

**THE RELATIONSHIP OF TIME MANAGEMENT AND JOB
PERFORMANCE AMONG EMPLOYEES AT YAYASAN PAHANG**

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ABSTRACT

The research aimed to determine the correlation between time management and job performance among employee at Yayasan Pahang, Kuantan Pahang. The general objectives were to identify the most significant dimension in Time Management that affects employee's performance and to determine the relationship between Time Management and Job Performance among employees.

Purpose – The purpose of the research was to determine the relationship between Time Management and Job Performance among employees and identify the most significant dimension in Time Management that affects employee's performance.

Design/methodology/approach – This research used a sample of 66 employees at Yayasan Pahang to determine the relationship between two variables which are time management and job performance. The data were collect through a set of survey questionnaire using Likert Scale (1-5) that contain of 35 questions.

Findings – The findings indicated that there is significant positive relationship between time management and job performance among employees at Yayasan Pahang.

Conclusion – The result indicates that the respondents at Yayasan Pahang had managed their time in proper way in order to increase their job performance by finishing their top priority tasks before going on to less important ones.

Recommendation – Practices to prioritized work activities in order to know what tasks is urgent and important, not urgent and not important, important but not urgent and other, so they become obvious which should be attended to first.

Keyword – Time Management, Job Performance, Relationship

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