

**THE PRACTICE OF LEAN MANAGEMENT IN OFFICE
ADMINISTRATIVE TOWARDS REDUCTION OF WASTE
THAT INFLUENCE JOB EFFICIENCY AT
INTERNATINONAL ISLAMIC UNIVERSITY MALAYSIA
(IIUM)**

**PREPARED FOR:
MADAM ZURIA AKMAL BINTI SAAD**

**PREPARED BY:
NUR AINA BT MD RAMLAN
BACHELOR IN OFFICE SYSTEM MANAGEMENT (HONS.)**

**UNIVERSITY TEKNOLOGI MARA (UiTM)
FACULTY OF BUSINESSS MANAGEMENT**

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In the Name of Allah the Most Gracious the Most Merciful

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NUR AINA BT MD RAMLAN
December 23, 2014
Faculty of Business Management
University Teknologi Mara (UiTM)

ABSTRACT

This research study will be further discuss on the Practice of Lean Management in Administrative Process towards Reduction of Waste that leads to Job Efficiency. The study aims to investigate the relationship between two factors or variables towards the effectiveness of reducing waste to lead a smooth work process. It will be explain further on which factors that contribute and significant to the dependent variable that are being tested.

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