

UNIVERSITI TEKNOLOGI MARA

FACULTY OF ADMINISTRATIVE SCIENCE AND POLICY STUDY



PRACTICAL TRAINING (ADS667)

MIRI CITY COUNCIL

EILEEN RICHAD

2017274436

JULY 2019

**CLEARANCE FOR SUBMISSION OF THE PRACTICAL TRAINING REPORT BY THE
SUPERVISOR**

Name of Supervisor: **Madam Sharon Pearl**

Place : **Miri City Council**

Name of Student : **Eileen Richad**

Student ID : **2017274436**

I have reviewed the final and complete practical training and approve the submission of this report for evaluation.

.....
Madam Sharon Pearl

Date :

THE DECLARATION

I hereby declare that the work contained in this Practical Training Report is my own except those that identified and acknowledged. If I am are later found to have committed plagiarism or other forms of academics dishonesty, action can be taken in accordance with UiTM's rules and academic regulations.

Signed,



.....
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As final semester of Faculty of Administration Science and Policies Study in Bachelor of Administrative Science student, I have been assigned to complete a report for the requirement of subject ADS667 Practical Training. After doing for practical training at Miri City Council for 12 weeks, preparing a report regarding of the tasks is a part of requirement of this subjects. Therefore, I also would like to express my gratitude and special thanks to Madam Sharon Pearl, who is my supervisor for ADS667 Practical Training for her guidance, encouragements, knowledge and advices during the process of completing this practical training report. Through all of her supports, I was able to complete my report. Apart from that, special thanks to Mr. Fairuz Hidayat as he is the lecturer that in charge and have responsibilities for this industrial training because he is the one who ensure that my internship place was accepted.

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