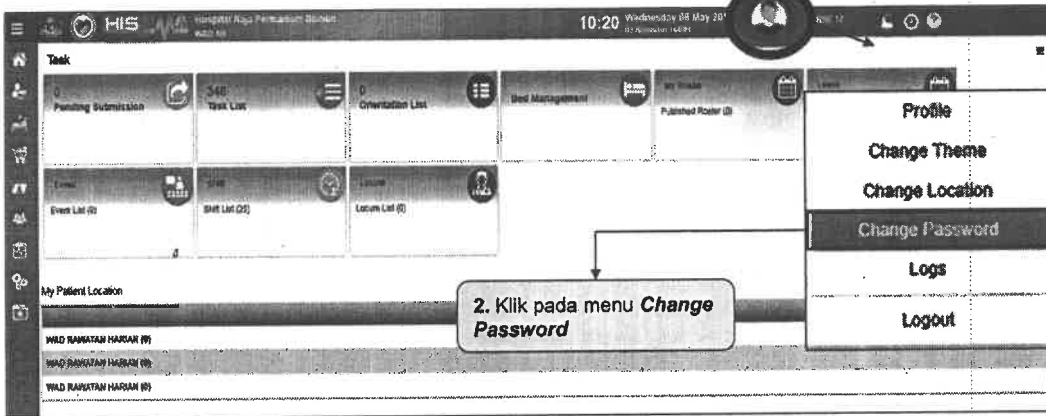
Navigasi: Login > Home > User Profile



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Topik 4: User Profile – Change Password

Transaksi : User Profile Tugas : Pengguna HIS@KKM Navigasi : Login > Home > User Profile

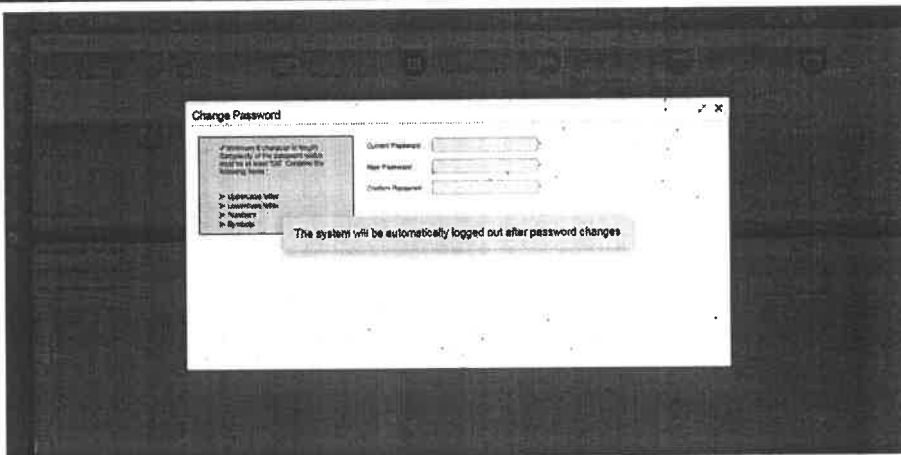


Tujuan: Untuk membolehkan pengguna sistem menukar kata laluan dalam sistem mengikut keperluan

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Topik 4: User Profile – Change Password

Transaksi : User Profile Tugas : Pengguna HIS@KKM Navigasi : Login > Home > User Profile



Tujuan: Untuk membolehkan pengguna sistem menukar lokasi dalam sistem mengikut keperluan

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Topik 4: User Profile – Change Password

Transaksi : User Profile

Tugas : Pengguna HIS@KKM

Navigasi : LogIn > Home > User Profile

Change Password

✓ Minimum 8 character in length
Complexity of the password status must be at least "OK". Contains the following items:

- Uppercase letter
- Lowercase letter
- Numbers
- Symbols

Current Password :

New Password :

Confirm Password :

3. Masukkan maklumat **Old Password**, **New Password** dan **Confirm Password**.

4. Klik butang **<Update>** untuk melengkapkan transaksi

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Topik 4: User Profile – Logs

The screenshot shows the HIS user profile interface. At the top, there is a navigation bar with the HIS logo, the user's name 'WAD RANJAN HARJAN', and the date and time '10:20 Wednesday 08 May 2019'. Below the navigation bar, there is a grid of task cards including 'Pending Submission', 'Task List', 'Orientation List', 'Seed Management', 'My Profile', 'Published Poster (0)', 'Over List (0)', 'Task List (2)', and 'Leave List (0)'. A callout box labeled '1. Klik pada ikon Profile' points to the profile icon in the top right corner. Below the task cards, there is a 'My Patient Location' section with a list of patients. A callout box labeled '2. Klik pada menu Logs' points to the 'Logs' menu item in the profile dropdown menu. The profile dropdown menu is open, showing options: 'Profile', 'Change Theme', 'Change Location', 'Change Password', 'Logs', and 'Logout'.

Tujuan: Untuk membolehkan pengguna sistem melihat ringkasan transaksi log pengguna (**Audit Trail User Log**).

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Topik 1: *Provider Dashboard*



- a. Pending Submission
 Berikut adalah senarai *Widget* yang akan dipaparkan bagi jururawat:
- Orientation List
 - Task List
 - Bed Management
 - My Roster
 - Leave
 - Shift
 - Event
 - Locum

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Topik 1: *Provider Dashboard – Pending Submission*

Transaksi: *Pending Submission*Tugasan: *Nurse*Lokasi: *Wad*Navigasi: *Login HIS@KKM > Provider Dashboard*

a. ***Pending Submission*** : Memaparkan senarai nota klinikal yang berstatus *save* dan akan *disubmit* secara automatik dalam tempoh masa 12 jam.

Task

Pending Submission

Pending Submission

Note Type: (Please Select) Encounter Type: (Please Select)

Patient MRN: Encounter Date: From

Search

Masukkan maklumat terperinci dan klik pada butang <Search> untuk memulakan carian.

Patient Name	Note Type	Created Date & Time	Last Update Date & Time	Priority
SUCAMRAB KAMR 8303200655679Maw (K) 84RF633724	GENERAL CLINICAL NOTE	06/11/2013 12:58	10/10/2023 08:32	1/NO 1B

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Topik 1: Provider Dashboard – Orientation List

Transaksi: Orientation List Tugas: Nurse Lokasi: Wad Navigasi: Login HIS@KKM > Provider Dashboard

b. Orientation List : Memaparkan senarai pesakit yang belum selesai orientasi.

No	Nama	Identifikasi	NIK	Last Update Date Time	Admission Date Time	Room	Status	Action
1	Pesakit 26706	52002085181 (New N3)	HRP08422	21/07/2018 12:07	21/07/2018 12:07	Bed 06	New	✓ ✕
2	Pesakit 43704	74022098325 (New N3)	HRP08430	31/07/2018 10:07	31/07/2018 09:07	Bed 04	New	✓ ✕
3	Pesakit 441558	840110035478 (New N3)	HRP911111	09/10/2018 10:10	09/10/2018 08:10	Bed 4-1 (7)	New	✓ ✕
4	Pesakit 777031	Admission (Temporary)	HRP0809910	09/12/2018 11:12	12/08/2018 05:04	Bed 07	New	✓ ✕
5	Pesakit 413012	HRP0762343 (Temporary N3)	HRP0762343	03/12/2018 11:12	03/12/2018 11:12	Bed 01	New	✓ ✕
6	Pesakit 470726	HRP082715188 (New N3)	HRP08430	02/12/2018 11:12	05/02/2018 09:06	Bed 42	New	✓ ✕
7	Pesakit Pms 512592	700101080548 (New N3)	HRP0215435	09/10/2018 08:01	09/10/2018 08:01	Bed 25	New	✓ ✕

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Topik 1: Provider Dashboard – Task List

Transaksi: Task List Tugas: Nurse Lokasi: Wad Navigasi: Login HIS@KKM > Provider Dashboard

c. Task List : Memaparkan senarai tugas yang memerlukan tindakan.

Task List
GENERAL ORDER
TREATMENT PROCEDURE
HEALTH EDUCATION
WORKING CASE PLAN

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Topik 1: Provider Dashboard – Task List

Transaksi: Pending Submission | Tugas: Nurse | Lokasi: Wad | Navigasi: Login HIS@KKM > Provider Dashboard

Patient Detail	Ward Code	Bed	Order Name	Duration	Urgency	Order By	Order Date Time	Start Date Time	Action
PERSON CD 48428 MRN: 48428	WQC	Bed 7 - 6	Eye Toilet Quantity - Prescribed QID Duration: 7 Days	0 hourly	STAT	HO Med DV	26/03/2019 11:00	27/03/2019 00:00	✓
PERSON CD 48428 MRN: 48428	WQC	Bed 7 - 6	Eye Toilet Quantity - Prescribed QID Duration: 7 Days	0 hourly	STAT	HO Med DV	26/03/2019 11:00	26/03/2019 00:00	✓

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Topik 1: Provider Dashboard – Bed Management (Housekeeping)

Transaksi: Bed Management | Tugas: Sister/Nurse | Lokasi: Wad | Navigasi: Home > Provider Dashboard > Bed Management > Wards > Ward Dashboard

No	Department	Occupied	Free	Occupied	Free	Occupied	Free	Occupied	Free	Occupied	Free	Occupied	Free
1	Behagian Datar Mesuk	1	1	0	1	0	0	1	0	0	0	0	0
2	Day Care Patient	50	21	45	11	0	1	55	0	0	0	0	0
3	Day Surgery Admission (Day)	19	19	3	16	0	0	19	0	0	0	0	0
4	Unit Kecantikan	42	41	1	41	0	0	42	0	0	0	0	0
5	Unit Endoskopi	101	101	48	53	0	0	101	0	0	0	0	0
6	Unit Haemodialisis-2	44	44	2	62	0	0	19	0	0	0	0	0
7	Unit Haemodialisis	20	16	2	17	0	0	20	0	0	0	0	1
8	Ward Bed	44	6	58	4	0	0	44	0	0	0	0	1
9	Obstetric & Gynecology Daycare	9	9	2	4	0	0	9	0	0	0	0	3

d. **Bed Management:** Untuk memaparkan senarai katil dan membolehkan pengguna mengemaskini status katil mengikut lokasi-lokasi yang sedia ada.

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Topik 1: Provider Dashboard – Bed Management (Housekeeping)

Transaksi: Bed Management | Tugas: Sister/Nurse | Lokasi: Wad | Navigasi: Home > Provider Dashboard > Bed Management > Wards > Ward Dashboard

The screenshot shows a dashboard for 'Bed List > WAD 1B'. At the top, there are navigation tabs for 'Transaksi: Bed Management', 'Tugas: Sister/Nurse', 'Lokasi: Wad', and 'Navigasi: Home > Provider Dashboard > Bed Management > Wards > Ward Dashboard'. The main area displays a grid of patient beds with columns for 'Bed No.', 'Patient Name', 'Age', 'Gender', 'Diagnosis', 'Status', and 'Action'. Below the grid, there are summary statistics: 26 Vacant, 45 Occupied, 0 New Entry, 0 Booking, 0/0 Lupa RMAT, 0 RVV (No Enage), and 0 (No Range Long). A callout box with a speech bubble points to a bed entry and contains the text: '2. Sila klik pada pautan Bed Name yang dikehendaki'.

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Topik 1: Provider Dashboard – Bed Management (Housekeeping)

Transaksi: Bed Management | Tugas: Sister/Nurse | Lokasi: Wad | Navigasi: Home > Provider Dashboard > Bed Management > Wards > Ward Dashboard

This screenshot shows the same dashboard as slide 43, but with a 'Housekeeping' modal window open over the bed grid. The modal has a dropdown menu for 'Housekeeping Details' and an 'OK' button. Two callout boxes provide instructions: '3. Sila pilih dan klik pada pilihan Housekeeping Details yang dikehendaki' points to the dropdown menu, and '4. Sila klik pada butang <OK>' points to the 'OK' button. The background dashboard shows the same summary statistics as in slide 43.

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Topik 1: Provider Dashboard – Bed Management (Housekeeping)

Transaksi: Bed Management | Tugas: Sister/Nurse | Lokasi: Wad | Navigasi: Home > Provider Dashboard > Bed Management > Wards > Ward Dashboard

The screenshot displays a 'Bed List' for 'WARD 18'. It features a table with columns for different bed status categories: New Check, Change, Discharge, and others. Below the table is a summary bar showing: 26 Vacant, 45 Occupied, 0 New Care, 0 Pending, 0/0 Budget, 0/0 Discharge, and 0 Discharge Change. The bottom part of the dashboard shows a grid of patient diet orders, each with a patient ID and name.

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MODUL 1 : Patient Management

Topik 1 : Appointment

Calendar Patient Appointment

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Topik 1: Appointments – Calendar Patient Appointment

Transaksi: *Calendar - Patient Appointment* | Tugas: *Nurse* | Lokasi: *Wad* | Navigasi: *Patient Management > Appointments > Calendar Patient Appointment*

14:30 Wednesday 03 May 2019

1. Sila masukkan maklumat yang diperlukan pada ruangan yang disediakan

2. Sila klik pada butang **<Search>**

3. Sila klik pada butang ikon **<Report>**

tip
Memaparkan *calendar appointment* pesakit dalam bentuk *calendar* dan memudahkan untuk merajana senarai *appointment* bagi pesakit tersebut.

Calendar - Patient Appointment

Patient ID: HRF0246 | Name: Person Tawfik 31154 | Gender: Male | Year: 2019

14:30 Wednesday 03 May 2019

1. Sila masukkan maklumat yang diperlukan pada ruangan yang disediakan

2. Sila klik pada butang **<Search>**

3. Sila klik pada butang ikon **<Report>**

tip
Memaparkan *calendar appointment* pesakit dalam bentuk *calendar* dan memudahkan untuk merajana senarai *appointment* bagi pesakit tersebut.

Calendar Grid:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 Apr	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1 May	2	3	4

Legend: ■ Diyare ■ Specialist Clinic ■ Screening ■ Public Holiday

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Topik 1: *Appointments – Calendar Patient Appointment*

Transaksi: *Calendar - Patient Appointment* | Tugas: *Nurse* | Lokasi: *Wad* | Navigasi: *Patient Management > Appointments > Calendar Patient Appointment*

Printed Date: 08/05/2019

Hospital Raja Permaisuri Bahru, Perak
List of Appointments by Patients
APRIL 2019

Patient Name : PERSON TRAINING 31184
MRN / IC / Age / Gender : JRPB3245 / 410415005205 / 78 / Male
Phone No. : 019-5588840

No.	Discipline	Schedule Name	Appointment Date	Appointment Type	Status
1	PERUBATAN	KLINIK DR FAUZH	26-04-2018	Follow-Up	Confirmed
2	HAEMODIALYSIS / NEFROLOGI	KLINIK 4C	17-04-2018	Follow-Up	Confirmed
3	PEMBEDAHAN	BREAST & ENDOCRINE (FOLLOW UP)	20-04-2019	Follow-Up	Confirmed
4	OBSTETRIK DAN GINEKOLOGI	DAYCARE O&G REGRESSION	15-04-2018	Follow-Up	Confirmed

Total Confirmed : 4 Total New Case : 0
Total Cancelled : 0 Total Follow Up : 4
Total Defaulted : 0 Total Appointments : 4

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Topik 2 : *Registration* *Edit Demographic (VIP)*

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Topik 2: Registration – Edit Demographic (VIP)

Transaksi: Edit Demographic-VIP | Tugas: Nurse/PT | Lokasi: UDM/Wad | Navigasi: Patient Management > Patient Master > Patient Search

1. Sila masukkan *Patient ID/MRN No* yang dikehendaki

2. Sila klik pada butang ikon *<Edit Demographic>*



Tujuan: Untuk mendaftar bagi pesakit VIP dan mengemaskini maklumat pesakit VIP

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Topik 2: Registration – Edit Demographic (VIP)

Transaksi: Edit Demographic-VIP | Tugas: Nurse/PT | Lokasi: UDM/Wad | Navigasi: Patient Management > Patient Master > Patient Search

3. Sila tandakan pada checkbox *Patient is VIP*

4. Sila klik pada butang *<Update>*

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Topik 2: Registration – Edit Demographic (VIP)

Transaksi: Edit Demographic-VIP | Tugas: Nurse/PT | Lokasi: UDM/Wad | Navigasi: Patient Management > Patient Master > Patient Search

Patient Name	Date	Order No.	Order Type	Order Status	Order Date	Order Description	Order Category	Order Status
PERSON 4211	24 May 2019	14970320	Normal Diet					

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MODUL 2 : INPATIENT/OUTPATIENT (WARD)

54 2019

Topik :

- 1. *Ward Dashboard***
- 2. *Patient Dashboard***

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Topik 1: *Ward Dashboard*

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Topik 1: Ward Dashboard

Transaksi : Ward Dashboard Navigasi: Inpatient / Outpatient > Wards > Ward Dashboard



Tujuan: Membolehkan pengguna untuk melihat Ward Dashboard pesakit.

Topik 1: Ward Dashboard

Transaksi : Ward Dashboard Navigasi: Inpatient / Outpatient > Wards > Ward Dashboard

Wards Search Print

Ward	Disciplines	Gender	Admission	Transfer (IN/OUT)	Waiting For Arrival	Waiting For Bed Confirmation	Waiting For Bed Confirmation	Waiting For Discharge	Discharge	Total Patients
WAD 1 MAT	Oostetik	Female	0	0/0	1	0	0	0	0	10
WAD 14	Obstetri (Postnatal)	Female	0	0/0	4	0	1	0	0	5
WAD 1A	Oftalmologi Pediatrik, Oftalmologi	Indeterminate	0	0/0	9	0	3	0	0	23
WAD 1A	Rekan Muka, ENT	Male	0	0/0	9	0	2	0	0	23
WAD 1B	Perubatan	Indeterminate	1	1/1	0	1	2	0	0	28
WAD 1B (HAEMA)	Haematologi	Female	1	1/1	0	0	2	0	0	3
WAD 1C	Otorhinolaryngologi	Female	1	1/1	2	0	0	0	0	12
WAD 1D	Suruj, Perubatan	Indeterminate	0	0/0	5	0	4	0	0	11
WAD 1E	Perubatan	Indeterminate	0	0/0	0	1	2	0	0	31
WAD 2 MAT	Perubatan	Indeterminate	0	0/0	0	1	1	0	0	3
WAD 23	Dermatologi, Respiatori	Indeterminate	0	0/0	0	0	0	0	0	11
WAD 23	Penyakit Berjangkit	Male	0	0/0	0	0	0	0	0	11
WAD 24 (L)	Pekatri	Male	0	0/0	0	0	0	0	0	25
WAD 24 (P)	Pahatri	Female	0	0/0	0	0	2	0	0	9
WAD 24	Urology, Pembedahan Orkologi	Male	0	0/0	0	0	0	0	0	32
Total			5	5/5	110	12	110	1	1	1009

2. Klik pada pautan wad untuk paparkan maklumat wad berdasarkan lokasi yang dipilih.

Topik 1: Ward Dashboard

Transaksi : Ward Dashboard Navigasi: Inpatient / Outpatient > Wards > Ward Dashboard

Ward List > WAD 1B

Patients	Official Beds	Admission Types	Radiology	Pathology Result	Medical Record	Unit
New Case: 0	Vacant: 4	Elective: 32	Revert Order: 0	Normal Range: 0	Ready for Collection: 0	Normal: 38
Transfer In/Out: 8/30	Occupied: 36	Emergency: 3	Mediced Order: 0	Abnormal Range: 0	Folder to Receive: 0	Therapies: 0
Lodger (In/Out): 1/2	Booking: 0	Others: 3	Report: 0	Order of Value: 0	Update Checklist: 192	Entered: 0
DIL: 0	Virtual: 5	Disciplines: 0	Report With Attachment: 0	Narrative Report: 0	Folder to Return: 0	Diet Command: 0
Send to Labour Room: 0	Vacant: 3	PERUBAHAN: 38	Send Patient: 1	Rejection: 1	NIA Folders: 0	Feedback Complaint: 0
Send to OT/Room: 0	Occupied: 2	Discharge: 0	Withdraw Send Patient: 0	Advanced Report: 0	Reminder Letter: 0	Initial Report: 5
Referral: 8	Nursery: 0		Mobile Ready: 1	Hold: 1	MAH: 70	Final Report: 2
Incoming: 4	Nursery: 0		Rejected Exam: 0	Specimens: 0	Due: 0	Initial Assessment: 0
Outgoing: 4	Special Care Nursery: 0		MyLIX: 0	Due for Collection: 0	Overdue: 70	Due for Collection: 14
	Nursery With Incubator Care: 0		Discharge Summary: 2	Due for Disposal (TODAY / TODAY): 0		Acknowledge Enteral Supplement: 0
			Encounter Summary: 1			

Bed	Date	Care	Name / Identification	Orders	Diet	Diagnosis	Reminder	Referral
Bed 37	10/01/2019 16:15:09 (72 days)		PERSON 833419 2 yrs 3 mths 16 days (Female) 891221085362E (Temporary ID) HRPB772303		Normal Diet	• Diabetic retinopathy (E10.E14 with common fourth character 31)		Refer Keperawatan Onkologi
Bed 36	14/03/2019 10:20:07 (10 days)		MIRA 24 yrs (Female) 331113 (Temporary ID) HRPB854396		Normal Diet			Refer Keperawatan Anz Food Service
Discharge Suite 02	13/03/2019 11:49:05 (11 days)		PERSON 20858 61 yrs (Male) 371110085037 (New IC) HRPB64379		Normal Diet			Refer Keperawatan
Discharge Suite 04	10/01/2019 16:53:43 (72 days)		PERSON 833691 2 yrs 3 mths 12 days (Female) 351117105806203 (Temporary ID) HRPB772302		Low Salt Soft Diet			Refer Keperawatan Perawatan

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Topik 1: Ward Dashboard

Transaksi : Ward Dashboard Navigasi: Inpatient / Outpatient > Wards > Ward Dashboard

Ward List > WAD 1B

Bed 35	Bed 37	Bed 38	Bed 39	Bed 40	Bed 41
	PERSON 833419 2 yrs 3 mths 16 days (Female) 891221085362E (Temporary ID) HRPB772303 Kodes 3	MIRA 24 yrs (Female) 331113 (Temporary ID) HRPB854396 Kodes 3	PERSON 833691 2 yrs 3 mths 12 days (Female) 351117105806203 (Temporary ID) HRPB772302 Kodes 3	PERSON 20858 61 yrs (Male) 371110085037 (New IC) HRPB64379 Kodes 3	PERSON 20866 18 yrs 7 mths 22 days (Female) 81101008022 (Temporary ID) HRPB1087421 Kodes 3
Discharge Suite 02	Discharge Suite 03	Discharge Suite 04	Discharge Suite 05	Discharge Suite 06	Discharge Suite 07
PERSON 20808 61 yrs (Male) 87110080537 (New IC) HRPB84372 Kodes 3	ELLAGA 24 yrs (Female) 100776 (Temporary ID) HRPB84376 Kodes 3	PERSON 21374 51 yrs (Male) 18211908475 (New IC) HRPB128648 Kodes 3	PERSON CD 68475 58 yrs (Male) 33210249343 (New IC) HRPB119071 Kodes 3	Laura Rama 31 yrs (Female) 123456 (Temporary ID) HRPB84347 Kodes 3	
Discharge Suite 08	Discharge Suite 09	Discharge Suite 10	Discharge Suite 11	Discharge Suite 12	Discharge Suite 13
SANUKLA 04192A 21 yrs (Female) 140427987 (Temporary ID) HRPB84346 Kodes 3	PERSON 08224 72 yrs (Female) 4720728458 (New IC) HRPB707142 Kodes 3				

tip

- Klik pada ikon **Change View**, maklumat wad akan dipaparkan dalam paparan grafik.
- Fungsi swap (Drag and Drop) akan diaktifkan untuk menukar kaifi pasakit.
- Bagi Wad Obstetrik, jika bayi baru didaftarkan, ikon baru lahir akan dipaparkan.

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Topik 1: Ward Dashboard – Auto Discharge from ward

Transaksi: Auto Discharge from Ward

Tugasan: Nurse

Lokasi: Wad

Navigasi: Inpatient/Outpatient > Wards > Wards Dashboard

Name	Age	Gender	Ethnicity	Religion	Marital Status	Medical Condition	Level
...

Tip
Pegawai Perubatan hanya dibenarkan untuk melakukan **Cancel Discharge** sebelum jam 12 tgh malam sahaja.



Tujuan: Untuk mengeluarkan nama pesakit dari senarai pesakit dalam wad secara automatik selepas melakukan *Clinical Discharge*.

Topik 1: Ward Dashboard – Alert Function 48 Hours

Transaksi: Alert Function 48 Hours

Tugasan: Specialist/MO/Nurse

Lokasi: Wad

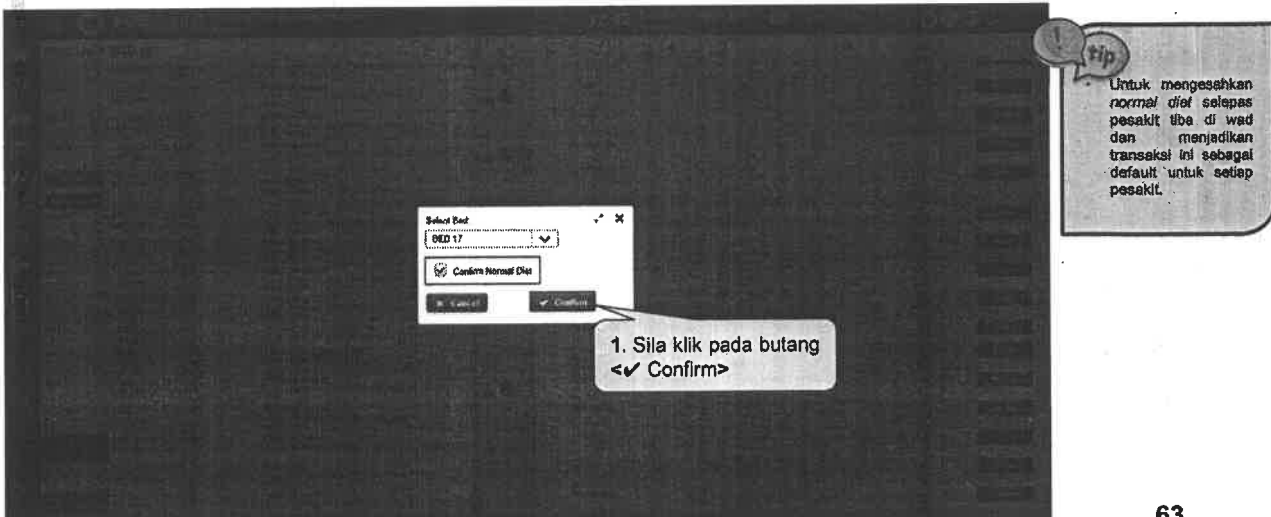
Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Name	Age	Gender	Ethnicity	Religion	Marital Status	Medical Condition	Level
...

Tip
Untuk memaparkan notifikasi peringatan untuk kemasukan semula pesakit selepas discharge dalam tempoh 48 jam

Topik 1: Ward Dashboard – Confirm Diet

Transaksi: Ward Dashboard-Confirm Diet | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard



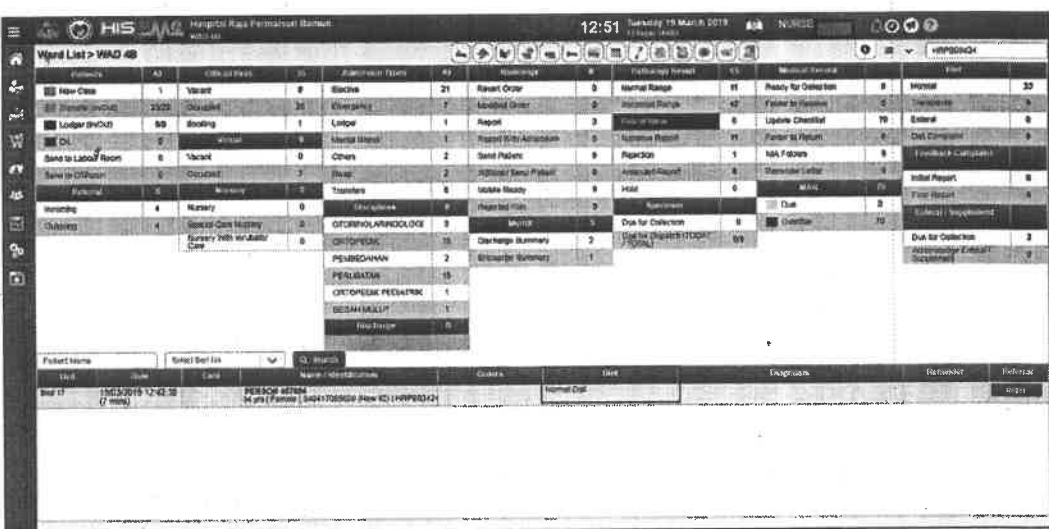
1. Sila klik pada butang <Confirm>

Untuk mengesahkan normal diet selepas pesakit tiba di wad dan menjadikan transaksi ini sebagai default untuk setiap pesakit.

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Topik 1: Ward Dashboard – Confirm Diet

Transaksi: Ward Dashboard-Confirm Diet | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard



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Topik 1: Ward Dashboard (VIP Patient)

Transaksi: VIP Patient | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

1. Sila mouseover pada ikon VIP

2. Sila klik pada butang ikon VIP

Patients	Official Beds	Admission Types	Facility	Pathology Result	Medical Record	Diet							
New Case	1	Vacant	3	Elective	53	Revert Order	0	Normal Range	0	Ready for Collection	0	Normal	30
Transfer In/Out	976	Occupied	27	Emergency	3	Missed Order	0	Abnormal Range	0	Folder to Receive	0	Toxicologic	0
Lodger In/Out	1/2	Booking	0	Others	4	Report	0	Report	0	Update Checklist	102	Enteral	0
DB	0	Vacant	0	Discharge	0	Report With Attachment	0	Transfer Report	0	Folder to Patient	0	Diet Complaint	0
Send to Labour Room	0	Vacant	3	PERUBAHAN	40	Send Patient Without Send Patient	1	Rejection	1	HA Folder	0	Feedback Consultant	0
Send to OT/Room	0	Occupied	2	Discharge	0	Mobile Ready	1	Hold	1	MAC	70	Initial Report	0
Referral	4	Hurony	0			Rejected File	0	Specimen	0	Due	0	Final Report	2
Screening	4	Hurony	0			MyRX (Print)	3	Due for Collection	0	Overdue	10	Enteral Supplement	0
Outgoing	4	Special Care Nursery With Inpatient Care	0					Due for Dispatch (DDW / TODAY)	0			Due for Collection	14



Tujuan: Untuk melakukan *Breakglass* kepada pesakit VIP dan memaparkan maklumat serta menambahkan *Consulting Team* bagi pesakit VIP

Topik 1: Ward Dashboard (VIP Patient)

Transaksi: VIP Patient | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

3. Sila pilih dan klik pada Consulting Team yang dikehendaki

4. Sila klik pada butang ikon <=>

1. MEDICAL OFFICER 4

Patients	Official Beds	Admission Types	Facility	Pathology Result	Medical Record	Diet							
New Case	1	Vacant	3	Elective	53	Revert Order	0	Normal Range	0	Ready for Collection	0	Normal	30
Transfer In/Out	976	Occupied	27	Emergency	3	Missed Order	0	Abnormal Range	0	Folder to Receive	0	Toxicologic	0
Lodger In/Out	1/2	Booking	0	Others	4	Report	0	Report	0	Update Checklist	102	Enteral	0
DB	0	Vacant	0	Discharge	0	Report With Attachment	0	Transfer Report	0	Folder to Patient	0	Diet Complaint	0
Send to Labour Room	0	Vacant	3	PERUBAHAN	40	Send Patient Without Send Patient	1	Rejection	1	HA Folder	0	Feedback Consultant	0
Send to OT/Room	0	Occupied	2	Discharge	0	Mobile Ready	1	Hold	1	MAC	70	Initial Report	0
Referral	4	Hurony	0			Rejected File	0	Specimen	0	Due	0	Final Report	2
Screening	4	Hurony	0			MyRX (Print)	3	Due for Collection	0	Overdue	10	Enteral Supplement	0
Outgoing	4	Special Care Nursery With Inpatient Care	0					Due for Dispatch (DDW / TODAY)	0			Due for Collection	14

Topik 1: Ward Dashboard (VIP Patient)

Transaksi: VIP Patient | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

The screenshot shows the 'Ward List > WAD 1B' dashboard. A 'Save Successful' dialog box is displayed in the center, indicating that the user 'USER NURSE 2' has successfully performed an action. The dashboard includes various data tables for patient status, medical records, and a patient list at the bottom.

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Topik 1: Ward Dashboard (VIP Patient)

Transaksi: VIP Patient | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

This screenshot shows the same 'Ward List > WAD 1B' dashboard. A dropdown menu is open, showing a list of users assigned to the patient: '1. MEDICAL OFFICER 4' and '2. USER NURSE 2'. The dashboard data and layout are consistent with the previous screenshot.

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Topik 1: Ward Dashboard – Bed Confirmation (Nursery)

Transaksi : Ward Dashboard – Bed Confirmation Tugas : Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard



Tujuan: Memaparkan senarai katil Nursery yang terdapat pada wad

16:32 Wednesday 20 November 2019

Ward List > WAD 0C

Patients	78	Official Beds	40	Admission Types	78	Radiology	0	Pathology Result	708	Medical Record	0	Uret	00
New Case	2	Vacant	7	Elective	53	Revert Order	0	Normal Range	184	Ready for Collection	0	Normal	00
Transfer (In/Out)	2812	Occupied	0				0	Abnormal Range	358	Folder to Review	0	Therapeutic	0
Lodger (In/Out)	01	Booking	0				0	Critical Value	0	Update Checklist	0	External	0
DL	0	Virtual	0				0	Neckline Report	184	Folder to Return	0	Out Complaint	0
Send to Labour Room	0	Vacant	0				0	Rejection	0	NIA Folders	0	Feedback Complaint	0
Send to OT/Logan	0	Occupied	0				0	Advanced Report	0	Reminder Letter	0	Initial Report	0
Referral	8	Nursery	0	Discharge	0	Rejected Film	0	Hold	0	MAE	76	Final Report	0
Incoming	4	Nursery	0				0	Specimen	0	Due	0	Enteral / Supplement	0
Outgoing	4	Special Care Nursery	0				0	Due for Collection	0	Onhold	70	Due for Collectio	0
		Nursery With Incubator Care	0				0	Due for Collection (TOTAL)	0		0	Acknowledge Enteral / Supplement	0
			0				0	Envelope Summary	1				

• Klik untuk lihat overview summary

• Bilangan katil yang sedang digunakan.

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Topik 1: Ward Dashboard – Bed Confirmation (Nursery)

Transaksi : Ward Dashboard – Bed Confirmation Tugas : Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard

16:27 Wednesday 02 January 2019

Ward List > WAD 0C

Ward	Bed No	Admission Date	Admission Time	Admission Type	Admission Status	Admission Category	Admission Sub-category	Admission Details	Admission Notes	Admission Actions
01	100	24/12/2017	13:28:10	Normal Out	Normal Out	Normal Out	Normal Out	PERSON 449355 (Age 1 yrs) (Male) (DOB: 13/05/2016) (Temporary ID) (WFO24242)		Filter
01	101	04/01/2018	13:02:18	Infant Formula	Infant Formula	Infant Formula	Infant Formula	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	102	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	103	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	104	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	105	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	106	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	107	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	108	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	109	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter
01	110	04/01/2018	13:02:18	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	MIC (Mother Accompany Child)	PERSON 873997 (Age 3 days) (Female) (DOB: 01/01/2018) (Temporary ID) (H02422048)		Filter

1. Klik pada butang <Arrive>

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Topik 1: Ward Dashboard – Bed Confirmation (Nursery)

Transaksi : Ward Dashboard – Bed Confirmation Tugas : Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard

Wards ✕

Confirm patient arrival?

2. Klik pada butang <Yes>

Select Bed:

Nursery 01 ▼

Confirm Normal Diet

3. Masukkan maklumat yang berkenaan.

4. Klik pada butang <Confirm>

Topik 1: Ward Dashboard – Bed Confirmation (Nursery)

Transaksi : Ward Dashboard – Bed Confirmation Tugas : Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard

Ward List - WAD BC	PERSON	Special Function	Notes
Virtual Bed 018 01/02/2018 00:00:51 (335 days)	PERSON 400388 11 mths 2 days (Male) 86000315052E02 (Temporary) ICD 140P840005	Special Function: EMU WAC (Nurse) Accompany Child Normal Diet	Refer
Virtual Bed 020 06/02/2018 17:32:44 (331 days)	PERSON 400392 10 mths 20 days (Male) 86000308966E02 (Temporary) ICD 140P840005	Special Function: EMU WAC (Nurse) Accompany Child Normal Diet	Refer
Virtual Bed 022 31/01/2018 04:46:06 (338 days)	PERSON 400182 11 mths 2 days (Male) 86000308504E01 (Temporary) ICD 140P840005	Special Function: EMU WAC (Nurse) Accompany Child Normal Diet	Refer
Virtual Bed 024 24/12/2017 12:38:10 (374 days)	PERSON 400334 2 yrs 1 mths 20 days (Female) 8600031338022E04 (Temporary) ICD 140P840005	Special Function: Ward Formula WAC (Nurse) Accompany Child Normal Diet	Refer
Virtual Bed 026 11/02/2018 15:38:46 (331 days)	PERSON 400338 11 mths 20 days (Female) 8600031338022E04 (Temporary) ICD 140P840005	Special Function: Ward Formula WAC (Nurse) Accompany Child Normal Diet	Refer
Virtual Bed 028 24/12/2017 12:38:10 (374 days)	PERSON 400334 2 yrs 1 mths 20 days (Female) 8600031338022E04 (Temporary) ICD 140P840005	Special Function: Ward Formula WAC (Nurse) Accompany Child Normal Diet	Refer
Nursery 01 05/01/2018 15:38:46 (1 hrs 31 mins)	PERSON 400338 11 mths 20 days (Female) 8600031338022E04 (Temporary) ICD 140P840005	Special Function: Ward Formula WAC (Nurse) Accompany Child Normal Diet	Refer
Virtual Bed 030 24/12/2017 12:38:10 (374 days)	PERSON 400334 2 yrs 1 mths 20 days (Female) 8600031338022E04 (Temporary) ICD 140P840005	Special Function: Ward Formula WAC (Nurse) Accompany Child Normal Diet	Refer

• Maklumat Bed Confirmation disimpan

Topik 1: Ward Dashboard – Bed Confirmation (Nursery)

Transaksi : Ward Dashboard – Bed Confirmation Tugas : Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard

Category	Value
New Case	2
Transfer (In/Out)	39/12
Lodge (In/Out)	0/1
DIL	0
Send to Labour Room	0
Send to OT Room	0
Referral	0
Incoming	4
Outgoing	4

Official Beds	Admission Types	Pathology	Pathology Result	Medical Record	Diet
6	53	0	164	0	80
33	4	0	388	0	5
0	2	5	0	0	0
51	59	0	164	0	0
15	0	0	0	0	0
30	10	0	0	0	0
1	0	0	0	0	0
3	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

• Bilangan katil bertambah selepas melakukan transaksi bed confirmation.

Topik 1: Ward Dashboard – Bed Confirmation (Nursery)

Transaksi : Ward Dashboard – Bed Confirmation Tugas : Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard

Bed No	Admission Date	Admission Time	Person ID	Person Name	Age	Sex	Diagnosis	Notes
Virtual Bed 018	01/02/2018	00:03:31	PERSON 480286	11 mths 2 days	Male	NEONATOLOGI	Revert Feeding EMU MAC (Mother Accompany Child) Normal Diet	
Virtual Bed 020	05/02/2018	17:38:44	PERSON 480286	10 mths 23 days	Male	NEONATOLOGI	Revert Feeding EMU MAC (Mother Accompany Child) Normal Diet	
Virtual Bed 022	31/01/2018	04:45:05	PERSON 480286	11 mths 2 days	Male	NEONATOLOGI	Revert Feeding EMU MAC (Mother Accompany Child) Normal Diet	
Incubator 23	04/02/2018	13:01:16	PERSON 480286	11 mths 2 days	Female	NEONATOLOGI	Infant Formula WAC (Mother Accompany Child) Normal Diet	
Nursery 01	02/01/2018	18:08:49	BABY ASBN 30	11 mths 2 days	Female	NEONATOLOGI	Infant Formula WAC (Mother Accompany Child) Normal Diet	

5. Klik pada pautan <Please Confirm Diet>

- Low Diet, Weight
- Congenital
- Respiratory
- Sepsis
- Congenital Hypothyroidism
- Neonatal Jaundice
- Neonatal Sepsis
- Neonatal Infection
- Neonatal Hemorrhage
- Neonatal Hypocalcaemia
- Neonatal Hypoglycaemia
- Neonatal Hyperbilirubinemia
- Neonatal Hypothermia
- Neonatal Hypotension
- Neonatal Hypoxemia
- Neonatal Hypotonia
- Neonatal Hypertension
- Neonatal Hypernatremia
- Neonatal Hyponatremia
- Neonatal Hyperkalemia
- Neonatal Hypokalemia
- Neonatal Hypercalcemia
- Neonatal Hypocalcemia
- Neonatal Hyperphosphatemia
- Neonatal Hypophosphatemia
- Neonatal Hypermagnesemia
- Neonatal Hypomagnesemia
- Neonatal Hyperuricemia
- Neonatal Hypouricemia
- Neonatal Hyperbilirubinemia
- Neonatal Hypobilirubinemia
- Neonatal Hyperbilirubinemia
- Neonatal Hypobilirubinemia

Topik 1: Ward Dashboard Special Order

Topik 1: Ward Dashboard – Special Order Diet

Transaksi : Special Order Tugas : Nurse Navigasi : Inpatient/Outpatient > Ward > Special Order Diet > Add Special Order


 Tujuan : Membolehkan pengguna melakukan Special Order bagi Pegawai Perubatan yang bertugas..

Ward List > WAD 5C

Patients	#	Official Beds	14	Admission Types	24	Medical Record	Diet		
New Case	0	Vacant	2	Elective	15	Ready for Collection	0	Normal	12
Transfer (In/Out)	34/2	Occupied	12	Emergency	4	Folder to Receive	0	Therapeutic	0
Lodger (In/Out)	0/0	Booking	0	Others	2	Update Checklist	0	Enteral	0
DL	0	Virtual	10	Transfers	3	Report	2	Folder to Return	0
Send to Labour Room	0	Vacant	0	Discipline	0	Report With Addendum	0	Diet Complaint	0
Send to OT Room	0	Occupied	10	PERUBATAN	34	Report With Addendum	0	N/A Folders	0
						Send Patient	0	Feedback Complaint	2
						Withhold Send Patient	0		
						Amended Report	0		

1. Klik pada ikon **Special Order Diet**.

2. Klik butang **<Add>** untuk menambah maklumat

 **Tip**
Penambahbaikan CR : **Special Order** dan **Dry Ration** boleh dilakukan dari semua lokasi.

Special Orders

Order Location : Ward 5C Date Order : 30/03/2019 Date Required :

Search

Ordered Date	Required Date	Order Location	Order Category	Qty	Mo	
					Total Quantity	5

Topik 1: Ward Dashboard – Special Order Diet

Transaksi : *Special Order* Tugas : *Nurse* Navigasi: *Inpatient/Outpatient > Ward > Special Order Diet > Add Special Order*

Add Special Order

Order Date: 30/03/2019 Request Date: 31/03/2019

Menu Location: *Ward*

Order Category: *Dokter On Call (Lunch + Tea + Dinner)* Quantity: *7*

	Breakfast	Lunch	Tea	Dinner
Menu 1A	4	2	2	2
Menu 1B	2	1	1	2
Menu 1C	1	4	2	2
Vegetarian	0	0	0	0
Total	7	7	7	7

Special Orders

Order Location: *Ward 5C* Date Order: *30/03/2019* Date Required: *31/03/2019*

Order Location	Request Date	Order Location	Order Category	Qty	Menu	Breakfast	Lunch	Tea	Dinner	Options
30/03/2019	31/03/2019	Ward 5C	Dokter On Call (Lunch + Tea + Dinner)	7	Menu 1A	0	4	2	2	
					Menu 1B	0	2	1	2	
					Menu 1C	0	1	4	2	
Total Quantity					7	7	7	7	7	

3. Masukkan jumlah *Quantity* yang diperlukan.

4. Masukkan kuantiti yang diperlukan berdasarkan menu yang dipilih.

5. Klik pada tombol *<Save>*.

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Topik 1: Ward Dashboard Dry Ration Order

Topik 1: Ward Dashboard – Order Dry Diet

Transaksi : Add Dry Ration Order Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient > Ward Dashboard > Dry Ration Order



Tujuan : Membolehkan pengguna membuat pesanan *Dry Ration* dari pelbagai lokasi.

Ward List > WAD 1A

Patients	23	Official Beds	46	Admission Type	Elective	22	Medical Record		Diet				
New Case	0	Vacant	30	Emergency		4	Ready for Collection	9	Normal	16			
Transfer (In/Out)	44/25	Occupied				14	Folder to Receive	0	Therapeutic	0			
Lodger (In/Out)	0/0	Booking	0	Lodger	4	Report	1	Critical Value	0	Update Checklist	153	Enteral	0
DIL	0	Virtual	16	Disciplines	0	Report With Addendum	0	Narrative Report	4	Folder to Return	26	Diet Complaint	4
Send to Labour Room	0	Vacant	7	OFTALMOLOGI	19	Send Patient	1	Rejection	0	NIA Follows	16	Feedback Complaint	
Send to OTRoom	0	Occupied	9	BEDAH MULUT	3	Revised Send Patient	1	Amended Report	0	Reminder Letter	10	Initial Report	0

1. Klik pada ikon **Order Dry Ration**.

Dry Ration Order

From : To :

2. Klik butang **<Add>** untuk menambah maklumat

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Topik 1: Ward Dashboard – Order Dry Diet

Transaksi : Add Dry Ration Order Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient > Ward Dashboard > Dry Ration Order

Dry Ration Order

Product	Unit	Quantity Order
<input checked="" type="checkbox"/> CREAM CRACKER	Kg	5
<input checked="" type="checkbox"/> GULA PASIR	Kg	4
<input type="checkbox"/> KOPIS SEGERA	Pkt	
<input type="checkbox"/> BERSUK DOKLAT	Kg	
<input type="checkbox"/> BERSUK TEH	Pkt	
<input checked="" type="checkbox"/> SUSU TERPUNG	Kg	3
<input type="checkbox"/> TEH UNCIANG	Pkt	

3. Tandakan produk yang dikehendaki.

4. Masukkan jumlah **Quantity Order**.

5. Klik butang **<Submit>**

Dry Ration Order

From : To :

Date & Time	Product	Unit	Quantity Order	Quantity Supply	Remarks	Supplied Date & Time
31/03/2019 06:30	Cream Cracker	Kg	5			
31/03/2019 06:30	Gula Pasir	Kg	4			
31/03/2019 06:30	Susu Terpung	Kg	3			

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Topik 1: Ward Dashboard – Diet Complaints (Add Diet Complaint)

Transaksi : Add Diet Complaint Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient > Ward Dashboard > Diet Complaints > Add Diet Complaint

HIS Hospital Raja Pemasain Batun 09:17 Wednesday 06 March 2019 USER NURSE 5

Word List > WAD 7E		Official Beds	Admission Type	Medical Record	Diet
Parents	15	60	Swap	0	Normal
New Case	0	Vacant	7	Ready for Collection	0
Transfer (in/Out)	120	Occupied	Transfers	Folder to Receive	0
Lodger (in/Out)	0	Booking	0	Update Checklist	70
Dtl	0	Virtual	PERUBATAN	Folder to Return	0

1. Klik pada ikon Diet Complaint.

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

2. Klik pada butang <Add>.

tip

Membenarkan pengguna untuk mengemukakan aduan diet yang diterima.

Topik 1: Ward Dashboard – Diet Complaints (Add Diet Complaint)

Transaksi : Add Diet Complaint Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient > Ward Dashboard > Diet Complaints > Add Diet Complaint

Add Diet Complaint

Complaint ID:

Group Name: Complaint Date & Time:

Complaint Category: Date & Time of Incident:

Food Type: Ward Type:

Complaint Type: Hazard Not Hazard Connector Name:

Food Strength: Yes No

Remarks:

Upload Evidence:

* Field is mandatory to be entered

4. Klik pada butang <Submit> untuk menghantar maklumat.

3. Masukkan maklumat yang berikut.

tip

- Butang <Print Complaint Form> akan dipaparkan jika pengguna telah menghantar maklumat Diet Complaint.
- Penambahbaikan CR: Pengguna dapat melihat senarai Diet Complaint sedia ada mengikut lokasi pengguna.

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

Complaint Date & Time	Complaint ID	Bed No/Patient MRN	Group Name	Food Name	Complaint By	Feedback	Options	Print
06/03/2019 09:22	DC075012019043		Staff	Dinner	User Nurse 5	Submitted	Cancel	View
06/03/2019 09:22	DC075012019043	50002004	Patients	Dinner	User Nurse 5	Submit Final Report	Cancel	View
06/03/2019 01:26	DC075012019043	BED 11	Patients	Dinner	User Nurse 1	Final Report	Cancel	View
27/02/2019 11:26	DC075012019023		Staff	Breakfast	Lab Nurse 21	Final Report	Cancel	View

Topik 1: Ward Dashboard Specimen

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Topik 1: Ward Dashboard – Specimen (Due For Collection – Combine Test)

Transaksi : Combine Test Tugas : Nurse Lokasi : Wad/Klinik/ETDI/Day Care Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection

Bed	Date	Care	Orders	Diet	Diagnosis	Reminder	Referral
Ward 04	31/01/2018 18:21:44	MAZY THREKA A/P SAUJANMUTUO 61 yrs Female 87061006412 HRP020668	Appon Weight (Low Junior Chocolate) Appon Wellness (C+ Diabetic) Dieta Feeding (EIM) H Protein	Dieta Stage 3c	Diabetes Mellitus		Refer
Bed 18 Cap. Ward 24 M	28/01/2018 12:45:10	LEI LAR BERAN 30 yrs Female 82011408312 HRP01862	Effusive Chocolate				Refer
Bed 18 Cap. Ward 27 Approved	28/01/2018 01:08:05 148 hrs	GNANA SUNDRI A/P DAYARA JOO-H 44 yrs Female 64061006300 HRP033700	Diabetic H Protein L. Set				Refer
Bed 28	04/02/2018 16:08:40	WIRI APRIYATI BERAN 30 yrs Female 82010063711 HRP063024	Normal Diet				Refer
Bed 01	30/01/2018 15:30:18	OO KAM KAM 67 yrs Female 80102206486 HRP080680	Effusive Chocolate H Protein				Refer
Bed 02 Cap. Ward 24 M	04/02/2018 11:21:43	CHE ANNIRI RICHANED YUSUF 81 yrs Female 15100100560 HRP0644360	H Protein Normal Diet		Diabetes mellitus Other medical conditions Hypertension, not otherwise classified Tuberculosis of other regions Tuberculosis of abdomen Diabetes mellitus Hypertension Cardiovascular disease Dyslipidemia		Refer
Bed 03	04/02/2018 07:57:20	KUFFUSA A/P RENGAMATHAN 65 yrs Female 53021008354 HRP0102511	H Protein L. Set				Refer
Bed 06	05/02/2018 18:41:17 168 hrs	ANDANITA SITI KALAMAK 41 yrs Female 77110100024 HRP0300127	Normal Diet				Refer

Tujuan: Membolehkan pengguna untuk menggabungkan *laboratory order* untuk pesakit

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Topik 1: Ward Dashboard – Specimen (Due For Collection – Combine Test)

Transaksi : *Combine Test* Tugas : *Nurse* Lokasi : *Wad/Klinik/ETD/Day Care* Navigasi : *Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection*

Specimen Collection (WAD 1B)

Order No: Laboratory Unit: Nature Of Specimen: Container:

Identification: Collected Date From: Order Date From: Location:

Lab No: Collected Date To: Order Date To: Suggested Date For Collection From:

Specimen: Dispatched Date: Priority: Suggested Date For Collection To:

Batch:

2. Tandakan *laboratory test* yang hendak digabungkan

Due for Collection (3)	Due for Dispatch (2)	Dispatched List (0)	Pre-Collection Label (2)									
17918012	Plain tube	Blood	1	• Liver Function Test (LFT)	• Routine	4955621	PERSON 806085	400320068245 (New IC) HRP8714676	09/12/2018 15:22 by NURSES	09/12/2018 15:21 by NURSES		
17918071	Plain tube	Blood	1	• Renal Profile (RP)	• Routine	4955620	PERSON 806085	400320068245 (New IC) HRP8714676	09/12/2018 15:21 by NURSES			
17918008	Plain tube	Blood	1	• Ferritin • Liver Function Test (LFT)	• Routine • Routine • Routine	4955617	PERSON 842233	310211075044 (New IC) HRP8363945	09/12/2018 15:00 by Administrative Assistant (A)			
17917996	Urine Container	Urine Random	1	• Urine • Urine	• Routine	4955606	PERSON 806085	400320068245 (New IC) HRP8714676	09/12/2018 11:00 by MGS			

Collect By: Time: 15 38 Collect Combine

3. Klik pada tombol *Combine*

Topik 1: Ward Dashboard – Specimen (Due For Collection – Combine Test)

Transaksi : *Combine Test* Tugas : *Nurse* Lokasi : *Wad/Klinik/ETD/Day Care* Navigasi : *Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection*

Specimen Collection (WAD 1B)

Order No: Laboratory Unit: Nature Of Specimen: Container:

Identification: Collected Date From: Order Date From: Location:

Lab No: Collected Date To: Order Date To: Suggested Date For Collection From:

Specimen: Dispatched Date: Priority: Suggested Date For Collection To:

Batch:

• *Laboratory Test digabungkan*

Due for Collection (3)	Due for Dispatch (2)	Dispatched List (0)	Pre-Collection Label (2)									
17918015	Plain tube	Blood	1	• Renal Profile (RP) • Liver Function Test (LFT)	• Routine • Routine	4955624	PERSON 806085	400320068249 (New IC) HRP8714676	09/12/2018 15:21 by NURSES	09/12/2018 15:22 by NURSES		Ungroup
17918008	Plain tube	Blood	1	• Ferritin • Liver Function Test (LFT)	• Routine • Routine	4955617	PERSON 842233	310211075044 (New IC) HRP8363945	09/12/2018 15:00 by Administrative Assistant (A)			
17917996	Urine Container	Urine Random	1	• Urine • Urine	• Routine	4955606	PERSON 806085	400320068245 (New IC) HRP8714676	09/12/2018 11:00 by MGS			

Collect By: Time: 15 59 Collect Combine

Topik 1: Ward Dashboard – Specimen (Due For Collection – Uncombine Test)

Transaksi : Uncombine Test Tugas : Nurse Lokasi : Wad/Klinik/ETD/Day Care Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection

Bed	Date	Core	Orders	Diagnosis	Reminder	Referral
Bed 04	31/01/2018 18:21:44	MARY THREBA AP BAKTIBUTRICK 51 yrs Female 87081018412 HRPB00680	Appeton Weight Gain Junior Chocolate Appeton Weight Gain Junior Diabetic Blood Findings EBM H Protein	recurrent ovarian ca stage II		Refer
Bed 18 Out Ward 24 IP	28/01/2018 12:45:50	LIELING KHAN 32 yrs Female 88091406512 HRPB1053	Enzyme Creatinine			Refer
Bed 19 Out Ward 23 Admitted	28/01/2018 01:00:00	GNAMA SONDOR AP DAVARAJOO*1 64 yrs Female 840211005008 HRPB03670	Diabetic H Protein L Salt			Refer
Bed 25	04/02/2018 16:09:48	HOV AISHAH BINI ISMAIL 39 yrs Female 80021000014 HRPB05026	Normal Diet			Refer
Bed 01	30/01/2018 15:50:18	OCH KAS KAK 57 yrs Female 801022016488 HRPB850388	Enzyme Creatinine H Protein			Refer
Bed 02 Old Ward 24 IP	04/02/2018 11:21:43	CHE ASH BINI MOHAMED YUNUS 11 yrs Female 88100701800 HRPB044340	Weight Protein Normal Diet	Onward para renal mass with nephrotic syndrome, cap abnormalities evidence Tuberculosis of other organs Tuberculosis of adipose peritoneum and mesenteric glands. Combined glomerulonephritis		Refer
Bed 03	04/02/2018 07:57:28	KURPUMA AP PEMBANATHAN 65 yrs Female 830216088304 HRPB102811	H Protein L Salt			Refer
Bed 04	05/02/2018 19:41:17	JARDANATI DWI KAMAL 41 yrs Female 881012018014 HRPB006177	Normal Diet			Refer

Tujuan: Membolehkan pengguna untuk memisahkan *laboratory order* untuk pesakit

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Topik 1: Ward Dashboard – Specimen (Due For Collection – Uncombine Test)

Transaksi : Uncombine Test Tugas : Nurse Lokasi : Wad/Klinik/ETD/Day Care Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection

Specimen Collection (WAD 18)

Order No: Laboratory Unit: Name Of Specimen: Container:

Identification: Collected Date From: Order Date From: 08/12/2018 Location: Wad 18

Lab No: Collected Date To: Order Date To: 08/12/2018 Suggested Date For Collection From:

Specimen: Dispatched Date: Priority: Suggested Date For Collection To:

Batch:

Container ID	Container	Specimen	Quantity	Test Name	Priority	Order No	Patient Name	Identification	Requested By & Date	Suggested Date For Collection	Sub-File Date & Time	Combine & Discard	Select
17018015	Plain tube	Blood	1	• Renal Profile (RP) • Liver Function Test (LFT)	• Routine	4856924	PERSON 805086	40033008248 (New IC) HRP8714875	08/12/2018 15:21 by MARGEE	08/12/2018 15:22 by MARGEE		<input type="button" value="Uncombine"/>	
17019008	Plain tube	Blood	1	• Renal Profile (RP) • Liver Function Test (LFT)	• Routine	4856917	PERSON 642238	870211079044 (New IC) HRP8714875	08/12/2018 15:00 by Administrat			<input type="button" value="Uncombine"/>	
17017908	Urine Container	Urine Random	1	• Urine • Urine	• Routine	4856606	PERSON 805086	40033008248 (New IC) HRP8714875				<input type="button" value="Uncombine"/>	

Collect By: Time: 15 50

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Topik 1: Ward Dashboard – Specimen (Due For Collection – Uncombine Test)

Transaksi : Uncombine Test Tugas : Nurse Lokasi : Wad/Klinik/ETD/Day Care Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection

Uncombine Test ✖

DESCRIPTION : COMBINED

Container ID : 17918015

Container Description : Plain tube

Specimen : Blood

Container Quantity : 1

Test Name : Renal Profile (RP), Liver Function Test (LFT)

Priority : Routine

Order No : 4955624

Patient Name : PERSON 805085

Identification : 400320085246 (New IC) | HRPB714675

Request By : 06/12/2018 15:21 by NURSE5 06/12/2018 15:22 by NURSE5
06/12/2018 15:21 by NURSE5 06/12/2018 15:22 by NURSE5

3. Klik pada tombol <Uncombine>

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Topik 1: Ward Dashboard – Specimen (Due For Collection – Uncombine Test)

Transaksi : Uncombine Test Tugas : Nurse Lokasi : Wad/Klinik/ETD/Day Care Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection

Uncombine Test ✖

DESCRIPTION	: TEST 1	: TEST 2
Container ID	: 17918012	: 17918011
Container Description	: Plain tube	: Plain tube
Specimen	: Blood	: Blood
Container Quantity	: 1	: 1
Test Name	: Liver Function Test (LFT)	: Renal Profile (RP)
Priority	: Routine	: Routine
Order No	: 4955621	: 4955620
Patient Name	: PERSON 805095	: PERSON 805085
Identification	: 400320085246 (New IC) HRPB714675	: 400320085246 (New IC) HRPB714675
Request By	NURSE5	NURSE5
	NURSE5	NURSE5

4. Klik pada tombol <Ok>

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Topik 1: Ward Dashboard – Specimen (Due For Collection – Uncombine Test)

Transaksi : *Uncombine Test* Tugas : *Nurse* Lokasi : *Wad/Klinik/ETD/Day Care* Navigasi : *Inpatient/Outpatient Management > Ward Dashboard > Specimen > Due for Collection*

Specimen Collection (WAD 1B)

Order No: Laboratory Unit: Nature Of Specimen: Container:

Identification: Collected Date From: Order Date From: 09/12/2018 Location: Wad 1B

Lab No: Collected Date To: Order Date To: 09/12/2018 Suggested Date For Collection From:

Specimen: Dispatched Date: Priority: Suggested Date For Collection To:

Batch:

Due for Collection (3) Due for Dispatch (0) Dispatched List (0) Pre-Collection Label (0)

Container ID	Container	Specimen	Quantity	Test Name	Priority	Order No	Parent Name	Identification	Requested By & Date & Time	Suggested Date For Collection	Schedule Date & Time	Combine & Uncombine	Select
17818012	Plain tube	Blood	1	Liver Function Test (LFT)	Routine	4966621	PERSON 805085	40322005248 (New IC) HRP8714675	09/12/2018 15:22 by NURSES				
17818011	Plain tube	Blood	1	Renal Profile (RP)	Routine	4966630	PERSON 805085	40322005248 (New IC) HRP8714675	09/12/2018 15:21 by NURSES				
17816005	Plain tube	Blood	1	Femin Liver Function Test (LFT)	Routine	4966917	PERSON 842233	311211075054 (New IC)	09/12/2018 15:00 by Administrator				
17817065	Urine Container	Urine Random	1	Urea + creat	Routine	4966600	PERSON 805085						

Collected By: Time: 15 05

Laboratory Test yang dipisahkan

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Topik 1: Ward Dashboard – Specimen (Dispatched List Tab)

Transaksi : *Dispatched List Tab* Tugas : *Nurse* Lokasi : *Wad* Navigasi : *Inpatient/Outpatient Management > Ward Dashboard > Specimen > Dispatched List*

Tujuan: Membolehkan pengguna mencetak *Specimen Label & Request Form* dan *Dispatched List*.

Specimen Collection (WAD 1B)

Order No: Laboratory Unit: Nature Of Specimen: Container:

Identification: Collected Date From: Order Date From: 05/12/2018 Location: Wad 1B

Lab No: Collected Date To: Order Date To: 05/12/2018 Suggested Date For Collection:

Specimen: Priority:

1. Klik pada **Dispatched List Tab**

2. Klik ikon **Print** untuk mencetak **Specimen Label & Request Form** bagi ujian yang dikehendaki

Due for Collection (0) Due for Dispatch (0) Dispatched List (2) Pre-Collection Label (0)

Lab No	Container	Specimen	Quantity	Test Name	Priority	Order No	Parent Name	Identification	Order Date and Time Requested By	Dispatched Date & Time Dispatched by	Batch	Print Specimen Label & Request Form	Tick to Print Dispatched List
H1801629432	EDTA tube	Blood	1	Full Blood Count (FBC)	Routine	13693370	PERSON 805085	40322005248 (New IC) HRP8714675	05/12/2018 10:33 by MOE	05/12/2018 10:51 by Administrator (S)		<input type="button" value="Print"/>	<input type="checkbox"/>
C1102013043	Urine Container	Urine Random	1	Urea + urine	Routine	13693371	PERSON 805085	40322005248 (New IC) HRP8714675	05/12/2018 10:41 by MOE	05/12/2018 10:51 by Administrator (S)		<input type="button" value="Print"/>	<input type="checkbox"/>

4. Klik butang **<Print Dispatched List>** untuk mencetak *Dispatch List*

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Topik 1: Ward Dashboard – Specimen (Dispatched List Tab)

Transaksi: *Specimen Label* | Tugas: *Nurse* | Lokasi: *Wad* | Navigasi: *Inpatient/Outpatient Management > Ward Dashboard > Specimen > Dispatched List*

i. Print Form and Label – Specimen Label

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Topik 1: Ward Dashboard – Specimen (Dispatched List Tab)

ii. Print Form and Label – Borang Permohonan Ujian Makmal

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Topik 1: Ward Dashboard – Specimen (Dispatched List Tab)

Transaksi : Dispatched List Tugas : Nurse Lokasi : Wad Navigasi : Outpatient / Inpatient Management > Ward Dashboard > Specimen > Dispatched List

iii. Dispatched List

Dispatched List
 • Haematology
 • Chemical Pathology

• Klik pautan **Laboratory Unit**
 (eg: **Haematology**)

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Topik 1: Ward Dashboard – Pre-Collection Label

Transaksi : New Tab Added Pre-Collection Label Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Pre-Collection Label

Specimen

Order No: Laboratory Unit: Name Of Specimen: Suggested Date For Collection From:

Identification: Collected Date From: Order Date From: 08/06/2018 Suggested Date For ...:

Lab No: Collected Date To: **1. Klik pada tab Pre-Collection Label**

Specimen: Batch: Priority: Search Clear

Due for Collection (1)	Due for Dispatch (1)	Dispatched List (1)	Pre-Collection Label (1)					
No	Order No	Lab No	Order Date & Time	Identification	Patient Name	Test Name	Priority	Action
1	4954454		08/06/2018 11:18 by HRZM	75167080026 (New IC) 14R7B396177	ARDAWATI BINTI KAMAL	Urea, urea	Routine	

2. Klik pada ikon Preview

Tujuan: Membolehkan pengguna untuk mencetak *Pre-Collection Label*.

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Topik 1: Ward Dashboard – Pre-Collection Label

Transaksi : New Tab Added Pre-Collection Label | Tugas : Nurse | Lokasi : Wad | Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Pre-Collection Label

HRPB
Routine

PERSON 905095
400320085246
Urine Random
Ur Urea

WAD 1B
HRPB714875
Collected Date & Time:

Close

3. Klik pada tombol <Close>

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Topik 1: Ward Dashboard – Pre-Collection Label

Transaksi : New Tab Added Pre-Collection Label | Tugas : Nurse | Lokasi : Wad | Navigasi : Inpatient/Outpatient Management > Ward Dashboard > Specimen > Pre-Collection Label

Specimen
+
x

Order No. :

Laboratory Link :

Nature Of Specimen :

Suggested Date For Collection From :

Identification :

Collected Date From :

Order Date From :

Suggested Date For Collection To :

Lab No. :

Collected Date To :

Order Date To :

Specimen :

Batch :

Priority :

Due for Collection (1)
Due for Dispatch (0)
Unpatched List (0)
Pre-Collection Label (1)

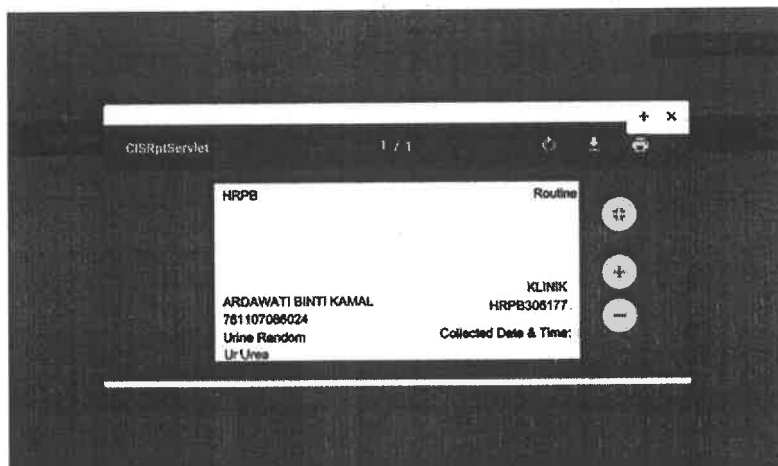
No	Order No	Lab No	Order Date & Time	Identification	Patient Name	Test Name	Priority	Action
1	4054454		08/08/2018 11:18 by FARJAN	78110709524(New IC) HRPB328177	ARDAWATI BINTI KAMAL	Urea, urea	Routine	<input type="button" value="Print"/> <input type="button" value="Close"/>

4. Klik pada ikon Print

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Topik 1: Ward Dashboard – Pre-Collection Label

Transaksi : *New Tab Added Pre-Collection Label* Tugas : *Nurse* Lokasi : *Wad* Navigasi : *Inpatient/Outpatient Management > Ward Dashboard > Specimen > Pre-Collection Label*



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Topik 1: Ward Dashboard (Folder Tracing)

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Topik 1: Ward Dashboard – Folder Tracing

Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

1. Sila klik pada butang ikon <Folder Tracing>

Unit	Case	Case No	Case Name	Case No	Case No	Case No	Case No	Case No	Case No	Case No
101	10100019	10100019	10100019	10100019	10100019	10100019	10100019	10100019	10100019	10100019
102	10200019	10200019	10200019	10200019	10200019	10200019	10200019	10200019	10200019	10200019

Tip

- Untuk membenarkan Jururawat melakukan Tracing Folder (Nurse Trace On Behalf Doctor)
- Pegawai Perubatan yang mengarahkan untuk menjadi sebagai 'On Behalf' kepada Jururawat ini akan diperlukan untuk membuat proses approval.

Topik 1: Ward Dashboard – Folder Tracing

Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

2. Sila klik pada butang ikon <=> untuk menambah folder

3. Sila masukkan Patient MNurse yang dikehendaki

4. Sila klik pada butang <Search>

5. Sila tandakan pada Folder Input/Discipline yang dikehendaki

6. Sila klik pada pautan <+ Add>

Topik 1: Ward Dashboard – Folder Tracing

Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Applicant Name akan dimasukkan dengan nama Pegawai Perubatan yang mengakukan untuk jururawat tersebut melakukan transaksi ini.

7. Sila klik pada butang <View>

8. Sila klik pada butang <Submit>

Topik 1: Ward Dashboard – Folder Tracing

Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

No.	Name	Designation	Status
3	MEDICAL OFFICER 33	MEDICAL OFFICER 33	NO
4	MEDICAL OFFICER 34	MEDICAL OFFICER 34	NO
5	MEDICAL OFFICER 35	MEDICAL OFFICER 35	NO
6	MEDICAL OFFICER 36	MEDICAL OFFICER 36	NO
7	MEDICAL OFFICER 37	MEDICAL OFFICER 37	NO
8	MEDICAL OFFICER 38	MEDICAL OFFICER 38	NO
10	MBTT	MEDICAL OFFICER 39	NO
11	MEDICAL OFFICER 39	MEDICAL OFFICER 39	NO

9. Sila masukkan Name (Applicant Name) yang dikehendaki

10. Sila klik pada butang <Search>

11. Sila klik pada pautan bagi Name yang dikehendaki

Topik 1: Ward Dashboard – Folder Tracing

Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

The screenshot shows a web form titled "Trace Patient Record". At the top, there is a header with navigation and context information: "Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard". Below this is a table with patient details: ID (P0311660203044 VC), NAME (PERSON 8322), AGENCY (PPP), STATUS (Available), SPECIALTY (ONCOLOGY OF TASCOR), ADDRESS (WAD IN), and CONTACT (WAD IN). The form is divided into two main sections: "REQUESTER INFORMATION" and "TRACING INFORMATION". The "REQUESTER INFORMATION" section includes fields for "Requester No.", "Tracing Type" (set to "Internal Tracing"), "Requester Name" (MEDICAL OFFICER S), "Applicant Name" (MEDICAL OFFICER S), "Identification No." (4607), "Designation" (MO), and "Discipline" (ONKOTERAPI (AS GIMNOLOGI)). The "TRACING INFORMATION" section includes "Request Type" (TDR), "Tracing Location" (WAD IN), "Tracing Objective" (PENCARIAN), "Requester" (PERSON 8322), "Request Date" (17/04/2018), and "Requester Tracing" (30). At the bottom of the form, there are "Submit" and "Cancel" buttons. Two callout boxes are present: one pointing to the form fields with the text "12. Sila masukkan maklumat pada ruangan Requester Information dan Tracing Information" and another pointing to the "Submit" button with the text "13. Sila klik pada butang <Submit>".

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Topik 1: Ward Dashboard – Folder Tracing

Transaksi: Folder Tracing | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

This screenshot shows a smaller view of the "Trace Patient Record" form, focusing on a confirmation dialog box. The dialog box is titled "Trace Patient Record" and contains the text "BOMER?". Below the text are two buttons: "Yes" and "No". A callout box points to the "Yes" button with the text "14. Sila klik pada butang <✓ Yes>".

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Topik 1: Ward Dashboard – Folder Tracing (Tracer Form)

Transaksi: Tracer Form, Single Tracer Form | Tugas: MO/Nurse | Lokasi: Ward | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Folder Tracing

i. Print Single Tracer Form

The screenshot shows a web application window titled 'Trace Patient Record'. It displays patient information for 'PERSON 1032' and a 'Request Successful' message. A callout box points to a button labeled 'Print Tracer Form'.

1. Sila klik pada butang <Print Tracer Form>

Tip

Untuk membolehkan pengguna mencetak Borang Pinjaman Rekod Perubatan Pesakit (RPP) untuk mengesan single tracing, Borang ini akan dijana apabila rekod dimasukkan untuk mengesan single tracer sahaja.

Topik 1: Ward Dashboard – Folder Tracing (Tracer Form)

Transaksi: Tracer Form, Single Tracer Form | Tugas: MO/Nurse | Lokasi: Ward | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Folder Tracing

The screenshot shows a printed form titled 'BORANG PINJAMAN REKOD PERUBATAN PESAKIT'. It contains patient details for 'MEDICAL OFFICER S' and 'PERSON 1032', including name, ID, and ward information.

Topik 1: Ward Dashboard – Folder Tracing (Tracer Form)

Transaksi: Tracer Form: Multiple Tracer Form | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Folder Tracing

ii. Print Multiple Tracer Form

Trace Patient Record

No	Requester Name	Requester ID	Requester Type	Requester Location	Requester Status
1	PERSON 42118	OP Care	PENJAJAN PERUBATAN & KECERAMAHAN	Amalita	
2	PERSON 42118	RPP	PERUBATAN	Amalita	
3	PERSON 42118	ED Care	KECERAMAHAN	Amalita	

Requester Name: [PERSON 42118] | Requester ID: [PERSON 42118] | Requester Type: [OP Care] | Requester Location: [Amalita]

Request Type: [Pinjaman Rekod] | Tracking Location: [WAD 78] | Tracking Location: [Pusat 8] | Request Date: [02/07/18] | Reason for Tracing: [Pemeriksaan]

Buttons: [View] [Print]

1. Sila klik pada butang ikon <=>

Tip
Untuk membolehkan pengguna mencetak Borang Pinjaman Rekod Perubatan Pesakit (RPP) oleh Wad / Klinik untuk multiple tracing, Borang ini akan dicetak apabila requester traced record lebih daripada satu pesakit pada masa yang sama.

2. Sila klik pada butang <View>

Topik 1: Ward Dashboard – Folder Tracing (Tracer Form)

Transaksi: Tracer Form: Multiple Tracer Form | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Folder Tracing

Search Applicant

Name: [Medical Officer 5] | Department: [Pusat 8] | Search: [Search] [Clear]

No	Name	Department	Location
1	MEDICAL OFFICER 87	MD	
2	MEDICAL OFFICER 85	MD	
3	MEDICAL OFFICER 86	MD	
4	MEDICAL OFFICER 88	MD	
5	MEDICAL OFFICER 84	MD	
6	MEDICAL OFFICER 86	MD	
7	MEDICAL OFFICER 86	MD	
8	MEDICAL OFFICER 82	MD	
9	MEDICAL OFFICER 8	MD	
10	MEDICAL OFFICER 88	MD	

Buttons: [View] [Print]

5. Sila klik pada butang <Search>

4. Sila klik pada pautan bagi Name yang dikehendaki

Topik 1: Ward Dashboard – Folder Tracing (Tracer Form)

Transaksi: Tracer Form: Multiple Tracer Form | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Folder Tracing

Trace Patient Record

No	NIK	Nama	OP Care	Room/Bed	Room No	Status
1	4012000000000000000	PERSON 42119	OP Care	RUMAH SAKIT PLATINUM 5	REPOV001010	Available
2	4012000000000000000	PERSON 40000	OP Care	REPOV001010	REPOV001010	Available
3	4012000000000000000	PERSON 40000	ED Care	REPOV001010	REPOV001010	Available

Request Successful

9. Sila klik pada butang <Print Tracer Form>

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Topik 1: Ward Dashboard – Folder Tracing (Tracer Form)

Transaksi: Tracer Form: Multiple Tracer Form | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Folder Tracing

BOPANG PENILAIAN RIBOD PERUBATAN PESANIT
OLEH WAD / KLINIK

Nama Pesakit / Bilik : 1000 76
No. Bilik :
Bilik Pesakit : 1000 76

No	TRACER FORM	NO. RUMAH SAKIT	NO. BILIK	NO. RUMAH SAKIT	NO. BILIK	NO. RUMAH SAKIT	NO. BILIK
1	PERSON 42119	4012000000000000000	REPOV001010	REPOV001010	REPOV001010	REPOV001010	REPOV001010
2	PERSON 40000	4012000000000000000	REPOV001010	REPOV001010	REPOV001010	REPOV001010	REPOV001010
3	PERSON 40000	4012000000000000000	REPOV001010	REPOV001010	REPOV001010	REPOV001010	REPOV001010

Terdahulu :
Nama Pesakit : MEDICAL OFFICER 1
Jawatan : Medical Officer
Tarikh : 13/08/2019
Nama Anggota yang Bertugas : USM NURSE 1

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Topik 1: *Ward Dashboard* (*Folder Tracing – Trace Film*)

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Topik 1: *Ward Dashboard – Folder Tracing (Trace Film)*

Transaksi: *Folder Tracing (Trace Film)* | Tugas: *Specialist/MO/Nurse* | Lokasi: *Wad* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard*

1. Sila klik pada butang ikon <Folder Tracing>

Item	Value	Item	Value	Item	Value	Item	Value	Item	Value
Free Case	0	Vacant	4	Uterine	32	Parent Order	0	Normal Range	0
Transfer (in/Out)	0	Cybernet	0	Discharge	2	Unfilled Order	0	Accepted Range	0
Leaves (in/Out)	0	Booking	0	Others	4	Report	0	Other Value	0
ICU	0	Admission	0	Discharge	0	Case/Job Activation	0	Normal Range	0
Bed in Labour Room	0	Wait	3	PERUSKAWAN	38	Send Patient	1	Reaction	1
beds in OT Room	0	Outpatient	2	Unscheduled	10	Unfilled Order Future	0	Approved Result	0
Admission	0	Admitted	0	Abandoned	5	Unfilled Order	0	Wait	1
Waiting	4	Station	0	Unfilled Order	0	Unfilled Order	0	Check In	0
Discharge	4	Special Care History	0	Unfilled Order	0	Unfilled Order	0	Check In	0
Unfilled Order	0	Unfilled Order	0	Unfilled Order	0	Unfilled Order	0	Check In	0



Tujuan: Untuk membenarkan pengguna melakukan *Trace Film* yang terdapat di Jabatan Rekod Perubatan atau Jabatan Radiologi dari semua lokasi.

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Topik 1: Ward Dashboard – Folder Tracing (Trace Film)

Transaksi: Folder Tracing (Trace Film) | Tugas: Specialist/MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

2. Sila klik pada tab <Trace Film>

3. Sila klik pada butang ikon <+>

4. Sila masukkan Patient ID yang dikehendaki

5. Sila klik pada butang <Search>

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Topik 1: Ward Dashboard – Folder Tracing (Trace Film)

Transaksi: Folder Tracing (Trace Film) | Tugas: Specialist/MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

6. Sila tandakan pada kolom *Select* bagi Name yang dikehendaki

7. Sila klik pada butang <+ Add To List>

No	X-Ray No.	Date Performed	Modality	Examination	Status	Location	Image
1	UR0092017	08/09/2017	Ultrasound	US Hepatobiliary System	Available	Radiology	[Image Icon]
2	PH17740016	10/10/16	Plain Radiography	Mobile Extremity X-Ray (AP) Right	Available	Radiology	[Image Icon]
3	PH10076	10/10/16	Plain Radiography	Mobile Extremity X-Ray (AP) Left	Available	Radiology	[Image Icon]
4	PH10075	10/10/16	Plain Radiography	Mobile Total Hip X-Ray (AP) Left	Available	Radiology	[Image Icon]
5	PH10074	10/10/16	Plain Radiography	Mobile Abdomen X-Ray (AP) Supine	Available	Radiology	[Image Icon]
6	PH10073	10/10/16	Plain Radiography	Mobile Extremity X-Ray (AP) Left	Available	Radiology	[Image Icon]

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Topik 1: Ward Dashboard – Folder Tracing (Trace Film)

Transaksi: Folder Tracing (Trace Film) | Tugas: Specialist/MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

The screenshot shows the 'Trace Patient Record' window. At the top, there is a table with columns: No, Requester ID, Name, F. No, Date Requested, Modality, Examination, Status, and Filter Location. Below the table are two sections: 'REQUESTER INFORMATION' and 'REQUEST INFORMATION'. The 'REQUESTER INFORMATION' section includes fields for Request By, Request Type, Applicant Name, Institution No, Department, and Diagnosis. The 'REQUEST INFORMATION' section includes fields for Request Type, Tracking Location, Tracking Discipline, User on, Request Date, and Reason for Tracking. At the bottom of the form, there are 'Submit' and 'Cancel' buttons.

8. Sila masukkan maklumat yang dikehendaki pada ruangan yang disediakan

9. Sila klik pada butang <Submit>

Topik 1: Ward Dashboard – Folder Tracing (Trace Film)

Transaksi: Folder Tracing (Trace Film) | Tugas: Specialist/MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

The screenshot shows a small dialog box titled 'Trace Film' with a close button (X) in the top right corner. The dialog box contains the text 'Request' and two buttons: 'Yes' and 'No'. The 'Yes' button is highlighted with a callout box.

10. Sila klik pada butang <✓ Yes>

Topik 1: Ward Dashboard – Overview Summary (Lodger IN/Out)

Transaksi: Lodger IN/OUT Details Tujuan: Specialist/MO/Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

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Topik 1: Ward Dashboard – Overview Summary (Lodger IN/Out)

Transaksi: Lodger IN/OUT Details Tujuan: Specialist/MO/Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Lodger

Lodger In

No	Patient Name	MRN No	Admission Date	Lodger From	Discharge Date	Discharge Type
1	PERSON 58573	HRP628970	18/03/2019	WAD 0B		
2	PERSON 204171	HRP6110813	15/03/2019	WAD 0B		
3	PERSON 33160	HRP633946	16/03/2019	WAD 0B	18/03/2019	Discharge Home
4	PERSON 63939	HRP6781277	25/02/2019	WAD 0C		

Lodger Out

No	Patient Name	MRN No	Admission Date	Lodger To	Discharge Date	Discharge Type
1	PERSON 49862	HRP6770343	16/03/2019	WAD 1D	16/03/2019	Discharge Against Medical Advice
2	PERSON 78175	HRP6820271	16/03/2019	WAD 0E		

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Topik 1: Ward Dashboard

Overview Summary – Pathology Result

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Topik 1: Ward Dashboard – Overview Summary (Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Management > Ward Dashboard

i. Rejection



Tujuan : Untuk membolehkan pengguna melihat senarai *Rejection list* pada *Pathology Result*.

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Topik 1: Ward Dashboard – Overview Summary Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Management > Ward Dashboard

Rejection List

No	Collected Date	Patient Name	Order No.	Lab No	Test Name	Informes	Rejected by
1	2017-08-11 23:07:00.0	CHONG KAH HOON (01224000133New IC)	4478934	C170208823	Folate		
2	2017-08-11 23:07:00.0	CHONG KAH HOON (01224000133New IC)	4478934	C170208900	Vitamin B12		
3	2017-11-29 20:49:00.0	LIEW BOON HOY (75121000000New IC)	4791861	C170207969	Body Fluid, Glucose		

2. Klik pautan Order No. untuk memaparkan maklumat terperinci bagi order tersebut

LABY PATOLOGI
HOSPITAL BAJA PERMAUTAN BANGUN
SHAW IPOH, PERAK
Tel: 052888000 Fax: 052822941

Name: CHONG KAH HOON Report No: C170208823
 IC No: 01224000133 Requested Date: 2017-08-11 23:07:00
 Age: 33 Requested Time: 2017-08-11 23:07:00
 Dept: Requested By: Requested By: Requested By:

Topik 1: Ward Dashboard – Overview Summary (Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Management > Ward Dashboard

ii. Narrative Report

1. Klik pada pautan jumlah bagi Narrative Report

Tujuan : Membolehkan pengguna melihat Result Details pesakit

Topik 1: Ward Dashboard – Overview Summary (Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Management > Ward Dashboard

Narrative Report List

No	Order No	Order Date & Time	Patient Name	MRN No	Order Location	Order Result	Seen by	Option
23	4947870	2018-02-04 11:02:17.0	FAZLAH BT MCHO RASHID KHAN	HRP4507078	WAD IC	Phosphate Inorganic		View Report
24	4947870	2018-02-04 11:03:17.0	FAZLAH BT MCHO RASHID KHAN	HRP4507078	WAD IC	Coagulation Profile		View Report
25	4947856	2018-02-04 10:55:00.0	FAZLAH BT MCHO RASHID KHAN	HRP312382	WAD IC	Renal Profile (RP)		View Report
26	4946325	2018-02-04 14:14:58.0	CHE AINI BINTI MOHAMMED YUNUS	HRP544340	WAD IC	Liver Function Test (LFT)		View Report
27	4946328	2018-02-04 14:14:58.0	CHE AINI BINTI MOHAMMED YUNUS	HRP544340	WAD IC	Calcium		View Report
28	4946329	2018-02-04 14:14:58.0	CHE AINI BINTI MOHAMMED YUNUS	HRP544340	WAD IC	Magnesium		View Report
29	4946329	2018-02-04 14:14:58.0	CHE AINI BINTI MOHAMMED YUNUS	HRP544340	WAD IC	Phosphate Inorganic		View Report
30	4950448	2018-02-05 10:21:20.0	HOOR SUZANA WAHID BINTI RAHMATULLAH	HRP105015	WAD IC	Magnesium		View Report
31	4950448	2018-02-05 10:21:20.0	HOOR SUZANA WAHID BINTI RAHMATULLAH	HRP105015	WAD IC	Phosphate Inorganic		View Report
32	4950398	2018-02-05 10:13:33.0	KELTHUM BINTI KAMARUDDIN	HRP370089	WAD IC	Magnesium		View Report
33	4950398	2018-02-05 10:13:33.0	KELTHUM BINTI KAMARUDDIN	HRP370089	WAD IC	Phosphate Inorganic		View Report

2. Klik pada tombol <View Report>

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Topik 1: Ward Dashboard – Overview Summary (Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Management > Ward Dashboard

Result Details

KELTHUM BINTI KAMARUDDIN
 00100007200New 01 | HRP370089 (MRN) | 60 yrs | Female
 Location: Ward 1c (Gynaecology 1) - Admission Type: Elective
 Admission Date & Time: 06/02/2018 09:57
 Patient Current Status: Critical; RR: 20; SpO2: 90; Total Current Charges: 100.00

Test	Result	Unit	Reaksi
Liver Function Test (LFT)			
Alanine Transaminase (ALT)	27.0	U/L	0-33 U/L IND. PHYSIOLOG. PHOSPH
Alkaline Phosphatase	78	U/L	0-124 U/L IND. PHYSIOLOG. PHOSPH
AST (ASOT)	43.1	U/L	0-37 U/L IND. PHYSIOLOG. PHOSPH
Total Bilirubin	0.0	UMOLA	1-17.1 U/L IND. PHYSIOLOG. PHOSPH
Urea Nitrogen	7.8	DS	0-20 DS IND. PHYSIOLOG. PHOSPH
Magnesium	0.88	MMOLA	0.85-1.05 MMOLA IND. PHYSIOLOG. PHOSPH
Phosphate Inorganic	1.20	MMOLA	0.87-1.48 MMOLA IND. PHYSIOLOG. PHOSPH
Phosphate Inorganic	1.20	MMOLA	0.87-1.48 MMOLA IND. PHYSIOLOG. PHOSPH
Renal Profile (RP)			
Creatinin	0.80	MMOLA	0.40-1.20 MMOLA IND. PHYSIOLOG. PHOSPH
BUN (mg/dl)	10.2	MMOLA	0.40-1.20 MMOLA IND. PHYSIOLOG. PHOSPH
Sediment	100 L	MMOLA	0.40-1.20 MMOLA IND. PHYSIOLOG. PHOSPH

Requested by: ZALINA ABUL WAHAB
 Date:

3. Klik pada tombol <Action Taken By>

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Topik 1: Ward Dashboard – Overview Summary (Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Ward Navigasi : Inpatient/Outpatient Management > Ward Dashboard

Result Details

KELTHUM BINTI KAMARUDDIN
600103087254 (New IC) | HRPB79655 (ARM) | 58 yrs | Female
 Location: Ward 10 (Obstetrics 1) | Admission Type: Elective
 Encounter Date & Time: 06/03/2018 00:57
 Patient Deposit: Exceed Current B3 : RM500.00, Total Current Deposit : RM0.00

Lab ID : D180211690
 Doctor : THAMUNA A/P P K LAMRABAC No: 83620
 Collection Date/Time : 05/02/2018 10:18
 Received Date/Time : 05/02/2018 10:48
 Report Status : Pending

Test	Result	Unit	Range
Uter Function Test (UFT)			
Alanine Transaminase (ALT)	87 M	U/L	0-33 U/L IVD PYRIDOXAL PHOSPH
Albumin	35	G/L	35-52 BROMOCRESOL GREEN METHOD
Alkaline Phosphatase	78	U/L	35-104 2-AMP BUFFER PNP IFCO
AST (ASOT)	82 H	U/L	0-32 U/L IVD PYRIDOXAL PHOSPH
Total Bilubin	8.0	UMOLA	1-17.1 2,5-DICHLOROPHENYL DIAZ
Total Protein	68	G/L	64-83 BUNGEI METHOD
Magnesium	0.95	MMOLA	0.86-1.04 CALORIMETRIC ENDOPOINT
Phosphate Inorganic			
Phosphate Inorganic	1.00	MMOLA	0.87-1.45 U/V PHOSPHOMOLYBDATE
Renal Profile (RP)			
Creatinin	80	UMOLA	44-80 KINETIC JAFFE METHOD
Ureaemia	4.3	MMOLA	3.3-6.4 INDIRECT ION SELECTIVE
Sodium	122 L	MMOLA	135-145 INDIRECT ION SELECTIVE

Validasi By: ZALISA ABDUL WAHAB

4. Klik pada butang <Close>

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Topik 1: Ward Dashboard – Overview Summary (Pathology Result)

Transaksi : Ward Dashboard Tugas : Nurse Lokasi : Ward Navigasi : Inpatient/Outpatient Management > Ward Dashboard

Narrative Report List

No	Order No	Order Date & Time	Patient Name	MRN No	Order Location	Order Result	Seen By	Option
21	4841878	2018-02-04 11:02:17.0	YAP BOON MEE	HRP997078	WARD 1C	Magnesium		View Report
22	4847970	2018-02-04 11:03:17.0	YAP BOON MEE	HRP997078	WARD 1C	Phosphate Inorganic		View Report
23	4847970	2018-02-04 11:03:17.0	YAP BOON MEE	HRP997078	WARD 1C	Coagulation Profiles	ADMINISTRATOR	View Report
24	4947956	2018-02-04 10:55:00.0	FADILAUFE MOHD RASHID RYMAN	HRP812262	WARD 1C	Renal Profile (RP)		View Report
25	4948329	2018-02-04 14:14:58.0	CHE ASMI BINTI MOHAMED YUKUS	HRP9544340	WARD 1C	Liver Function Test (LFT)		View Report
26	4948329	2018-02-04 14:14:58.0	CHE ASMI BINTI MOHAMED YUKUS	HRP9544340	WARD 1C	Calcium		View Report
27	4948329	2018-02-04 14:14:58.0	CHE ASMI BINTI MOHAMED YUKUS	HRP9544340	WARD 1C	Magnesium		View Report
28	4948329	2018-02-04 14:14:58.0	CHE ASMI BINTI MOHAMED YUKUS	HRP9544340	WARD 1C	Phosphate Inorganic		View Report
29	4860448	2018-02-05 10:21:28.0	MOOR SUZANA WAHAB BINTI RAHMATULLAH	HRP8105015	WARD 1C	Magnesium		View Report
30	4860448	2018-02-05 10:21:28.0	MOOR SUZANA WAHAB BINTI RAHMATULLAH	HRP8105015	WARD 1C	Phosphate Inorganic		View Report
31	4860388	2018-02-05 10:13:21.0	KELTHUM BINTI KAMARUDDIN	HRP79655	WARD 1C	Magnesium		View Report

• Seen By telah dikemaskini secara automatik

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Topik 1: *Ward Dashboard* *Overview Summary – Medical Record*

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Topik 1: *Ward Dashboard – Overview Summary (Folder To Receive)*

Transaksi: *Folder To Receive* | Tugas: *Nurse* | Lokasi: *Wad* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard*

1. Sila klik pada pautan number bagi Folder to Receive



Tujuan: Untuk membenarkan wad menerima Rekod Perubatan Pesakit (RPP) bagi permohonan yang dibuat.

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Topik 1: Ward Dashboard – Overview Summary (Folder To Receive)

Transaksi: Folder To Receive | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Folder To Receive
 Lokasi: WAD 93
 Patient ID: [input field]
 Trace Type: [dropdown menu] [button] [button] [button]

ID	Name	Project Code	Track Type	Department	Folder Type	Status & Unit	Collected By	Selected Date	Status	Select
1	PERSON 0001	00000000	0000	00000000	0000	00000000	00000000	00000000	00000000	00000000
2	PERSON 0002	00000000	0000	00000000	0000	00000000	00000000	00000000	00000000	00000000

3. Sila klik pada butang <Receive>
 2. Sila tandakan pada kolom Select bagi Name yang dikehendaki

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Topik 1: Ward Dashboard – Overview Summary (Folder To Receive)

Transaksi: Folder To Receive | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Folder To Receive
 Receive?
 [button] [button]

4. Sila klik pada butang <Yes>

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Topik 1: Ward Dashboard – Overview Summary (Folder To Receive)

Transaksi: Folder To Receive | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Folder To Receive

Folder ID:

Trace Type:

IP Address	Name	Registered Date	Trace Type	Registration	Folder Type	Checked In Time	Checked By	Checked Date	Status
1	PERIBEN 20391	27/03/2018	Trace	KICTEM-SEAN	ED Card	27/03/2019	MEDICAL OFFICER 1	2019/03/27	Discharge

Receive Folder Successful

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Topik 1: Ward Dashboard – Overview Summary (Folder To Return)

Transaksi: Folder To Return | Tugas: MO/AMO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

1. Sila klik pada pautan number bagi Folder to Return

tip

- Mengekalkan maklumat folder dalam senarai NJA sehingga MRO melakukan Verify Checklist
- Senarai semak yang tidak lengkap akan dikembalikan ke wad semula oleh Pegawai Rekod-Perubatan

Tujuan: Untuk membenarkan wad melakukan pemulangan *Traced Folder* kepada Pejabat Rekod untuk pesakit yang telah *discharge* selepas 72 jam.

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Topik 1: Ward Dashboard – Overview Summary (Folder To Return)

Transaksi: Folder To Return | Tugas: MO/AMC/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

The screenshot shows a web application window titled "Folder To Return" with a search bar and a table of patient records. The table has columns for "Return By", "Return Location", and "Name".

Return By	Return Location	Name
Medical Record Officer (7)	Medical Record Officer	Trace Patient Care
MEDICAL OFFICER 4	Medical Officer	Trace
Medical Record Officer (7)	Medical Record Officer	Trace Patient Care
Medical Record Officer (7)	Medical Record Officer	Trace Patient Care

Callouts and instructions:

- 1. Sila klik pada butang **Return Folder**
- 2. Sila klik dan pilih **Return Location** yang dikehendaki
- 3. Sila tandakan pada kolom **Select** bagi **Name** yang dikehendaki
- 4. Sila klik dan pilih **Return By** yang dikehendaki
- 5. Sila klik pada butang **<Return Folder>**

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Topik 1: Ward Dashboard – Overview Summary (Folder To Return)

Transaksi: Folder To Return | Tugas: MO/AMC/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

The screenshot shows a confirmation dialog box titled "Folder To Return" with the question "Return Folder?". It has two buttons: "Yes" and "No".

Callout and instruction:

- 5. Sila klik pada butang **<Yes>**

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Topik 1: Ward Dashboard – Overview Summary (Diet Complaint)

Transaksi : Overview Summary Tugas : Nurse Lokasi: Ward Navigasi: Inpatient/Outpatient Menu > Ward Dashboard > Feedback Complaint

HIS Hospital Raja Permaisuri Bahru WAD 11:58 Wednesday 06 March 2019 USER: NURSE 5

Ward List > WAD 7E

Patients	15	Occupied Beds	69	Admission Type	14	Fluorology	0	Pathology Request	0	Medical Record	0	Diet	16
New Case	0	Vacant	60	Surg	3	Fluorist Order	0	Normal Range	0	Ready for Collection	0	Normal	0
Transfer (In/Out)	120	Occupied	7	Transfer	12	Modified Order	0	Abnormal Range	0	Folder to Reprint	0	Therapeutic	0
Lodger (In/Out)	0/0	Booking	0	Discharges	0	Report	0	Critical Issue	0	Update Checklist	79	Enteral	0
DIC	0	Virtual	3	PERUBATAN	15	Report With Addendum	0	Normal Report	0	Folder to Return	0	Diet Complaint	1
Send to Labour Room	0	Vacant	0	Uncharge	0	Send Patient	0	Rejection	0	Feedback Complaint	0	Initial Report	1
Send to OTRoom	0	Occupied	3			Withdraw Send Patient	0	Amended Report	0	Final Report	0	Final Report	2
Historical	0	Nursery	9			Mobile Ready	6	Hold	0	Enteral Supplement	0	Enteral Supplement	0
Incoming	4	Nursery	0			Rejected Plan	0	Specimen	0	Due for Collection	0	Due for Collection	1
Outgoing	4	Special Care Nursery	0			MyRisk	3	Due for Collection	0	Overdue	70	Overdue	0
		Nursery With Incubator	0			Discharge Summary	2	Due for Collection	0	Overdue	0	Overdue	0

1. Klik pada pautan nombor di ruangan Diet Complaint.

i. Diet Complaint

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

Complaint Date & Time	Complaint ID	Bed No/Patient MRN	Group Name	Period Name	Complaint By	Feedback	Option	Audit Trail
06/03/2019 09:22	DCW7E012019043		Staff	Break	User Nurse 5	Submitted	Cancel	View

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Topik 1: Ward Dashboard – Overview Summary (Diet Complaint)

Transaksi : Overview Summary Tugas : Nurse Lokasi: Ward Navigasi: Inpatient/Outpatient Menu > Ward Dashboard > Feedback Complaint

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

Complaint Date & Time	Complaint ID	Bed No/Patient MRN	Group Name	Period Name	Complaint By	Feedback	Option	Audit Trail
06/03/2019 11:11	DCW7E012019045	HRP819600	Patients	Dinner	User Nurse 5	Submitted	Cancel	View
06/03/2019 09:22	DCW7E012019043		Staff	Break	User Nurse 5	Submitted	Cancel	View
06/01/2019 22:36	DCW7E012019035	BED122654	Patients	Lunch	User Nurse 5	Submit initial report	Cancel	View
09/01/2019 01:25	DCW7E012019020	DED 11	Patients	Dinner	User Nurse 1	Final Report	Cancel	View

2. Klik pautan **Cancel** di ruangan Option untuk batalkan transaksi.

Cancel Reason

Complaint Date & Time: 06/03/2019 11:11

Group Name: Patients

Period Name: Dinner

Reason: Duplicate Diet Complaints with Complaint ID=CC08/E01/2019045

*Field is mandatory to be entered

3. Masukkan maklumat di ruangan Reason.

4. Klik pada butang <Save>.

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Tip

- Penambahbaikan CR: Membolehkan pengguna untuk memasukkan sebab batal bagi Diet Complaint yang telah dihantar.
- Pautan **Cancel** di ruangan Option akan dipaparkan sekiranya status di ruangan Feedback adalah **Submitted**.
- Bagi maklumat yang telah diterima oleh staf di Jabatan Dietetik & Sajian, pautan **Cancel** di ruangan Option akan dimalapkan.

Topik 1: Ward Dashboard – Overview Summary (Diet Complaint)

Transaksi : Overview Summary Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Menu > Ward Dashboard > Feedback Complaint

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

Complaint Date & Time	Complaint ID	Bed No/Patient MRN	Group Name	Patient Name	Complaint By	Feedback	Options	Audit Trail
06/01/2019 09:22	DCW7E012018343		Staff	Dinner	User Nurse 5	Submitted	Cancel	View
06/01/2019 11:11	DCW7E012018343	HRP818820	Patients	Dinner	User Nurse 5	Cancelled	Cancel	View
06/01/2019 22:36	DCW7E012019285	BED12354	Patients	Lunch	User Nurse 5	Submit Initial report	Cancel	View
08/01/2019 01:26	DCW7E012018030	BED 11	Patients	Dinner	User Nurse 1	Final Report	Cancel	View
27/11/2018 11:25	DCW7E012018220		Staff	Breakfast	User Nurse 21	Final Report	Cancel	View

• Status di ruangan *Feedback* akan berubah kepada **'Cancelled'**.

Topik 1: Ward Dashboard Overview Summary – Feedback Complaint

Topik 1: Ward Dashboard – Overview Summary (Feedback Complaints)

Transaksi : Overview Summary Tugas : Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient Menu > Ward Dashboard > Feedback Complaint

Category	Value	Category	Value	Category	Value	Category	Value	Category	Value	Category	Value
Patients	15	Official Docs	60	Admission Types	15	Radiology	0	Pathology Result	0	Medical Record	0
New Case	0	Vacant	60	Surp	3	Revert Order	0	Normal Range	0	Ready for Collection	0
Transfer (In/Out)	120	Occupied	7	Transfer	12	Modified Order	0	Abnormal Range	0	Folder to Retrieve	0
Lodger (In/Out)	0	Booking	0	Discharge	0	Report	0	Critical Issue	0	Update Checklist	70
Dis.	0	Visit	2	PERUBATAN	15	Report With attachment	0	Narrative Report	0	Folder to Return	0
Send to Labour Room	0	Vacant	0	Discharge	0	Send Patient	0	Rejection	0	NIA Folders	59
Send to OT/Room	0	Occupied	3			Withdraw Send Patient	0	Journal Report	0	Reminder Letter	0
Internal	8	Nursery	0			Mobile Ready	0	Hold	0	MAIL	70
Incoming	4	Nursery	0			Repetal Film	0	Specimen	0	Due	0
Outgoing	4	Special Care Nursery	0			MYIK	3	Due for Collection	0	Checker	70
		Nursery With subwoofer	0			Discharge Summary	2	Due for Disposal	0		0
										Feedback Complaint	1
										Initial Report	1
										Final Report	2
										Final Supplement	0
										Due for Collection	1

1. Klik pada pautan nombor di Feedback Complaint.

Topik 1: Ward Dashboard – Overview Summary (Feedback Complaints)

Transaksi : Overview Summary Tugas : Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient Menu > Ward Dashboard > Feedback Complaint

ii. Initial Report

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

Complaint Date & Time	Complaint ID	Bed No/Patient MRN	Group Name	Period Name	Complaint By	Feedback	Action
06/03/2019 09:22	DCAN7ED120190343		Staff	Dinner	User Nurse 5	Submitted Initial Report	View
09/01/2019 22:36	DCAN7ED120190206	02742664	Perawat	Lunch	User Nurse 5	Submitted Initial Report	View

iii. Final Report

Diet Complaints

Group Name: Complaint ID: Bed No/Patient MRN:

Complaint By: Complaint Date:

Complaint Date & Time	Complaint ID	Bed No/Patient MRN	Group Name	Period Name	Complaint By	Feedback	Select	Action
08/01/2019 01:25	DCAN7ED120190330	BED 11	Patients	Dinner	User Nurse 1	Submitted Final Report	<input type="button" value="Acknowledge"/>	View
27/11/2018 11:25	DCAN7ED120190220		Staff	Breakfast	User Nurse 21	Submitted Final Report	<input type="button" value="Acknowledge"/>	View

Topik 1: Ward Dashboard

Overview Summary – Enteral / Supplement

Topik 1: Ward Dashboard – Enteral/Supplement (Due for Collection)

Transaksi : Due for Collection Enteral / Supplement Tugas : Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient Menu> Ward > Overview Summary : Due for Collection Enteral / Supplement

Ward List > WAD 1B

Patients	40	General beds	40	Admission types	40	Maternity	2	Pathology Result	2	Mental Health	0	Wait	
New Care	0	Vacant	3	Elective	33	Revised Order	0	Normal Range	0	Ready for Collection	0	Normal	33
Team in Charge	988	Occupied	37	Emergency	3	Modified Order	0	Abnormal Range	0	Follow Up Review	0	Transfused	0
Logger (IN/OUT)	112	Booking	0	Others	4	Report	0	Critical Value	0	Update Checklist	192	Enteral	0
DRG	0	Virtual	1	Discharges	6	Report With Attachment	0	Narrative Report	0	Folder to Return	0	Diet Complaint	0
Send to Labour Room	0	Vacant	3	PERUBATAN	40	Send Patient	0	Rejection	1	NSA Folder	0	Feedback Completed	0
Send to OT/Room	0	Occupied	2	Chk/Avge	0	Send to Lab Patient	0	Amended Report	0	Answer Letter	0	Initial Report	5
Referral	0	Nursery	0			Mobile Ready	1	Hold	1	Mail	0	Final Report	2
Incoming	4	Nursery	0			Revised Fax	0	Specimens	0	Due	0	Enteral / Supplement	0
Outgoing	4	Special Care Nursing Unit Inc Patient Care	0			MyLink	3	Due for Collection	0	Overdue	70	Due for Collection	16
						Decharge Summary	2	Due for Collection (DDAR/ETOP)	0			Overdue	0
						Encounter Summary	1						

1. Klik pautan nombor di ruangan Due For Collection.

Tip

• Membolehkan pengguna mengetahui senarai produk enteral / supplement untuk diambil dari Jabatan Diet.

Due For Collection Enteral / Supplement

Diet Type: Search

No	Patient Name	Age	Patient MRN	Diet Type	Product Order	Scoop	Volume	Frequent	Quantity Supply	Remarks
1	PERSON 444258	30 yrs	HRPB839535	enteral	Coorlac		100ml	hourly	1	
2	PERSON 28098	81 yrs	HRPB84378	enteral	Aspeck Wellness 60+ Diabetic		100ml	hourly	1	

Topik 1: Ward Dashboard – Enteral/Supplement (Acknowledge Enteral / Supplement)

Transaksi : *Due for Collection Enteral / Supplement* Tugas : *Nurse* Lokasi : *Wad* Navigasi : *Inpatient/Outpatient Menu > Ward > Overview Summary : Due for Collection Enteral / Supplement*

Ward List > WAD 1B

Patient	41	Official Beds	42	Admission Type	43	History	2	Pathology Result	7	Medical Record	8	Exit	
New Case	0	Vacant	3	Elective	33	Reset Order	0	Normal Range	0	Ready for Collection	0	Normal	26
Transfer (in/out)	320	Occupied	27	Emergency	2	Modified Order	0	Abnormal Range	0	Paper to Release	0	Therapeutic	2
Logger (in/out)	102	Booking	0	Others	4	Report	0	Concise Note	0	Update Checklist	192	Enteral	0
DL	0	Virtual	5	Discharge	0	Report With Attachment	0	Narrative Report	0	Patient to Return	0	Get Comment	9
Send to Labour Room	0	Vacant	3	PERUBATAN	40	Send Patient	1	Rejection	1	N/A Folder	0	Final Report & Consultant	0
Send to OT/Room	0	Occupied	2	Discharge	0	Approved Report Patient	0	Approved Report	0	Reorder Later	0	Initial Report	0
Natural	0	Timery	0			Module Ready						Final Report	2
Incoming	4	Nursery	0			Presented Pat						Enteral Supplement	0
Outgoing	0	Special Care Nursery / Nursery With Inpatient Care	0			Mylink						Due for Collection	10
						Discharge Sum						Acknowledge Enteral / Supplement	0
						Expand Summary	1						

Tip
• Membolehkan pengguna untuk mengesahkan penerimaan produk Enteral / Supplement di wad.

1. Klik pautan nombor di ruangan **Acknowledge Enteral/Supplement**.

Acknowledge Enteral / Supplement

Def Type: Search

No	Patient Name	Age	Patient MRN	Def Type	Product Order	Group	Volume	Frequency	Quantity Supply	Select
1	PERSON 405224	72 y	HRP8707142	Supplement	Calco	4	100ml	2x	4	app

2. Tandakan pada checkbox.

Acknowledge Receipts

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Topik 2: Patient Dashboard

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Topik 2: Patient Dashboard

Transaksi : Patient Dashboard Navigasi: Inpatient/Outpatient > Ward Dashboard > Patient Dashboard

1. Klik pada pautan nama pesakit.

Bed	Date	Case	Name/Identification	Orders	List	Diagnosis	Submitter	Referral
Bed 37	10/01/2019 16:16:09 (66 days)		PERSON 832418 2 yrs 3 mths 10 days Female 88122108382E (Temporary ID) HRP9772393		Normal Diet	Diabetic retinopathy (E10.E14 with posterior fourth character 3)		Refer Inpatient Outpatient
Bed 35	14/03/2019 10:20:07 (4 days)		MIRA 22 yrs Female 331112 (Temporary ID) HRP086436		Normal Diet			Refer Inpatient Outpatient
Discharge Suite 02	13/03/2019 11:49:06 (4 days)		PERSON 20058 81 yrs Male 271110085637 (New IC) HRP0544379		Normal Diet			Refer Inpatient Outpatient
Discharge Suite 04	10/03/2019 16:55:36 (69 days)		PERSON 833601 2 yrs 3 mths 0 days Female 18111170086608 (Temporary ID) HRP0677203		Low Salt Soft Diet			Refer Inpatient Outpatient

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Topik 2: Patient Dashboard

Transaksi : Patient Dashboard Navigasi: Inpatient/Outpatient > Ward Dashboard > Patient Dashboard

PERSON CD 469075
33010043540/New IC | HRP5110687 (MRF) | 66 yrs | Female
Location: Ward 16 (Penubatan) | Bed 04 (Gales 3) Admission Type: Elective
Encounter Date & Time: 14/03/2019 16:03
Current BH : RM50.00, Total Current Deposit : RM30.00

CLINICAL NOTES

Nota Name	Date	Status	Created By	Note	Attach
GENERAL PROGRESS NOTE	15/03/2019 10:38	Mark As Error	Medical Officer (1831)		
GENERAL MEDICINE CLEARING NOTE	15/03/2019 09:30	Approved	ALHAMD 833694 (MRF)		
GENERAL PROCEDURE NOTE	14/03/2019 17:31	Approved	MEDICAL OFFICER 18		

PROBLEM LIST

Problem List	Severity	Onset Date / Time
1. Financial		14/03/2019 16:37
2. Relationship Issues		14/03/2019 16:36
3. Social support	Moderate	15/03/2019 09:38

XPL / REGISTRY

No	Diagnosis	Name	Register Category	Option
1	General	Endocrine Registry (All Endocrine Endocr Psychiatry & Orthopaedic)	National Disease Register	-
2	Neurology	Malaysia Trauma Registry (MSTR)	National Disease Register	-

ENCOUNTER SUMMARY

Grid showing dates from 2011 to 2019 with markers for encounters.

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Topik 2: Patient Dashboard

Transaksi : Patient Dashboard Navigasi : Inpatient/Outpatient > Ward Dashboard > Patient Dashboard

DIAGNOSIS

Diagnosis	Type	Created Date
Cough	Admission Diagnosis	25/03/2019 11:41

FLWSHEET

24 Hours Results Vital Signs Laboratory Results Radiology Reports

Date From: 06/04/2018 Date To: 06/04/2019

UPLOADED FILES

Title	Created By	Created Date	Category	Type
Borang Perkhidmatan Patologi FBC	Bukhan	15/03/2019 09:35	General	
Rheumatology	Opthma010	25/03/2019 14:39	Assessment Note	JPG
Specimen Label FBC	Bukhan	14/03/2019 17:15	Other Notes	

STICKY NOTES

Description By	Created Date	Action
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Topik 2: Patient Dashboard

Transaksi : Patient Dashboard Navigasi : Inpatient/Outpatient > Ward Dashboard > Patient Dashboard

MEDICATION LIST

Medication Name	Status	Order By	Order Date
Atenolol 100 mg Tablet	Submitted	AHMAD BUKHARI	14/03/2019 17:04
SYRUP Multivitamin	Submitted	AHMAD BUKHARI	14/03/2019 17:04
Acetylsalicylic Acid, Soluble 300 mg Tab (ASPIRIN)	Submitted	AHMAD BUKHARI	14/03/2019 17:04
Atenolol 100 mg Tablet	Submitted	AHMAD BUKHARI	14/03/2019 17:04
SYRUP Multivitamin	Submitted	AHMAD BUKHARI	14/03/2019 17:04

FIRST SEEN BY

Doctor: Update

Specialist: Update

CHECKLIST

Admission

Discharge

OTHERS

Weight: kg Height: cm BMI:

Care Level:

Diagnosis ID:

Topik 2: Patient Dashboard

Transaksi : Patient Dashboard Navigasi: Inpatient/Outpatient > Ward Dashboard > Patient Dashboard

PATIENT DISCIPLINES

Admission Disciplines

Update

Current Disciplines

Transfer

PATIENT MOVEMENT

Date Time	From Ward	To Ward	From Class	To Class	From Discipline	To Discipline	Created By
4							

Icon	Title	Function
	Maximize Icon	Memaksimumkan saiz panel sebagai satu paparan halaman
	Search Icon	Paparkan bahagian carian mengikut panel.
	Add Icon	Memaparkan skrin baru bagi panel berkaitan

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Topik 2: Patient Dashboard - Display Deposit Charges

Transaksi : Deposit Pop up Alert Tugas: Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat Lokasi: Wad, Klinik Navigasi: Inpatient / Outpatient Management > Ward Dashboard > Patient Dashboard

Tujuan : Untuk memaparkan deposit dan charge terkini pesakit

1. Klik pada pautan nama pesakit

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Topik 2: Patient Dashboard - Display Deposit Charges

Transaksi : Deposit Pop up Alert Tugas : Pegawai Perubatan, Pakar / Pegawai Perubatan, Jururawat Lokasi : Wad, Klinik Navigasi : Inpatient / Outpatient Management > Ward Dashboard > Patient Dashboard

• Order charges melebihi deposit akan dipaparkan di patient demographic

DAHLIA BINTI HARUN
770215113472 (New ID) | HRPB052091 - MR00 | 42 y.o.
Location: Wad 1b (Perubatan) | Bed 03 (Kelas 3) Admissions
Current Sp: RM184.00, Total Current Deposit: RM0.00

CLINICAL NOTES

Active Notes	Notes History					
Note Name	Date	Status	Created By	Note Tag	Attachment	
GENERAL CLERKING NOTE	28/02/2019 12:12	Addendum	RASYIDAH			
GENERAL MEDICINE CLERKING NOTE	13/02/2019 10:32	Amended	RAF			
GENERAL CLERKING NOTE	13/02/2019 10:28	Addendum	AZFAR209	etc		
GENERAL PROCEDURE NOTE	25/01/2019 17:00	Submitted	AZFAR209			

PROBLEM LIST

Problem List
1 Relationship
2 Educational
3 Osteoradionecrosis (Extraction)

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Topik 2: Patient Dashboard

Diet Order

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Topik 2: Patient Dashboard – Diet Order (Update Diet Order)

Transaksi: Orders-Update Diet Order | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

1. Sila klik pada butang ikon <Diet Order>

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Topik 2: Patient Dashboard – Diet Order (Update Diet Order)

Transaksi: Orders-Update Diet Order | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

2. Sila klik pada pautan di Order Description

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Topik 2: Patient Dashboard – Diet Order (Update Diet Order)

Transaksi: Orders-Update Diet Order | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

3. Sila masukkan maklumat yang dikehendaki pada ruangan yang disediakan

4. Sila klik pada butang <Update>

tip
Penambahbaikan yang terdapat untuk transaksi ini adalah mengemaskini maklumat bagi Order yang dibuat

Topik 2: Patient Dashboard – Diet Order (Update Diet Order)

Transaksi: Orders-Update Diet Order | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Select	Order Description	Order Date and Time	Status	Option	Audit Trail
1	Normal Diet (Class 1, Menu 3, Fish Only)	19/02/2019 12:43:47	Completed	Cancel	View

tip
Maklumat Allergy yang dimasukkan juga akan menjadikan Allergy tersebut sebagai alert yang dipaparkan pada Patient Dashboard bagi pesakit tersebut.

Topik 2: Patient Dashboard

Add Diet Order (Enteral)

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Topik 2: Patient Dashboard – Add Diet Order (Enteral)

Transaksi : Diet Order Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Menu > Ward > Patient Dashboard > Diet Order

Tujuan : Membolehkan pengguna untuk melakukan pesanan diet.(Enteral)

Tip
• Penambahan fungsi baru untuk melakukan permintaan pesanan diet bagi produk Enteral.

1. Klik pada ikon *Diet Order*.

2. Lakukan pilihan bagi *Diet Type = 'Enteral'*.

3. Klik pada butang *<Add Diet>*.

Diet Order

Diet Class * Diet Type *

Diet Menu * Diet Orders *

Nil By Mouth Packed Takeaway

Select	Order Description	Order Time	Status	Option	Audit Trail
1	Normal-Diet-(Class-3-Menu-3) Cancel Reason: Add new diet order (replace) Date: 31/03/2019 19:38:49 Canceled By: User Nurse 5	11:48:30	Cancelled		View

Supplement
Therapeutic
Modified Consistency

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Topik 2: Patient Dashboard – Add Diet Order (Enteral)

Transaksi : Diet Order Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Menu > Ward > Patient Dashboard > Diet Order

4. Lakukan pilihan Diet Order bagi Produk Enteral.

5. Klik pada tombol <Add to List>.

6. Klik pada tombol <Confirm>.

Name	Diet Type	Scoop	Volume	Frequency	Action
Appelon Wellness 60+ Diabetic	Enteral		100ml	hourly	—

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Topik 2: Patient Dashboard – Add Diet Order (Enteral)

Transaksi : Update Diet Order Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Menu > Ward > Patient Dashboard > Diet Order

7. Klik pada pautan ruangan **Order Description** untuk melakukan kemaskini maklumat.

Select	Order Description	Status	Option	Audit Trail
1	Appelon Wellness 60+ Diabetic (Enteral)	Submitted	Cancel	View
2	Normal Diet (Class 3)	Cancelled		View

8. Lakukan kemaskini maklumat.

9. Klik pada tombol <Update>.

Name	Diet Type	Scoop	Volume	Frequency	Action
Appelon Wellness 60+ Diabetic	Enteral		100ml	hourly	—

Allergy: Seafood, peanut

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Topik 2: Patient Dashboard – Add Diet Order (Enteral)

Transaksi : Update Diet Order Tugas : Nurse Lokasi : Wad Navigasi : Inpatient/Outpatient Menu > Ward > Patient Dashboard > Diet Order

PERSON 28058 Allergy : seafood, peanut ✕
 371110065037(New to) | HRPB84379 (MRN) | 61 y/o | Male
 Location: Wad (b Perawatan) | Discharge Suite D2 (Kelas 3) Admission Type: Elective
 Encounter Date & Time: 13/03/2019 11:48
 Current Bl : RM20.50, Total Current Deposit : RM30.00

Diet Order

Diet Class * Diet Type * Nil By Mouth
 Diet Menu * Diet Orders * Packd Takeaway

Select	Order Description	Order Date and Time	Status	Options	Audit Trail
1	Appeton Wellness 60+ Diabetic (Enteral)	31/03/2019 19:46:18	Submitted	Cancel	View
2	Normal Diet (Class 3) Cancel Reason: Add new diet order (replace) Date: 31/03/2019 19:36:45 Cancelled By: User Nurse 5	13/03/2019 11:49:30	Cancelled		View

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Topik 2: Patient Dashboard Movement

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Topik 2: Patient Dashboard – Movement (Lodger)

Transaksi: Lodger Tugas: Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

PERSON 485667
 ID: 19080804 (New IC) | HRPB6478 (MRN) | 38 yrs | Female
 Location: Wad 6b (Perubatan) | Virtual Bed 05 (Kelas 3) Admission Type: Elective
 Encounter Date & Time: 13/02/2019 18:47
 Current Bill: RM19.00, Total Current Deposit: RM30.00

1. Sila klik pada butang ikon <Movement>

Active Notes	Notes History
GENERAL CLEARING NOTE	15/02/2019 18:25

Tip
 Transaksi ini bertujuan bagi membolehkan pesakit dipindahkan dari wad yang lain ke wad lain bagi penempatan sementara.

Topik 2: Patient Dashboard – Movement (Lodger)

Transaksi: Lodger Tugas: Nurse Lokasi: Wad Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

2. Sila tandakan pada checkbox Lodger

3. Sila pilih dan klik pada Ward dan Class yang dikehendaki

Select Ward	Bed	Patient	Date	Class	Room
IS-VIRTUAL BED 01		PERSON 37571 (HARPERWAD)	09/02/2019 02:16:40	Kelas 3	
WAD 6A-BED 01		PERSON 37571 (HARPERWAD)	09/02/2019 12:30:44	Kelas 3	
WAD 6A-BED 02		PERSON 37572 (HARPERWAD)	28/02/2019 09:29:27	Kelas 3	
WAD 6A-BED 03		PERSON 37573 (HARPERWAD)	23/02/2019 09:43:01	Kelas 3	
WAD 6A-BED 04		PERSON 37574 (HARPERWAD)	17/02/2019 13:56:41	Kelas 3	

Topik 2: Patient Dashboard – Movement (Lodger)

Transaksi: Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

PERSON 465667
6010190650847new.ko | HRP00470 (HRP) | 30 yrs | Female
 Location: Wad 06 (Penubatan) | Virtual Bed 06 (Kelas 3) Admission Type: Enoxin
 Encounter Date & Time: 12/02/2019 15:47
 Current BR : RM9.00, Total Current Deposit : RM00.00

Transfer

Lodger:

Ward:

Class:

Select Bed	Bed	Patient	Date	Class	Room
1	16-VIRTUAL BED 01	PERSON 251577 (HRP00470)	06/02/2018 02:16:48	Kelas 3	
2	WGA04-BED 06	PERSON 251577 (HRP00470)	18/10/2018 12:00:14	Kelas 3	
3	WGA03-BED 06	PERSON 37582 (HRP00470)	21/02/2019 03:29:37	Kelas 3	
4	WGA10-BED 06	PERSON 384307 (HRP00470)	22/02/2019 08:41:04	Kelas 3	
5	WGA25-RM 2	PERSON 384307 (HRP00470)	17/02/2019 15:30:41	Kelas 3	
6	WGA22-R 6-1			Kelas 3	
7	WGA36-VIRTUAL BED 11	PERSON 483436 (HRP00470)	14/02/2019 10:00:40	Kelas 3	

4. Sila tandakan radio button bagi *Select Bed* yang dikehendaki

5. Sila klik pada butang *<Lodger>*

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Topik 2: Patient Dashboard – Movement (Lodger)

Transaksi: Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Are you sure you want to lodger out?

6. Sila klik pada butang *< Yes >*

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Topik 2: Patient Dashboard – Movement (Lodger)

Transaksi: Lodger | Tugasan: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

PERSON 456667
 801019050049(New IC) | HRP86478 (MRN) | 38 yrs | Female
 Location: Wad 06 (Perubatan) | Virtual Bed 06 (Kelas 3) Admission Type: Lodger
 Encounter Date & Time: 13/02/2019 18:47
 Current Bill : RM0.00, Total Current Deposit : RM430.00

Transfer

Patient To Be Lodger

Ward: **WAD 06**
 Class: **Kelas 3**
 Lodger Time: **15/02/2019**

177

Topik 2: Patient Dashboard – Movement (Accept Lodger)

Transaksi: Accept Lodger | Tugasan: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

i. Accept Lodger

Row	Encounter Date & Time	Person ID & Details	Accompanying Person
Rm 3	05/02/2018 14:47:58 (375 days) 148 hrs	PERSON 820823 2 yrs 4 mths 18 days Female 180928030304 (New IC) HRP7584607	MAG (Mother Accompanying Child) Normal Diet
Rm 4	05/02/2018 11:43:00 (375 days) 148 hrs	PERSON 107915 7 yrs 2 mths 13 days Male 110502060183 (New IC) HRP533118	MAG (Mother Accompanying Child) Normal Diet
R 5-1	05/02/2018 19:39:52 (374 days) 148 hrs	PERSON 438810 1 yrs 11 mths 22 days Male 170224080991 (New IC) HRP633520	MAG (Mother Accompanying Child) Normal Diet
R 5-2	04/02/2018 17:37:14 (375 days) 148 hrs	PERSON 600918 1 yrs 2 mths 8 days Male 170610000223 (New IC) HRP588323	MAG (Mother Accompanying Child) Mixed Purpore
	04/02/2018 17:51:21 (375 days) 148 hrs	PERSON 872400 1 yrs 2 mths 30 days Female 171116110998 (New IC) HRP581188	MAG (Mother Accompanying Child)
	04/01/2018 16:46:28 (376 days) 144 hrs	PERSON 400938 3 yrs 8 mths 16 days Male HRP8051150 (Temporary IC) HRP504198	MAG (Mother Accompanying Child) Normal Diet
	13/02/2019 18:47:12 (2 days)	PERSON 463623 3 yrs Female 801019050084 (New IC) HRP86478	
R 5-3	08/01/2019 18:11:51 (403 days)	PERSON 899175 4 yrs 2 mths 23 days Female 141125080802 (New IC) HRP864621+	MAG (Mother Accompanying Child) Normal Diet Precursor B cell Acute Lymphocytic Leukemia
R 5-3	05/02/2018 07:39:28 (375 days)	PERSON 872400 1 yrs 2 mths 15 days Female 171127081116 (New IC) HRP861127	MAG (Mother Accompanying Child) Normal Diet
R 5-4	29/01/2019 00:00:43	PERSON 816570	MAG (Mother)

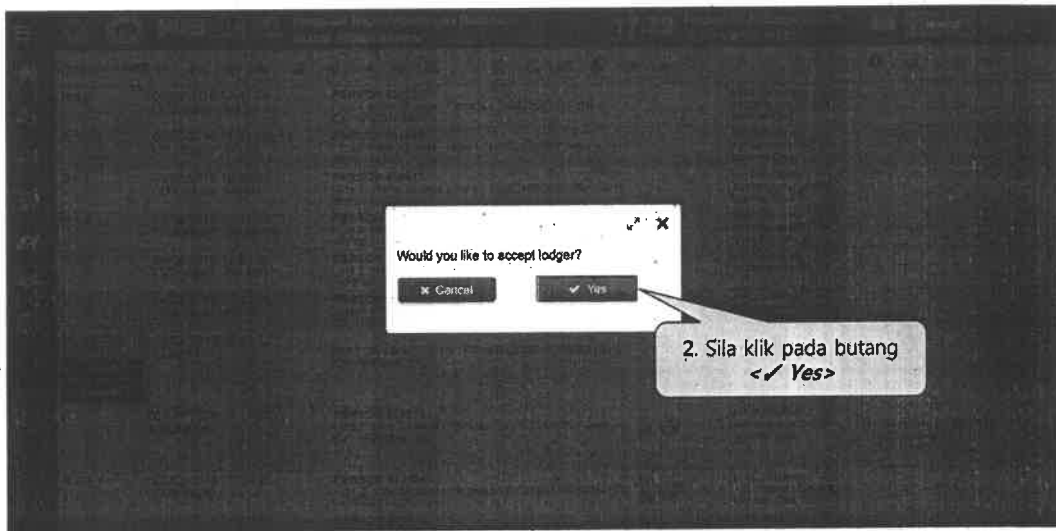
1. Sila klik pada butang **<Accept>**

Tip
 Transaksi ini bertujuan bagi penerimaan pesakit di wad lodger. Jururawat perlu melakukan transaksi lodger request terlebih dahulu dan wad asal.

178

Topik 2: Patient Dashboard – Movement (Accept Lodger)

Transaksi: Accept Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard



179

Topik 2: Patient Dashboard – Movement (Accept Lodger)

Transaksi: Accept Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

HIS Hospital Raja Permaisuri Bainun 17:39 Friday 15 February 2019

WAD 111

Ward List > WAD 6A

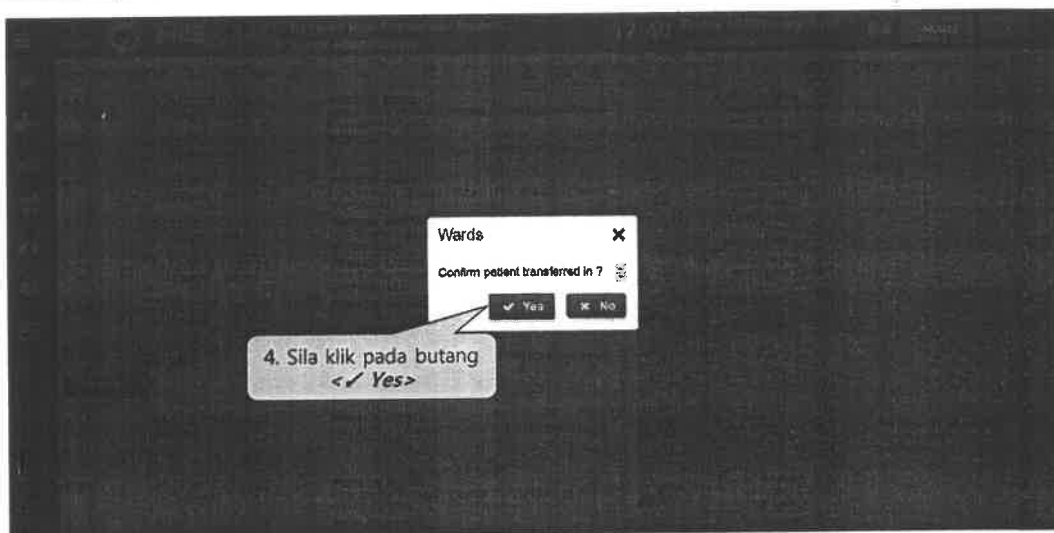
Rm 3	05/02/2018 14:47:56 (375 days) 148 hrs	PERSON 830523 2 yrs 4 mths 18 days Female 160928080304 (New IC) HRPB766480	MAC (Mother Accompany Child) Normal Diet
Rm 4	05/02/2018 11:43:09 (375 days) 148 hrs	PERSON 107016 7 yrs 5 mths 13 days Male 110902080183 (New IC) HRPB199115	MAC (Mother Accompany Child) Normal Diet
R 5-1	05/02/2018 19:39:52 (374 days) 148 hrs	PERSON 430413 1 yrs 11 mths 22 days Male 170224080591 (New IC) HRPB825520	MAC (Mother Accompany Child) Normal Diet
R 5-2	04/02/2018 17:37:14 (375 days) 148 hrs	PERSON 460418 1 yrs 8 mths 5 days Male 170510080233 (New IC) HRPB81230	MAC (Mother Accompany Child) Mildes Partridge
	04/02/2018 17:51:21 (375 days) 148 hrs	PERSON 872428 1 yrs 2 mths 30 days Female 171115110898 (New IC) HRPB851195	MAC (Mother Accompany Child)
R 5-4	04/02/2018 15:46:26 (376 days) 148 hrs	PERSON 450390 3 yrs 8 mths 15 days Male HRPB851189 (Temporary ID) HRPB851185	MAC (Mother Accompany Child) Normal Diet
Rm WAD 6B	13/02/2019 18:47:12 (2 days)	PERSON 45556738 yrs Female 801019085094 (New IC) HRPB6475	
Arrive			
R 6-2	09/01/2018 16:11:51 (403 days)	PERSON 889978 4 yrs 2 mths 21 days Female 141128080892 (New IC) HRPB846214	MAC (Mother Accompany Child) Normal Diet Precursor B cell Acute Lymphoblastic Leukemia
R 6-3	05/02/2018 07:39:28 (375 days)	PERSON 872480 1 yrs 2 mths 19 days Female 171127081116 (New IC) HRPB851337	MAC (Mother Accompany Child) Normal Diet
R 6-4	28/01/2018 00:00:43	PERSON 816570	MAC (Mother

3. Sila klik pada butang <Arrive>

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Topik 2: Patient Dashboard – Movement (Accept Lodger)

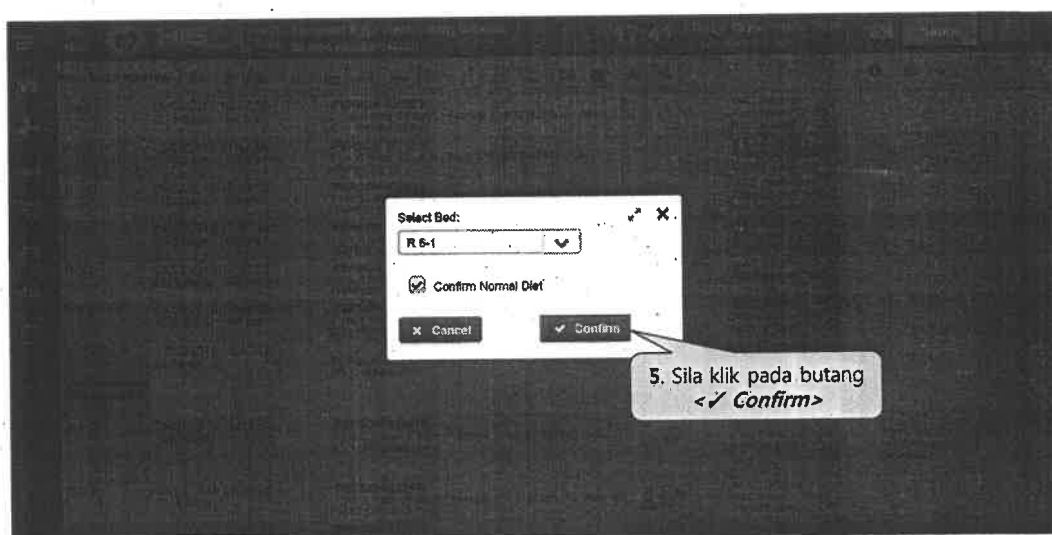
Transaksi: Accept Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard



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Topik 2: Patient Dashboard – Movement (Accept Lodger)

Transaksi: Accept Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard



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Topik 2: Patient Dashboard – Movement (Accept Lodger)

Transaksi: Accept Lodger | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Room	Admission Date	Time	Age	Gender	IC/ID	Notes	Diet
Rm 3	05/02/2018	14:47:56 (375 days)	2 yrs 4 mths 18 days	Female	160928080304 (New IC) HRPB768460	MAC (Mother Accompany Child)	Normal Diet
Rm 4	05/02/2018	11:43:09 (375 days)	7 yrs 5 mths 13 days	Male	110802080183 (New IC) HRPB159115	MAC (Mother Accompany Child)	Normal Diet
R 5-1	05/02/2018	16:39:52 (374 days)	1 yrs 11 mths 22 days	Male	170224080591 (New IC) HRPB825520	MAC (Mother Accompany Child)	Normal Diet
R 5-2	04/02/2018	17:37:14 (376 days)	1 yrs 8 mths 9 days	Male	170810080223 (New IC) HRPB851230	MAC (Mother Accompany Child)	Along Sprinkle
R 5-3	04/02/2018	17:51:21 (375 days)	1 yrs 2 mths 30 days	Female	171116110638 (New IC) HRPB851195	MAC (Mother Accompany Child)	Normal Diet
R 5-4	04/02/2018	15:46:26 (376 days)	3 yrs 9 mths 15 days	Male	HRPB881185 (Temporary ID) HRPB881185	MAC (Mother Accompany Child)	Normal Diet
R 6-1 Lodger from WAD 69	13/02/2018	18:47:12 (2 days)	38 yrs	Female	801016065004 (New IC) HRPB6478		Normal Diet
R 5-2	08/01/2018	18:11:51 (403 days)	4 yrs 2 mths 21 days	Female	141125080892 (New IC) HRPB846314	MAC (Mother Accompany Child)	Normal Diet Pneumoc B cell Acute Lymphoblastic Leukemia
R 5-3	05/02/2018	07:39:28 (375 days)	1 yrs 2 mths 19 days	Female	171127081116 (New IC) HRPB851337	MAC (Mother Accompany Child)	Normal Diet
R 6-4	29/01/2018	00:00:43 (362 days)	15 yrs 7 mths 20 days	Female	030626080956 (New IC) HRPB738085	MAC (Mother Accompany Child)	Normal Diet

183

Topik 2: Patient Dashboard – Movement (Lodger In/Out Details)

Transaksi: Lodger IN/OUT Details | Tugas: Specialist/MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

ii. Lodger IN/OUT

Room	Admission Date	Time	Age	Gender	IC/ID	Notes	Diet
Ward Bed 42	01/02/2018	14:24:32 (609 days)	14 yrs 11 mths 14 days	Male	140110880787 (New IC) HRPB717778	MAC (Mother Accompany Child)	Normal Diet
Ward Bed 41	01/02/2018	15:58:43 (609 days)	14 yrs 11 mths 14 days	Male	140110880787 (New IC) HRPB717778	MAC (Mother Accompany Child)	Normal Diet
Bed 33	22/02/2018	11:48:16 (371 days)	1 mths 22 days	Male	02341 (Temporary ID) HRPB159115		Normal Diet

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Topik 2: Patient Dashboard – Movement (Lodger In/Out Details)

Transaksi: Lodger IN/OUT Details

Tugas: Specialist/MO/Nurse

Lokasi: Wad

Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard

Lodger

Lodger In

No	Patient Name	MRN No	Admission Date	Lodger From	Discharge Date	Discharge Type
1	PERSON 066763	HRP8280670	1803/2019	WAD 08		
2	PERSON 204977	HRP8870902	1803/2019	WAD 08		
3	PERSON 22180	HRP853948	1803/2019	WAD 08	1803/2019	Discharge Home
4	PERSON 825638	HRP8763227	2803/2019	WAD 0C		

Lodger Out

No	Patient Name	MRN No	Admission Date	Lodger To	Discharge Date	Discharge Type
1	PERSON 409982	HRP8770343	1802/2019	WAD 1D	1803/2019	Discharge Against Medical Advice
2	PERSON 729734	HRP8562421	1803/2019	WAD 08		

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Topik 2: Patient Dashboard

Bed Booking

186

Topik 2: Patient Dashboard – Bed Booking (Booking)

Transaksi: Bed Booking - Booking | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

1. Sila klik pada butang ikon <Bed Booking>

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Topik 2: Patient Dashboard – Bed Booking (Booking)

Transaksi: Bed Booking - Booking | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

2. Sila masukkan maklumat yang dikehendaki pada ruangan yang disediakan

3. Sila klik pada butang <Submit>

188

Topik 2: Patient Dashboard – Bed Booking (Booking)

Transaksi: Bed Booking - Booking | Tugas: MQ/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

PERSON 467894
 84047706008/View AD 1 HRP86324 (P/36) 34 yrs 1 Female
 Location: Ward (P/Plawatan) | Bed 17 (Kelas 3) Admission Type: Elective
 Expected Date & Time: 19/03/19 12:32
 Current BR: 1947 00, Total Current Deposit: RM30.00

Bed Booking

Outgoing List

Patient ID:

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

Booking bed success

Booking From	MRN	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Assigned	Status	Option
WAD 08	HRP86324	PERSON 467894	19/03/2019	25/03/2019	WAD 3 MAT (A)	Kelas 3		Waiting	<input type="button" value="Hold"/> <input type="button" value="X"/>

189

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Withhold)

Transaksi: Outgoing List (Withhold) | Tugas: MQ/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

i. Withhold

Bed Booking

Outgoing List

Patient ID:

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

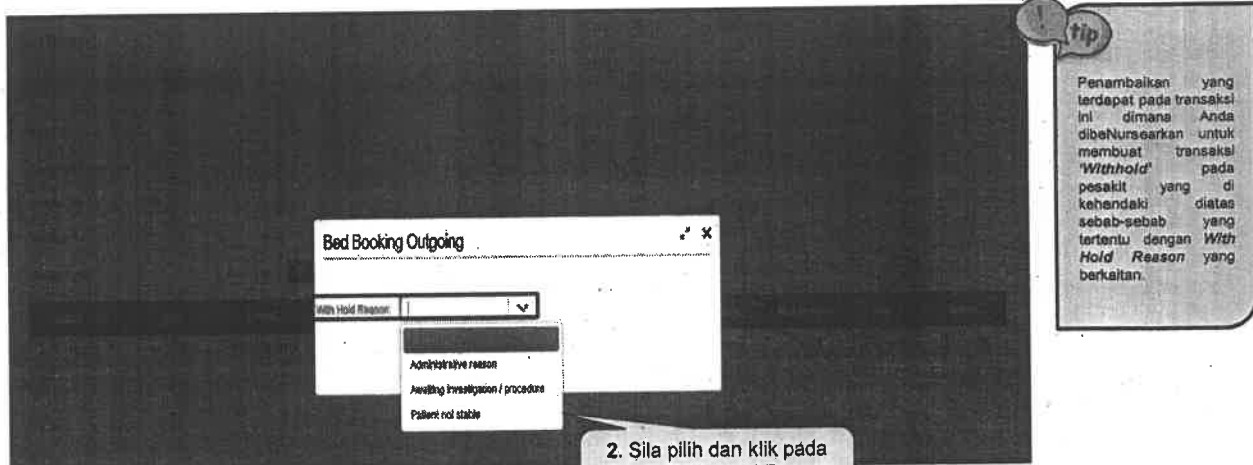
Booking From	MRN	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Assigned	Status	Option
WAD 08	HRP86324	PERSON 37164	11/03/2019	12/03/2019	WAD 08	Kelas 3	0528	Accepted	<input type="button" value="Hold"/> <input type="button" value="X"/>

1. Sila klik pada butang ikon <Hold>

190

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Withhold)

Transaksi: *Outgoing List (Withhold)* | Tugas: *MO/Nurse* | Lokasi: *Wad/Daycare/ETD* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*



Tip

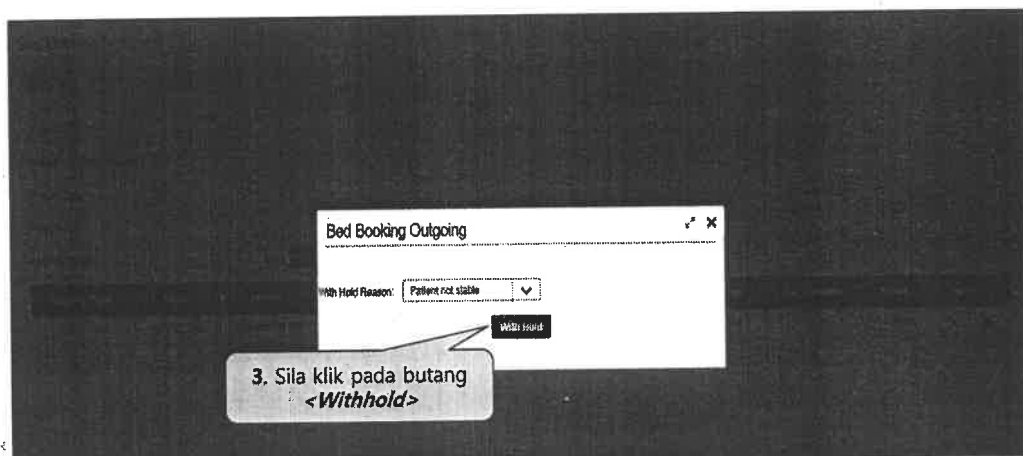
Penambahan yang terdapat pada transaksi ini dimana Anda dibenarkan untuk membuat transaksi 'Withhold' pada pesakit yang dikehendaki di atas sebab-sebab yang tertentu dengan 'With Hold Reason' yang berkaitan.

2. Sila pilih dan klik pada pilihan **With Hold Reason** yang dikehendaki

191

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Withhold)

Transaksi: *Outgoing List (Withhold)* | Tugas: *MO/Nurse* | Lokasi: *Wad/Daycare/ETD* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*



3. Sila klik pada butang **<Withhold>**

192

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Withhold)

Transaksi: *Outgoing List (Withhold)* | Tugas: *MO/Nurse* | Lokasi: *Wad/Daycare/ETD* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*

4. Sila klik pada *pautan Status* bagi *Withhold*

Booking From	Mark	Estatus	Booking Start & Time	Expected Admission Date	Booking To	E-Tab	Bed Assigned	Status	Action
WAD 5B	HRP091269	PERSON 37154	11/02/2019	11/02/2019	WAD 5B	Kelas 3	0629	Withhold	[Icon] [X]

193

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Resume)

Transaksi: *Outgoing List (Resume)* | Tugas: *MO/Nurse* | Lokasi: *Wad/Daycare/ETD* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*

i. Resume

1. Sila klik pada butang ikon *<Resume>*

Booking From	Mark	Estatus	Booking Start & Time	Expected Admission Date	Booking To	Class	Bed Assigned	Status	Action
WAD 4E	HRP091421	PERSON 487894	11/02/2019	20/02/2019	WAD 5 MAT (2)	Kelas 3	100300A	Withhold	[Icon] [X]

194

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Resume)

Transaksi: *Outgoing List (Resume)* | Tugas: *MO/Nurse* | Lokasi: *Wad/Daycare/ETD* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*

PERSON 467894
 866477065596 (New) | HRPB0304 (MOM) | 34 yrs | Female
 Location: Wad 4b (Paralitan) | Bed 17 (Rm 3) Admission Type: Elective
 Encounter Date & Time: 18/03/2019 12:42
 Current Bal: RM3.00, Total Current Deposit: RM30.00

⊗ Allergy: chicken allergies ✕

Bed Booking

Outgoing List

Patient ID:

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

Booking From	MOM	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Assigned	Status	Option
WAD 4B	HRPB0304	PERSON 467894	18/03/2019	20/03/2019	WAD 3 MAT (A)	Kelas 3	YBW3MA	Accepted	<input type="button" value="Refresh"/> <input type="button" value="Print"/> <input type="button" value="Close"/>

195

Topik 2: Patient Dashboard – Bed Booking (Outgoing List – Cancel)

Transaksi: *Outgoing List (Cancel)* | Tugas: *MO/Nurse* | Lokasi: *Wad/Daycare/ETD* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*

iii. Cancel

Bed Booking

Outgoing List

Patient ID:

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

Booking From	MOM	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Assigned	Status	Option
WAD 2B	HRPB1290	PERSON 57154	18/03/2019	19/03/2019	WAD 2B	Kelas 3	DE29	Wished	<input type="button" value="Refresh"/> <input type="button" value="Print"/> <input type="button" value="Close"/>

1. Sila klik pada butang ikon <Cancel>

Bed Booking

Outgoing List

Patient ID:

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

Booking From	MOM	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Assigned	Status	Option
WAD 2B	HRPB1290	PERSON 57154	18/03/2019	19/03/2019	WAD 2B	Kelas 3	DE29	Accepted	<input type="button" value="Refresh"/> <input type="button" value="Print"/> <input type="button" value="Close"/>

196

Topik 2: Patient Dashboard – Bed Booking (Incoming List – Accept)

Transaksi: Incoming List (Accept) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

i. Accept

1. Sila klik pada butang ikon <Bed Booking>

Ward	Room	Class	Category	Admission Type	Bed Booking	Patrol	Medical Service	Unit
WAD 3 MAT (A)	101	Normal Range	Ready for Collection	Normal	30	0	0	0
		Abnormal Range	Follow to Release	0	0	0	0	0
		Case of Case	Update Checklist	100	0	0	0	0
		Handover Report	Filter to Release	0	0	0	0	0
		Request	NA Folders	0	0	0	0	0
		Mobile Family	Maternity Leave	0	0	0	0	0
		Request	MAI	0	0	0	0	0
		Term Issue	OT Day	0	0	0	0	0
		Discharge Summary	Checklist	70	0	0	0	0
		Emergency	Discharge Summary	0	0	0	0	0

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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Accept)

Transaksi: Incoming List (Accept) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

2. Sila klik pada butang ikon <Accept>

Booking From	MRN	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Description	Bed Assigned	Status	Option
	1609720797	PERSON 748888	23/02/2019		WAD 3 MAT (A)	Kelas 3			Waiting	✓ ✕ ⬇
	1609720797	PERSON 748888	23/02/2019		WAD 3 MAT (A)	Kelas 3				
	1609720797	PERSON 851042	16/02/2017		WAD 3 MAT (A)	Kelas 3				
	1609720797	PERSON 851042	16/02/2017		WAD 3 MAT (A)	Kelas 3				
Wad 4B	1609720797	PERSON 467894	18/03/2019	20/03/2019	WAD 3 MAT (A)	Kelas 3	Atas		Waiting	✓ ✕ ⬇

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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Accept)

Transaksi: Incoming List (Accept) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

3. Sila tandakan pada radio button Bed Name yang dikehendaki

4. Sila klik pada butang <Submit>

Topik 2: Patient Dashboard – Bed Booking (Incoming List – Accept)

Transaksi: Incoming List (Accept) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

5. Sila klik pada butang <Yes>

Topik 2: Patient Dashboard – Bed Booking (Incoming List – Reject)

Transaksi: Incoming List (Reject) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

ii. Reject

Booking From	MSN	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Description	Bed Assigned	Status	Etykat
HP0726767	PERSON 74889	23/02/19		WAD 3 MAT (G)	Kelas 2					
HP09120775	PERSON 77265	20/12/18		WAD 3 MAT (G)	Kelas 2					
HP0908425	PERSON 83182	18/02/17		WAD 3 MAT (G)	Kelas 2					
HP0908425	PERSON 83182	19/02/17		WAD 3 MAT (G)	Kelas 2					
WAD 4B	HP093424	PERSON 48784	10/02/19	20/12/19	WAD 1 MAT (A)	Kelas 3	Arde	VM/BA	Accepted	
WAD 4B	HP0932338	PERSON 84732	10/02/19	20/12/19	WAD 1 MAT (A)	Kelas 3	Arde		Waiting	

1. Sila klik pada butang ikon <Reject>

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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Reject)

Transaksi: Incoming List (Reject) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Reject

Reject Reason: Bed is not available

Reject

2. Sila masukkan maklumat bagi *Reject Reason* yang dikehendaki

3. Sila klik pada butang <Reject>

202

Topik 2: Patient Dashboard – Bed Booking (Incoming List – Reject)

Transaksi: Incoming List (Reject) | Tugas: MO/Nurse | Lokasi: Wad/Daycare/ETD | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Bed Booking

Incoming List

Booking From: Inpatient Day Care Emergency Outpatient External All

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

[Search] [Reset]

Booking From	MOU	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Description	Bed Assigned	Status	Option
	HRP9726747	PERSON 74498	23/04/2019		WAD 3 MAT (A)	Kelas 3				
	HRP932770	PERSON 113845	02/12/2018		WAD 3 MAT (A)	Kelas 3				
	HRP930345	PERSON 871842	18/06/2017		WAD 3 MAT (A)	Kelas 3				
	HRP930345	PERSON 915842	18/06/2017		WAD 3 MAT (A)	Kelas 3				
WAD 4B	HRP930345	PERSON 82784	18/03/2019	20/03/2019	WAD 3 MAT (A)	Kelas 3	Acute	VERONA	Accepted	
WAD 4B	HRP930345	PERSON 64702	18/03/2019	20/03/2019	WAD 3 MAT (A)	Kelas 2	Acute		Rejected	

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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Move First)

Transaksi: Incoming List (Move First) | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

iii. Move First

Bed Booking

Incoming List

Booking From: Inpatient Day Care Emergency Outpatient External All

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

[Search] [Reset]

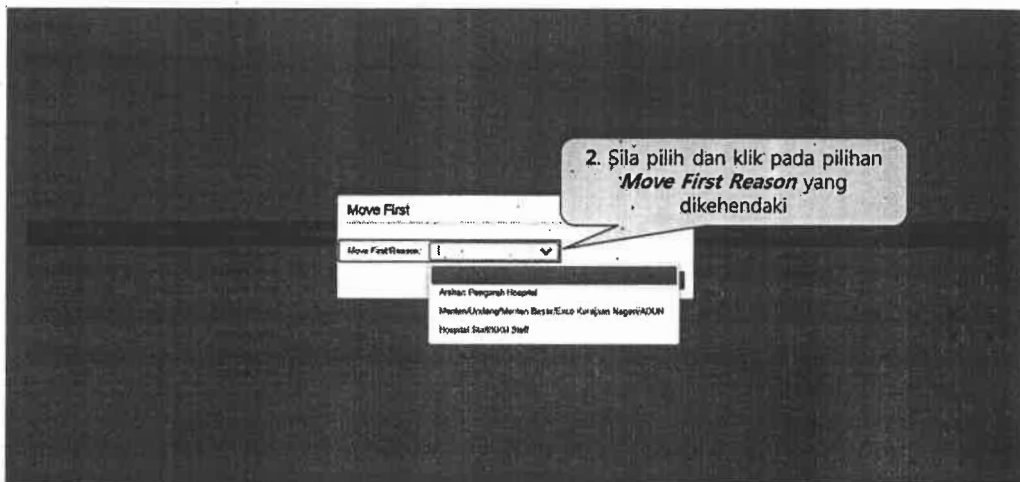
Booking From	MOU	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Description	Bed Assigned	Status	Option
	HRP91489	PERSON 3481	11/01/2019	11/01/2019	WAD 8B	Kelas 2	Isolator	VERONA	Accepted	
UNIT RECEMASAH	HRP91489	PERSON 23718	30/12/2018	29/12/2018	WAD 8B	Kelas 2	Isolator	VERONA	Accepted	
UNIT RECEMASAH	HRP91489	PERSON 23925	30/12/2018	01/01/2019	WAD 8B	Kelas 2	Isolator		Pending	
UNIT RECEMASAH	HRP91489	PERSON 40420	02/01/2019	04/01/2019	WAD 8B	Kelas 2	Isolator		Pending	
	HRP928117	PERSON 26171	11/01/2019	14/01/2019	WAD 8B	Kelas 3	Acute		Waiting	
WAD 8B	HRP91489	PERSON 27134	11/01/2019	12/01/2019	WAD 8B	Kelas 2				
WAD 8B	HRP91489	PERSON 37194	11/01/2019	12/01/2019	WAD 8B	Kelas 3				

1. Sila klik pada butang ikon <Move First>

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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Move First)

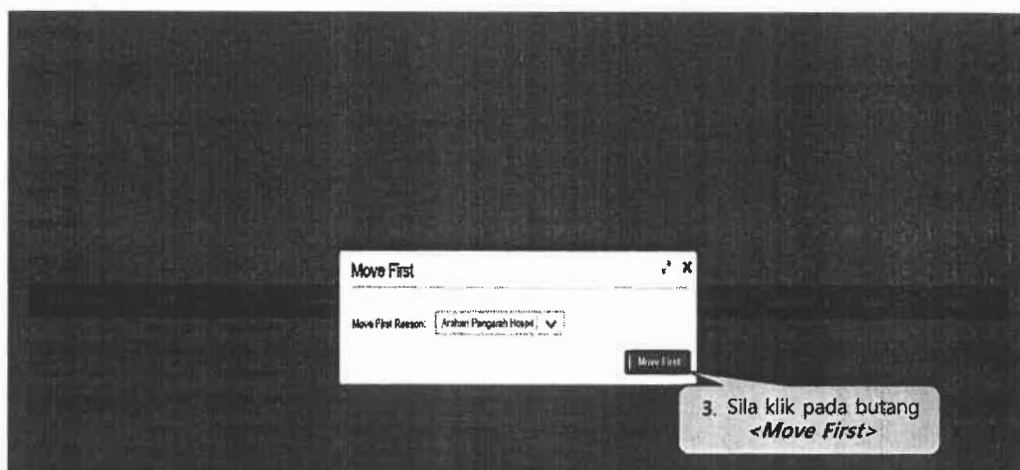
Transaksi: Incoming List (Move First) | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard



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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Move First)

Transaksi: Incoming List (Move First) | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard



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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Move First)

Transaksi: Incoming List (Move First) | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Bed Booking

Booking From: Inpatient Day Care Emergency Outpatient External All

Expected Admission Date:

Booking Date:

Bed Class:

Booking Status:

Booking Code	Unit	Patient	Booking Date & Time	Expected Admission Date	Booking To	Class	Bed Description	Bed Assignment	Status	Option
UNIT KECEMASAN	HRPB7642	PERSON 454938	02/01/2019	05/01/2019	WAD 8B	Kelas 3	Isolasi		Waiting	✓ ✕ ⌵
UNIT KECEMASAN	HRPB11433	PERSON 24881	11/01/2019	11/01/2019	WAD				Accepted	
UNIT KECEMASAN	HRPB46438	PERSON 238730	28/12/2018	29/12/2018	WAD				Reported	
UNIT KECEMASAN	HRPB45667	PERSON 239525	30/12/2018	02/01/2019	WAD				Waiting	✓ ✕ ⌵
WAD 5B	HRPB35117	PERSON 581171	11/01/2019	14/01/2019	WAD				Cancelled	
WAD 5B	HRPB1209	PERSON 77154	11/01/2019	12/01/2019	WAD 5B	Kelas 3	Isolasi	DSN	Cancelled	

4. Sila klik pada *pautan Status* bagi *Waiting*

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Topik 2: Patient Dashboard – Bed Booking (Incoming List – Move First)

Transaksi: Incoming List (Move First) | Tugas: MO/Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

Move First Reason:

Arahan Purgarth Hospital

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Topik 2: *Patient Dashboard*

Problem List

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Topik 2: *Patient Dashboard – Problem List*

Transaksi : *Problem List*Navigasi: *Inpatient/Outpatient > Wards > Patient Dashboard > Patient Name > Problem List*

Tujuan: Membolehkan pengguna merekodkan *problem list* dan *history problem list* bagi pesakit.

PERSON CD 459075
 530102043348 (New IJ) | HRPB110807 (MRN) | 66 yrs | Female
 Location: Wad 1b (Perubatan) | Bed 04 (Kelas 3) Admision Type: Elective
 Encounter Date & Time: 14/03/2019 16:03
 Current Bill : RM20.00, Total Current Deposit : RM30.00

Allergy : Seafood

1. Klik pada ikon *Problem List*.

CLINICAL NOTES

Active Notes	Notes History				
Note Name	Date	Status	Created By	Note Type	Attach
GENERAL PROGRESS NOTE	15/03/2019 14:38	Submitted	MO MED 01		
GENERAL PROGRESS NOTE	15/03/2019 10:38	Mark As Error	Medical officer (1901)		
GENERAL MEDICINE CLERKING NOTE	15/03/2019 09:50	Addendum	AHMAD BUKHARI		

PROBLEM LIST

Problem List	Severity	Onset Date/Time
1. headache	Moderate	15/03/2019 14:44
2. Social support	Moderate	15/03/2019 09:35
3. Personality issues		14/03/2019 16:38
4. Financial		14/03/2019 16:37

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Topik 2: Patient Dashboard – Problem List

Transaksi : Problem List Navigasi : Inpatient/Outpatient > Wards > Patient Dashboard > Patient Name > Problem List

PERSON ID 459075
 329100942348 Name: G. [REDACTED] (M/F) 56 yrs Female
 Location: Ward 10 (Pembesaran 1) Bed 04 (Kalan 1) Admission Type: Elective
 Encounter Date & Time: 14/03/2019 16:03
 Current DR: RM21 60, *Prior Current Dept: RM23 60

2. Klik pada ikon '+' untuk menambah maklumat.

Problem List	Status	Severity	Onset Date Time	Resolved Date Time	
1 headache	Active	Moderate	16/03/2019 14:44		+
2 Social support	Active	Moderate	15/03/2019 09:38		+
3 Personality issues	Active		14/03/2019 18:38		+
4 Financial	Active	Moderate	14/03/2019 16:37		+
5	Please Select	Please Select			+

3. Masukkan maklumat yang berkaitan.

4. Klik pada butang <Submit> untuk melengkapkan transaksi.

Submit

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Topik 2: Patient Dashboard History Problem List

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Topik 2: Patient Dashboard – History Problem List

Transaksi: Problem List - History

Navigasi: Inpatient/Outpatient > Wards > Patient Dashboard > Patient Name > Problem List > History

i. History Problem List

PERSON CD 459075
 530112043349/View All | NRPB110507 (R00) 55 yrs | Female
 Location: Ward 10 (Peributan 1) Bed 04 (Kelas 9) Admission Type: Elective
 Encounter Date & Time: 14/03/2019 16:03
 Current Bill: RM21.50, Total Current Deposit: RM30.00

• Masukkan maklumat yang berkaitan dan klik butang <Search> untuk lakukan carian.

Problem List | History

Encounter Date From: Encounter Date To: Status: Severity: Q Search

Problem List	Status	Severity	Onset Date Time	Resolved Date Time	Created By	Updated By	Updated Date Time
1 Social support	Active	Moderate	15/03/2019 09:30		AHMAD BUKHARI		
2 Personality Issues	Active		14/03/2019 16:38		AHMAD BUKHARI		
3 Financial	Active		14/03/2019 16:37		AHMAD BUKHARI		

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Topik 2: Patient Dashboard Administrative Forms & Checklist

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Topik 2: Patient Dashboard – Administrative Form & Checklist



Senarai borang pentadbiran dan senarai semak (*Checklist*) yang terdapat di dalam topik ini adalah seperti berikut:

1. *Discharge Note*
2. Borang Rekod Harta Benda Pesakit
3. *Brain Death Certification*
4. *Peri-Operative Certification*
5. Borang A: *Application for Living Unrelated Transplant*
6. Borang B: *Declaration By The Prospective Living Donor / Deklarasi Oleh Bakal Penderma*
7. Borang C: *Declaration By The Prospective Recipient / Deklarasi Oleh Bakal Penerima*
8. Borang D: *Donor Evaluation : Report by Donor Advocate (Medical)*
9. Borang E: *Donor Evaluation : Report by Donor Advocate (Psychiatrist)*
10. Borang F: *Donor Evaluation : Report by Donor Advocate (Medical Social Work Officer)*
11. *Declaration of Conflict Of Interest and Confidentiality (IDAT)*
12. *Declaration of Conflict Of Interest and Confidentiality (UTAC Members/Technical Advisors)*
13. Borang A – Borang Keizinan Pengambilan Organ / Tisu

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Topik 2: Patient Dashboard – Administrative Form & Checklist



Senarai borang pentadbiran dan senarai semak (*Checklist*) yang terdapat di dalam topik ini adalah seperti berikut:

10. Borang B – Borang Penurunan Kuasa
11. Borang C – Borang Keizinan Majistret
12. Izin Pemindahan dan Penggunaan Bahagian-Bahagian Badan Di Bawah Seksyen 3(3) Akta Tisu Manusia 1974
13. *Checklist A (Secretariat)*
14. *Checklist B (Applicants)*
15. Senarai Semak Borang-Borang Yang Digunakan Untuk Memohon Keizinan Majistret Di Bawah Seksyen 3(3) Akta Tisu Manusia 1974 Bagi Tujuan Perolehan Organ/Tisu Dari Penderma Kadaverik
20. Senarai Semak Bagi Perkhidmatan Perawatan Domisiliari
21. Notifikasi Penyakit Berjangkit Yang Perlu Dilaporkan
22. *Admission Certification Form – English Version*
23. *Admission Certification Form – Malay Version*
24. *Group Crossmatch Checklist*
25. *Request Form for Transfusion Reaction Investigation (Blood and Blood Components)*

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Topik 2: Patient Dashboard – Administrative Form & Checklist

Transaksi : Administrative Form Reports and Checklist

Navigasi: Inpatient/Outpatient > Ward > Patient Dashboard > Admin Forms



Tujuan: Membolehkan pengguna untuk menjana borang pentadbiran dan borang senarai semak (checklist).

PERSON CD 459075
330102045348(New IC) | HRPB110807 (MRN) | 66 yrs | Female
Location: Ward 1b (Perubatan) | Bed 04 (Kelas 3) Admission Type: Elective
Encounter Date & Time: 14/03/2019 18:03
Current Bill : RM23.00, Total Current Deposit : RM30.00

Allergy : Seafood
Alert : DM Type 1

1. Klik pada ikon Admin Form.

CLINICAL NOTES

Note Name	Date	Status	Created By	Role	Attact
GENERAL CLERKING NOTE	19/03/2019 10:42	Added/ur	MEDICAL OFFICER 15		
GENERAL PROGRESS NOTE	15/03/2019 14:38	Submitted	MO MED 01		
GENERAL PROGRESS NOTE	15/03/2019 10:38	Mark As Error	Medical officer (1831)		

PROBLEM LIST

Problem List	Severity	Onset Date-time
1 headache	Moderate	15/03/2019 14:44
2 Social support	Moderate	15/03/2019 09:36
3 Personality issues		14/03/2019 16:38
4 Financial		14/03/2019 10:37

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Topik 2: Patient Dashboard – Administrative Form & Checklist

Transaksi : Administrative Form Reports and Checklist

Navigasi: Inpatient/Outpatient > Ward > Patient Dashboard > Admin Forms

PERSON CD 459075
330102045348(New IC) | HRPB110807 (MRN) | 66 yrs | Female
Location: Ward 1b (Perubatan) | Bed 04 (Kelas 3) Admission Type: Elective
Encounter Date & Time: 14/03/2019 16:33
Current Bill : RM23.00, Total Current Deposit : RM30.00

Allergy : Seafood
Alert : DM Type 1

2. Lakukan carian bagi maklumat yang dikehendaki.

Administrative Forms Reports and Checklists Administrative Forms Reports and Checklists History

BAHASA MALAYSIA GENERAL BORANG REKOD HARTA BENDA PESAKIT

BORANG REKOD HARTA BENDA PESAKIT

HOSPITAL RAJA PERMAISURI BAINUN
BORANG REKOD HARTA BENDA PESAKIT

TAARUKH & MASA	20-09-2019 11:50	R/N	HRPB110807
NAMA PESAKIT	PERSON CD 459075	NO K/P	330102045348
ALAMAT	NO 362 LALUAN BUNGA RAJA 9 KAMPUNG TERGUSURI BATU 8, 31150 Ulu Kinta Perak		
DIAGNOSA		NO. SIRI SAMPUL FHAS	

Tip

- Senarai Admin Form akan dipaparkan berdasarkan jenis dapiran yang dipilih oleh pengguna.

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Topik 2: Patient Dashboard – Administrative Form & Checklist

Transaksi : Administrative Form Reports and Checklist

Navigasi: Inpatient/Outpatient > Ward > Patient Dashboard > Admin Forms

HOSPITAL RAM PAHANG BAHAGIAN BORANG REKOD HARTA BENDA PESAKIT

NO. HOSPITAL	02 09 0001 12 00	NO. K/P	0000000000
NAMA PESAKIT	SYEDIN CHAHOOT	NO. K/P	0000000000
ALAMAT	NO 888 LAJUNAI BUKITA BANGS 9 KAMPUNG TERBUKUH DATU 8, 81100 UNDAU PULAU		
ORGANISASI			
Secondary Information	115	Admission Date/Time	02/02/2019 10:46:58
Penyakit/kejuruan A	ADLS	Newly Discharge	02/02/2019 11:48:57
Sakit/kejuruan B	ADLS	Newly Discharge	02/02/2019 11:59:13
NO. BPP SAHABILAH, CHAS			

SEHARI BARANGAN

NO.	PERKARA	KOMPAH	CATATAN
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

3. Masukkan maklumat yang berikut.

Topik 2: Patient Dashboard – Administrative Form & Checklist

Transaksi : Administrative Form Reports and Checklist

Navigasi: Inpatient/Outpatient > Ward > Patient Dashboard > Admin Forms

T/T Penerima		T/T Sahsi	
Nama	MEDICAL OFFICER 16	Nama	
No. K/P		No. K/P	
Jawatan	Medical Officer	Jawatan	

AKUAN PENERIMAAN (PESAKIT / WAJIB / BAKITANGAN HOSPITAL)

Adalah saya dengan ini mengesahkan telah menerima sepenuhnya barangan yang disenaraikan di atas dengan sempurna.

T/T Penerima		T/T Sahsi	
Nama		Nama	
No. K/P		No. K/P	
Pertalian			
Tarikh dan Masa	dd/mm/yyyy		
Disahkan oleh Pegawai yang menjaga wad			

3. Masukkan maklumat yang berikut.

4. Klik pada butang <Submit>

Reset Save Submit

Topik 2: Patient Dashboard – Administrative Form & Checklist

Transaksi : Administrative Form Reports and Checklist History Navigasi: Inpatient/Outpatient > Ward > Patient Dashboard > Admin Forms

PERSON CD 459075
 5301020433459075 | HRPB110007 (MRN) | 56 yrs | Female
 Location: Wad 1b (Perawatan 1) | Bed 04 (Kelas 3) Admission Type: Elective
 Encounter Date & Time: 14/03/2019 18:03
 Current Bill : RM23.00, Total Current Deposit : RM30.00

Administrative Forms Reports and Checklist History

Report Name Status Created Date From Created Date To Search
 Created By Signed Date From Signed Date To

#	Report Name	Status	Date & Time	Signed Date	Created By
1	BORANG REKOD HARTA BENDA PESAKIT	Submitted	15 Mar 2019 10:19 AM	-	AHMAD BUKHARI
2	SARINGAN PRA-PEMBEDAHAN UNIT RAWATAN HARIAN (DEWASA)	Submitted	15 Mar 2019 10:20 AM	-	AHMAD BUKHARI

• Borang yang telah disimpan atau dihantar akan dipaparkan dalam **Administrative Forms Report and Checklist History Tab**.


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Topik 2: Patient Dashboard

Uploaded Files

Topik 2: Patient Dashboard – Uploaded Files

Transaksi : Uploaded Files Navigasi : Inpatient/Outpatient > Wards > Patient Dashboard > Uploaded Files

 Tujuan: Membolehkan pengguna untuk memuat naik fail dan dilampirkan pada rekod pesakit.

PERSON CD 459075
5301020453248(New IC) | HRPB110807 (MRN) | 66 yrs | Female
Location: Wad 1b (Parubatan) | Bed 04 (Kelas 3) Admission Type: Elective
Encounter Date & Time: 14/03/2019 16:03
Current Bill : RM35.00, Total Current Deposit : RM90.00

Allergy : Seafood
Alert : DM Type 1

1. Klik pada ikon '+' di panel *Uploaded File* untuk menambah file.

UPLOADED FILES				
Title	Created By	Created Date	Category	Type
Borang Perkhidmatan Patologi FBC	Bukhari	15/03/2019 09:55	General	
Specimen Label FBC	Bukhari	14/03/2019 17:15		

STICKY NOTES		
Description By	Created Date	Action
MEDICAL OFFICER 10	14/03/2019 17:37	

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Topik 2: Patient Dashboard – Uploaded Files

Transaksi : Uploaded Files Navigasi : Inpatient/Outpatient > Wards > Patient Dashboard > Uploaded Files

Upload File

Title :

Category :

Upload :

2. Masukkan maklumat yang berikut.

Upload File

Title :

Category :

Upload : Prescription Slip.pdf

3. Klik pada bujang <Save> untuk meneruskan transaksi.

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Topik 2: Patient Dashboard – Uploaded Files

Transaksi : *Uploaded Files* Navigasi: *Inpatient/Outpatient > Wards > Patient Dashboard > Uploaded Files*

PERSON CD 459076
 030102045348(New k) | HRPB110807 (KPRN) | 65 yrs | Female
 Location: Wad 1b (Perubatan) | Bed 04 (Gelas 3) Admission Type: Elective
 Encounter Date & Time: 14/03/2019 16:03
 Current Bill : RM35.00, Total Current Deposit : RM30.00

Alerts: Seefood
Alert: DM Type 1

UPLOADED FILES

Title	Created By	Created Date	Category	Type
Borang Perkhidmatan Patologi FBC	Sukhari	15/03/2019 09:56	General	
PRESCRIPTION SLIP	Mo10	25/03/2019 11:33	Other Notes	PDF
Specimen Label FBC	Sukhari	14/03/2019 17:15	Other Note	

STICKY NOTES

Description By	Created Date	Action
MEDICAL OFFICER 1A	14/03/2019 17:37	

• File yang telah *Uploaded* akan dipaparkan dalam *Panel Uploaded Files*.

MEDICATION LIST

Medication Name	Status	Order By	Order Date
Aspirin 100 mg Tablet	Completed	MO10 PUSALAM	14/03/2019

Doctor:

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Topik 2: Patient Dashboard

Interim Bill (Mac)

Topik 2: Patient Dashboard – Interim Bill



Tujuan : Untuk memaparkan caj MAC foreigner bagi katil Nursery dan membolehkan pengguna memeriksa *Information Charge* SPIKPA.



Senarai penambahbaikan yang terdapat di dalam Interim bill adalah :

- i. Interim Bill - Caj MAC foreigner bagi katil Nursery
- ii. Interim Bill - *Information Charge* SPIKPA.

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Topik 2: Patient Dashboard – Interim Bill

Transaksi : *Interim Bill – Bed and MAC Charges*

Tugasan : Pegawai Perubatan, Pekar Pegawai Perubatan, Jururawat

Lokasi: Wad

Navigasi: *Inpatient / Outpatient Management > Ward Dashboard > Patient Dashboard > Interim Bill*

i) *Interim Bill* - Caj MAC foreigner bagi katil Nursery

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Topik 2: Patient Dashboard – Interim Bill

Transaksi : *Interim Bill – Bed and MAC Charges* Tugas : *Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat* Lokasi : *Wad* Navigasi : *Inpatient / Outpatient Management > Ward Dashboard > Patient Dashboard > Interim Bill*

S/O NYAH
 (1) 4/1/2019 08:00:00 / 1 Jan 2019 08:00:00 / 1 Jan 2019 08:00:00
 Location: Ward 01 (S/O) (Pakar) / Special Care Nursery 01 (Nurse) / Administration Type: Clinic
 Encounter Date & Time: 20190101 08:00
 Patient Capital Charge Control ID: 16480000, Total Capital Deposit: 1000.00

Interim Bill

Name: S/O NYAH Ubat-ubatan rasmi yang diperlukan atau ubat perubatan rasmi (Prescription Fee) Ya Tidak
 No: 1648000000 Pakej: 00000000000000000000 Ya Tidak
 Identification No: 0112000000 Jln (TM) Adakah semak bilik/ruah pada perkhidmatan S/O? Ya Tidak
 MR No: Hospitaliti: Ya Tidak
 MR Date: Malakwan Marriage Certificate: Ya Tidak
 Admitted: 01/01/2019 PG Rate: Ya Tidak
 Accompanied by Nurse: Ya Tidak
 Is Patient: Ya Tidak
 Insurance ID: Ya Tidak

Charge Item	Charge	Actual Fee in RM	Total Actual Fee in RM	Rate in RM	Total Charges in RM	Exemption Rate
1	Ward Charge	100.00	100.00	100.00	100.00	0.00
2	Prescription Charge	100.00	100.00	100.00	100.00	0.00
3	Procedure Charge	100.00	100.00	100.00	100.00	0.00
4	Others	100.00	100.00	100.00	100.00	0.00
Total Charges		400.00	400.00	400.00	400.00	0.00

Total Government Subsidized: 0.00
 Total Charges: 400.00
 Outstanding Amount: 0.00
 Deposit Amount: 0.00
 Balance To Be Paid: 400.00

Tip

- MAC diet order perlu dilakukan dahulu
- Foreign Charges :
 - a) Nursery : RM 60.00 per day
 - b) Special Nursery Care : RM140.00 per day
 - c) Nursery with Incubator Car : RM170.00 per day
 - d) MAC will be charged at 50% from bed charges – third class, second class and first class

Topik 2: Patient Dashboard – Interim Bill

Transaksi : *Interim Bill SPIKPA* Tugas : *Pegawai Perubatan, Pakar Pegawai Perubatan, Jururawat* Lokasi : *Wad, Klinik* Navigasi : *Inpatient/Outpatient Management > Ward Dashboard > Patient Dashboard > Interim Bill*

ii) Interim Bill - Information Charge SPIKPA.

Interim Bill

Name: HOCHIHEM Ubat-ubatan rasmi yang diperlukan atau ubat perubatan rasmi (Prescription Fee) Ya Tidak
 No: 1648000000 Pakej: 00000000000000000000 Ya Tidak
 Identification No: 0112000000 Jln (TM) Adakah semak bilik/ruah pada perkhidmatan S/O? Ya Tidak
 MR No: Hospitaliti: Ya Tidak
 MR Date: Malakwan Marriage Certificate: Ya Tidak
 Admitted: 01/01/2019 PG Rate: Ya Tidak
 Accompanied by Nurse: Ya Tidak
 Is Patient: Ya Tidak
 Insurance ID: Ya Tidak

Charge Item	Charge	Actual Fee in RM	Total Actual Fee in RM	Rate in RM	Total Charges in RM	Exemption Rate
1	Ward Charge	100.00	100.00	100.00	100.00	0.00
2	Prescription Charge	100.00	100.00	100.00	100.00	0.00
3	Procedure Charge	100.00	100.00	100.00	100.00	0.00
4	Information Charge	100.00	100.00	100.00	100.00	0.00
5	Others	100.00	100.00	100.00	100.00	0.00
Total Charges		500.00	500.00	500.00	500.00	0.00

Total Government Subsidized: 0.00
 Total Charges: 500.00
 Outstanding Amount: 0.00
 Deposit Amount: 0.00
 Balance To Be Paid: 500.00

Maklumat SPIKPA

Medial Ward (Info): 100
 ICU Ward (Info): 100
 Bedside (Info): 100
 Day of Coverage Fee: 100
 Day of Coverage Tr: 100

Topik 2: Patient Dashboard – Clinical Discharge (Edit Demographic)

Transaksi: Clinical Discharge – Edit Demographic | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

The screenshot shows the HIS system interface for a patient named MOHAMAD SAIFUL BIN ABDUL MAMAM. A callout box points to a button in the top navigation bar labeled "1. Sila klik pada butang ikon <Clinical Discharge>". The dashboard includes sections for ENCOUNTER, PROBLEM LIST, KPI / REGISTRY, and ENCOUNTER SUMMARY.



Tujuan: Untuk memberi paparan mesej bagi data demografi yang tidak lengkap semasa melakukan *clinical discharge*

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Topik 2: Patient Dashboard – Clinical Discharge (Edit Demographic)

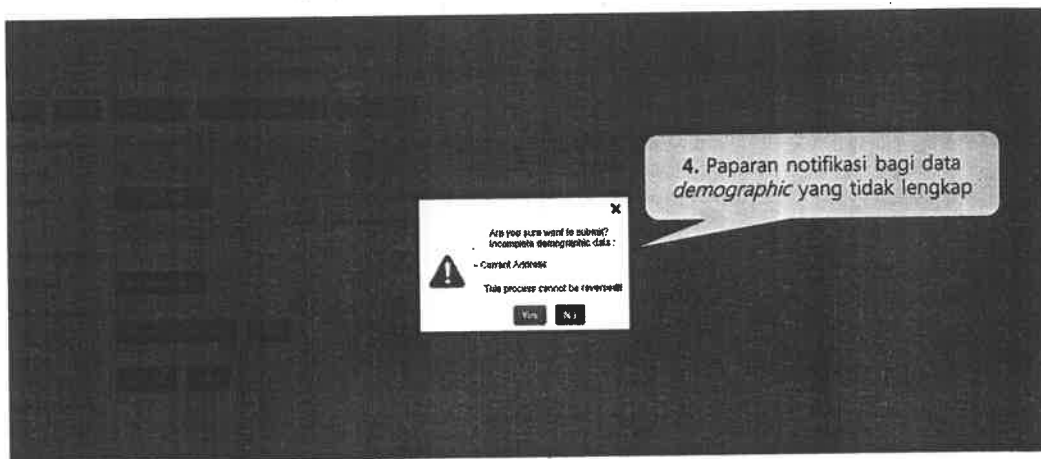
Transaksi: Clinical Discharge – Edit Demographic | Tugas: Nurse | Lokasi: Wad | Navigasi: Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard

The screenshot shows the Clinical Discharge form. Callout 1 points to the "Submit" button: "3. Sila klik pada butang <Submit>". Callout 2 points to the "Discharge Type" dropdown menu: "2. Sila klik dan pilih Discharge Type". The form includes fields for Discharge Type, Date/Time, Diagnostic, Primary Diagnosis, and Follow Up Arrangement.

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Topik 2: Patient Dashboard – Clinical Discharge (Edit Demographic)

Transaksi: *Clinical Discharge – Edit Demographic* | Tugas: *Nurse* | Lokasi: *Wad* | Navigasi: *Inpatient/Outpatient > Wards > Ward Dashboard > Patient Dashboard*



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MODUL 3: MODUL STAFF

234 2019

Topik 1: *Manage Staff*

New Staff

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Topik 1: *Manage Staff – New Staff*

Transaksi : *New Staff* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Provider Dashboard > New Staff Widget*



Definisi: Membolehkan pengguna menerima dan mengemas kini maklumat staf baru.

The screenshot shows a dashboard with various widgets. The 'New Staff' widget is highlighted with a callout box containing the instruction: "1. Klik widget New Staff untuk memaparkan senarai staf baru berdasarkan lokasi penyelia." Below the dashboard, a table lists staff members:

No	Nama	Tempat	Aksi
1	ATYAH BT MOHAMAD 87902005333		Acknowledge
2	FARIZAH LUBIS BINTI MOHAMAD SIKER 87902005333		Acknowledge
3	FALZANA BINTI CAKARIA 85709009892	WAD 20	Acknowledge
4	MULIYAH BUSTIQAH WAH 87902005333	WAD 30	Acknowledge
5	HAMISU'AH BT ABU HANIFAH 77020102708	WAD 30	Acknowledge

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Topik 1: Manage Staff – New Staff

Transaksi : *New Staff* Tugas : *Penyela* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Provider Dashboard > New Staff Widget*

New Staff

Location : *Wad SC* Designation : *Nurse*

Masukkan maklumat dan klik butang <Search> untuk carian terperinci

No	Name	Phone No.	Post/Basic Qualification	Other Qualification	Location	Unit	Designation	Action
1	ATIFAH BT MOHAMAD 971902835332				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
2	HABIBAH BINTI CHE WAN 52129505477				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
3	JAYA MALANI A/P VEJA KUMARAN 30081908854				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
4	KARTINI BINTI AB. RAZAK 52491833689				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
5	HOOR HAYATI BINTI ABD WAHAB 63112708536				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
6	NOR AMIRAH BINTI AZMAN 199145335043				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
7	NOR A SHUKON BINTI AHMAD TABEI 93031886524				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
8	NORAZALIH BT MOHAMAD IWB 820922015418				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
9	NORLAH BINTI ABDUL RAZAK 811123065342				WAD SC		Nurse	<input type="button" value="Acknowledge"/>
10	KORZELANAH BINTI KAMER 8118225404				WAD SC		Nurse	<input type="button" value="Acknowledge"/>

2. Klik pada butang <Acknowledge>

View 127 records

Page 1 / 3

Tip

Staff yang telah diterima oleh penyela akan tersenarai di Staff List dan akan dipaparkan secara automatik dalam jadual tugas.

Topik 1: Manage Staff

Staff List

Topik 1: Manage Staff – Staff List

Transaksi : Staff List Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Supervisor > Manage Staff > Staff List

Manage Staff

Staff List Staff Deployment List

Location: Wad SC Unit: Designation: All Search

No	Name	Phone No	Post / Basic Qualification	Other Qualification	Location	Unit	Designation	Status	Action
1	ABBI AESTYAH BINTI ABGUL RAMHAN 880702045228	0197869775			WAD SC		Nurse	Active	Inactivate
2	AESHAN BINTI MD ISHAK 820004085840	0126986290			WAD SC		Nurse	Active	Inactivate
3	INTAN NAZHAH BINTI ZAMRI 820104085588				WAD SC		Healthcare Assistant	Active	Inactivate
4	LAETIN BINTI AB. BAZAK 820105096230				WAD SC		Nurse	Active	Inactivate
5	MAI UMAIRA BINTI AHMAD TERMAZ 821121085394				WAD SC		Nurse	Active	Inactivate

Tip

Sistem akan memaparkan maklumat staf yang telah diterima oleh penyelia.

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Topik 1: Manage Staff

Staff Inactivation

Topik 1: Manage Staff – Staff Inactivation

Transaksi : Inactivation Request Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Supervisor > Manage Staff > Staff List Tab : Inactive Button

HIS Hospital Raja Permaisuri Bainun WAD 5C 12:00 Thursday 18 October 2018 HURJI HILMANHA

Manage Staff

Staff List Staff Deployment List

Location: WAD 5C Unit: Designation: Please Select Search

No	Name	Phone No	Post Basic Qualification	Other Qualification	Location	Unit	Designation	Status	Action
1	AMRILUSYAH BINTI ABDUL RAHMAN 8907866	0187999776	Sgk Pengkhususan Perawatan Pakai		WAD 5C		Jurusawan Terlatih U29	Active	Inactive
2	AHSAF BINTI MUHAMMAD 923498240	0187999776			WAD 5C		Jurusawan Terlatih U29	Active	Inactive
3	HAJI UMARAH BINTI AHMAD TERKZI 921121865304	0187999776			WAD 5C		Jurusawan Terlatih U29	Active	Inactive
4	HAZARAH NAZARINA BINTI ABU, MAHMUD 9077639	0188276643		Diploma Teknologi Maklumat	WAD 5C		Jurusawan Terlatih U29	Active	Inactive
5	NUR SYAFIQAH AINA BINTI MOISA 891232	0185487760			WAD 5C		Jurusawan Terlatih U29	Active	Inactive
6	NURUL FARHANA BINTI SHAMSUL 781633	0188071629	Sgk Pengkhususan Perawatan Pakai - Sgk Pengkhususan Analisis - Sgk Pengkhususan Negerawatan Kaedah Awal		WAD 5C		Jurusawan Terlatih U29	Active	Inactive

1. Lakukan pilihan staf dan klik butang <Inactive> untuk nyahaktifkan staf.

Tip
• Membolehkan pengguna menyahaktifkan staf berdasarkan sebab tertentu

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Topik 1: Manage Staff – Staff Inactivation

Transaksi : Inactivation Request Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Supervisor > Manage Staff > Staff List Tab : Inactive Button

Inactivation Request

Reason : Please Select

Remarks :

4. Klik pada **Dropdown List** untuk memilih jenis reason.

• Sistem memaparkan senarai reason.

Reason :


Remarks :

- Transfer Out
- Retired
- Deceased
- Passive User
- Resigned
- End of Attachment
- End of Contract
- Post Basic
- Cuti Relajar
- Cuti Tanpa Gaji

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Topik 1: Manage Staff – Staff Inactivation

Transaksi : *Inactivation Request* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Staff Management > Supervisor > Manage Staff > Staff List Tab : Inactive Button*



Reason: *Cuti Belajar*
 Start Date: *22/10/2018* End Date: *25/10/2021*

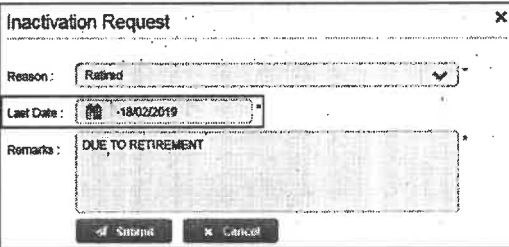
Remarks: [Calendar view for October 2021]

• Sistem memaparkan 'Start Date' dan 'End Date'.

Tip

- Inactivation Request Pop Up* akan berubah berdasarkan jenis Reason yang dipilih.
- Sekiranya, pengguna memilih 'Post Basic', 'Cuti Belajar', 'Cuti Tanpa Gaji', 'Cuti Sakit', 'Cuti Bersalin' dan 'Cuti Rehat', skrin akan meminta pengguna memasukkan Start Date dan End Date.
- Skrin akan meminta pengguna memasukkan 'Last Date' jika pengguna memilih 'Transfer Out', 'Retired', 'Deceased', 'Passive User', 'Resigned', 'End of Attachment' dan 'End of Contract'.

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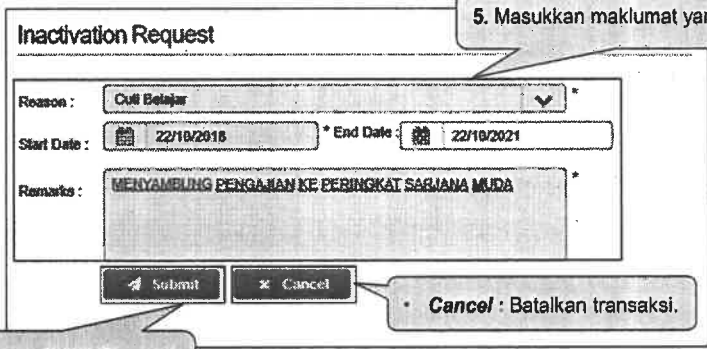


Reason: *Retired*
 Last Date: *18/02/2019*
 Remarks: *DUE TO RETIREMENT*

• Sistem memaparkan 'Last Date'.

Topik 1: Manage Staff – Staff Inactivation

Transaksi : *Inactivation Request* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Staff Management > Supervisor > Manage Staff > Staff List Tab : Inactive Button*



Reason: *Cuti Belajar*
 Start Date: *22/10/2018* End Date: *22/10/2021*
 Remarks: *MENYAMBUNG PENGAJIAN KE PERINGKAT SARJANA MUDA*

5. Masukkan maklumat yang berkaitan.

6. Klik butang <Submit> untuk melengkapkan transaksi.

Cancel : Batalkan transaksi.

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Topik 1: Manage Staff – Staff Inactivation

Transaksi : *Inactivation Request* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Staff Management > Supervisor > Manage Staff > Staff List Tab : Inactive Button*

Manage Staff

Staff List Staff Employment List

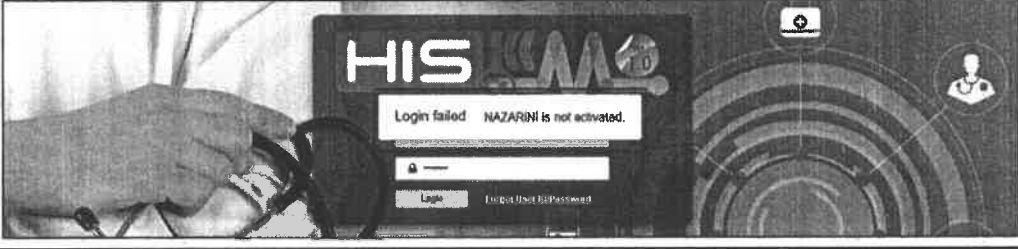
Location: WAD SC Unit: Department: Search

No	Nama	Phone No	Unit	Master	Action
1	AMIR AFWAN BINTI ABDOL SAMAN 897288	919728772	Unit Pengembangan Perawatan Pasien	Active	Inactivate
2	MENARA BINTI MOHDIAK 897288-2042	81318423		Active	Inactivate
3	MAI ISRAHA BINTI AHMAD TERHAD 897288-2043		WAD SC	Active	Inactivate
4	HAZARAH NAZARANI BINTI ABDUK SAMAN 897288	819677342	Unit Pengurusan Pendaftaran	Inactive	Inactivate
5	MAI SYAFIQAH AMY BINTI MOHTA 897288	819546779	WAD SC	Active	Inactivate
6	MURUL FARIHAH BINTI SAMMUEL 897288	814241024	Unit Pengurusan Pendaftaran, Produk Unit Pendaftaran Anestesia, Unit Pendaftaran Pendaftaran Infeksi dan Zoonosis	Active	Inactivate

Sistem akan memaparkan senarai nama pengguna yang berstatus *Inactive*.

tip

• Staf yang berstatus *Inactive*, tidak akan berjaya untuk log masuk ke dalam sistem HIS@KKM berdasarkan jangka masa yang telah ditetapkan.



Topik 1: Manage Staff – Staff Inactivation

Transaksi : *User Profile* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Staff Management > Supervisor > Manage Staff > Staff List Tab : User Name*

Update User

Update User Form with various fields like Name, Address, and Role.

Update User Summary:

Role	Start Date	End Date
Nazari (Wad)	01/06/2018	14/08/2027

Status User ID: Inactive

tip

• Penyelia boleh lakukan maklumat staf di ruangan 'Section B'.

Topik 1: Manage Staff – Staff Inactivation

Transaksi : Attachment (Section A)
Reshuffle (Section B) | Tugas : Penyelia | Lokasi : Wad/Klinik/Daycare/ETD/Lab | Navigasi : Staff Management > Supervisor > Manage Staff > Staff Name > User Profile

i. Attachment

• Sistem akan memaparkan maklumat 'Attachment' staf ke dalam atau keluar hospital.

Attachment

Attachment	Government	Private	Location
<input type="radio"/> In <input type="radio"/> Out	<input type="text"/>	<input type="text"/>	<input type="text"/>

ii. Reshuffle

• Pertukaran lokasi yang baru.

Reshuffle

Location	Start Date	+
<input type="text"/>	<input type="text"/>	<input type="text"/>

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Topik 1: Manage Staff – Staff Inactivation

Transaksi : Staff Reactivation (Section B) | Tugas : Penyelia | Lokasi : Wad/Klinik/Daycare/ETD/Lab | Navigasi : Staff Management > Supervisor > Manage Staff > Staff Name > User Profile

iii. Access Request

• Untuk active & inactive status staf secara sementara atau kekal

Access Request

Inactive Request Reason	Start Date	End Date	Last Date	Re
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

iv. Leave Eligibility and Public Holiday

• Sistem akan memaparkan jumlah cuti yang terkini bagi staf.

Leave Eligibility	<input type="text" value="14"/>	Carry Forward	<input type="text" value="2"/>	Applied Leave	<input type="text" value="1"/>	Balance	<input type="text" value="15"/>
Public Holiday	<input type="text" value="18"/>	Carry Forward	<input type="text" value="1"/>	Applied Leave	<input type="text" value="1"/>	Balance	<input type="text" value="18"/>

• Penyelia boleh memasukkan jumlah tahunan dan hari kelepasan am.

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Topik 2 : *Deployment*

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Topik 2: *Deployment*



Definisi : Penyelia dapat melakukan permohonan untuk penempatan staf dari satu lokasi ke lokasi yang lain.



Tujuan:

1. Membolehkan pengguna melihat ringkasan permohonan, penambahan dan pembatalan permohonan penempatan staf ke pelbagai lokasi.
2. Membenarkan pengguna meluluskan atau membatalkan permohonan penempatan staf.
3. Membenarkan pengguna untuk menerima atau membatalkan kelulusan permohonan penempatan staf.

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Topik 2 : *Deployment*

Request Staff Deployment

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Topik 2: *Deployment – Request Staff Deployment*

Transaksi : <i>Request Staff Deployment</i>	Tugasan : <i>Penyelia (Pemohon)</i>	Lokasi : <i>Wad/Klinik/Daycare/ETD</i>	Navigasi : <i>Staff Management > Supervisor > Staff Deployment > Request Staff Deployment</i>
---------------------------------------------	-------------------------------------	----------------------------------------	--------------------------------------------------------------------------------------------------------

 Hospital Raja Permaisuri Bainun WAD 5C		10:16 Wednesday 23 January 2019 17 Jan 2019 14:01	MURIN HUMANIRA
-------------------------------------------------------------------------------------------------------------------------------	--	------------------------------------------------------	----------------

Staff Deployment

Deployment In:

Location: Designation: Status:

Start Date:

1. Klik butang <Request Deployment>.

Request Staff Deployment

Request From:

Request To:

Designation:

Start Date:

No. of Staff:

End Date:

* Mandatory Field

2. Masukkan maklumat yang berkenaan.

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Topik 2: Deployment – Request Staff Deployment

Transaksi : Request Staff Deployment Tugas : Penyella (Pemohon) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff Management > Supervisor > Staff Deployment > Request Staff Deployment

Request Staff Deployment

Request From :
 Wad 5C
 Request To :
 Wad 1A
 Designation :
 Nurse
 Start Date :
 04/02/2019
 * Mandatory Field

Unit To :
 Please Select
 No. of Staff :
 2
 End Date :
 06/02/2019

3. Klik butang <Add to List> untuk menambah maklumat.

+ Add to List

tip
 Request : Maklumat akan dipaparkan di halaman Staff Deployment dengan status Pending Approval dan membenarkan pengguna membatalkan permintaan.
 • Maklumat akan dipaparkan dalam table.

No.	Request From	Unit From	Request To	Unit To	Designation	No. of Staff	Start Date	End Date	Option
1	Wad 5C		Wad 1A		Nurse	2	04/02/2019	06/02/2019	✕

Submit * Cancel

4. Klik butang <Submit> untuk lengkapkan transaksi.

Topik 2: Deployment – Request Staff Deployment

Transaksi : Request Staff Deployment Tugas : Penyella (Pemohon) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff Management > Supervisor > Staff Deployment > Request Staff Deployment

Staff Deployment

Deployment In Deployment Out
 Location : Wad 5C Designation : All Status : All
 Start Date : End Date : Search

• Maklumat akan dipaparkan dalam table dengan status Pending Approval.

No.	Request From	Request To	Designation	No. of Staff Request	No. of Staff Approved	No. of Staff Rejected	Start Date	End Date	Status	Rejected Reason	Optn
1	WAD 5C	WAD 1A	Nurse	2	-	-	04/02/2019	06/02/2019	Pending Approval		✕
2	WAD 5C	WAD 1A	Nurse	1	-	-	24/12/2018	26/12/2018	Pending Approval		✕
3	WAD 5C	WAD 1A	Nurse	2	1	1	16/10/2018	22/10/2018	Approved	Not enough Staff	
4	WAD 5C	WAD 1A	Nurse	2	-	-	18/10/2018	21/10/2018	Pending Approval		✕
5	WAD 5C	WAD 1A	Nurse	1	1	-	23/10/2018	27/10/2018	Approved & Acknowledge		
6	WAD 5C	WAD 1A	Nurse	1	-	1	01/11/2018	05/11/2018	Rejected	Not Enough Staff	
7	WAD 5C	WAD 1A	Nurse	1	-	1	08/10/2018	10/10/2018	Rejected	Not Enough Staff	
Total				10	2	3					

Topik 2 : *Deployment*

Pending Deployment Approval

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Topik 2: *Deployment – Pending Deployment Approval* (Approved All)

Transaksi : <i>Approved Deployment</i>	Tugasan : <i>Penyelia (Penerima)</i>	Lokasi : <i>Wad/Klinik/Daycare/ETD</i>	Navigasi : <i>Pending Deployment Approval Widget > Staff Deployment Approval : View</i>
----------------------------------------	--------------------------------------	----------------------------------------	--------------------------------------------------------------------------------------------

Nurse Task

64 Orientation List	0 Task List	0 Pending Submission	My Roster Published Roster (0) Roster Verification (0)	Leave Leave List (0) Leave Tracking (0)	Event Event List (0) Event Tracking (0)
Shift Shift List (0) Shift Tracking (0)	Deployment Pending Deployment Approval (4) Acknowledge Receive Staff Deployment (0)				

1. Klik pada pautan *Pending Deployment Approval*.

2. Klik pada butang *<View>* untuk memaparkan maklumat penempatan staf.

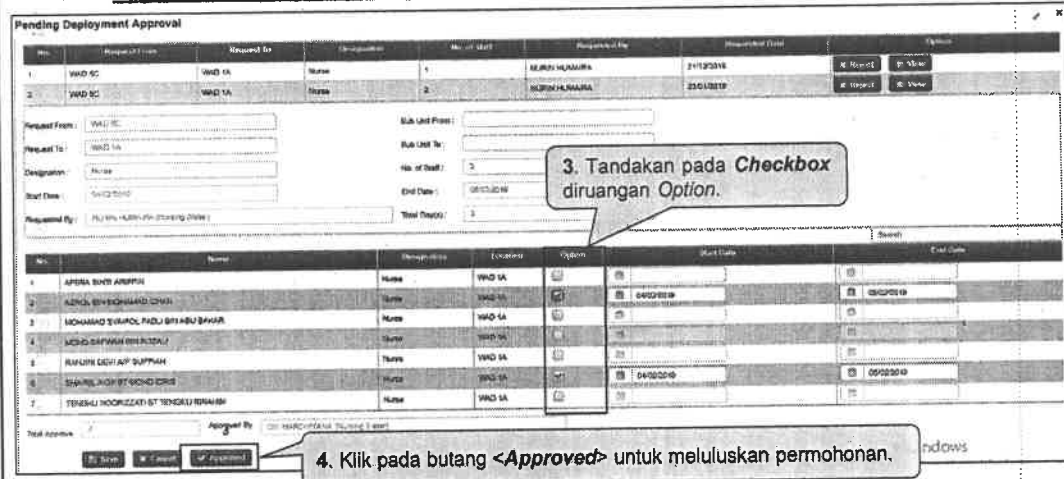
No.	Request From	Request To	Designation	No. of Staff	Requested By	Requested Date	Option
1	WAD SC	WAD 1A	Nurse	2	NURIN HUMAIRA	19/10/2018	✕ Reject ✎ View
2	WAD SC	WAD 1A	Nurse	1	NURIN HUMAIRA	21/12/2018	✕ Reject ✎ View
3	WAD SC	WAD 1A	Nurse	2	NURIN HUMAIRA	23/01/2019	✕ Reject ✎ View

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Topik 2: Deployment – Pending Deployment Approval (Approved All)

Transaksi : *Approved Deployment* Tugas : *Penyelia (Penerima)* Lokasi : *Wad/Klinik/Daycare/ETD* Navigasi : *Pending Deployment Approval Widget > Staff Deployment Approval : View*

i. *Approved Deployment – Approved All*



3. Tandakan pada *Checkbox* diruangan *Option*.

4. Klik pada tombol *<Approved>* untuk meluluskan permohonan.

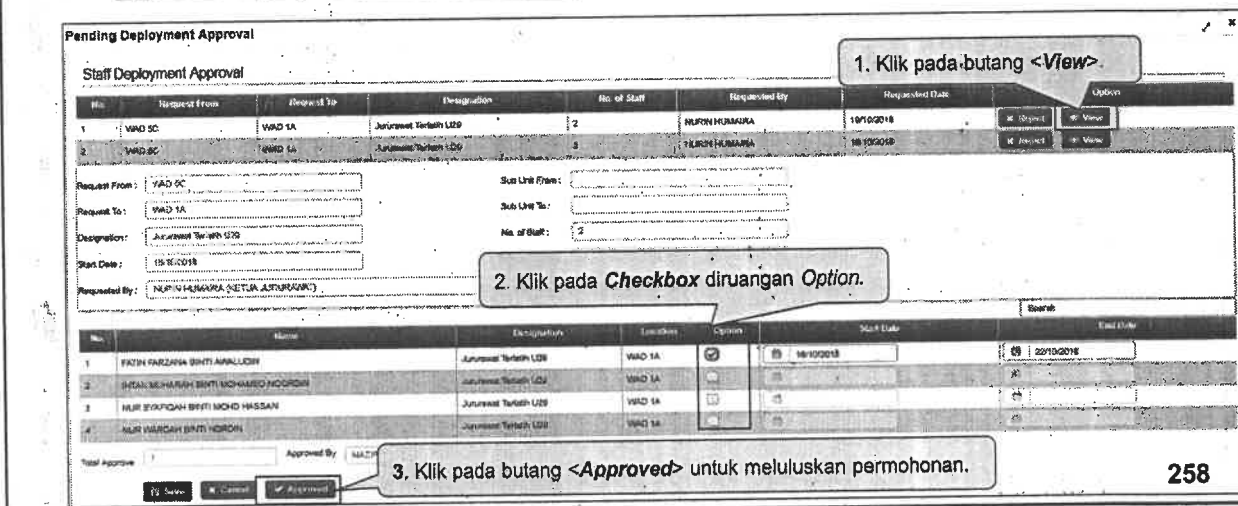
Tip

Ruangan *Start Date* dan *End Date* boleh diubah di antara jangka masa permohonan yang telah di maklumkan.

Topik 2: Deployment – Pending Deployment Approval (Partial Approved)

Transaksi : *Approved Deployment* Tugas : *Penyelia (Penerima)* Lokasi : *Wad/Klinik/Daycare/ETD* Navigasi : *Pending Deployment Approval Widget > Staff Deployment Approval : View*

ii. *Approved Deployment – Partial Approved*



1. Klik pada butang *<View>*

2. Klik pada *Checkbox* diruangan *Option*.

3. Klik pada butang *<Approved>* untuk meluluskan permohonan.

Topik 2: Deployment – Pending Deployment Approval (Partial Approved)

Transaksi : Approved Deployment Tugas : Penyelia (Penerima) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Deployment Approval Widget > Staff Deployment Approval : View

Are you sure you want to approve only 1 staff?

Reason for Partial Approve

Reason

Submit Cancel

4. Klik pada tombol <Yes>

5. Masukkan reason for partial approve.

6. Klik pada tombol <Submit> untuk lengkapkan transaksi

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Topik 2: Deployment – Pending Deployment Approval (Approved more than requested)

Transaksi : Approved Deployment Tugas : Penyelia (Penerima) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Deployment Approval Widget > Staff Deployment Approval : View

iii. Approved Deployment – Approved more than requested

1. Klik pada tombol <View>

2. Tandakan pada **Checkbox** diruangan **Option** dan lakukan perubahan tarikh.

3. Klik pada tombol <Approved>

No.	Request From	Request To	Designation	No. of Staff	Requested By	Requested Date	Option
1	WAD 02	WAD 1A	Nurse	1	HAIRI HAJARUS	15/02/2018	<input type="checkbox"/>
2	WAD 02	WAD 1A	Nurse	1	HUSRI PERAWA	21/02/2018	<input type="checkbox"/>

No.	Name	Designation	Location	Option	Start Date	End Date
1	AFERA BINTI ANIFFI	Nurse	WAD 1A	<input checked="" type="checkbox"/>	15/02/2018	20/02/2018
2	ADRIOLA WENDEKANG DIMP	Nurse	WAD 1A	<input type="checkbox"/>		
3	MUHAMMAD SYARIF FADLI BIN ABU BAWR	Nurse	WAD 1A	<input type="checkbox"/>	21/02/2018	22/02/2018
4	WENDEK SHAWAN BIN FIDYAN	Nurse	WAD 1A	<input type="checkbox"/>		
5	RAHMAN DEVI AP SUPRIAH	Nurse	WAD 1A	<input type="checkbox"/>		
6	SHAWAN MOHD DY MOHD OMER	Nurse	WAD 1A	<input checked="" type="checkbox"/>	22/02/2018	24/02/2018
7	TENDU MOORIZATI BT TENDU IBRAHIM	Nurse	WAD 1A	<input type="checkbox"/>		

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Topik 2: Deployment – Pending Deployment Approval (Reject Deployment)

Transaksi : *Approved Deployment* Tugas : *Penyelia (Penerima)* Lokasi : *Wad/Klinik/Daycare/ETD* Navigasi : *Pending Deployment Approval Widget > Staff Deployment Approval : Reject*

iv. *Reject Deployment*

No.	Request From	Request To	Designation	No. of Staff	Requested By	Requested Date	Option
1	WAD 5C	WAD 1A	Nurse	2	MURUN HUMANIA	19/10/2018	<input type="button" value="Reject"/> <input type="button" value="View"/>
2	WAD 5C	WAD 1A	Nurse	1	MURUN HUMANIA	20/10/2018	<input type="button" value="Reject"/> <input type="button" value="View"/>

1. Klik pada butang <Reject> untuk batalkan permohonan.

2. Masukkan maklumat *Reject Reason*.

Reject Deployment

Request From:

Unit From:

Request To:

Unit To:

Designation:

No. of Staff:

Requested By:

Start Date:

End Date:

Reject Reason:

3. Klik pada butang <Submit> untuk teruskan transaksi menolak permohonan *deployment*.

Topik 2 : *Deployment* *Acknowledge Receive Staff Deployment*

Topik 2: Deployment – Acknowledge Receive Staff Deployment

Transaksi : Acknowledge Receive Staff Deployment | Tugas : Penyelia (Pemohon) | Lokasi : Wad/Klinik/Daycare/ETD | Navigasi : Provider Dashboard > Deployment Widget : Acknowledge Receive Staff Deployment

1. Klik pada pautan **Acknowledge Receive Staff Deployment** di **Deployment Widget**.

No.	Request From	Request To	Designation	No. of Staff Request	No. of Staff Approved	No. of Staff Rejected	Status	Rejected Reason	Options
1	WAD 5C	WAD 1A	Jururawat Terlatih U29	1	-	1	Rejected	Not Enough Staff	Reject, View
2	WAD 5C	WAD 1A	Jururawat Terlatih U29	1	1	-	Approved	-	Reject, View
3	WAD 5C	WAD 1A	Jururawat Terlatih U29	1	-	1	Rejected	Not Enough Staff	Acknowledge, View

2. Klik butang **<View>** untuk memaparkan maklumat **deployment**.

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Topik 2: Deployment – Acknowledge Receive Staff Deployment

Transaksi : Acknowledge Receive Staff Deployment | Tugas : Penyelia (Pemohon) | Lokasi : Wad/Klinik/Daycare/ETD | Navigasi : Provider Dashboard > Deployment Widget : Acknowledge Receive Staff Deployment

i. Acknowledge Receive Staff Deployment

3. Klik pada **Checkbox** diruangan **Option**.

4. Klik pada butang **<Acknowledge Receive>** untuk meluluskan penempatan staf.

Tip

- Bagi meluluskan penempatan staf ke lokasi yang baru, klik pada butang **<Acknowledge Receive>**.
- Secara automatik, lokasi pada **User Profile** pengguna (**Temporary Location**) akan dikemaskini.
- Senarai staf deployment akan dipaparkan secara automatik di dalam Roster Type 1 bagi tarikh yang telah ditetapkan.

No.	Name	Designation	Location	Sub Unit	Start Date	End Date	Options
1	INTAN MULIAHAR DINI MOHAMED NOORDIN	Jururawat Terlatih U29	WAD 1A		23/10/2018	27/10/2018	<input type="checkbox"/>

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Topik 2: Deployment – Acknowledge Receive Staff Deployment

Transaksi : Acknowledge Receive Staff Deployment Tugas : Penyelia (Pemohon) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Provider Dashboard > Deployment Widget : Acknowledge Receive Staff Deployment

Update User

SECTION A

Type ID: Permanent ID Temporary ID

User ID: INTAN141R

User Name: INTAN MUKARAH BINTI MOHAMMAD

Identification No: 841010061190

Staff Email: intan@gmail.com

Discipline: Clinical Non Clinical

Location: Wad SC

Temporary Location: Wad SC

SECTION B

Position Date: [Start Date] [End Date]

Designation: [Dropdown]

Post Basic / Postgraduate: [Dropdown]

Other Qualification / Expertise: [Dropdown]

Access Request: [Table with columns: Request Reason, Start Date, End Date, Last Date]

Reschedule: [Location] [Start Date]

Update

Tip
Temporary location akan keluar hanya pada terikh tersebut.

Topik 2: Deployment – Reject Approved Deployment

Transaksi : Reject Approved Deployment Tugas : Penyelia (Pemohon) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Provider Dashboard > Deployment Widget : Acknowledge Receive Staff Deployment

ii. Reject Approved Deployment

Acknowledge Receive Staff Deployment

No.	Request From	Request To	Designation	No. of Staff Request	No. of Staff Approved	No. of Staff Rejected	Status	Rejected Reason	Option
1	WAD SC	WAD 1A	Jururawal Terlatih U28	1	-	1	Rejected	Not Enough Staff	<input checked="" type="checkbox"/> Acknowledge <input type="checkbox"/> View
2	WAD SC	WAD 1A	Jururawal Terlatih U29	2	-	1	Approved	Not enough Staff	<input type="checkbox"/> Reject <input checked="" type="checkbox"/> View
3	WAD SC	WAD 1A	Jururawal Terlatih U29	1	-	1	Rejected	Not Enough Staff	<input checked="" type="checkbox"/> Acknowledge <input type="checkbox"/> View

Request From: WAD SC Sub Unit From: [Dropdown]

Request To: WAD 1A Sub Unit To: [Dropdown]

Designation: Jururawal Terlatih U28 No. of Staff: 2

Start Date: 18/10/2018 End Date: 25/10/2018

Requested By: NORIN HUSAINA (KETUA JURURAWAL)

Total Day(s): 7

1. Klik butang <View> untuk memaparkan maklumat deployment

2. Klik pada **Checkbox** diruangan Option.

3. Klik pada butang <Reject> untuk menolak penempatan staf.

No.	Designation	Location	Sub Unit	Start Date	End Date	Option
1	Jururawal Terlatih U28	WAD 1A	-	18/10/2018	25/10/2018	<input checked="" type="checkbox"/>

Reject Acknowledge Receive

Topik 2: Deployment – Reject Approved Deployment

Transaksi : *Reject* *Approved* Deployment Tugas : Penyelia (Pemohon) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Provider Dashboard > Deployment Widget > Acknowledge Receive Staff Deployment

Reject Deployment

Request From : WAD 5C
 Unit From :
 Request To : WAD 1A
 Unit To :
 Designation : Jururawat Terlatih U29
 No. of Staff : 2
 Requested By : NURIN HUMAIRA (KETUA JURURAWAT)
 Start Date : 16/10/2018
 End Date : 22/10/2018
 Reject Reason : Cancel Deployment - Enough Staff

4. Masukkan sebab menolak Deployment Staff

5. Klik butang <Submit> untuk lengkapkan transaksi

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Topik 2: Deployment – Reject Approved Deployment

Transaksi : *Reject* *Approved* Deployment Tugas : Penyelia (Pemohon) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Provider Dashboard > Deployment Widget > Acknowledge Receive Staff Deployment

Staff Deployment

Deployment In: Location: WAD 5C Designation: Designation Status: Status

Start Date: End Date:

No.	Request From	Request To	Designation	No. of Staff Request	No. of Staff Approved	No. of Staff Rejected	Start Date	End Date	Status	Rejected Reason	Opti
1	WAD 5C	WAD 1A	Jururawat Terlatih U29	2	1	1	16/10/2018	22/10/2018	Approved	Not enough Staff	
2	WAD 5C	WAD 1A	Jururawat Terlatih U29	2			16/10/2018	21/10/2018	Pending Approval		
3	WAD 5C	WAD 1A	Jururawat Terlatih U29	1	1		23/10/2018	27/10/2018	Approved & Acknowledge		
4	WAD 5C	WAD 1A	Jururawat Terlatih U29	1		1	04/11/2018	05/11/2018	Rejected	Not Enough Staff	
5	WAD 5C	WAD 1A	Jururawat Terlatih U29	1		1	08/10/2018	10/10/2018	Rejected	Not Enough Staff	
Total				7	2	3					

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Topik 2: Deployment – End of Deployment

Transaksi : End of Deployment Tugas : Penyelia (Penerima) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff Management > Supervisor > Manage Staff > Staff Deployment List

iii. End of Deployment

1. Klik pada tab **Staff Deployment List**

No	Name	Phone No	Post Basic Qualification	Origin Location	Origin Unit	Deployed Location	Deployed Unit	Designation	Start Date	End Date	End Deployment
1	BITAH BERNARAH BINTI MOHAMED MOORDIN 241161000100			WAD 1A		WAD SC		Nurse	23/03/2018	27/03/2019	<input type="checkbox"/>

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Topik 2: Deployment – End of Deployment

Transaksi : End of Deployment Tugas : Penyelia (Penerima) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff Management > Supervisor > Manage Staff > Staff Deployment List

2. Tandakan pada **checkbox** dan tarik adalah *editable*.

3. Klik pada butang **<End Deployment>**

4. Klik pada butang **<Yes>**.

No	Name	Phone No	Post Basic Qualification	Origin Location	Origin Unit	Deployed Location	Deployed Unit	Designation	Start Date	End Date	End Deployment
1	BITAH BERNARAH BINTI MOHAMED MOORDIN 241161000100			WAD 1A		WAD SC		Nurse	23/03/2018	27/03/2019	<input checked="" type="checkbox"/> 25/03/2019

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Topik 2: Deployment – End of Deployment

Transaksi : End of Deployment Tugas : Penyelia (Penerima) Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff Management > Supervisor > Manage Staff > Staff Deployment List

HIS HANA Hospital Raja Permaisuri Bainun WAD MC 15:20 Monday 25 March 2019 18 Road 14104

Manage Staff

Staff List Staff Deployment List

Location: Wad/SC Unit: Designation: All Search

No	Nama	Phone No	Post Basic Qualification	Origin Location	Origin Unit	Deployed Location	Deployed Unit	Designation	Start Date	End Date	End Deployment
1	BITAN ALHADJAH BINTI MOHAMMED NOORIN 84 1813256 186			WAD 1A		WAD 5C		Nurse	25/03/2019	26/03/2019	19

End Deployment

• End date akan berubah.

tip
Senarai Staf Deployment akan hilang daripada skrin jika pengguna menetapkan deployment pada hari ini.

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Topik 3 : Locum

Topik 3: *Locum*



Definisi : Pengguna dapat melakukan permohonan, meluluskan dan menolak permohonan *locum*.



Tujuan:

1. Membolehkan pengguna (Staf) untuk permohonan *locum* kepada penyelia.
2. Membolehkan pengguna (penyelia) memberi respon kepada permohonan *locum*.
3. Membenarkan pengguna (staf) mengetahui status permohonan *locum*.

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Topik 3 : *Locum*

Request Locum

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Topik 3: Locum – Request Locum

Transaksi : Request Locum Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff management > Staf > Request Locum

Request Locum

Cumulative Locum Hours for Current Month :0h 0m

Request From : Wad SA

Request To : Please Select

Start Date : 01/05/2019

End Date : 03/05/2019

Remarks : Insert your request locum time

* Mandatory Field

Request Locum

Cumulative Locum Hours for Current Month :0h 0m

Request From : Wad SA

Request To : Unit Kecemasan

Start Date : 01/05/2019

End Date : 03/05/2019

Remarks : 5 PM - 12 PM

* Mandatory Field

No.	Request From	Unit From	Request To	Unit To	Start Date	End Date	Remarks	Option
	Wad SA		Unit Kecemasan		01/05/2019	03/05/2019	5 PM - 12 PM	<input type="button" value="Remove"/>

1. Masukkan maklumat yang berkaitan.

2. Klik butang <Add to List>, maklumat akan tersenarai dalam jadual dibawah.

3. Klik butang <Submit> untuk lengkapkan transaksi.

• Remove : Keluarkan maklumat dari senarai

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Topik 3: Locum – Request Locum

Transaksi : Request Locum Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Staff management > Staf > Request Locum

Locum List

Status : Pending Approval Month : All Start Date : End Date :

Cumulative Locum Hours for Current Month :0h 0m

Request From	Sub-Unit From	Request To	Sub-Unit To	Start Date	End Date	Remarks	Status	Locum Time	Reject Reason	Cancel Reason	Action
WAD SA		UNIT KECEMASAN		01/05/2019	03/05/2019	5 PM - 12 PM	Pending Approval	-			<input type="button" value="Cancel"/>
WAD SA		UNIT KECEMASAN		01/05/2019	03/05/2019		Pending Approval				<input type="button" value="Cancel"/>

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Topik 3 : Locum

Pending Locum Approval

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Topik 3: Locum – Pending Locum Approval

Transeksi : Pending Locum Approval	Tugas : Penyelia	Lokasi : Wad/Klinik/Daycare/ETD	Navigasi : Pending Locum Approval Widget > Locum > Approve / Reject Locum
------------------------------------	------------------	---------------------------------	---------------------------------------------------------------------------

The screenshot shows the HIS interface for Hospital Raja Permaisuri Bainun, UNIT KLINIK MASAKAN. The dashboard includes a navigation menu on the left and a grid of task widgets. The 'Locum' widget in the bottom right corner shows 'Pending Locum Approval (10)' and 'Locum List (0)'. A callout box with the number '1' points to this widget with the text: '1. Klik pada pautan Pending Locum Approval di Locum Widget.'

Task	Task	Task	Task	Task
0 Pending Submission	0 Laboratory Results/Reports (0) 0 Radiology Reports (0)	0 Medication Order (0) 0 Radiology Order (0)	0 Incoming Referral (0) 0 Outgoing Referral (0)	0 Discharge Summary 0 Incomplete (Site Clinical Discharge) (0) 0 Incomplete (Site Discharge) (0) 0 Pending Verification (0)
0 Medical Report 0 Receive Task (0) 0 Receive Draft (0) 0 Key In Record (0)	0 Manage Trace Request	0 Clinical Discharge 0 Incomplete Clinical Discharge (0)	0 Procedure List 0 Procedure List - of the day (0)	0 Pending Admission 0 Pending Admission List (0)
0 Pending Note Verification	0 Nursing Task List	0 EMR Tracing Approval (HOD)	0 My Roster 0 Published Roster View	0 Leave
0 Event 0 Event List (0) 0 Event Tracking (0)	0 Shift 0 Shift List (0) 0 Shift Tracking (0)	0 Deployment 0 Pending Deployment Approval (0) 0 Acknowledge Receive Staff Deployment (1)	0 Locum 0 Pending Locum Approval (10) 0 Locum List (0)	2 New Staff

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Topik 3: Locum – Pending Locum Approval

Transaksi : Pending Locum Approval Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Locum Approval Widget > Locum > Approve / Reject Locum

Locum

Location : Designation : Status : Month :

Start Date : End Date :

No.	Staff Name	Request From	Request To	Designation	Start Date	End Date	Remarks	Status	Cumulative Locum Hours for Current Month	Locum Time	Rejected Reason	Canceled Reason	Option
1	ASISTEN NERS DAN NIB AB 881271636142	WAD 5A	UNIT KECEMASAN	Medical Officer	01/05/2019	03/05/2019	5 PM - 12 PM	Pending Approval	0h 0m	-			
2	ASISTEN NERS DAN NIB AB 881271636142	WAD 5A	UNIT KECEMASAN	Medical Officer	01/05/2019	03/05/2019		Pending Approval	0h 0m	-			
3	MEDICAL OFFICER 11 881271636142	WAD 2A	UNIT KECEMASAN	Medical Officer	24/12/2018	26/12/2018	1PM - 7PM	Pending Approval	0h 0m	-			
4	MEDICAL OFFICER 11 881271636142	CEMASAN	UNIT KECEMASAN	Medical Officer	13/12/2018	14/12/2018	5:00 PTD-10 MLM	Pending Approval	0h 0m	-			
5	MEDICAL OFFICER 11 881271636142	CEMASAN	UNIT KECEMASAN	Medical Officer	06/12/2018	07/12/2018	3:00 AM	Pending Approval	0h 0m	-			
6	MEDICAL OFFICER 11 881271636142	WAD 4B	UNIT KECEMASAN	Medical Officer	13/12/2018	15/12/2018	5:00 PTD-10 MLM	Pending Approval	0h 0m	-			
7	MEDICAL OFFICER 25 881271636142	WAD 4B	UNIT KECEMASAN	Medical Officer	11/12/2018	11/12/2018	7:00 MLM	Pending Approval	0h 0m	-			
8	MEDICAL OFFICER 11 881271636142	KLINIK OTOPEDIK	UNIT KECEMASAN	Medical Officer	09/12/2018	3/1/2019	5:00 PM	Pending Approval	0h 0m	-			
9	MEDICAL OFFICER 8 15588	KLINIK PAKAR PERUBATAN	UNIT KECEMASAN	Medical Officer	07/01/2019	11/01/2019	10:00AM-1:00PM	Pending Approval	0h 0m	-			
10	MEDICAL OFFICER 8 15588	KLINIK PAKAR PERUBATAN	UNIT KECEMASAN	Medical Officer	08/12/2018	11/12/2018	8:00 AM - 8:00 AM	Pending Approval	0h 0m	-			
11	USER SPECIALIST 31 50594035119	KLINIK PAKAR PERUBATAN	UNIT KECEMASAN	Specialist	13/12/2018	20/12/2018	8:00AM - 8:00PM	Pending Approval	0h 0m	-			

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Topik 3: Locum – Pending Locum Approval (Approve)

Transaksi : Pending Locum Approval Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Locum Approval Widget > Locum > Approve / Reject Locum

Approve / Reject Locum

Staff Name :

Request From :

Sub Unit From :

Request To :

Sub Unit To :

Designation :

Start Date :

End Date :

Remarks :

Cumulative Locum Hours for Current Month :

Locum Time : Start Time : End Time :

3. Klik pada Start dan End Time untuk laraskan masa locum.

4. Klik pada butang <Approve> untuk meluluskan permohonan Locum.

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Topik 3: Locum – Pending Locum Approval (Approve)

Transaksi : Pending Locum Approval Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Locum Approval Widget > Locum > Approve / Reject Locum

Locum

Location : Designation : Status : Month :

Start Date : End Date :

No.	Staff Name	Request From	Request To	Designation	Start Date	End Date	Remarks	Status	Cumulative Locum Hours for Current Month	Locum Time	Rejected Reason	Cancelled Reason	Option
1	Ahmad Husain bin Ali 891271636142	WAD 5A	UNIT KECEMASAN	Medical Officer	01/05/2019	03/05/2019	6 PM - 12 PM	Approved	0h 0m	17:00:00 - 00:00:00			<input type="button" value="Cancel"/>
2	Ahmad Husain bin Ali 891271636142	WAD 5A	UNIT KECEMASAN	Medical Officer	03/05/2019	03/05/2019		Pending Approval	0h 0m				<input type="button" value="Cancel"/>
3	DOCTOR1402 223344	WAD 1E	UNIT KECEMASAN	Medical Officer	19/01/2019	20/01/2019	1:00 am - 5:00 am	Rejected	0h 0m				<input type="button" value="Cancel"/>
4	DOCTOR1402 223344	WAD 1E	UNIT KECEMASAN	Medical Officer	12/01/2019	13/01/2019	4:00 pm - 8:00 pm	Approved	0h 0m				<input type="button" value="Cancel"/>
5	MEDICAL OFFICER 23 891271636142	WAD 2A	UNIT KECEMASAN	Medical Officer	21/12/2018	26/12/2018	1PM - 7PM	Pending Approval	0h 0m				<input type="button" value="Cancel"/>
6	MEDICAL OFFICER 25 891271636142	WAD 4B	UNIT KECEMASAN	Medical Officer	19/12/2018	19/12/2018		Approved	0h 0m	11:50:00 - 18:30:00			<input type="button" value="Cancel"/>
7	MEDICAL OFFICER 26 891271636142	WAD 4B	UNIT KECEMASAN	Medical Officer	19/12/2018	20/12/2018		Approved	0h 0m	11:30:00 - 18:30:00			<input type="button" value="Cancel"/>
8	MEDICAL OFFICER 26 891271636142	WAD 4B	UNIT KECEMASAN	Medical Officer	17/12/2018	17/12/2018		Approved	0h 0m	11:30:00 - 17:30:00			<input type="button" value="Cancel"/>
9	MEDICAL OFFICER 25 891271636142	WAD 4B	UNIT KECEMASAN	Medical Officer	12/12/2018	14/12/2018	5:00 PTC-10 MLM	Pending Approval	0h 0m				<input type="button" value="Cancel"/>
10	MEDICAL OFFICER 19 1234567	KLINIK OTOPEDIK	UNIT KECEMASAN	Medical Officer	06/12/2018	07/12/2018	8:00 AM	Pending Approval	0h 0m				<input type="button" value="Cancel"/>

View: / 17 records Page: / 2

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Topik 3: Locum – Pending Locum Approval (Reject)

Transaksi : Pending Locum Approval Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Locum Approval Widget > Locum > Approve / Reject Locum

ii. Reject Locum

Approve / Reject Locum

Staff Name :

Request From :

Sub Unit From :

Request To :

Sub Unit To :

Designation :

Start Date :

End Date :

Remarks :

Cumulative Locum Hours for Current Month : h m

Locum Time : Start Time : : End Time : :

2. Masukkan maklumat **Reject Reason**.

Reject Reason

3. Klik pada butang **<Submit>** untuk meneruskan transaksi.

1. Klik pada butang **<Reject>** untuk menolak permohonan Locum.

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Topik 3: Locum – Pending Locum Approval (Reject)

Transaksi : Pending Locum Approval Tugas : Penyella Lokasi : Wad/Klinik/Daycare/ETD Navigasi : Pending Locum Approval Widget > Locum > Approve / Reject Locum

Locum

Location : Designation : Status : Month :

Start Date : End Date :

No.	Staff Name	Request From	Request To	Designation	Start Date	End Date	Remarks	Status	Cumulative Locum Hours for Current Month	Locum Time	Rejected Reason	Cancelled Reason	Option
1	Ahmed Husain bin Ali 881271635142	WAD SA	UNIT KECEMASAN	Medical Officer	01/05/2019	03/05/2019	8 PM - 12 PM	Approved	0h 0m	17:00:00 - 00:00:00			<input type="button" value="Cancel"/>
2	Ahmed Husain bin Ali 881271635142	WAD SA	UNIT KECEMASAN	Medical Officer	01/05/2019	03/05/2019		Rejected	0h 0m		Change Rate		
3	DUCCT CRT1409 223344	WAD IE	UNIT KECEMASAN	Medical Officer	19/01/2019	20/01/2019	1.00 am - 5.00 am	Rejected	0h 0m		reject		

- Maklumat *Reject Reason* akan dipaparkan dalam jadual diatas.

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Topik 3 : Locum

Acknowledge Receive Locum

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Topik 3: Locum – Acknowledge Receive Locum

Transaksi : Acknowledge Receive Locum | Tugas : Staf | Lokasi: Wad/Klinik/Daycare/ETD | Navigasi: Locum Widget - Locum List > Locum

1. Klik pada pautan *Locum List* di Locum Widget.

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Topik 3: Locum – Acknowledge Receive Locum

Transaksi : Acknowledge Receive Locum | Tugas : Staf | Lokasi: Wad/Klinik/Daycare/ETD | Navigasi: Locum Widget - Locum List > Locum

2. Klik pada tombol **<Acknowledge>** untuk menerima tugas yang telah dijadualkan.

Request From	Sub-Unit From	Request To	Sub-Unit To	Start Date	End Date	Remarks	Status	Locum Time	Reject Reason	Cancel Reason	Action
WAD SA		UNIT KECEMASAN		01/05/2019	03/05/2019	5 PM - 12 PM	Approved	17:00:00 - 00:00:00			▼ Acknowledge
WAD SA		UNIT KECEMASAN		01/05/2019	03/05/2019		Rejected		change date		▼ Acknowledge

TIP
Senarai staf locum akan dipaparkan secara automatik di dalam Roster Type 2 bagi tarikh yang telah ditetapkan.

• Status akan berubah kepada **Approved & Acknowledged**.

Request From	Sub-Unit From	Request To	Sub-Unit To	Start Date	End Date	Remarks	Status	Locum Time	Reject Reason	Cancel Reason	Action
WAD SA		UNIT KECEMASAN		01/05/2019	03/05/2019	5 PM - 12 PM	Approved & Acknowledged	17:00:00 - 00:00:00			
WAD SA		UNIT KECEMASAN		01/05/2019	03/05/2019		Rejected		change date		▼ Acknowledge

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Topik 4: Leave, Shift & Event

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Topik 4: Leave, Shift & Event



Definisi : Membolehkan pengguna untuk menguruskan cuti, shif dan kursus.



Tujuan:

1. Membolehkan staf untuk memohon dan melihat senarai cuti, shif atau kursus yang telah dimohon.
2. Membolehkan penyelia untuk melihat rekod cuti / shif / kursus staf serta memohon cuti dan kursus bagi pihak staf atas sebab tertentu.

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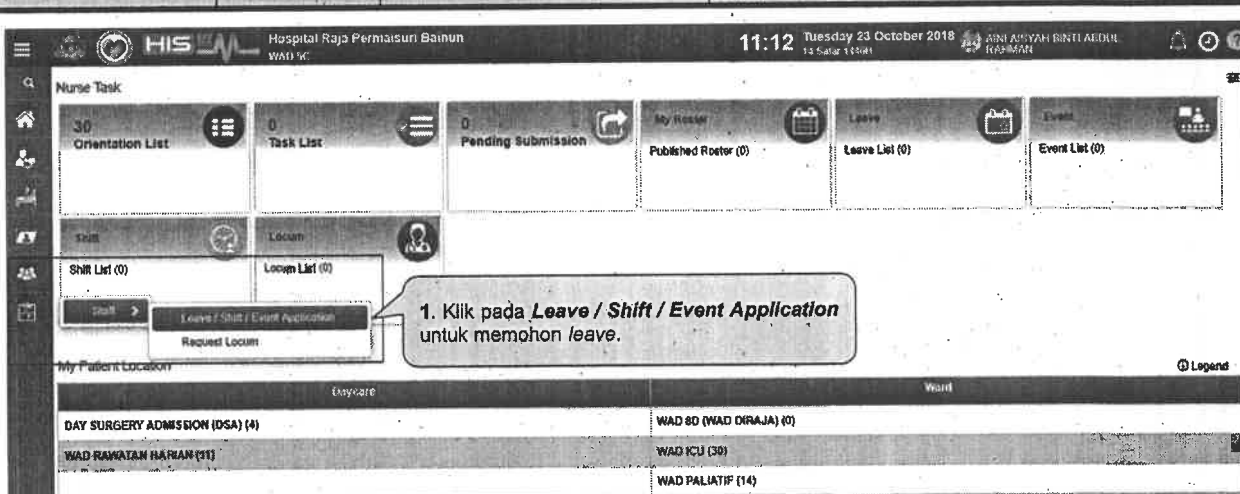
Topik 4: Leave, Shift & Event

Apply Leave

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Topik 4: Leave, Shift & Event – Apply Leave

Transaksi : Apply Leave Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff management > Staf > Leave / Shift / Event Application : Apply Leave



The screenshot displays the HIS application interface for Hospital Raja Permaisuri Bainun. The top navigation bar shows the current transaction as 'Apply Leave', the user as 'Staf', and the location as 'Wad/Klinik/Daycare/ETD/Lab'. The breadcrumb navigation is 'Staff management > Staf > Leave / Shift / Event Application : Apply Leave'. The main interface features a 'Nurse Task' section with several buttons: 'Orientation List (30)', 'Task List (0)', 'Pending Submission (0)', 'My Roster (Published Roster (0))', 'Leave (Leave List (0))', and 'Event (Event List (0))'. Below this, there are buttons for 'Shift (Shift List (0))' and 'Locum (Locum List (0))'. A callout box with the text '1. Klik pada Leave / Shift / Event Application untuk memohon leave.' points to the 'Leave / Shift / Event Application' button. At the bottom, there is a 'My Patient Location' table with columns for 'Daycare' and 'Ward'.

Daycare	Ward
DAY SURGERY ADMISSION (DSA) (4)	WAD 80 (WAD DIRAJA) (0)
WAD RAMATAN HARIAN (11)	WAD YCU (30)
	WAD PALIATIF (14)

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Topik 4: Leave, Shift & Event – Apply Leave

Transaksi : Apply Leave Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff management > Staf > Leave / Shift / Event Application : Apply Leave

Leave/ Shift/ Event Application

Type: All Start Date: End Date: Search Submit Cancel i

3. Masukkan maklumat tarikh dan klik pada butang <Search>.

2. Pilih Leave dari senarai dropdown.

References

- K: Kurus (Full Day)
- K: Kurus (Half Day)
- TA: Matam
- M1: Matam 1
- MD: Matam
- MD: Matam
- OC: On Call
- PO: Pagt
- PO: Pagt
- PO: Pagt
- PO: Pagt

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Topik 4: Leave, Shift & Event – Apply Leave

Transaksi : Apply Leave Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff management > Staf > Leave / Shift / Event Application : Apply Leave

Leave/ Shift/ Event Application

Type: Leave Start Date: 06/03/2019 End Date: 11/03/2019 Search Submit Cancel i

NO.	Staff Name	Tue 06/03/2019	Wed 06/03/2019	Thu 07/03/2019	Fri 08/03/2019	Sat 09/03/2019	Sun 10/03/2019	Mon 11/03/2019
1	AINI AISYAH BINTI ABDUL RAHMAN (8907098)							
2	AIBAH BINTI MOHAMMAD (92030488246)							

Apply Leave

Name: AINI AISYAH BINTI ABDUL RAHMAN (8907098)

From: 07/03/2019

To: 07/03/2019

Leave: Cuti Rehat

Reason: PERSONAL PROBLEM

4. Pilih kod cuti yang dikehendaki.

5. Masukkan maklumat berikut dan klik pada butang <Add>.

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Topik 4: Leave, Shift & Event – Apply Leave

Transaksi : Apply Leave Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff management > Staf > Leave / Shift / Event Application : Apply Leave

6. Klik tombol <Submit> untuk melengkapkan transaksi permohonan cuti.

Leave/ Shift/ Event Application

Type: **Leave** Start Date: 07/03/2019 End Date: 07/03/2019 Search Submit Cancel i

No.	Staff Name	Thu 07/03/2019
1	ANI A SYAH BINTI ABU-BAKRAN (9207349)	
2	AISHAH BINTI MESHAK (929304025440)	
3	INTAN NAZIHAH BINTI ZAMRI (929104085566)	

Topik 4: Leave, Shift & Event

Apply Shift

Topik 4: Leave, Shift & Event – Apply Shift

Transaksi : Apply Shift Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Staff > Leave / Shift / Event Application : Apply Shift

The screenshot shows the 'Nurse Task' dashboard for Hospital Raja Permaisuri Bainun. It includes sections for Orientation List, Task List, Pending Submission, My Roster, Leave, and Event. A callout box points to the 'Leave / Shift / Event Application' button in the 'Shift' section.

1. Klik pada **Leave / Shift / Event Application** untuk memohon shift.

My Patient Location	Department	Ward
DAY SURGERY ADMISSION (DSA) (4)		WAD RD (WAD DIRAJA) (0)
WAD RAWATAN HARIAN (H1)		WAD KCU (30)
		WAD PALIATIF (14)

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Topik 4: Leave, Shift & Event – Apply Shift

Transaksi : Apply Shift Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Staff > Leave / Shift / Event Application : Apply Shift

The screenshot shows the 'Leave/ Shift/ Event Application' form with fields for Type (Shift), Start Date (03/01/2019), and End Date (03/01/2019). Below is a list of staff members. A callout box points to the search button.

2. Masukkan maklumat yang dikehendaki dan klik butang <Search>.

3. Pilih kod **Shift** yang dikehendaki.

4. Masukkan maklumat berikut dan klik pada butang <Add>.

Apply Shift form details:

- Name: ANI AISYAH BINTI ABDUL RAHMAN (8907698)
- From: 03/01/2019
- To: 03/01/2019
- Shift: Malam
- Reason: Personnel Matter

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Topik 4: Leave, Shift & Event – Apply Shift

Transaksi : Apply Shift | Tugas : Staf | Lokasi : Wad/Klinik/Daycare/ETD/Lab | Navigasi : Staff Management > Staff > Leave / Shift / Event Application : Apply Shift

4

Leave/ Shift/ Event Application

Type : Shift Start Date : 03/01/2019 End Date : 03/01/2019 Q Search Submit Cancel i

No.	Staff Name	Thu 02-01-2019
1	ANI AISYAH BINTI ABUL RAHMAN (92017493)	<input type="checkbox"/>
2	AISHAH BINTI MD ISHAK (920104095640)	<input type="checkbox"/>
3	INTAN NAZIHAH BINTI ZAMRI (920104065506)	<input type="checkbox"/>

5. Klik butang <Submit> untuk melengkapkan transaksi permohonan Shift.

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Topik 4: Leave, Shift & Event

Apply Event

Topik 4: Leave, Shift & Event Application – Apply Event

Transaksi : Provider Dashboard Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Login > Provider Dashboard

1. Klik pada *Leave / Shift / Event Application* untuk memohon event.

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Topik 4: Leave, Shift & Event Application – Apply Event

Transaksi : Apply Event Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Staff > Leave / Shift / Event Application : Apply Event

Leave/ Shift/ Event Application

Type : Start Date : End Date :

No.	Staff Name	Month
1	AINI AISYAH BINTI ABDUL RAHMAN (892788)	07/01/2019
2	AISHAH BINTI ABD ISHAK (820304085640)	
3	INTAN NAZIHAH BINTI ZAMRI (820104085566)	

2. Masukkan maklumat berikut dan klik pada butang <Search>.

3. Masukkan kod kursus yang dikehendaki.

K
PR

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Topik 4: Leave, Shift & Event Application – Apply Event

Transaksi : Apply Event Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Staff > Leave / Shift / Event Application : Apply Event

Apply Event

Name : AINI AISYAH BINTI ABDUL RAHMAN (8907898)

Full Day Half Day

Start Date & Time : 07/01/2019 00:00

End Date & Time : 07/01/2019 00:00

Event : **Kursus Dalam Perkhidmatan**

Event Title : Kursus Dalam Perkhidmatan Sesi 2018/2019

Venue : Bilik Seminar HRPS

CPD Category : Please Select

Course Organizer :

Credit Points :

+ Add

4. Masukkan maklumat berikut dan klik pada butang <Add>.

- Kursus Kenaikan Pangkat
- Family day
- Seminar - luar negara
- Exhibition
- Kursus Dalam Perkhidmatan
- Komunikasi Asas
- Kursus Pengurusan
- Kursus Daerah
- Sukan Neka

301

Topik 4: Leave, Shift & Event Application – Apply Event

Transaksi : Apply Event Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Staff Management > Staff > Leave / Shift / Event Application : Apply Event

Leave/ Shift/ Event Application

Type : Event Start Date : 07/01/2019 End Date : 07/01/2019 Search

Submit **Cancel** **i**

No.	Staff Name	Min
1	AINI AISYAH BINTI ABDUL RAHMAN (8907898)	07/01/2019
2	AISHAH BINTI MO'ISHAK (020304085640)	
3	INTAN NAZIBAH BINTI ZAMRI (920104085566)	

5. Klik butang <Submit> untuk melengkapkan transaksi permohonan kursus.

302

Topik 4 : Leave / Shift / Event

Leave List

303

Topik 4 : Leave / Shift / Event – Leave List

Transaksi : *Leave List* Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : *Leave Widget: Leave List > Leave List*

i. *Leave List*

1. Klik pada pautan *Leave List* di *Leave Widget*.

My Patient Location		Legend
Daycare	Ward	
DAY SURGERY ADMISSION (DSA) (2)	WAD 80 (WAD DIRAJA) (2)	
WAD RAWATAN HARIAN (3)	WAD ICU (29)	
	WAD PALIATIF (14)	

304

Topik 4 : Leave / Shift / Event – Leave List

Transaksi : Leave List Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Leave Widget: Leave List > Leave List

Leave / Shift / Event List

Leave List Shift List Event List

Leave: All Status: Pending Approval Start Date: End Date: Search

Leave Eligibility
 Taken : 0 Balance : 16

Public Holiday
 Taken : 1 Balance : 18

Apply Leave

No.	Leave	Start Date	End Date	Total Day(s)	Request Date & Time	Status	Leave Reason	Rejected Reason	Cancelled Reason	Option
1	Cuti Rehat	07/03/2019	07/03/2019	1	24/01/2019 10:52 AM	Pending Approval	PERSONAL PROBLEM			Cancel

2. Masukkan maklumat berikut dan klik pada butang <Search> untuk lakukan carian.

Tip

- Staf boleh membuat permohonan cuti di Page Leave List.
- Klik pada pautan Apply Leave untuk membuat permohonan cuti dan masukkan maklumat yang diperlukan (sama seperti langkah Apply Leave).

Topik 4 : Leave / Shift / Event

Shift List

Topik 4 : Leave / Shift / Event – Shift List

Transaksi : Shift List Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Shift Widget : Shift List > Shift List

ii. Shift List

Hospital Raja Permaisuri Bainun
WAD 9C 15:25 Wednesday 06 December 2018
23 Rajawaz: 13401 NUR AISYAH BINTI ABDUL
KADIMAN

Nurse Task

13 Orientation List 0 Task List 0 Pending Submission My Roster Published Roster (0) Leave Leave List (1) Event Event List (1)

Shift List (0) 1. Klik pada pautan *Shift List* di *Shift Widget*.

My Patient Location Legend

Daycare	Ward
DAY SURGERY ADMISSION (DSA) (2)	WAD 8D (WAD DIRAJA) (2)
WAD RAWATAN HARIAN (3)	WAD ICU (20)
	WAD PALIATIF (14)

307

Topik 4 : Leave / Shift / Event – Shift List

Transaksi : Shift List Tugas : Staf Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Shift Widget : Shift List > Shift List

Shift List

Leave / Shift / Event List

Transaksi : Shift List Event List

Shift: All Status: Pending Approval Start Date: End Date: Search

Apply Shift

No.	Shift	Start Date	End Date	Shift Day(s)	Requested Date & Time	Status	Shift Reason	Action
1	Matern	03/01/2019	03/01/2019	1	24/12/2018 02:14 PM	Pending Approval	Personal Matter	X

2. Masukkan maklumat berikut dan klik pada butang <Search> untuk lakukan carian.

Tip

- Staf boleh membuat permohonan *shift* di Page *Shift List*.
- Klik pada pautan *Apply Shift* untuk membuat permohonan cuti dan masukkan maklumat yang diperlukan (sama seperti langkah *Apply Shift*).

308

Topik 4 : Leave / Shift / Event

Event List

309

Topik 4 : Leave / Shift / Event – Event List

Transaksi : Event List	Tugasan : Staf	Lokasi: Wad/Klinik/Daycare/ETD/Lab	Navigasi: Leave Widget : Event List > Event List
------------------------	----------------	------------------------------------	--------------------------------------------------

1. Klik pada pautan *Event List* di *Event Widget*.

310

Topik 4 : Leave / Shift / Event List – Event List

Transaksi : *Event List* Tujuan : *Staf* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Event List > Event List*

Event List

Leave / Shift / Event List

Event: *All* Status: *All* Start Date: End Date:

No.	Event	Event Title	Venue	CPD Category	Calendar Organizer	Credit Points	Start Date	End Date	Total Day(s)	Requested Date & Time	Status	Urutan
1	Kursus Dalam Peningkatan					0	07/01/2019 12:00 AM	07/01/2019 12:00 AM	1	24/12/2018 02:12 PM	Pending Approval	✖
2	Kursus Peningkatan	KURSUS PENINGKATAN KECAKUPAN	Wad/Klinik			10	28/02/2019	30/02/2019	1	23/10/2018 03:38 PM	Approved	✖

2. Masukkan maklumat berikut dan klik pada butang <Search> untuk lakukan carian.

Tip

- Staf boleh membuat permohonan *Kursus* di Page *Event List*.
- Klik pada pautan *Apply Event* dan masukkan maklumat yang diperlukan.

311

Topik 4: Leave / Shift / Event Leave Tracking

312

Topik 4: Leave / Shift / Event – Leave Tracking (Approve)

Transaksi : *Approved Leave* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Leave Tracking > Approve / Reject Leave Application*

HIS Hospital Raja Ponnansuri Bainun WAD SC 14:56 Thursday 25 October 2018 NURINI HUMAIRA

Nurse Task

Orientation List (26) Task List (0) Pending Submission (0) My Roster (0) Leave List (0) Event List (0)

Published Roster (0) Roster Verification (0) Leave Tracking (4) Event Tracking (2)

Shift List (0) Deployment (0) Location (0) 40 New

Shift Tracking (1) Pending Deployment Approval (0) Pending Locum Approval (0) Acknowledge Receive Staff Deployment (6) Locum List (0)

1. Klik pada pautan *Leave Tracking* di *Leave Widget*.

My Patient Location

Daycare	Ward
DAY SURGERY ADMISSION (D&A) (4)	WAD 8D (WAD DIRAJA) (0)
WAD RAWATAN HARIAN (11)	WAD ICU (30)
	WAD PALLIATIF (14)

Legend

313

Topik 4: Leave / Shift / Event – Leave Tracking (Approve)

Transaksi : *Approved Leave* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Leave Tracking > Approve / Reject Leave Application*

Leave Tracking

Leave Tracking Shift Tracking Event Tracking

Location : *AJ* Staff Name : Leave Type : *All* Status : *All*

Requested Date : Start Date : End Date : Search

Apply Leave For Staff

No	Name	Location	Leave	Reasons	Requested Date & Time	Start Date	End Date	Status	Note
1	NURUL FARHANA BINTI SHAMSUL(7819831)	WAD SC	Cuti Perah		24/10/2018 02:29 PM	07/11/2018	08/11/2018	Pending Approval	
2	AMM AISYAH BINTI ADEER. RAHMATI(807496)	WAD SC	Flak Kelapasan		24/10/2018 02:02 PM	01/11/2018	02/11/2018	Pending Approval	
3	MUR SYAFIQAH ANNA BINTI MD ISA(8901202)	WAD SC	Cuti Kecemasan	PERSONAL PROBLEM	24/10/2018 09:30 AM	24/10/2018	24/10/2018	Pending Approval	

2. Klik pada pautan *Pending Approval* di ruangan *Status*.

314

Topik 4: Leave / Shift / Event – Leave Tracking (Approve)

Transaksi : Approved Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Leave Widget : Leave Tracking > Approve / Reject Leave Application

Approve / Reject Leave Application

Staff Name :

Leave :

Start Date :

End Date :

Total Days :

Reason :

To be filled by supervisor

Start Date :

End Date :

Note :

3. Klik tombol <Approve> untuk meluluskan permohonan.

315

Topik 4: Leave / Shift / Event – Leave Tracking (Approve)

Transaksi : Approved Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Leave Widget : Leave Tracking > Approve / Reject Leave Application

Leave Tracking

Leave Tracking Staff Tracking Event Tracking

Location : Staff Name : Leave Type : Status :

Requested Date : Start Date : End Date :

Apply Leave For Staff

No	Name	Location	Leave	Reason	Requested Date & Time	Start Date	End Date	Status	Note
1	NURUL FARHANA BINTI SHAMSUL(7818631)	WAD SC	Cuti Rehat		24/10/2018 02:29 PM	02/11/2018	06/11/2018	Pending Approval	
2	AMB AISYAH BINTI ABDUL RAHMAN(8907858)	WAD SC	Cuti Keperawatan		24/10/2018 02:30 PM	01/11/2018	02/11/2018	Approved	
3	NUR SYAFIQAH ANNA BINTI MD ISA(8901202)	WAD SC	Cuti Keperawatan	PERSONAL PROBLEM	24/10/2018 09:30 AM	24/10/2018	24/10/2018	Approved	

Sistem akan paparkan cuti yang telah diluluskan dan status akan bertukar kepada **Approved**.

316

Topik 4: Leave / Shift / Event – Leave Tracking (Reject)

Transaksi : *Reject Leave* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Leave Tracking > Approve / Reject Leave Application*

i. *Reject Leave*

Leave Tracking

Location : Staff Name : Leave Type : Status :

Requested Date : Start Date : End Date :

Apply Leave For Staff

No	Name	Location	Leave	Reasons	Requested Date & Time	Start Date	End Date	Status	Rejected Reason	Canceled Reason	Note
1	AINI AISYAH BINTI ABDUL RAHMAN(890702045028)	WAD 5C	Cuti Rahat	PERSONAL PROBLEM	24/01/2019 04:46 PM	28/01/2019	28/01/2019	Pending Approval			
	AINI AISYAH BINTI ABDUL RAHMAN(890702045028)	WAD 5C	Cuti Rahat	PERSONAL PROBLEM	24/01/2019 10:52 AM	07/03/2019	07/03/2019	Pending Approval			

1. Klik pada pautan *Pending Approval*.

317

Topik 4: Leave / Shift / Event – Leave Tracking (Reject)

Transaksi : *Reject Leave* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Leave Tracking > Approve / Reject Leave Application*

Approve / Reject Leave Application

Staff Name :

Leave :

Start Date :

End Date :

Total Days :

Reason :

To be filled by supervisor

Start Date :

End Date :

Note :

2. Klik butang *<Reject>* untuk menolak permohonan.

3. Masukkan *Reject Reason*.

Reject Reason

4. Klik pada butang *<Submit>*.

318

Topik 4: Leave / Shift / Event – Leave Tracking (Reject)

Transaksi : *Reject Leave* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Leave Tracking > Approve / Reject Leave Application*

Leave Tracking

Location : *Wad SC* Staff Name : Leave Type : *All* Status : *Rejected*

Requested Date : Start Date : End Date :

Apply Leave For Staff

No	Name	Location	Leave	Reasons	Requested Date & Time	Start Date	End Date	Status	Rejected Reason	Cancelled Reason	Note	Open
1	AINI AISYAH BINTI ABDUL RAHMAN(880702045038)	WAD SC	Cuti Rehab	PERSONAL PROBLEM	24/9/2018 04:45 PM	28/9/2018	28/10/2018	Rejected	Reject Leave			

• Sistem akan paparkan Status = 'Rejected' dan Rejected Reason.

319

Topik 4: Leave / Shift / Event – Apply Leave for Staff

Transaksi : *Apply Leave for Staff* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Leave Widget : Leave Tracking > Leave Tracking > Apply Leave for Staff*

ii. *Apply leave for Staff*

Leave Tracking

Location : *All* Staff Name : Leave Type : *All* Status : *All*

Requested Date : Start Date : End Date :

Apply Leave For Staff 1. Klik pada pautan *Apply Leave for Staff*.

No	Name	Location	Leave	Reasons	Requested Date & Time	Start Date	End Date	Status	Note
1	MURUL FARHANA BINTI SHAMSUL(7819631)	WAD SC	Cuti Rehab		24/10/2018 02:39 PM	07/11/2018	08/11/2018	Pending Approval	
2	AINI AISYAH BINTI ABDUL RAHMAN(880702045038)	WAD SC	Hadl Pekerjaan		24/10/2018 02:02 PM	01/11/2018	02/11/2018	Pending Approval	
3	MUR SYAFIQAH AINA BINTI MD 15428001202	WAD SC	Cuti Kecemasan	PERSONAL PROBLEM	24/10/2018 09:50 AM	24/10/2018	24/10/2018	Approved	

320

Topik 4: Leave / Shift / Event – Apply Leave for Staff

Transaksi : Apply Leave for Staff Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Leave Widget : Leave Tracking > Leave Tracking > Apply Leave for Staff

Apply Leave for Staff

2. Masukkan maklumat yang berikut.

Staff Name : Please Select
 INTAN NAZIHAH BINTI ZAMRI (920104085506)

Leave Type : Cuti Sakit

Start Date : 04/12/2018 End Date : 10/12/2018

Reasons : DEMAM DENGGI

+ Add to List

3. Klik pada butang <Add to List>.

No.	Staff Name	Leave	Start Date	End Date	Reason
1	INTAN NAZIHAH BINTI ZAMRI (920104085506)	Cuti Sakit	04/12/2018	10/12/2018	DEMAM DENGGI

* Mandatory Field Submit

4. Klik pada butang <Submit>.

321

Topik 4: Leave / Shift / Event

Shift Tracking

Topik 4: Leave / Shift / Event – Shift Tracking (Approve)

Transaksi : *Approved Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget > Shift Tracking > Approve / Reject Shift Application*

HIS Hospital Raja Permaisuri Bainun WAD 5C 14:56 Thursday 25 October 2018 10:56 AM 14481 NURIN HUMANIA

Nurse Task

25 Orientation List 0 Task List 0 Pending Submission My Roster (0) Published Roster (0) Roster Verification (0) Leave (0) Leave List (0) Leave Tracking (4) Event (0) Event List (0) Event Tracking (2)

Shift (0) Deployment Locum 40 New Staff

Shift Tracking (1) 1. Klik pada pautan **Shift Tracking** di **Shift Widget**.

My Patient Location Legend

Daycare	Ward
DAY SURGERY ADMESION (DSA) (4)	WAD BD (WAD DIRAJA) (0)
WAD RAWATAN HARIAN (11)	WAD ICU (30)
	WAD PALIATIF (14)

323

Topik 4: Leave / Shift / Event – Shift Tracking (Approve)

Transaksi : *Approved Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget > Shift Tracking > Approve / Reject Shift Application*

Shift Tracking

Leave Tracking Shift Tracking Event Tracking

Location : *All* Staff Name : Shift Type : *All* Status : *All*

Requested Date : Start Date : End Date : Search

No	Name	Location	Shift	Reasons	Requested Date & Time	Start Date	End Date	Status	Note
1	ARI AISYAH BINTI ABDEL RAHMAN (8907886)	WAD 5C	Paagi		24/10/2018 02:03 PM	30/10/2018	31/10/2018	Pending Approval	

2. Klik pada pautan **Pending Approval** di ruangan Status.

324

Topik 4: Leave / Shift / Event – Shift Tracking (Approve)

Transaksi : *Approved Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget : Shift Tracking > Approve / Reject Shift Application*

Approve / Reject Shift Application

Staff Name : AINI AISYAH BINTI ABDUL RAHMAN (8907886)

Shift : Pagi

Start Date : 30/10/2018

End Date : 31/10/2018

Total Days : 1

Reason :

To be filled by supervisor

Start Date : 30/10/2018

End Date : 31/10/2018

Note :

3. Klik tombol <Approve> untuk meluluskan permohonan.

325

Topik 4: Leave / Shift / Event – Shift Tracking (Approve)

Transaksi : *Approved Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget : Shift Tracking > Approve / Reject Shift Application*

Shift Tracking

Leave Tracking Shift Tracking Event Tracking

Location : All Staff Name : Shift Type : All Status : All

Requested Date : Start Date : End Date : Search

No	Name	Location	Shift	Reasons	Requested Date & Time	Start Date	End Date	Status	Note
1	AINI AISYAH BINTI ABDUL RAHMAN(8907886)	WAD SC	Pagi		24/10/2018 02:55 PM	30/10/2018	31/10/2018	Approved	
2	NUR SYAFIQAH AINA BINTI MD ISA(8901292)	WAD SC	Malam	PERSONAL	24/10/2018 09:32 AM	25/10/2018	25/10/2018	Approved	
3	NUR SYAFIQAH AINA BINTI MD ISA(8901292)	WAD SC	Malam	PERSONAL	24/10/2018 09:32 AM	20/10/2018	28/10/2018	Approved	

• Sistem akan paparkan cuti yang telah diluluskan dan status akan bertukar kepada **Approved**.

326

Topik 4: Leave / Shift / Event – Shift Tracking (Reject)

Transaksi : *Reject Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget : Shift Tracking > Approve / Reject Shift Application*

i. *Reject Shift*

Shift Tracking

Leave Tracking Shift Tracking Event Tracking

Location: Staff Name: Shift Type: Status:

Requested Date: Start Date: End Date:

No	Name	Location	Shift	Reasons	Requested Date & Time	Start Date	End Date	Status	Rejected Reason	Cancelled Reason	Note	Option
1	ASNI AISYAH BINTI ABDUL RAHMAN (890782045028)	WAD SC	Malam	PERSONAL MATTER	26/12/2018 02:14 PM	03/01/2019	03/01/2019	Pending Approval				

1. Klik pada pautan *Pending Approval*.

327

Topik 4: Leave / Shift / Event – Shift Tracking (Reject)

Transaksi : *Reject Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget : Shift Tracking > Approve / Reject Shift Application*

Approve / Reject Shift Application

Staff Name:

Shift:

Start Date:

End Date:

Total Days:

Reason:

To be filled by supervisor

Start Date:

End Date:

Note:

3. Masukkan *Reject Reason*.

Reject Reason Reject Shift

4. Klik pada tombol *<Submit>*.

2. Klik tombol *<Reject>* untuk menolak permohonan.

328

Topik 4: Leave / Shift / Event – Shift Tracking (Reject)

Transaksi : *Reject Shift* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Shift Widget > Shift Tracking > Approve / Reject Shift Application*

Shift Tracking

Location : Shift Name : Shift Type : Status :

Requested Date : Start Date : End Date :

No	Name	Location	Shift	Reasons	Requested Date & Time	Start Date	End Date	Status	Rejected Reason	Cancelled Reason	Note	Option
1	AIRI AISYAH BINTI ABDUL RAHMAN(289782645020)	WAD SC	Malam	PERSONAL MATTER	24/12/2018 02:14 PM	03/01/2019	03/01/2019	Rejected	Reject Shift			

- Sistem akan paparkan **Status = 'Rejected'** dan **Rejected Reason**.

329

Topik 4: Leave / Shift / Event

Event Tracking

330

Topik 4: Leave / Shift / Event – Event Tracking (Approve)

Transaksi : *Approved* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Event Widget : Event Tracking > Approve / Reject Shift Application*

HIS Hospital Raja Permaisuri Bainun 14:56 Thursday 25 October 2018 WAD SC

Nurse Task

- 26 Orientation List
- 0 Task List
- 0 Pending Submission
- My Roster: Published Roster (0), Roster Verification (0)
- Leave: Leave List (0), Leave Tracking (4)
- Event: Event List (0), Event Tracking (2)
- Shift: Shift List (0), Shift Tracking (1)
- Deployment: Pending Deployment Approval (0), Acknowledge Receive Staff Deployment (0)
- Locum: Pending Locum Approval (0), Locum List (0)
- 40 New Staff

1. Klik pada pautan *Event Tracking* di *Event Widget*.

My Patient Location

Daycare	Ward
DAY SURGERY ADMISSION (DSA) (4)	WAD 8D (WAD DIRAJA) (0)
WAD RAWATAN HARIAN (RH)	WAD ICU (0)
	WAD PALLIATIF (14)

331

Topik 4: Leave / Shift / Event – Event Tracking (Approve)

Transaksi : *Approved* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Event Widget : Event Tracking > Approve / Reject Shift Application*

Event Tracking

Leave Tracking Shift Tracking **Event Tracking**

Location: *All* Staff Name: Event Type: *All* Status: *Pending Approval*

Requested Date: Start Date: End Date: Search

Apply Event For Staff

No	Name	Location	Event	Event Title	Veritas	CPD Category	Course Organizer	Credit Points	Requested Date & Time	Start Date & Time	End Date & Time	Status
1	NEIR SYAFIQAH ANNA BINTI MD ISA 8901202	WAD SC	Kursus Pengurusan	KURSUS PENGURUSAN SESI 2 2018	BALIK SEMBAR			0	24/10/2018 09:33 AM	29/10/2018	29/10/2018	Pending Approval
	ADN ARIYAH BINTI ROSNA RAHMAN 9007506	WAD SC	Kursus Pengurusan	KURSUS PENGURUSAN SESI 2 2018	BALIK SEMBAR			10	23/10/2018 03:36 PM	29/10/2018	29/10/2018	Pending Approval

2. Klik pada pautan *Pending Approval* di ruangan Status.

332

Topik 4: Leave / Shift / Event – Event Tracking (Approve)

Transaksi : *Approved* Tugas : *Penyela* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Event Widget : Event Tracking > Approve / Reject Shift Application*

Approve / Reject Event Application

Staff Name :

Full Day Half Day

Event :

Event Title :

Event Venue :

CPD Category :

Course Organizer :

Credit Points :

Start Date & Time :

End Date & Time :

Total Days :

To Be Signed by supervisor

Staff Date :

End Date :

3. Klik butang <Approve> untuk meluluskan permohonan.

333

Topik 4: Leave / Shift / Event – Event Tracking (Approve)

Transaksi : *Approved* Tugas : *Penyela* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Event Widget : Event Tracking > Approve / Reject Shift Application*

Event Tracking

Location : Staff Name : Event Type : Status :

Requested Date : Start Date : End Date :

Apply Event For Staff

No	Name	Location	Event	Event Title	Venue	CPD Category	Course Organizer	Credit Points	Requested Date & Time	Start Date & Time	End Date & Time	Status	Nil
1	NUR SYAFIQAH AIMA BINTI MD ISA 8801282	WAD SC	Kursus Pengurusan	KURSUS PENGURUSAN SESI 2 2018	BLK seminar			0	24/10/2018 09:33 AM	29/10/2018	29/10/2018	Approved	
2	AIR AISYAH BINTI ABILA RUMAH 997299	WAD SC	Kursus Pengurusan	KURSUS PENGURUSAN SESI 2 2018	BLK seminar			10	23/10/2018 03:36 PM	29/10/2018	29/10/2018	Approved	

• Sistem akan paparkan Status = 'Approved'

334

Topik 4: Leave / Shift / Event – Event Tracking (Reject)

Transaksi : Reject Event | Tugas : Penyelia | Lokasi : Wad/Klinik/Daycare/ETD/Lab | Navigasi : Event Widget : Event Tracking > Approve / Reject Shift Application

i. Reject Event

Event Tracking

Location:
 Staff Name:
 Event Type:
 Status:

Requested Date:
 Start Date:
 End Date:

Apply Event For Staff

Name	Location	Event	Event Title	Venue	CPQ Category	Course Organizer	Credit Points	Requested Date & Time	Start Date & Time	End Date & Time	Status
AMRI AISYAH BINTI ABDUL RAHMAN (80702845676)	WAD SC	Kursus Dalam Pembelajaran					0	24/12/2018 02:12 PM	07/01/2019 12:00 AM	07/01/2019 12:00 AM	Pending Approval

1. Klik pada pautan *Pending Approval*.

335

Topik 4: Leave / Shift / Event – Event Tracking (Reject)

Transaksi : Reject Event | Tugas : Penyelia | Lokasi : Wad/Klinik/Daycare/ETD/Lab | Navigasi : Event Widget : Event Tracking > Approve / Reject Shift Application

Approve / Reject Event Application

Staff Name:

Full Day
 Half Day

Event:

Event Title:

Event Venue:

CPQ Category:

Course Organizer:

Credit Points:

Start Date & Time:

End Date & Time:

Total Days:

To be filled by supervisor

Start Date & Time:

End Date & Time:

Note:

2. Klik button <Reject> untuk menolak permohonan.

3. Masukkan *Reject Reason*.

Reject Reason Reject Event

4. Klik pada button <Submit>.

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Topik 4: Leave / Shift / Event – Event Tracking (Reject)

Transaksi : *Reject Event* | Tugas : *Penyelia* | Lokasi : *Wad/Klinik/Daycare/ETD/Lab* | Navigasi : *Event Widget : Event Tracking > Approve / Reject Shift Application*

Event Tracking

Location: Staff Name: Event Type: Status:

Requested Date: Start Date: End Date:

Apply Event For Staff

Location	Event	Event Title	Venue	CPD Category	Course Organizer	Credit Points	Requested Date & Time	Start Date & Time	End Date & Time	Status	Rejected Reason	Cancelled Reason	Note
WAD SC	Kursus Dalam Perkhidmatan					0	24/12/2018 02:12 PM	07/01/2019 12:00 AM	07/01/2019 12:00 AM	Rejected	Reject Event		

• Sistem akan paparkan Status = 'Rejected' dan Rejected Reason.

Topik 4: Leave / Shift / Event – Apply Event for Staff

Transaksi : *Apply Event for Staff* | Tugas : *Penyelia* | Lokasi : *Wad/Klinik/Daycare/ETD/Lab* | Navigasi : *Event Widget : Event Tracking > Apply Event for Staff*

ii. Apply Event for Staff

Event Tracking

Location: Staff Name: Event Type: Status:

Requested Date: Start Date: End Date:

Apply Event For Staff

1. Klik pada pautan **Apply Event for Staff**.

No	Name	Venue	CPD Category	Course Organizer	Credit Points	Requested Date & Time	Start Date & Time	End Date & Time	Status	Note
1	NUR SYAFIQAH ANNA BINTI MO ISA 9951202	WAD SC	Kursus Pengurusan	KURSUS PENGURUSAN SESI 2 2018	0	24/10/2018 08:33 AM	29/10/2018	29/10/2018	Approved	
2	ANI AISYAH BINTI ABUL RAHMAN 0907002	WAD SC	Kursus Pengurusan	KURSUS PENGURUSAN SESI 2 2018	10	23/10/2018 03:36 PM	29/10/2018	29/10/2018	Approved	

Topik 4: Leave / Shift / Event – Apply Event for Staff

Transaksi : Apply Event for Staff Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Event Widget : Event Tracking > Apply Event for Staff

Apply Event for Staff ✕

Staff Name : ✕

Full Day Half Day

Event Type :

Event Title :

Venue :

CPD Category :

Course Organizer :

Credit Points :

Start Date & Time :

End Date & Time :

* Mandatory Field

2. Masukkan maklumat berikut.

3. Klik pada butang <Submit>.

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Topik 4: Leave / Shift / Event – Apply Event for Staff

Transaksi : Apply Event for Staff Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Event Widget : Event Tracking > Apply Event for Staff

Event Tracking ✕

Event Tracking Shift Tracking Event Tracking

Location : Staff Name : Event Type : Status :

Requested Date : Start Date : End Date :

Apply Event For Staff

No	Name	Location	Event	Event Title / Venue	CPD Category	Course Organizer	Credit Points	Requested Date & Time	Start Date & Time	End Date & Time	Status
1	INTAN NAZHAH BINTI ZAMRI 920104005586	WAD 5C	Kursus Dalam Perkhidmatan	Kursus Dalam Perkhidmatan Jan 2019 Bilik Seminar 2 HRPS			0	24/01/2019 08:06 PM	29/01/2019 08:30 AM	29/01/2019 03:30 PM	Approved

* Sistem akan paparkan Status = 'Approved'.

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Topik 5 : Report

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Topik 5: Report



Tujuan: Membolehkan pengguna memaparkan *Statistical Report*.



Senarai *Statistical Report* yang terdapat di dalam topik ini adalah seperti berikut:

1. *Statistical Report for Swap Staff*
2. *Statistical Report for Staff Attachment*
3. *Statistical Report for Staff Deployment*
4. *Statistical Report for Event*

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Topik 5: Report

Transaksi : *Statistical Reports* Tugas : *Penyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Staff Management > Supervisor > Report > Statistical Reports*

HIS Hospital Raja Permaisuri Bainun WAD SC 11:28 Thursday 31 January 2019 MURNI UMAIRA

Nurse Task

- 26 Orientation List
- 0 Task List
- 0 Pending Submission
- My Roster: Published Roster (0), Roster Verification (0)
- Leave: Leave List (0), Leave Tracking (1)
- Event: Event List (0), Event Tracking (1)
- Shift List (4)
- Pending Deployment Approval (0)
- Pending Locum Approval (0)
- 42 New Staff

Supervisor > Staff > Report

1. Klik pada *Report* di menu *Staff Management*.

My Patient Location

DAY SURGERY ADMIS WAD 80 (WAD DIRAJA) (3)

WAD RAWATAN HARIAN (3) WAD ICU (29)

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Topik 5: Report

Transaksi : *Statistical Reports* Tugas : *Renyelia* Lokasi : *Wad/Klinik/Daycare/ETD/Lab* Navigasi : *Staff Management > Supervisor > Report > Statistical Reports*

Statistical Reports

Report: Please Select

2. Lakukan pilihan *Statistical Reports* yang dikehendaki.

Generate Reset

Statistical Reports

Report: Please Select

- Please Select
- Statistical Report for Event
- Statistical Report for Staff Attachment
- Statistical Report for Staff Deployment
- Statistical Report for Swap Staff

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Topik 5: Report – Swap Staff

Transaksi : *Statistical Reports* | Tugas : *Penyelia* | Lokasi : *Wad/Klinik/Daycare/ETD/Lab* | Navigasi : *Staff Management > Supervisor > Report > Statistical Reports*

i. *Statistical Report for Swap Staff*

Statistical Reports

Report: *Statistical Report for Swap Staff*

Location: *WAD 5C*

Unit: *Please Select*

Designation: *All*

Month: *All*

Year: *2019*

Report Type: *PDF*

PDF Viewing

Printed Date : 31/01/2019 11:28:05
Printed By : NURIN HUSAIRA

STATISTICAL REPORT FOR SWAP STAFF
WAD 5C, 2019

Page: 1 of 1

No.	Staff Name	Replacement Name	Swap Date	From Shift and Date	To Shift and Date	Reason
1	MURAZMAN BINTI MD ROSDI 8984212992	RYAN HAZRANI BINTI ZAMRI 8270408008	31/01/2019	Pejabat 04/28/2019	Pejabat 01/28/2019	Swap Shift

Signature :
Name : NURIN HUSAIRA
Designation : Nursing Sister

3. Masukkan maklumat yang berikut.

4. Klik pada butang <Generate> untuk menjana *Statistical Report*.

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Topik 5: Report – Staff Attachment

Transaksi : *Statistical Reports* | Tugas : *Penyelia* | Lokasi : *Wad/Klinik/Daycare/ETD/Lab* | Navigasi : *Staff Management > Supervisor > Report > Statistical Reports*

ii. *Statistical Report for Staff Attachment*

Statistical Reports

Report: *Statistical Report for Staff Attachment*

Location: *WAD 1B*

Unit: *Please Select*

Designation: *All*

Month: *All*

Year: *2019*

Attachment: *IN*

Report Type: *PDF*

PDF Viewing

Printed Date : 31/01/2019 11:48:29
Printed By : NURIN HUSAIRA

STATISTICAL REPORT FOR STAFF ATTACHMENT
WAD 1B, 2019

Page: 1 of 1

No.	Staff Name	Designation	Original Location	Attachment To	Start Date	End Date	Duration (day)
1	SARYA BAHRI 8422314584	Nurse	WAD 1D	WAD 1D	24/11/2018	27/11/2018	4

Signature :
Name : NURIN HUSAIRA
Designation : Nursing Sister

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Topik 5: Report – Staff Deployment

Transaksi : *Statistical Reports* | Tugas : *Penyelia* | Lokasi : *Wad/Klinik/Daycare/ETD/Lab* | Navigasi : *Staff Management > Supervisor > Report > Statistical Reports*

iii. Statistical Report for Staff Deployment

Statistical Reports

Report: *Statistical Report for Staff Deployment* | Location: *WAD 5C* | Unit: *Please Select* | Designation: *All* | Month: *All* | Year: *2019* | Report Type: *PDF*

PDF Viewing

Printed Date : 3/01/2019 11:47:21
Printed By : NURIN HUMAIRA

**STATISTICAL REPORT FOR STAFF DEPLOYMENT
WAD 5C, 2019**

No.	Staff Name	Designation	From Location	To Location	Start Date	End Date	Duration (days)
1	IAN LAMPA BINTI AHMAD TURAZI 9612108006	Nurse	WAD 5C	WAD 1A	04/02/2019	06/05/2019	2

Signature :
Name : NURIN HUMAIRA
Designation : *Nursing Staff*

Page: 1 of 1

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Topik 5: Report - Event

Transaksi : *Statistical Reports* | Tugas : *Penyelia* | Lokasi : *Wad/Klinik/Daycare/ETD/Lab* | Navigasi : *Staff Management > Supervisor > Report > Statistical Reports*

iv. Statistical Report for Event

Statistical Reports

Report: *Statistical Report for Event* | Event Type: *All* | Location: *WAD 5C* | Unit: *Please Select* | Designation: *All* | Start Date: *01/12/2018* | End Date: *31/01/2019* | Report Type: *PDF*

PDF Viewing

Printed Date : 31/01/2019 11:06:17
Printed By : NURIN HUMAIRA

**Laporan Kurus Bulanan dari tarikh 01/12/2018 eehingga 31/01/2019
WAD 5C,HOSPITAL RAJA PERMAISURI BAINUN**

No.	Staff Name	Designation	Event Title	Start Date & Time	End Date & Time	Duration (days)	Subst Event	Total Days
1	BITAH NAZMAN BINTI ZAMRI 9610408890	Nursing Assistant	Rumoh Dalam Pembedahan 2019	20/01/2019 9:20 AM	20/01/2019 2:00 PM	1	2	2
2	MURIS FARHANAH BINTI SYAMRA 9602804879	Nurse	KONFERANSI AGAS SUPPLAHS	04/02/2019 12:00 AM	04/02/2019 12:00 PM	1	1	1

Signature :
Name : NURIN HUMAIRA
Designation : *Nursing Staff*

Page: 1 of 1

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MODUL 4 : REPORT MANAGEMENT

349 2019

Report Management



Senarai topik yang terlibat di dalam modul ini adalah:

1. Inpatient Report.
2. National Disease Registries.

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Topik 1 : *Inpatient Report*

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Topik 1: *Inpatient Reports*



Tujuan: Inpatient Report atau Laporan Pesakit Dalam merupakan menu yang menyediakan pelbagai jenis laporan pesakit dalam di hospital.



Senarai laporan di dalam penambahan *Inpatient Report* adalah :

1. PD101 - Buku Daftar Kemasukan Hospital / Institusi
2. PD102 - Buku Daftar Bersalin
3. PD103 - Bancian Harian Wad
4. PD104A - Laporan Bancian Harian Pesakit Dalam Bagi Hospital / Institusi
5. PD104B - Laporan Bancian Harian Pesakit Dalam Bagi Tiap- tiap Displin
6. PD104C - Laporan Bancian Harian Pesakit Dalam Bagi Tiap –Tiap Wad
7. PD202 - Laporan Bulanan / Tahunan Kemasukan Mengikut Jantina, Kumpulan Etnik, Kumpulan Umur

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Topik 1: *Inpatient Reports*

8. PD204 - Laporan Bulanan/ Tahunan Kemasukan Ke Hospital Mengikut Punca Rujukan
9. PD205 - Laporan Bulanan / Tahunan Banci Pesakit Dalam Di Unit Bersalin Hospital
10. PD206 - Monthly / Yearly Report Of Morbidity And Mortality For Inpatients
11. PD209 - Laporan Bancian Tahunan Katil Rasmi Hospital / Institusi
12. PD209A - Laporan Bancian Tahunan Katil Beroperasi Hospital / Institusi
13. PD211- Laporan Bulanan / Tahunan Ke Atas Penggunaan Katil Hospital / Institusi
14. PD301 – Borang Daftar Masuk dan Keluar Hospital
15. PD105 – Buku Daftar Kematian –New
16. PD 201- Laporan Kematian Mingguan/Bulanan/Tahunan- New
17. Laporan Bulanan Lodging
18. Senarai Pesakit Lodger yang Diterima
19. Laporan Kemasukkan Patient Dalam Tempoh 48 Jam Selepas Discaj di Wad

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Topik 1: *Inpatient Reports*

Transaksi : Report Management

Navigasi: Report Management > Inpatient Report

f. Klik pada *Inpatient Reports* di menu *Report Management*.

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Topik 1: Inpatient Reports

Transaksi : Report Management

Navigasi: Report Management > Inpatient Report

Inpatient Reports

Report: (PD102) Saizkan Maran Ward Overview

Ward: WAD 1A

Start Date: 01/04/2019

2. Masukkan maklumat yang diperlukan pada ruangan yang disediakan

3. Klik pada butang <Generate>.

SISTEM MAKLUMAT PENYELIDIAN KESEHATAN
KEBUTERANGAN KESEHATAN MALAYSIA
BAHAGIAN MARAN WAD

No	Kategori	Jumlah		Jumlah		Jumlah		Jumlah		Jumlah		Jumlah	
		1	2	3	4	5	6	7	8	9	10	11	12
1
2
3
4
5
6
7
8
9
10
11
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14
15
16
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21
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MODUL 5: ADMINISTRATOR TOOLS

Topik 1: Setting Roster Leaves

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Topik 1: Setting Roster – Leaves



Tujuan: Membolehkan pengguna untuk melakukan perubahan tetapan bagi modul Staff Management.



Senarai tetapan yang terdapat di dalam topik ini adalah seperti berikut:

1. *Leaves*
2. *Shifts*
3. *Assignment*
4. *Events*
5. *Designations*
6. *Grades*

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Topik 1: Setting Roster – Leaves

Transaksi : Leave Tujuan : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

HIS Hospital Raja Permaisuri Bainun WAD SE 11:48 Tuesday 28 February 2019 NURULHUMAIRA

Task

- Orientation List (26)
- Task List (0)
- Pending Submission (0)
- My Roster (0)
- Leave (0)
- Event List (0)
- Event Tracking (1)
- Shift List (4)
- Shift Tracking (1)
- Pending Deployment Approval (0)
- Acknowledge Receive Staff Deployment (3)
- Pending Locum Approval (0)
- Locum List (0)
- 42 New Staff

1. Klik pada **Leaves** di menu **Administrator Tools**.

DAY SURGERY WAD 80 (WAD DIRAJA) (3)

WAD RAWATAN WAD ICU (29)

WAD PALIATIF (14)

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Topik 1: Setting Roster – Leaves

Transaksi : Leave Tujuan : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

HIS Hospital Raja Permaisuri Bainun WAD SE 10:52 Wednesday 27 February 2019 NURULHUMAIRA

Leaves

2. Masukkan maklumat diruangan **Search** untuk lakukan carian shift

No	Code	Name	Supervisor As Proxy	Leave Eligibility	Hari Kelepasan	Cotar	Created By Date & Time	Updated By Date & Time	Option
1	CB	Cuti Bersalin	X				ADMINISTRATOR 25/07/2016 04:46 PM	ADMINISTRATOR 15/11/2019 04:59 PM	ON
2	CBR	CUTI BELAJAR							ON
3	CK	Cuti Kecemasan	X	X					ON
4	DKS	Cuti Kursus Tambahan							ON
5	CKU	Cuti Kuarantin	X				ADMINISTRATOR		ON
6	CR	Cuti Rahat		X			ADMINISTRATOR 25/07/2016 04:46 PM		ON
7	CS	Cuti Sakit	X						ON
8	CTG	Cuti Tanpa Gaj							OFF
9	CTR	Cuti Tanpa Rekod	X						ON

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• Klik pada butang **'ON'** untuk memaparkan maklumat dalam senarai pilihan leaves.

• Klik pada butang **'OFF'** untuk tidak memaparkan maklumat dalam senarai pilihan leaves.

Topik 1: Setting Roster – Leaves

Transaksi : Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

i. Add Leaves

HIS Hospital Raja Permaisuri Bainun WADI M. 17:08 Tuesday 26 February 2019

Leaves

1. Klik pada butang <Add> untuk menambah maklumat.

No	Code	Name	Supervisor As Proxy	Leave Eligibility	Hari Kelepasan	Colour	Created By Date & Time	Updated By Date & Time	Option
1	CB	Cuti Bersalin	X				ADMINISTRATOR 25/07/2016 04:46 PM	ADMINISTRATOR 15/11/2018 04:59 PM	ON
2	CBR	Cuti Semasa					ADMINISTRATOR		ON
3	CK	Cuti Kecemasan	X	X			ADMINISTRATOR	ADMINISTRATOR 15/11/2018 05:01 PM	ON
4	CKS	Cuti Kesusambian					ADMINISTRATOR		ON
5	CKU	Cuti Kuaranin	X				ADMINISTRATOR		ON
6	CR	Cuti Rehat		X			ADMINISTRATOR 25/07/2016 04:46 PM		ON
7	CS	Cuti Sakit	X				ADMINISTRATOR 23/12/2016 11:47 AM	23/12/2016 11:47 AM	ON

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Topik 1: Setting Roster – Leaves

Transaksi : Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

Leave

2. Masukkan maklumat yang berikut.

Code : *

Name : *

Supervisor As Proxy :

Leave Eligibility :

Hari Kelepasan :

Colour :

+ Add x Cancel

Leave

Code : *

Name : *

Supervisor As Proxy :

Leave Eligibility :

Hari Kelepasan :

Colour :

+ Add x Cancel

3. Klik pada butang <Add>.

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Topik 1: Setting Roster – Leaves

Transaksi : Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

Leaves

Search + Add

No	Code	Name	Supervisor As Proxy	Leave Eligibility	Hari Kelepasan	Color	Created By Date & Time	Updated By Date & Time	Option
1	CB	Cuti Bersalin	X				ADMINISTRATOR 25/07/2016 04:46 PM	ADMINISTRATOR 15/11/2018 04:59 PM	ON
2	CBR	CUTI BELAJAR					ADMINISTRATOR	ADMINISTRATOR 27/02/2019 10:45 AM	ON
3	CK	Cuti Kecemasan	X	X			ADMINISTRATOR	ADMINISTRATOR 15/11/2018 09:01 PM	ON
4	CKB	Cuti Kursus Sambilan					ADMINISTRATOR		ON
5	CKU	Cuti Kuarantin	X				ADMINISTRATOR		ON
6	CR	CUTI REHAT			X		NURIN HUMAIRA 20/03/2019 04:30 PM		ON
7	CS	Cuti Sakit	X				ADMINISTRATOR 23/12/2016 11:47 AM	23/12/2016 11:47 AM	ON

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Topik 1: Setting Roster – Update Leaves

Transaksi : Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

ii. Update Leaves

HIS Hospital Raja Permaisuri Bainun WAD 5C 17:08 Tuesday 26 February 2019 21.02.2019 14:01 NURIN HUMAIRA

Leaves

Search + Add

No	Code	Name	Supervisor As Proxy	Leave Eligibility	Hari Kelepasan	Color	Created By Date & Time	Updated By Date & Time	Option
1	CB	Cuti Bersalin	X				ADMINISTRATOR 25/07/2016 04:46 PM	ADMINISTRATOR 15/11/2018 04:59 PM	ON
2	CBR	Cuti Belajar					ADMINISTRATOR		ON
3	CK	Cuti Kecemasan	X	X			ADMINISTRATOR		ON
4	CKB	Cuti Kursus Sambilan					ADMINISTRATOR		ON
5	CKU	Cuti Kuarantin	X				ADMINISTRATOR		ON
6	CR	Cuti Rehat			X		ADMINISTRATOR 25/07/2016 04:46 PM		ON
7	CS	Cuti Sakit	X				ADMINISTRATOR 23/12/2016 11:47 AM	23/12/2016 11:47 AM	ON

1. Klik pada ikon **Edit** untuk mengemaskini maklumat leaves.

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Topik 1: Setting Roster – Update Leaves

Transaksi : Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

Leave ✖

2. Masukkan maklumat yang berikut.

Code :

Name :

Supervisor As Proxy :

Leave Eligibility :

Hari Kelepasan :

Colour :

➔

Leave ✖

Code :

Name :

Supervisor As Proxy :

Leave Eligibility :

Hari Kelepasan :

Colour :

3. Klik pada butang <Update> untuk lengkapkan transaksi. **365**

Topik 1: Setting Roster – Update Leaves

Transaksi : Leave Tugas : Penyelia Lokasi : Wad/Klinik/Daycare/ETD/Lab Navigasi : Administrative Tools > Staff > Leaves

Leaves

Search

No	Code	Name	Supervisor As Proxy	Leave Eligibility	Hari Kelepasan	Color	Created By Date & Time	Updated By Date & Time	Option
1	CB	Cuti Bersalin	X				ADMINISTRATOR 25/07/2016 04:46 PM	ADMINISTRATOR 15/11/2018 04:58 PM	ON <input type="button" value="edit"/>
2	CBR	CUTI BELAJAR					ADMINISTRATOR 27/02/2019 10:15 AM		ON <input type="button" value="edit"/>
3	CK	Cuti Kecemasan	X	X			ADMINISTRATOR	ADMINISTRATOR 15/11/2018 05:01 PM	ON <input type="button" value="edit"/>
4	CKS	Cuti Kurus-Sambilan					ADMINISTRATOR		ON <input type="button" value="edit"/>
5	CKU	Cuti Kuarantin	X				ADMINISTRATOR		ON <input type="button" value="edit"/>
6	CR	Cuti Rehat		X			ADMINISTRATOR 25/07/2016 04:46 PM		ON <input type="button" value="edit"/>
7	CS	Cuti Sakit	X				ADMINISTRATOR 23/12/2016 11:47 AM	23/12/2016 11:47 AM	ON <input type="button" value="edit"/>
8	CTG	Cuti Tanpa Gaji					ADMINISTRATOR 25/07/2016 04:46 PM		ON <input type="button" value="edit"/>
9	CTR	Cuti Tanpa Rekod	X				ADMINISTRATOR		ON <input type="button" value="edit"/>

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