UNIVERSITI TEKNOLOGI MARA

CST699: INDUSTRIAL TRAINING

Course Name (English)	INDUSTRIAL TRAINING APPROVED
Course Code	CST699

MQF Credit	10

Course Description	Students will undergo an industrial attachment programme at an approved organisation in their final semester after completing all other courses. This course is an integral part of the related program curriculum, enabling students to undergo a structured, supervised learning experiences that enhance the knowledge gained in previous courses, connecting the theoretical with real world applications. At the end of the training period, the students have to submit a report on the work that has been carried out.

Transferable Skills	Demonstrate ability to identify and articulate self skills, knowledge and understanding confidently and in a variety of contexts. Demonstrate ability to manage personal performance to meet expectations and demonstrate drive, determination, and accountability. Demonstrate ability to communicate clearly and confidently, and listen critically. Demonstrate ability to socialize with people from different walks of life. Demonstrate ability to apply creative, imaginative and innovative thinking and ideas to problem solving. Demonstrate enthusiasm, leadership and the ability to positively influence others Demonstrate ability to analyse issues/problems from multiple angles and make suggestions. Demonstrate professional skills, knowledge and competencies. Demonstrate maturity of thoughts when responding to multiple inputs and contexts.

Teaching Methodologies	Industrial Training, Discussion

CLO		
	CLO1	Develop competencies in computing through problem identification, formulation and solution.
	CLO2	Demonstrate effective communication through report writing.
	CLO3	Display social skills ability by adhering to the rules and procedures in the working environment either as individual or in a team.
	CLO4	Demonstrate the ethical values and professionalism practice in the relevant industry.
	CLO5	Display the capability for autonomous learning during internship.

Pre-Requisite Courses	No course recommendations

Topics
1. Execution of work at organisation 1.1) n/a
2. Work Progress discussion 2.1) n/a

Assessment Breakdown	%
Continuous Assessment	100.00%

Details of Continuous Assessment	Assessment Type	Assessment Description	% of Total Mark	CLO
	Discussion	On training Evaluation of social skill, team work and Responsibility (by Industry Supervisor) - 20%	20%	CLO3
	Individual Project	On job training - Evaluation of communication skill (by Industry Supervisor) -10%	10%	CLO2
	Internship Report	On-the-job training - Evaluation on information management and life long learning through report writing (by Academic Supervisor) - 30%	30%	CLO5
	Internship Report	Internship Report - Evaluation of ethical values and professionalism (by Academic Supervisor) - 30%	30%	CLO4
	Portfolio/Log Book	Portfolio/Logbook -evaluation on thinking and scientific skills (by Academic Supervisor) -10%	10%	CLO1

Reading List	Reference Book Resources	**Joan Poliner Shapiro, Jacqueline A. Stefkovich 2016,** *Ethical Leadership and Decision Making in Education: Applying Theoretical Perspectives to Complex Dilemmas*, 4 Ed., Routledge [ISBN: 978-041587459] **Jay Sullivan 2016,** *Simply Said: Communicating Better at Work and Beyond*, John Wiley and Sons, Inc [ISBN: 9781119285528] **Richard Burnor, Yvonne Raley 2017,** *Ethical Choices: An Introduction to Moral Philosophy with Cases*, 2 Ed., Oxford University Press [ISBN: 978-019533295] **Gary Burnison 2018,** *Lose the Resume, Land the Job*, John Wiley & Sons [ISBN: 9781119475255] **Brian N. Baird and Debra Mollen 2019,** *Internship, Practicum, and Field Placement Handbook: A Guide for the Helping Professions*, 8 Ed., Routledge New York [ISBN: 978-036721788]
Article/Paper List	This Course does not have any article/paper resources	
Other References	This Course does not have any other resources	