



اَوَّلُ عِلْمٍ سَبِيحٌ
UNIVERSITI
TEKNOLOGI
MARA

**FACULTY OF BUSINESS AND MANAGEMENT BACHELOR
OF BUSINESS ADMINISTRATION (HONS.) FINANCE**

BA2426D

INDUSTRIAL TRAINING REPORT AT MALAYSIAN REFINERY COMPANY

SDN BHD (MRCSB) PETRONAS

1 MARCH – 15 AUGUST 2023

NURUL IZZAH BINTI KHAIRUL NIZAR

2021124055

EXECUTIVE SUMMARY

According to this report, I am on my final course for all undergraduate programmers in the Faculty of Business Administration (Hons) Finance which is an internship program. As a student, we must complete our internship, or it is called on-the-job training program in areas relating to the academic major.

This internship program acts as a hands-on training ground for students to get real world experience, workplace skills and sense of responsibility in handling tasks given by the employer or bosses. It would improve the task related knowledge, abilities, and attitudes. I have successfully finished this Industrial Training Report at the organization I have been working for. I am starting my internship on 1st March 2023 and continuing until 15th August 2023. This is one of the largest companies in Malaysia and from my observation, this is a good start for me to create a good career in the future.

To sum up, I point out all the input to learn something new from the company oil and gas. This may be an exciting experience for me.

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ACKNOWLEDGEMENT

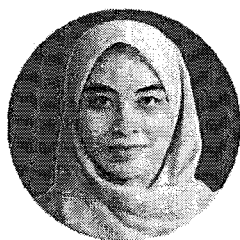
Shukr Alhamdulillah, I would like to praise Allah for giving me the opportunity to finish my report and complete my internship for these 6 months.

First, I would like to express my deepest appreciation to Sir Shahirul for his assistance. He is very humble, always ensuring we are on the right track and advising what should and should not be done. I am very grateful for his guidance and advice, which made it easier for me to complete this report well. He was quite generous with his expertise.

Apart from that, I also want to convey my infinite gratitude to my parents, family, and friends. Especially to my parents because without a supporting word of encouragement and prayers from them, I would not have been able to successfully complete this industrial training.

Finally, I intend to express my sincere thanks to my teammate for all the guidance and knowledge that they shared with me. They genuinely taught me a lot of new things that I'm going to may use in the future.

1.0 STUDENT'S PROFILE



Nurul Izzah

Internship in Finance

Can give my commitment on this job scope and able to work in a groups

CONTACT ME



ABOUT ME

Age : 23 years old
Date of Birth : 15 November 1999
Citizen : Malaysia
Religion : Islam
Status : Single
Hobby : Reading, Cooking, Like Browsing Internet

EXPERIENCE

Part Time Waitress, Ayer Keroh Melaka

Roti Selimut Pak Ali 2017 - 2022

Temporary Admin Assistant, Bachang Melaka

Perodua Melaka 2020

SKILLS

Time Management

Fluence in Bahasa Malaysia & English

Confident

Microsoft Word

Microsoft Excel

Microsoft Power Point

EDUCATION

Degree in Finance (current CGPA 3.28) 2021-2022
Universiti Teknologi MARA, Bandaraya Melaka

Diploma in Business Studies
Malacca International College of Science & Technology 2017-2020
(course under UITM)

SPM & PT3
SMK Tun Haji Abdul Malek, Cheng Melaka 2012-2016

UPSR
SK Tanjung Minyak, Cheng Melaka 2006-2011

CO-CURRICULAR ACTIVITIES, ASSOCIATIONS & POSITIONS

Secondary School

- Puteri Islam club and hold position as treasurer.
- Join parade of Puteri Islam and won the fruit carving competition at the central Melaka district level.
- Basket ball sports.

Malacca International College of Science & Technology

- Rakan Muda Club

UITM Bandaraya Melaka

- Joining event Investment Portfolio as a team of Multimedia & Publicity Bureau
- Joining Track Innovation (in a group) - Certificate Gold Award
- Joining event Hotel Professional Etiquette as a team of special duty task bureau
- Joining event "Speak with confidence"
- Joining event "Earn more, Live more"
- Participation in FLY HIGH careers in Financial Securities

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Ms. Nurhaslinda Hashim

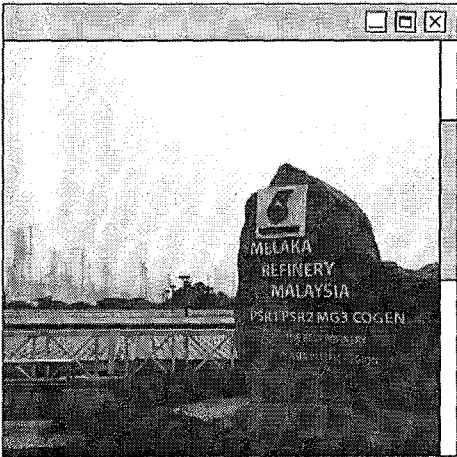
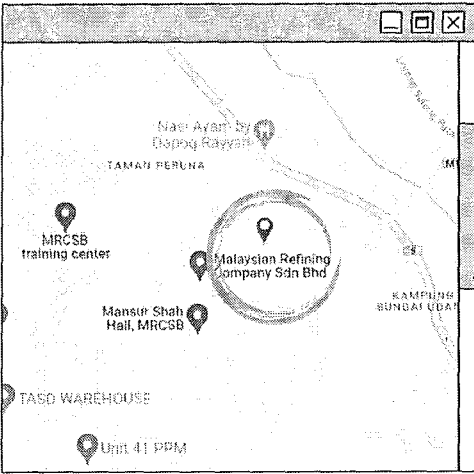
Program Sub-Coordinator,
UITM Bandaraya Melaka

Dr. Siti Daleela Mohd Wahid

Faculty coordinator, UITM
Bandaraya Melaka

2.0 COMPANY'S PROFILE

2.1 Company's Name, Address and Location

<p>Malaysian Refining Company Sdn Bhd (MRCSB) Petronas</p>	
<p>Malaysian Refining Company Sdn Bhd</p> <p>Bangunan Pentadbiran Sungai Udang, Malaysia, Persiaran Penapisan, 76300 Sungai Udang, Malacca</p>	

Operation hours: Flexible time (8 hours) 8am-6pm

Days	Times
Monday	8.00 am- 5.00 pm
Tuesday	8.00 am- 5.00 pm
Wednesday	8.00 am- 5.00 pm
Thursday	8.00 am- 5.00 pm
Friday	8.00 am- 5.00 pm
Saturday	Closed
Sunday	Closed

2.2 Company's Background

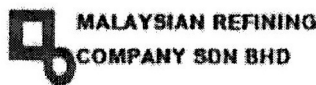


Figure 1: MRCSB Company Logo

Malaysian Refining Company Sdn Bhd (MRCSB) refines crude oil and processes it into products that are refined. The company is in Malacca and began operation in 1991. It was previously known as Petronas Penapisan (Melaka) Sdn. Bhd. and now operates as a fully owned subsidiary of Petroliaam Nasional Berhad.

MRCSB company is one of the three PETRONAS refinery, which is essential to the PETRONAS oil supply chain. The main operation of MRCSB Company is the refinement of local crude oil to Malacca from offshore Terengganu, Kimanis and Bintulu into the highly valuable petroleum-based products over domestic and international markets.

To address Malaysia's expanding demand for refined petroleum products, the 926-acre Melaka Refinery Complex was developed. It started operating in 1994 as PETRONAS' second refineries following the Kertih refineries in Terengganu. Having a daily output of 303,000 barrels, the power source Melaka Refinery meets over 60% of Malaysia's demand for petroleum products, demonstrating the refinery's significance to Malaysia's economy.

2.3 Company's Vision and Mission

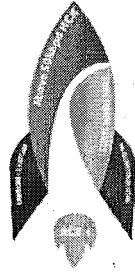


Figure 2: MRCSB Teras Logo

Aspiring to be the top refinery in the Asia Pacific Region, MRCSB has created Teras. Spaceship represents bringing MRCSB into space in 2023 by achieving all targeted outcomes based on the five target sets. The goal of MRCSB is to achieve emissions of less than 2.4 MTCo_{2e}, which will help PETRONAS achieve its sustainability goal of net zero carbon emissions by 2050, while also having a good social impact and adhering to corporate governance and business ethics. Production over 50kbpd HCK, full compliance, and ACE+ come next. Together, as we move forward, MRCSB is committed in pursuing the goal of profitable and scalable growth for long-term value creation of up to RM 127 million.

The company shares the same vision as PETRONAS because MRCSB is a fully owned subsidiary of PETRONAS. The goal of PETRONAS is to become the premier oil and gas multinational. We might say that PETRONAS wants to establish itself as a well-known brand. Among current and upcoming oil firms, Petronas likewise hopes to be the top option.

The vision statement for PETRONAS is concise and simple to comprehend. Because it has been demonstrated that the PETRONAS company has now realised its vision, its vision has a clear meaning that explains what it wants to do and makes it simpler for anyone to grasp the goal of establishing a PETRONAS company to become a worldwide company.

This indicates that PETRONAS is interested in expanding the scope of its empire to include all the world's oil and gas industries. Additionally, PETRONAS wants to compete with other nations so that those companies can recognise PETRONAS. Due to the recognition of PETRONAS by foreign investors, the company's profitability will rise. When this happens, foreign investors will fund PETRONAS, increasing the company's chances of achieving its objectives. Petronas has only one vision, and it has worked incredibly hard to make that vision a reality.

2.3 Organizational structure

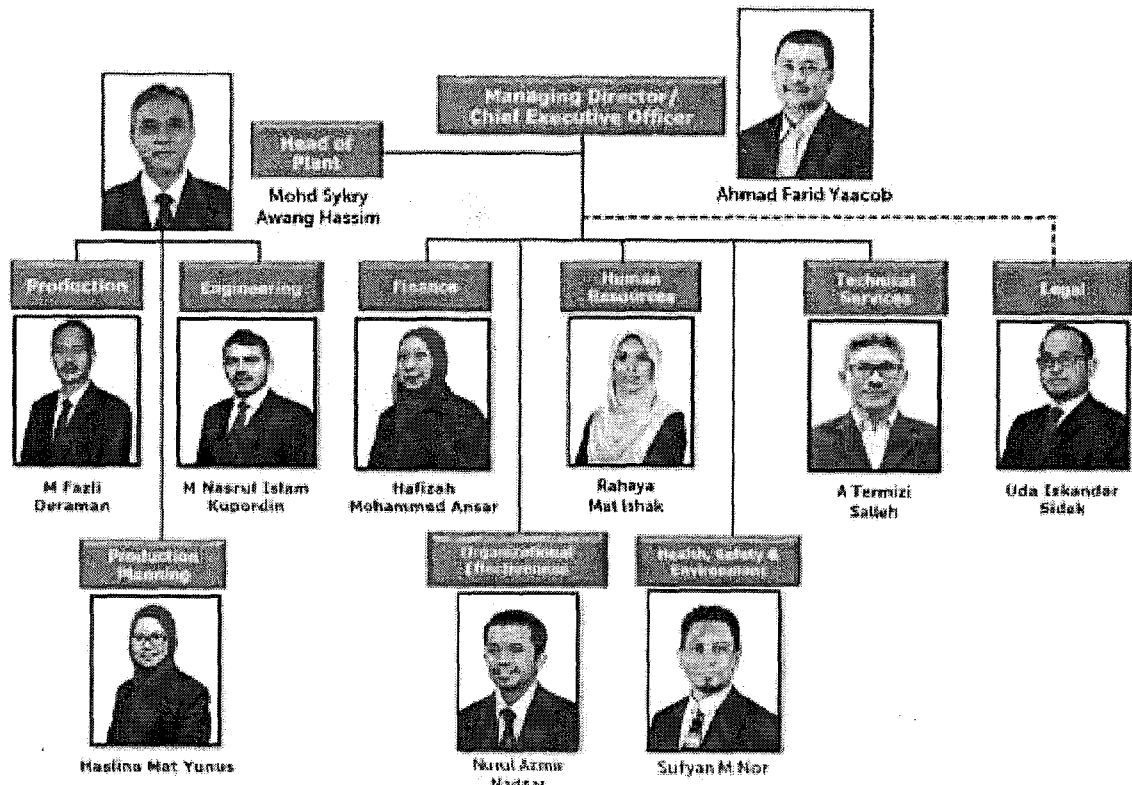


Figure 3: Organizational chart of MRC SB Company

hobbies and what is my provision to the finance department which is she wants to know what my interest in this finance job scope for example taxation is etc. It can help me to know more about what my interest is in finance and learn a lot of knowledge.

b) Learn excel through YouTube before doing an actual.

- I have a task to do research on Vlookup vs. Xlookup excel and Indexmatch excel on YouTube. I carried out research and discovered what the vlookup, xlookup, and indexmatch represent in general.

c) Tolling: Data Extraction how to

- To watch a simulation video on tolling by using the SAP system was the task that was assigned to me. My colleague assisted me with registering for the app that will be utilized to carry out the task once I had finished watching all the simulation videos, and she also provided me with an overview of the system and applications that were used. Apart from that, the company's primary platform for communication and documentation is the Microsoft 365 app. I learned how to use the SAP system by finding the document provided. Next, I also give an interaction with the ICT department to ask for assistance in downloading the SAP system onto my laptop.

d) ACS Card checking

- I help my colleagues to check their documents for ACS Card to see whether it is completely correct or not with confirmation of sign from the police MRCSB. After that, the document needs to give an approval by my supervisor. If the document is not complete, they may change in the system.

e) Read slide for Early/Advance payment flow and make it into infographic.

- These tasks were assigned to me by the supervisor so that I could learn more about the early/advance payment flow and to create an infographic comparing accrual to payment. I create my infographic and inquire as to whether I am understanding the flow. For Financial 101 Engagement, I created early/advance payment slides that will be used to present to the Production Department.

f) **Petty Cash work process, ACS Card problem and solution & payment problem and solution that need to be clear.**

- I was asked to make a work process for petty cash slide for Financial 101 Engagement under financial services. All the slide preparation I did was to be presented by my executive. I always consult with my executive during the time to prepare this slide. I learned how to have a communication by respecting others' opinions and encouraging transparency. This also enhanced my networking skills by approaching my executive to exchange our ideas together. By doing this work process, I learn how to interpret this work process to be easily understood by other departments and gain more knowledge on the background of financial services.

g) **Prepare a poster for PETRONITA Trip to Bandung - Jakarta**

My colleague asks for my idea to create a poster for a trip to Bandung-Jakarta for this year and blast to all participants Petronita. Petronita is stand for club "Persatuan Isteri Isteri Kakitangan dan Kakitangan wanita Petronas." Here is the poster that I prepared for them.



h) **Preparation for power up session with OEF Department, HR Department, Finance Department and CCA Department**

- I received instructions to write down both positive and negative feedback from the finance department to other departments involving OEF, HR, and CCA. The purpose of the session is to familiarize participants with the responsibilities of each department. This exposes us to effective and accurate ways to compliment and constructively criticize each area. With the assistance of this power-up session, I learned how they respect other people and reassure each other whenever needed.

i) Update list AA Approver for Interco Invoices to be updated.

- The first task is to determine whether the approver name is still in use by the MRC firm. Since the list has not yet been updated, since many people have already retired, and their names have not been changed in the list approved. If the list is updated, it is important to refer people and not to assume anything about those whose permission is pending but is still valid.
- Check the cost center (MRC & PPM) & Approval limit.

j) Workflow for Cost Recovery & Projects (RACI) – OMD Projects

- To determine if the procedure is simple for users and other departments to understand.
- Update the work process and use other methods for better understanding.
- To discuss this work with my manager, my executive, and other departments.
- Discussing the process in a meeting with the TICE team and superiors and preparing to present it to others.
- Discussing the workflow in a meeting with Mrs. Arina (my executive), fix the flow and make an improvement to the flow.

k) Make a poster for P-CARD and blast email every day to count days.

- Update every day and email to my exec.
- To remind users for the upcoming P-Card uses.
- To introduce P-Card to users.

l) Reconciliation for Petronita (SOA)

- Help my colleague to reconciliation every month if the bank statements are ready for the beginning of the month.
- To make sure this is balanced.

m) Do work instruction: To achieve KPIs.

- Cash flow actual process
- ACS Card full process
- Refund ACS Card
- Dividend payment
- MDG related request (extend vendor)
- Petty cash FBCG and cash out process

3.3 Gains: Intrinsic & Extrinsic Benefits

↓ Allowance

An allowance refers to a certain amount that is allowed under a set of criteria or allowed for a specific use. During my internship at Petronas, the company provided me with an allowance of RM1,000 per month. This is a valuable concession as it is statically linked with diminished financial literacy and reduced level of motivation.

↓ Experiences

i. Townhall MRC SB

I had the opportunity to attend the MRC townhall. The event talked about MRC performance, religious sermon and presents for their goals for the near future. We also celebrate Hari Raya on that day. We organize MRC Raya events for finance department and serve food for our MRC members.

ii. Organizing Petronita event

I be a camerawoman to take pictures throughout the event and upload it into the company MRC folder. On 9th May 2023

iii. Event Financing 101 at Holiday Inn Hotel

Lead for a quiz and energizer for production team.

iv. Meeting every session with the Finance Department and gain more knowledge and input.

Any meeting or discussion I always be her assistance.

v. Stocktake at warehouse MRC SB.

The finance team volunteered to count stock at the warehouse. This is to update all the stock to make sure they update in the system and it's correct as a physical.

↓ Knowledge

i. Software

At MRC, the company used SAP software. SAP assists companies in operating more quickly and effectively by integrating and automating crucial activities. SAP software gives company activity precise, real-time insight into operations

by centrally storing data. Hence, I can enhance my new proficiency in this area, especially in finance.

vi. Bank statement

I can observe and comprehend bank statements visually. I also have expertise in downloading bank statements.

vii. Microsoft office

I often used Microsoft excel because I need to conduct the bank reconciliation, pending authorization and closing account every month.

✦ Skills

i. Skills/software

My proficiency with SAP software and Microsoft office has improved. As a result, I am more familiar and easier to use it in the future.

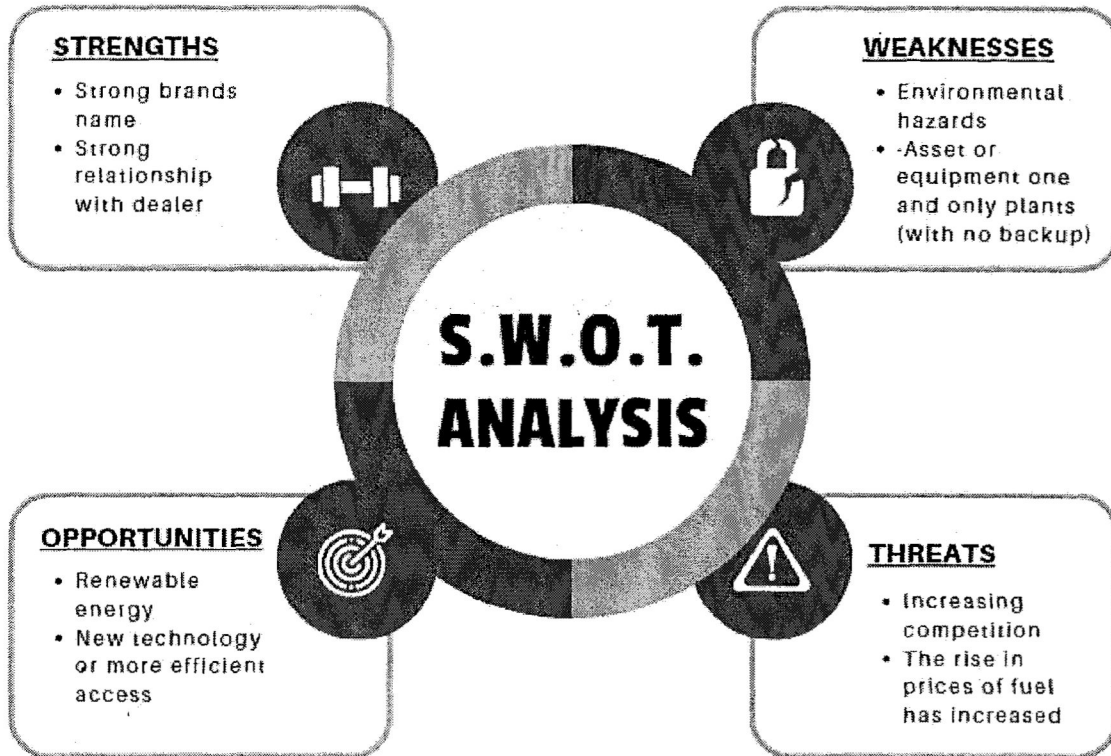
ii. Good teamwork

Teamwork is important in a company because it is how they can develop their company to growth and success. The work that they do involves each other to communicate. For instance, the team invoice and payment is related to the operation of the bank, then they have to create good communication so that it is easier for them to complete the issue.

iii. Multitasking

Since I work in the finance department, I can be a better multitask because their task given is at the same time. However, I can finish it and I learn a lot on how to complete the task and manage my time.

4.0 SWOT ANALYSIS



5.0 DISCUSSION AND RECOMMENDATION

5.1 DISCUSSIONS

STRENGTHS

1) Strong brands name

In Petronas Melaka Refinery, there are 2 companies namely MRCSB and PPMSB. These are 2 different companies according to the plants and products produced. MRCSB owns PSR-1 and PSR-2 plant which produces multiple petroleum products ranging from Mogas, Diesel, Jet A1 to sulphur whereas PPMSB owns MG3 plant which produces lube base oil. The advantage of MRCSB is that they have a regular customer which is PETCO. The product is from PETCO and we as a machine process or provide services to them. When the product is ready, we return it to PETCO (which is our customer). PETRONAS has many outlets in practically every state, all of which are backed by a reliable distribution system that guarantees that its goods are quickly and easily accessible to many customers.

2) Strong relationship with dealer

Petronas has a good working connection with its dealers and gives us crude oil to process in addition to providing them with supplies (PETCO). The tolling fees are used as the computation technique. Additionally, they emphasise promoting the business's training programmes and products. It's also can reduce loss since (PETCO) is our dependable customer. The benefit for MRCSB is that PETCO is a consistent customer. The product is made by PETCO, and we as a machine only process or offer service for that specific product. We deliver the finished product to PETCO, who is also our client, when it is ready.

WEAKNESSES

1) Environmental hazards

Hazard to health is any agent that can cause a person to suffer from a disease with the role of this hazard may have serious or acute effects. This risk may potentially result in persistent (long-lasting) issues. This risk may have an impact on the heart, lungs, skin, and other body organs. Because it frequently takes time for this hazard to impact the target organ, it is frequently challenging for us to directly identify the symptoms. For instance, a worker who spends a lot of time in a noisy environment will develop hearing loss due to occupational noise, but frequently the person will only become aware of his hearing issue after working in the location for few years.

As we know that environmental hazard can affect human health in many ways, from contributing to chronic diseases such as cancer or acute diseases such as heat exhaustion. In addition, Science has proven that several links between health conditions and the environment. We know that poor air quality can trigger asthma attacks, high blood lead levels in children can cause developmental disabilities, extreme weather that causes power outages can result in cases of carbon monoxide poisoning. More research is needed to determine how exposures cause health concerns and what levels of exposure are safe. For most chemicals, we don't know how low-level environmental exposure affects our health.

2) Asset or equipment one and only plants (with no backup)

Assets or equipment with only one plant (and no backup), leaving no other options for product production in the event of plant shutdown. All process operations need to stop when the plant is shut down to identify any issues. Additionally, all crude oil processing for customers will be delayed as a result. Plant shutdown, also referred to as reconstruction is the temporary closure of a structure so that maintenance can be carried out. The major goal of the preventative main activity should be equipment inspection. Equipment that is worn out or damaged should be replaced as it reaches the end of its useful life. Shutdowns for planned maintenance, cleaning, and servicing activities are essential for any industrial site operator. A production facility spends money every working day that it is closed. Unexpected damage could occur at any time and have devastating effects. As a result, to perform preventative maintenance on certain components, some equipment needs to be turned off.

OPPORTUNITIES

1) Renewable energy

i. **Maintenance requirements are low for renewable energy.**

In most cases, renewable energy systems require less maintenance than generators that use traditional fuel sources. Renewable energy systems typically require less general maintenance than generators that burn conventional fuel. This is so that generation technologies—like solar and wind turbines—do not require volatile and flammable fuel sources to function and have either no or few moving components. More time and money are saved when maintenance requirements are lower.

ii. **Numerous environmental benefits**

Renewable energy generation sources lead to low to zero greenhouse gas emissions compared to traditional fuel sources such as natural gas. This has a good effect on the environment overall and results in a lower carbon footprint. Fossil fuels release a lot of greenhouse gases as they burn, which has been proved to increase global warming, which in turn affects the earth's temperature and increases the frequency of extreme weather situations.

Fossil fuel use produces hazardous pollutants that affect breathing and cardiovascular health in addition to greenhouse gases. By using renewable energy, companies contribute to a healthy the environment by reducing the prevalence of harmful pollutants.

2) New technology or more efficient access (new international business venture)

i. **Quick access to information**

One of technology's most significant benefits is the increased accessibility of information access. A stunning statistic that highlights the world's enormous appetite for knowledge is that 6.3 million searches are made on Google every minute. These searches can be completed using a smartphone that can access the internet from everywhere.

ii. **Create a new job.**

According to the consensus, technology really creates more jobs than it eliminates. More than 97 million new employments will be created globally by technology throughout the known as fourth industrial revolution and by 2025. The automation of the most difficult or repetitive professions will free up human beings to be more

creative and innovative, making these new career paths more meaningful for everyone.

THREATS

1) Increasing competition

There has been an increase in competition within the industry putting downward pressure on prices. This could lead to reduced revenue for Petronas if it adjusts to the price changes, or loss of market share if it doesn't. (SHELL & PETRON) also take the oil from Petronas but they modify it to their product.

Even though competition has some benefits that are the majority view it to be a barrier. In a competitive market, companies' market shares fall, and their customer bases getting smaller, especially if there is a limited quantity of demand. The profit margin for every sale or service can be decreased by a competitive market's need to lower prices to remain competitive.

An extreme example is the Flood Market. Inventory builds up when products are produced in excessive amounts. When product inventories rise to unmanageable levels, too much money gets invested in things that remain in storage, leaving little left available for crucial expenses including maintenance and salaries. To keep payroll expenses within contracting budgets, layoffs or reduced work hours become necessary if inventory levels remain continuously excessive.

2) The rise in prices of fuel has increased.

In Petronas's input costs. These expenses have grown because of rising fuel prices that have also affected other industries that this business depends on for inputs. In the 2020s, rising oil prices will drive people to consider purchasing oil-free electric vehicles. Oil alternatives are more accessible in the 2020s than they were in the 1970s and 1980s. Additionally, increased oil prices could not have the same impact on encouraging investment in finding new oil fields in the 2020s. Environmental factors that make oil less appealing than it once are a concern for energy firms. Governments may impose increased carbon prices or proactively promote reduced oil consumption. Therefore, the increase in investment that we observed in the 1980s may not have been caused by high oil prices.

They will find other alternative to cut the cost.

5.2 RECOMMENDATIONS

STRENGTHS

1) Strong brands name (Agnée Ghosh, Mar 22,2022)

Maintain behaviour and quality. So that customers never give a badly feedback about our company. In addition; show a good attitude, take care of the company's good name, and ensure that work is done with trust and honesty. To maintain customer and external perception. Customer perception of your brand is an important factor in any marketing strategy. In preparing your next marketing campaign, you may benefit from using customer personas that have been designed, but the best way to gauge how customers perceive your business is directly from them. It is important to conduct user surveys and be open to positive and negative feedback. Be prepared for bad input, but don't be afraid to ask for it.

2) Strong relationship with dealer (Ira Brooker, 7th February 2023)

i. Improving procurement - It can be easier to navigate a competitive market if you buy goods and services from a reliable vendor with whom your company has a good working relationship. It's comparable to the difference between searching the internet for a difficult-to-find item and going to a dependable area company you know will have the product in stock.

ii. Maintaining the flow of your supply chain anything that helps maintain a 'steady, uninterrupted flow of products and services is a triumph in a time of unheard-of supply chain disruptions. By streamlining your supply chain and improving insight into the things you need to keep your firm running at full capacity, a strong relationship with a dependable core set of suppliers can reduce your need to seek out further partnership.

WEAKNESSES

1) Environmental hazards – (KHA Online SDS,25 March 2022)

i. Frequently Inspect Equipment

Routine equipment inspections are one of the best strategies to reduce hazards at work. This involves checking for damage or expected issues. It's crucial to act right away if something seems out of the usual. This will help extend the lifespan of the machinery in besides keeping the employees safe. This is crucial to remember because regularly replacing or fixing equipment can easily bust your budget.

ii. Properly Manage Chemicals at your facility

If not handled and stored correctly, chemicals can be quite harmful. Always wear the proper PPE and observe all safety procedures when working with chemicals. It's also important to remember that a safety data sheet (SDS) should give workers complete access to chemical information. This guide will explain how to transport, manage, and store the chemicals that use at work. This will significantly reduce the risks posed by chemicals. One of the best methods for ensuring accessibility.

iii. Keep an eye on your environment.

Employees may also be at risk from environmental variables. Air pollution, loud noises, and hot conditions are a few examples of things that can cause health risks or injuries at work. The most hazardous risks to handle are some that are biological in nature. For instance, asbestos exposure may increase the risk of developing lung or cancer. It's crucial to monitor the environment and make the required adjustments as necessary to reduce these risks.

2) Asset or equipment one and only plants (with no backup)

(Chem Eng Res Des, 2020 Dec)

Do a long-term maintenance strategy selection – It will be more difficult to shut down if we do this on a regular basis. Make sure the unit in charge keeps a watch on the plant's issues. This is because a shutdown must be prevented. The probability of system issues will decrease when the units on duty are able to perform their respective responsibilities. To make sure everything is in good condition, they must cooperate. They need to frequently evaluate the plant's assets to determine if they are still in good condition. The chances of issues with the plant will decrease if the asset is well-maintained and undergoes routine maintenance.

2) The rise in prices of fuel has increased (Stephen D. Simpson, August 14, 2022)

Behavior Modifications Higher prices that result in reduced consumption should be considered an improvement for people who think burning oil (and other hydrocarbons) is usually harmful. If demand is high elastic, people will consume less when faced with increased prices and no clear alternatives. People will drive less because of the high cost of oil (and petrol), shop locally, combine jobs to work more efficiently, and other factors. They will also spend less on goods made from oil, whose costs grow as oil prices rise. There will undoubtedly be losses, but if there aren't any simple alternatives, people will just have to work more and spend less on other things. The company must ensure that our customers are on track. We can't increase the price of fuel too quickly because that will make customers go to other competitors. In this new era, people will survive if the price is not too high. But if the price gets increased too quickly, they will go straight to other competitors. As a supplier, we will produce quality products for our customers. In addition, the company can also conduct a campaign about why the price of oil will rise, this is because the company Petronas will produce the best quality and safer than other competitors.

6.0 CONCLUSION

In conclusion, this report is primarily about my internship journey for 6 months at MRC Company, Sungai Udang Melaka. Since I have an opportunity to do my internship here, I gain a lot of knowledge and experience that I could not have anywhere. This report also contains all the details about my roles, experience, and my responsibilities during my program. I never thought I would undergo an internship at Petronas Melaka because it is one of the largest companies in Malaysia. Everything I learned was a very meaningful and valuable experience. Without guidance from my workmate, I would not finish the given task well and successfully.

Preparing this industrial training report is not easy and needs an idea to examine the situation in the workplace. This is for our future because whatever company we are working for, we should know the strengths, weaknesses, opportunities, and threats for our company. This will make us generate more ideas and share ideas with colleagues. By sharing various ideas with them, it will open their minds and they will be interested. Indirectly, they also can learn something or receive new ideas from the current generation.

My aim is to do my best for my internship to help my teammates to achieve their kpi. First and foremost, I am a quicker learner and multitasking person. I will do the job and try to complete the given task as quickly as possible so that they can complete another task and give me another task. Second, during my journey, I gained a lot of knowledge on how to use a system by Petronas. My goal for my future is to be applicable to do more efficiently for my job scope and I hope I can expand my knowledge for any company that I want to work for after my internship. I am very thankful for this opportunity and valuable moment. I hope my next journey will be more exciting.

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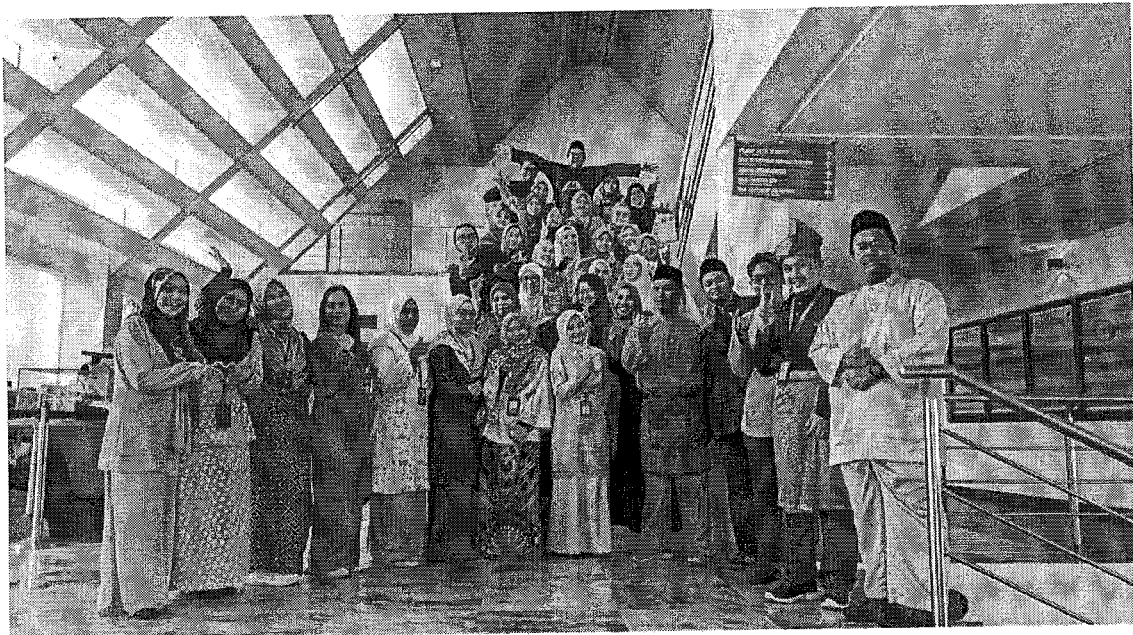
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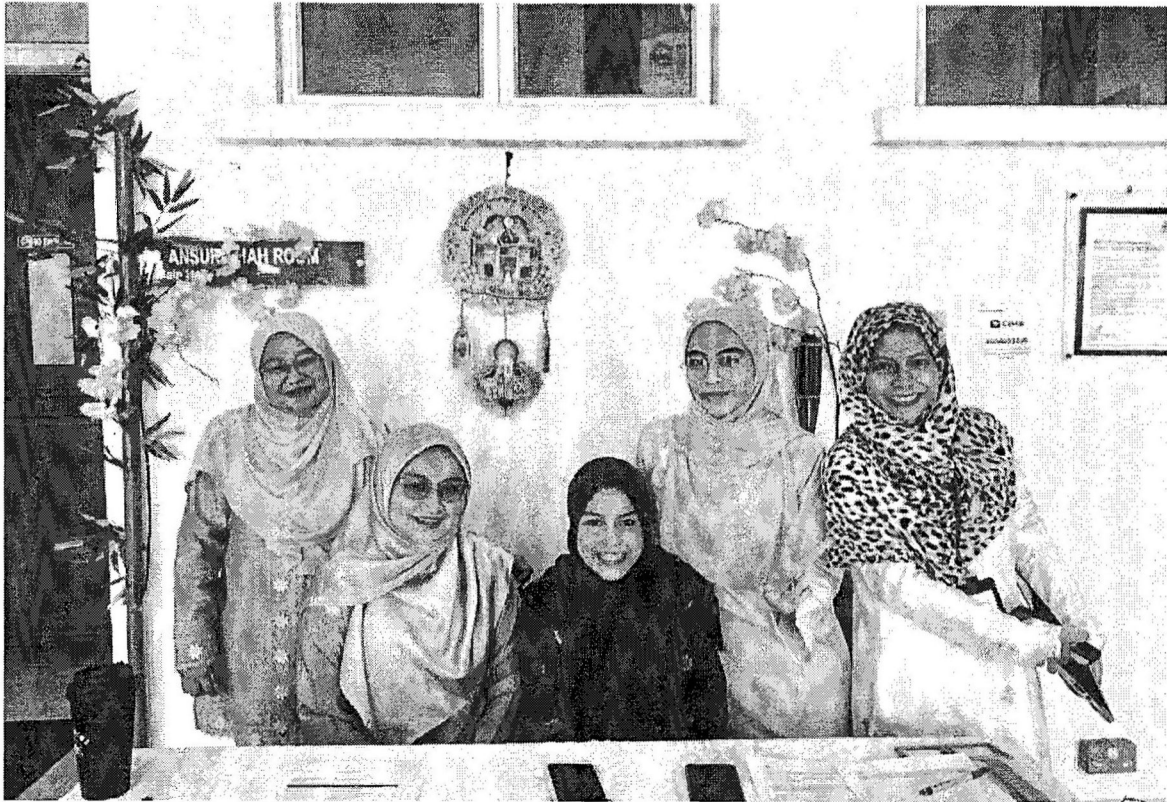
APPENDIX



Appendix 1: Photos with Haji KAS, the last day that he was retire.



Appendix 2: Hari Raya Photos Finance & HR Department



Appendix 3: Hari Raya Event Petronita



Appendix 4: Hari Raya MRCSB (Booth Finance department)



Appendix 5: Join beach cleaning with HSSE Department



Appendix 6: Event Financing 101