



UNIVERSITI TEKNOLOGI MARA

IMD111: INTRODUCTION TO INFORMATION SKILLS

Course Name (English)	INTRODUCTION TO INFORMATION SKILLS APPROVED		
Course Code	IMD111		
MQF Credit	3		
Course Description	This course is an overview of information resources and the skills required to use them effectively. Through lectures, hands-on, assignments, and other methods, students learn how to use library resources, such as electronic indexes and databases, online services as well as develop strategies for conducting research.		
Transferable Skills	Research and library skills.		
Teaching Methodologies	Lectures, Tutorial		
CLO	<p>CLO1 Describe the concept of information skills, theory of library classification, catalog in library and reference collections.</p> <p>CLO2 Identify reference collection and steps in finding books, periodical articles and online sources.</p> <p>CLO3 Use citation of sources in library research.</p>		
Pre-Requisite Courses	No course recommendations		
Reading List	<table border="1"> <tr> <td>Reference Book Resources</td> <td> <ul style="list-style-type: none"> • Andersen, E., Gosling, M., Mortimer, M. MacConnell, M & Gover, G. 2007, <i>Learn Basic Library Skills</i>, 2nd North America Ed. Ed., Total Recall Publisher Canberra [ISBN: 1590954343] • Gates, J. K. 1994, <i>Guide to the use of libraries and information sources</i>, 7 Ed., McGraw Hill New York [ISBN: 978007023000] • Gosling, M. 1999, <i>Learn about information</i>, 8 Ed., Book Promotion & Services Canberra [ISBN: 978159095801] • Jonathan Grix, Gerald Watkins 2011, <i>Information Skills</i>, Palgrave Macmillan [ISBN: 9780230222502] • Katz, W. A. 2002, <i>Introduction to reference work</i>, 8 Ed., McGraw Hill New York [ISBN: 978007244107] • Troyka, L. Q. 2012, <i>Simon & Schuster handbook for writers</i>, 10th Ed., Prentice Hall New Jersey [ISBN: 978020590360] </td> </tr> </table>	Reference Book Resources	<ul style="list-style-type: none"> • Andersen, E., Gosling, M., Mortimer, M. MacConnell, M & Gover, G. 2007, <i>Learn Basic Library Skills</i>, 2nd North America Ed. Ed., Total Recall Publisher Canberra [ISBN: 1590954343] • Gates, J. K. 1994, <i>Guide to the use of libraries and information sources</i>, 7 Ed., McGraw Hill New York [ISBN: 978007023000] • Gosling, M. 1999, <i>Learn about information</i>, 8 Ed., Book Promotion & Services Canberra [ISBN: 978159095801] • Jonathan Grix, Gerald Watkins 2011, <i>Information Skills</i>, Palgrave Macmillan [ISBN: 9780230222502] • Katz, W. A. 2002, <i>Introduction to reference work</i>, 8 Ed., McGraw Hill New York [ISBN: 978007244107] • Troyka, L. Q. 2012, <i>Simon & Schuster handbook for writers</i>, 10th Ed., Prentice Hall New Jersey [ISBN: 978020590360]
Reference Book Resources	<ul style="list-style-type: none"> • Andersen, E., Gosling, M., Mortimer, M. MacConnell, M & Gover, G. 2007, <i>Learn Basic Library Skills</i>, 2nd North America Ed. Ed., Total Recall Publisher Canberra [ISBN: 1590954343] • Gates, J. K. 1994, <i>Guide to the use of libraries and information sources</i>, 7 Ed., McGraw Hill New York [ISBN: 978007023000] • Gosling, M. 1999, <i>Learn about information</i>, 8 Ed., Book Promotion & Services Canberra [ISBN: 978159095801] • Jonathan Grix, Gerald Watkins 2011, <i>Information Skills</i>, Palgrave Macmillan [ISBN: 9780230222502] • Katz, W. A. 2002, <i>Introduction to reference work</i>, 8 Ed., McGraw Hill New York [ISBN: 978007244107] • Troyka, L. Q. 2012, <i>Simon & Schuster handbook for writers</i>, 10th Ed., Prentice Hall New Jersey [ISBN: 978020590360] 		
Article/Paper List	This Course does not have any article/paper resources		
Other References	This Course does not have any other resources		